

**Official Proceedings
Board of City Commissioners
December 10, 2019 - 6:00 pm
Williams County Commission Room
County Administrative Building – Williston, North Dakota**

1. Roll Call of Commissioners and Pledge of Allegiance

COMMISSIONERS PRESENT: Deanette Piesik, Tate Cymbaluk, Chris Brostuen and Howard Klug

COMMISSIONERS ABSENT: Brad Bekkedahl

OTHERS PRESENT: Dave Tuan, Karen Larson, Pete Furuseth, Taylor Olson, Bob Hanson, Anthony Dudas, Steven Armstrong, Jason Catrambone, Dave Bell, Mark Schneider, Kent Jarcik, Jeremy Miller, Chery Pierzina, Andrea Placher, Darcy Anderson and Kristi Gutierrez

Mayor Klug presented a quorum and started the meeting with the Pledge of Allegiance

CHANGES TO AGENDA: Add 8H2

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve UNANIMOUS BY VOICE VOTE

- 2. Consent Agenda
 - A. Reading and Approval of Minutes
 - 1) Regular Meeting: November 26, 2019
 - B. Auditor and Finance
 - 1) Accounts, Claims and Bills
 - a. November 23 – December 6, 2019

For checks between: 11/22/19 - 12/06/19

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Date Issued
104792	BEK CONSULTING, LLC	\$282,975.67	11/22/19
104793	Office of North Dakota State Treasurer	\$5,724.09	11/22/19
104794	AMERICAN STATE BANK	\$740,385.65	11/25/19
104795	WILLISTON PARK DISTRICT	\$987,180.86	11/25/19
104796	VECTOR CONTROL DIST #1	\$65,651.19	11/25/19
104797	VISA	\$2,772.67	11/25/19
104798	BANK OF NORTH DAKOTA	\$166,416.84	11/26/19
104799	US POSTAL SERVICE	\$1,295.08	11/26/19
104800	ELECTRO WATCHMAN, INC.	\$348.00	11/26/19
104801	DESIGN SPACE MODULAR BUILDINGS	\$540.00	11/26/19
104802	NETWORK CENTER INC	\$10.00	11/26/19

104803	PUREWAY COMPLIANCE, INC	\$249.00	11/26/19
104804	FIRST NATIONAL BANK	\$4,144.10	11/26/19
104805	WILLISTON CONVENTION & VISITOR BUREAU	\$1,000.00	11/26/19
104806	MONTANA DAKOTA UTILITIES	\$60,692.93	11/27/19
104807	LEINIE HUGHES	\$500.00	11/27/19
104808	CLERK OF DISTRICT COURT	\$750.00	11/27/19
104809	CLERK OF DISTRICT COURT	\$750.00	11/27/19
104810	CLERK OF DISTRICT COURT	\$750.00	11/27/19
104811	CLERK OF DISTRICT COURT	\$750.00	11/27/19
104812	CLERK OF DISTRICT COURT	\$750.00	11/27/19
104813	MOUNTRAIL-WILLIAMS REC	\$363.23	11/27/19
104814	Christ Scheen	\$1,200.00	11/27/19
104815	KENNETH R. BOYKIN	\$106.70	12/03/19
104816	MOUNTRAIL-WILLIAMS REC	\$5,494.09	12/03/19
104817	LEANDRO ROMERO PANEQUE	\$232.00	12/03/19
104818	HOLIDAY GAS STATION #446	\$31.00	12/03/19
104819	BANK OF NORTH DAKOTA	\$6,890.26	12/03/19
104820	BANK OF NORTH DAKOTA	\$4,940.83	12/03/19
104821	NCC NORTHWEST COMMUNICATIONS COOP	\$1,769.34	12/05/19
104822	MOUNTRAIL-WILLIAMS REC	\$55.66	12/05/19
104823	MOUNTRAIL-WILLIAMS REC	\$18,883.78	12/05/19
104824	MIDCONTINENT COMMUNICATIONS	\$311.65	12/05/19
104825	HASAN ABDUL JABBAR	\$1,343.36	12/05/19
104826	11TH STREET PROPERTY, LLC	\$6,000.00	12/05/19
104827	3D SPECIALTIES	\$193,403.00	12/05/19
104828	ABL MOBILE LOCK & SAFE	\$170.00	12/05/19
104829	ACE HARDWARE & FLOORING	\$619.36	12/05/19
104830	ACME TOOLS	\$5.88	12/05/19
104831	ADVANCED ENGINEERING (AE2S)	\$78,595.52	12/05/19
104832	AGRI INDUSTRIES, INC.	\$24.96	12/05/19
104833	ALEXIUS ENGET	\$400.00	12/05/19
104834	ALLSTATE PETERBILT GROUP	\$379.72	12/05/19
104835	AMBER KOEHN	\$400.00	12/05/19
104836	AMERICAN ASSOCIATION OF AIRPORT	\$1,710.00	12/05/19
104837	AMERIPRIDE LINEN AND APPAREL SERVICE	\$1,257.75	12/05/19
104838	BADLANDS STEEL, INC	\$172.46	12/05/19
104839	BALCO UNIFORM CO., INC.	\$13,722.39	12/05/19
104840	BARBARA BAKKEN	\$16.23	12/05/19
104841	BARBARA HEEREN	\$26.93	12/05/19
104842	BASIN PRINTERS, INC.	\$357.00	12/05/19
104843	BERRY DAKOTA	\$495.00	12/05/19
104844	BLACK GOLD CLEANING LLC	\$3,113.50	12/05/19
104845	BLACK MOUNTAIN SOFTWARE	\$104.37	12/05/19
104846	BORDER STATES ELECTRIC	\$463.24	12/05/19
104847	BOSS OFFICE PRODUCTS	\$1,515.15	12/05/19
104848	BROOKE & ALAN MAPES	\$16.68	12/05/19
104849	BURNS & MCDONNELL ENGINEERING CO,	\$2,689.25	12/05/19
104850	C & D WATER SERVICES	\$63.00	12/05/19

104851	CARQUEST	\$803.68	12/05/19
104852	CASH WISE FOODS	\$141.30	12/05/19
104853	CATHERINE KAPUNAN	\$35.45	12/05/19
104854	CDW GOVERNMENT	\$287.47	12/05/19
104855	CG WILLISTON, LLC	\$724,677.69	12/05/19
104856	CHARLES JOHNS	\$61.49	12/05/19
104857	CHI St. Alexius	\$125.50	12/05/19
104858	CHRYSALIS GLOBAL AVIATION	\$54,004.86	12/05/19
104859	CIRCLE T TRANSPORT & CONSTRUCTION	\$479.50	12/05/19
104860	CITY OF WILLISTON	\$2,935.35	12/05/19
104861	CITY OF WILLISTON	\$28,455.50	12/05/19
104862	CITY OF WILLISTON	\$69,825.42	12/05/19
104863	CLAUSEN WELDING	\$480.97	12/05/19
104864	CLINTON BATES	\$117.65	12/05/19
104865	COCA-COLA OF WILLISTON	\$80.00	12/05/19
104866	CODY COLANGE	\$7.24	12/05/19
104867	CONNEX INTERNATIONAL	\$20.44	12/05/19
104868	CORPORATE TRANSLATION SERVICES	\$16.74	12/05/19
104869	CRAIG'S SMALL ENGINE REPAIR	\$92.84	12/05/19
104870	CREATIVE PRODUCT SOURCE	\$814.63	12/05/19
104871	CREDIT BUREAU OF BISMARCK	\$63.70	12/05/19
104872	DAKOTA DIESEL	\$1,380.97	12/05/19
104873	DAKOTA FIRE EXTINGUISHERS	\$590.00	12/05/19
104874	DAKOTA OUTDOOR ADVERTISING, LLC	\$1,450.00	12/05/19
104875	DALE & CAROLYN GILLETT	\$35.44	12/05/19
104876	DAN'S TIRE SERVICE	\$1,354.44	12/05/19
104877	DEGENSTEIN'S AUTO PLUS	\$850.00	12/05/19
104878	DEMCO	\$252.82	12/05/19
104879	DERRICK WALKER	\$28.00	12/05/19
104880	DESIGN CONTROL, INC	\$765.00	12/05/19
104881	DESIGNER CARE CO., LTD	\$223.07	12/05/19
104882	DIAMOND VOGEL	\$2,514.60	12/05/19
104883	DOT'S PRETZELS	\$85.84	12/05/19
104884	EDLING ELECTRIC	\$20,000.00	12/05/19
104885	EPG COMPANIES, INC.	\$2,062.72	12/05/19
104886	ERIC & MALINA MCCLURE	\$23.47	12/05/19
104887	ETSystems, INC.	\$68.50	12/05/19
104888	EXPERT AUTO GLASS	\$35.00	12/05/19
104889	FASTENAL COMPANY	\$47.59	12/05/19
104890	FCI CONSTRUCTORS, INC - ND	\$363,592.85	12/05/19
104891	FIRESIDE OFFICE SOLUTIONS	\$202.85	12/05/19
104892	FISHER SCIENTIFIC	\$259.71	12/05/19
104893	FORT UNION SUPPLY & TRADE	\$270.60	12/05/19
104894	FRONTIER PRECISION, INC.	\$125.00	12/05/19
104895	FURUETH LAW FIRM, PC	\$42,832.69	12/05/19
104896	GOVERNMENT FINANCE OFFICERS ASSOC	\$190.00	12/05/19
104897	GPM	\$8,569.51	12/05/19
104898	GRAYMONT (WI) LLC	\$11,743.69	12/05/19

104899	Great American Financial Services	\$284.90	12/05/19
104900	GREY HOUSE PUBLISHING	\$351.00	12/05/19
104901	H W WILSON COMPANY	\$252.50	12/05/19
104902	HAWKINS, INC.	\$9,331.09	12/05/19
104903	HECK BUILT LLC	\$8,128.00	12/05/19
104904	HILL ENTERPRISES LLC	\$100.00	12/05/19
104905	HMC LEASING LLC	\$14.20	12/05/19
104906	HOME OF ECONOMY	\$24.25	12/05/19
104907	HORIZON RESOURCES	\$29,267.80	12/05/19
104908	Hotsy Cleaning Systems	\$1,628.10	12/05/19
104909	ID WHOLESALER SOUTH	\$1,231.00	12/05/19
104910	iDSS GLOBAL LLC	\$278.00	12/05/19
104911	INFORMATION TECHNOLOGY DEPARTMENT	\$2,850.70	12/05/19
104912	INK SPOT PRINTING	\$144.00	12/05/19
104913	INTERSTATE BILLING SERVICE, INC	\$1,386.43	12/05/19
104914	IWERX CONNECT	\$750.00	12/05/19
104915	J.M. MARSCHUETZ CONSTRUCTION CO	\$303,811.56	12/05/19
104916	JACOB KOEHN	\$25.00	12/05/19
104917	JAMES SORUM	\$39.60	12/05/19
104918	Jasmin Holm	\$752.50	12/05/19
104919	JENNIFER STRIETZEL	\$316.94	12/05/19
104920	JEREMY & KIMBERLI JUDD	\$6.27	12/05/19
104921	JGB ENTERPRISES INC.	\$287.50	12/05/19
104922	Jobbers Moving & Storage	\$27,497.62	12/05/19
104923	JOHNSON CONTROLS (TX)	\$2,593.04	12/05/19
104924	JOSEPH PROPERTIES LLC	\$134.41	12/05/19
104925	KAYLEE JOHNSON	\$25.00	12/05/19
104926	KEATON C. JOHNSON	\$25.00	12/05/19
104927	KENNETH POWELL	\$39.25	12/05/19
104928	KOHLER COMMUNICATIONS	\$85.00	12/05/19
104929	KOTANA COMMUNICATIONS	\$353.06	12/05/19
104930	LANDSCAPE ELEMENTS LLC	\$46,476.00	12/05/19
104931	LEXIS NEXIS	\$196.29	12/05/19
104932	M-B COMPANIES, INC.	\$7,300.00	12/05/19
104933	MARCO TECHNOLOGIES LLC (MPLS)	\$58.00	12/05/19
104934	MARCO TECHNOLOGIES LLC (ST. LOUIS)	\$1,123.60	12/05/19
104935	MENARDS	\$291.82	12/05/19
104936	METRO-AREA AMBULANCE	\$2,305.97	12/05/19
104937	MIDCONTINENT COMMUNICATIONS	\$995.00	12/05/19
104938	MIDWEST WILDLIFE SERVICES, LLC	\$5,300.00	12/05/19
104939	MIKEY'S COUNTRY CANDY	\$1,447.02	12/05/19
104940	MILLY'S ALTERATIONS	\$177.00	12/05/19
104941	MMI EXCAVATION, LLC	\$18,000.00	12/05/19
104942	MONTANA DAKOTA UTILITIES	\$33,247.88	12/05/19
104943	MOUNTRAIL-WILLIAMS REC	\$3,734.19	12/05/19
104944	MSA SAFETY & SALES, LLC	\$1,000.00	12/05/19
104945	MYGOV, LLC	\$1,920.00	12/05/19
104946	NAPA AUTO PARTS	\$1,109.86	12/05/19

104947	NCC NORTHWEST COMMUNICATIONS COOP	\$16,046.62	12/05/19
104948	ND CHAPTER OF A.P.C.O.	\$180.00	12/05/19
104949	ND ONE CALL	\$257.75	12/05/19
104950	NEW DEAL DEICING	\$20,224.00	12/05/19
104951	NMN, INC.	\$566.00	12/05/19
104952	North Dakota Insurance Reserve Fund	\$16,675.32	12/05/19
104953	NORTH DAKOTA LEAGUE OF CITIES	\$295.00	12/05/19
104954	NORTHERN BALANCE & SCALE INC	\$913.00	12/05/19
104955	NORTHWEST RURAL WATER DISTRICT	\$2,072.46	12/05/19
104956	NORTHWEST SUPPLY & R&R TROPHIES	\$69.00	12/05/19
104957	ODNEY, INC	\$100.00	12/05/19
104958	OFFICE DEPOT	\$123.45	12/05/19
104959	OK DISTRIBUTING CO. INC.	\$1,082.12	12/05/19
104960	OK TIRE STORE	\$184.57	12/05/19
104961	OLYMPIC SALES, INC.	\$287.33	12/05/19
104962	PARAMOUNT BUILDING SOLUTIONS	\$27,083.33	12/05/19
104963	PAYMENT PRINCIPALS	\$20.54	12/05/19
104964	POET ETHANOL PRODUCTS, LLC	\$4,964.34	12/05/19
104965	PRAXAIR DISTRIBUTION INC.	\$24.23	12/05/19
104966	PREBLE MEDICAL SERVICES, INC	\$462.00	12/05/19
104967	PROSAFE SERVICES, INC	\$585.00	12/05/19
104968	QUILL CORPORATION	\$751.07	12/05/19
104969	RDO INTEGRATED CONTROLS	\$1,000.00	12/05/19
104970	RED ROCK FORD	\$175.60	12/05/19
104971	REEVES COMPANY, INC.	\$49.79	12/05/19
104972	SAM M. AIDE	\$400.00	12/05/19
104973	SANI-STAR	\$200.00	12/05/19
104974	SCOTT WERNER	\$23.26	12/05/19
104975	SLAGLE SERVICES	\$337.50	12/05/19
104976	SMARTPASSIONLLC c/o HACH CO.	\$869.41	12/05/19
104977	SOURIS RIVER TELECOMMUNICATIONS	\$1.19	12/05/19
104978	SPARK MONKEY	\$4,660.69	12/05/19
104979	STATE HISTORICAL SOCIETY	\$399.50	12/05/19
104980	SWANSTON EQUIPMENT CORPORATION	\$352.04	12/05/19
104981	Teleflex LLC	\$2,215.50	12/05/19
104982	TRACTOR & EQUIPMENT CO.	\$69,623.53	12/05/19
104983	TRANSUNION RISK & ALTERNATIVE	\$96.50	12/05/19
104984	TRAVEL ALLIANCE PARTNERSHIP	\$1,000.00	12/05/19
104985	ULINE SHIPPING SUPPLY SPECIALISTS	\$130.01	12/05/19
104986	ULTEIG	\$68,038.37	12/05/19
104987	UPS	\$4.88	12/05/19
104988	USA BLUEBOOK	\$243.57	12/05/19
104989	VERIZON WIRELESS	\$297.00	12/05/19
104990	VISA	\$19,050.21	12/05/19
104991	WAGNER CONSTRUCTION	\$1,075,818.60	12/05/19
104992	WALLWORK TRUCK CENTER	\$1,975.28	12/05/19
104993	WILLIAMS COUNTY TREASURER/RECORDER	\$225.00	12/05/19
104994	WILLIAMS SCOTSMAN, INC.	\$1,386.71	12/05/19

104995	WILLISTON COMMUNITY LIBRARY	\$357.60	12/05/19
104996	WILLISTON CONVENTION & VISITOR BUREAU	\$1,150.87	12/05/19
104997	WILLISTON FIRE & SAFETY	\$492.85	12/05/19
104998	WILLISTON RURAL FIRE PROTECTION D	\$50.00	12/05/19
104999	WILLISTON TIRE CENTER	\$6,863.54	12/05/19
105000	WILLISTON VOLUNTEER	\$1,000.00	12/05/19
105001	Witmer Public Safety Group Inc.	\$725.96	12/05/19
105002	WYNDY MCGINLEY	\$23.27	12/05/19
10069	American Family Life Assurance Co	\$1,822.10	12/6/2019
10070	Avesis	\$1,481.63	12/6/2019
10071	ND State Tax Commissioner	\$370.80	12/6/2019
10072	Discovery Benefits	\$2,791.36	12/6/2019
E-PAY	IAFF Local 3734	\$825.00	12/6/2019
10073	Medico Life and Health Insurance Co	\$1,013.30	12/6/2019
10074	Usable	\$31.96	12/6/2019
10075	United Way	\$25.00	12/6/2019
10076	NDFOP	\$25.00	12/6/2019
E-PAY	Connecticut Child Support EFT	\$274.00	12/6/2019
E-PAY	Michigan Child Support	\$104.75	12/6/2019
E-PAY	Minnesota Child Support	\$405.50	12/6/2019
E-PAY	Montana Child Support	\$85.82	12/6/2019
E-PAY	North Dakota Child Support	\$2,983.44	12/6/2019
E-PAY	Pennsylvania Child Support	\$505.00	12/6/2019
E-PAY	Utah Child Support	\$76.00	12/6/2019
E-PAY	Washington Child Support	\$393.00	12/6/2019
E-PAY	Missouri Child Support	\$568.50	12/6/2019
10077	US Department of Education AWG	\$274.31	12/6/2019
10078	United States Treasury	\$440.00	12/6/2019
10079	Clerk of the Vigo Superior Court	\$500.00	12/6/2019
-502190	JOHN KAUTZMAN	\$3,697.34	12/6/2019
-16084	RANDY DONNELLY	\$1,451.79	12/6/2019
-16084	RANDY DONNELLY	\$300.00	12/6/2019
-502191	KAREN LARSON	\$1,868.31	12/6/2019
-502128	LORI LARSEN	\$2,150.27	12/6/2019
-502343	KEVIN CRAFT	\$1,425.57	12/6/2019
-502309	CRYSTAL SCHAUBEL	\$1,654.24	12/6/2019
-502246	ROBERT BENTH	\$300.00	12/6/2019
-502246	ROBERT BENTH	\$2,267.81	12/6/2019
-502423	DARWIN STEVENS	\$96.97	12/6/2019
-502256	TRACY KERZMANN	\$1,662.63	12/6/2019
-502216	ERICA MYERS	\$1,542.38	12/6/2019
-502345	LINDA GRANBOIS	\$1,648.40	12/6/2019
-502292	KENNETH OWENS	\$281.21	12/6/2019
-502351	MICHAEL WILSON	\$4,712.56	12/6/2019

-502357	RANDY HAUGENOE	\$2,661.30	12/6/2019
-502372	WALTER HALL	\$4,413.31	12/6/2019
-502342	KENNETH PRENTICE	\$3,823.85	12/6/2019
-502313	DAVID PETERSON	\$4,006.72	12/6/2019
-502365	STEVEN ARMSTRONG	\$3,333.31	12/6/2019
-502153	KELLY ABERLE	\$1,996.37	12/6/2019
-502186	ROBERT HANSON	\$3,216.97	12/6/2019
-502187	WAYNE WIEDRICH	\$3,052.32	12/6/2019
10066	GARY GLOVATSKY	\$2,271.64	12/6/2019
-502415	LES CHRISTENSEN	\$2,488.40	12/6/2019
-502375	BRUCE JOHNSON	\$600.00	12/6/2019
-502375	BRUCE JOHNSON	\$1,914.61	12/6/2019
-502138	BRENT HANSON	\$2,127.68	12/6/2019
-502378	JAMES ENGEN	\$3,038.77	12/6/2019
-502459	ROBERT COUGHLIN	\$1,427.93	12/6/2019
-502185	PEDAR ANDRE	\$2,268.97	12/6/2019
10067	RICHARD ODEGARD	\$2,011.86	12/6/2019
-502116	KENNETH BERGSTROM	\$2,785.52	12/6/2019
-502183	JASON HOULE	\$1,647.87	12/6/2019
-502114	DAVID BELL	\$3,251.96	12/6/2019
-502399	JOSEPH MONSON	\$1,416.02	12/6/2019
-502155	KENT JARCIK	\$2,919.14	12/6/2019
-502115	JOSILYN BEAN	\$390.00	12/6/2019
-502115	JOSILYN BEAN	\$2,104.50	12/6/2019
-502277	KAYLA HELL	\$1,063.27	12/6/2019
-502178	ANN KVANDE	\$2,006.50	12/6/2019
-502181	SHAWN WENKO	\$3,075.28	12/6/2019
-502141	AMY KRUEGER	\$2,351.96	12/6/2019
-502402	PATRICIA FIORENZA	\$2,711.33	12/6/2019
-502426	JOSH MOSBRUCKER	\$64.64	12/6/2019
-502430	MATHEW EKBLAD	\$309.08	12/6/2019
-502432	MICHAEL WALTERS	\$117.55	12/6/2019
-502179	BARBARA PETERSON	\$1,596.43	12/6/2019
-502421	BRENDEN STEVENS	\$240.11	12/6/2019
-502371	TRAVIS MARTINSON	\$4,077.65	12/6/2019
-502127	KENNETH BOYKIN	\$2,434.05	12/6/2019
-502127	KENNETH BOYKIN	\$400.00	12/6/2019
-502395	JAMES HAGA JR	\$2,195.63	12/6/2019
-502350	MICHAEL ISENHOWER JR	\$4,071.75	12/6/2019
-502273	ANDREA PLACHER	\$250.00	12/6/2019
-502273	ANDREA PLACHER	\$1,176.32	12/6/2019
-502273	ANDREA PLACHER	\$550.00	12/6/2019
-502120	ANTHONY DUDAS	\$3,541.26	12/6/2019

-502315	DUSTIN CELANDER	\$300.00	12/6/2019
-502315	DUSTIN CELANDER	\$3,251.98	12/6/2019
-502315	DUSTIN CELANDER	\$50.00	12/6/2019
-502407	VERNON HENDRICKSON	\$1,907.92	12/6/2019
-502301	ASHLEY CELANDER	\$1,869.35	12/6/2019
-502336	JONATHAN ROGGENKAMP	\$2,040.80	12/6/2019
-502385	MATTHEW TUTAS	\$2,151.12	12/6/2019
-502361	RODNEY DICKERSON	\$3,092.86	12/6/2019
-502363	SAM AIDE	\$2,068.06	12/6/2019
-502293	DIANE HAGEN	\$663.30	12/6/2019
-502450	AMANDA KAISER-LEE	\$1,886.09	12/6/2019
-502443	GINA MOTTL	\$2,686.20	12/6/2019
-502420	BRANDON HOFFMAN	\$124.67	12/6/2019
-502312	DANIELLE HENDRICKS	\$2,322.57	12/6/2019
-502146	VIVIAN KALMIK	\$688.37	12/6/2019
-502295	SUSAN MOELLER	\$1,725.22	12/6/2019
-502436	RYAN LEE	\$472.60	12/6/2019
-502159	RACHEL LAQUA	\$2,403.48	12/6/2019
-502325	JACOB HENDRICKS	\$50.00	12/6/2019
-502325	JACOB HENDRICKS	\$3,775.45	12/6/2019
-502323	HUGH BENZEN	\$4,577.42	12/6/2019
-502306	CHELSEA FOSSEN	\$1,466.04	12/6/2019
-502145	SABRINA RAMEY	\$2,641.44	12/6/2019
-502327	JASON BARTEN	\$3,134.40	12/6/2019
-502311	DANIEL DERY	\$2,890.30	12/6/2019
-502425	JAMES LAQUA	\$69.69	12/6/2019
-502113	DAVID TUAN	\$4,079.13	12/6/2019
-502151	JOE DOSS	\$2,242.03	12/6/2019
-502263	BRENDA D'ANGELO	\$1,514.16	12/6/2019
-502285	SAWYER ZENT	\$471.48	12/6/2019
-502285	SAWYER ZENT	\$471.47	12/6/2019
-502388	TROY OSTER	\$100.00	12/6/2019
-502388	TROY OSTER	\$1,441.80	12/6/2019
-502143	JENNIFER STRIETZEL	\$1,564.23	12/6/2019
-502411	MICHAEL SIMPSON	\$400.00	12/6/2019
-502411	MICHAEL SIMPSON	\$1,735.47	12/6/2019
-502442	BRIAN YOUNG	\$1,918.06	12/6/2019
-502335	JONATHAN HOLTER	\$2,101.90	12/6/2019
-502456	MITCHELL KERSTING	\$2,838.81	12/6/2019
-502132	RYAN O'REAR	\$2,564.23	12/6/2019
-502158	NYDEL TOMPKINS	\$1,482.21	12/6/2019
-502417	KENT SKABO	\$1,878.33	12/6/2019
-502454	JEFFREY BRYSON	\$2,266.37	12/6/2019

-502117	KRISTIN DIXON	\$1,748.58	12/6/2019
-502171	LAURA WOLTJER	\$2,282.42	12/6/2019
-502457	MORKATAA DHINAA	\$2,354.44	12/6/2019
-502340	JUSTIN PELZL	\$75.00	12/6/2019
-502340	JUSTIN PELZL	\$3,542.03	12/6/2019
-502195	THOMAS ATOR	\$2,326.98	12/6/2019
-502344	KRISTIINA RAVASKA	\$4,257.04	12/6/2019
-502431	MATTHEW FLATEN	\$187.56	12/6/2019
-502279	LISA WEBB	\$1,147.63	12/6/2019
-502461	WILLIAM SCHWENDEMAN	\$3,923.43	12/6/2019
-502227	JASON CATRAMBONE	\$3,542.57	12/6/2019
-502182	JAREK WIGNESS	\$1,992.07	12/6/2019
-502403	RENA COLLIE	\$1,530.30	12/6/2019
-502188	KEVIN POWERS	\$50.00	12/6/2019
-502188	KEVIN POWERS	\$2,774.22	12/6/2019
-502148	DAVID SASSER	\$2,181.78	12/6/2019
-502434	PAUL RIELY	\$189.32	12/6/2019
-502353	NICHOLAS NELSON	\$3,326.69	12/6/2019
-502209	CLINTON BATES	\$2,312.64	12/6/2019
-502440	CURTIS CLARYS	\$500.00	12/6/2019
-502440	CURTIS CLARYS	\$1,878.27	12/6/2019
-502379	JASON ANDREASON	\$2,867.27	12/6/2019
-502272	TRISTA HENRIE	\$2,312.02	12/6/2019
-502339	JOSHUA MAHLUM	\$250.00	12/6/2019
-502339	JOSHUA MAHLUM	\$2,945.85	12/6/2019
-502326	JAMES DIXON	\$2,428.66	12/6/2019
-502410	MARK BRUINEKOOL	\$75.00	12/6/2019
-502410	MARK BRUINEKOOL	\$1,473.39	12/6/2019
-502291	KATHLEEN STAHOWIAK	\$3,401.75	12/6/2019
-502322	HEATHER COOK	\$1,996.14	12/6/2019
-502228	JASON LEWIS	\$2,676.73	12/6/2019
-502334	JOHN PAGANO	\$2,810.95	12/6/2019
-502241	PATRICK SELLERS	\$1,132.83	12/6/2019
-502241	PATRICK SELLERS	\$1,132.83	12/6/2019
-502248	RYAN EDMONDSON	\$2,867.39	12/6/2019
-502118	PEGGY MASTERS	\$1,903.43	12/6/2019
-502391	ARTHUR CRUMB	\$2,380.05	12/6/2019
-502111	BARBARA ELLICO	\$408.32	12/6/2019
-502111	BARBARA ELLICO	\$1,224.94	12/6/2019
-502255	THOMAS HARTLEY	\$3,339.31	12/6/2019
-502212	CRAIG MOEN	\$2,582.15	12/6/2019
-502409	BEAU BERGERON	\$2,237.26	12/6/2019
-502397	JEFFREY LADUCER	\$1,544.03	12/6/2019

-502144	KATHY HAVSKJOLD	\$220.16	12/6/2019
-502199	BRADLEY AUTTELET	\$2,261.74	12/6/2019
-502452	JAMIE SMITH	\$1,926.93	12/6/2019
-502324	JACOB KOEHN	\$2,806.01	12/6/2019
-502324	JACOB KOEHN	\$800.00	12/6/2019
-502299	AMBER KOEHN	\$1,000.00	12/6/2019
-502299	AMBER KOEHN	\$902.26	12/6/2019
-502383	KYLE BREDWICK	\$1,677.17	12/6/2019
-502200	BRIAN MINTON	\$3,431.81	12/6/2019
-502394	DAVID SMITHBERG	\$1,856.39	12/6/2019
-502215	EMILY HUGHES	\$2,160.96	12/6/2019
-502163	CINDY WHITE	\$2,327.97	12/6/2019
-502384	MARC MOHR	\$1,104.50	12/6/2019
-502180	BRENDA SCHMIDT	\$125.00	12/6/2019
-502180	BRENDA SCHMIDT	\$1,349.37	12/6/2019
10068	JOSHUA DAGENAIS	\$1,509.36	12/6/2019
-502238	MATTHEW CLARK	\$2,350.38	12/6/2019
-502238	MATTHEW CLARK	\$1,007.31	12/6/2019
-502448	SCOTT VASSEN	\$250.00	12/6/2019
-502448	SCOTT VASSEN	\$2,136.66	12/6/2019
-502229	JEREMY KNAPKEWICZ	\$4,825.68	12/6/2019
-502133	TERRY HARP	\$2,765.93	12/6/2019
-502390	BRET WILLIAMS	\$2,492.92	12/6/2019
-502122	CORDELL LINDVIG	\$100.00	12/6/2019
-502122	CORDELL LINDVIG	\$2,775.40	12/6/2019
-502418	SKYLER HENRIE	\$2,537.57	12/6/2019
-502166	ELIZABETH OLSON	\$2,145.96	12/6/2019
-502140	AMBER PELZL	\$1,276.64	12/6/2019
-502427	JOSHUA FOUST	\$226.26	12/6/2019
-502433	MILTON SLUDER	\$57.71	12/6/2019
-502404	REX OLSON	\$1,931.67	12/6/2019
-502321	GREGORY OSTER	\$500.00	12/6/2019
-502321	GREGORY OSTER	\$2,596.46	12/6/2019
-502449	ALDON OLSON	\$1,453.93	12/6/2019
-502304	BRETT FLESNESS	\$3,608.14	12/6/2019
-502354	NICHOLAS SATERMO	\$2,253.16	12/6/2019
-502211	COREY JOHNSON	\$3,003.79	12/6/2019
-502287	WANDA OLAF	\$1,141.10	12/6/2019
-502235	JUSTIN CHAMPION	\$3,512.36	12/6/2019
-502247	RYAN MILLER	\$1,444.77	12/6/2019
-502264	JILL KNAPKEWICZ	\$2,149.67	12/6/2019
-502242	PAUL MONZON	\$326.56	12/6/2019
-502438	BRANDON SANDBERG	\$1,953.13	12/6/2019

-502214	EARNEST THEETGE	\$2,744.45	12/6/2019
-502254	THOMAS DICKEY	\$2,609.76	12/6/2019
-502294	CINDY KOPAC	\$100.00	12/6/2019
-502294	CINDY KOPAC	\$1,274.21	12/6/2019
-502377	IAN WEIGEL	\$1,679.35	12/6/2019
-502194	STEPHANIE WELLMAN	\$800.00	12/6/2019
-502194	STEPHANIE WELLMAN	\$832.72	12/6/2019
-502208	CHRISTOPHER MAHONEY	\$4,229.36	12/6/2019
-502173	MIKAELA SKALICKY	\$1,965.30	12/6/2019
-502173	MIKAELA SKALICKY	\$100.00	12/6/2019
-16150	VICTORIA DOUGLAS	\$414.97	12/6/2019
-502429	LYLE LORDEMANN	\$96.97	12/6/2019
-502131	ROBERT HANSON	\$3,486.40	12/6/2019
-502455	LACEY JOHNSTON	\$2,398.96	12/6/2019
-502401	LONNY HIATT	\$1,749.13	12/6/2019
-502428	KENNY KUKUK	\$187.55	12/6/2019
-502446	KELSY BROOME	\$2,203.53	12/6/2019
-502201	BRITTANY STORM-ANDERSON	\$1,572.48	12/6/2019
-502232	JOSHUA BANKS	\$2,298.60	12/6/2019
-502121	BRENT MILLER	\$2,505.08	12/6/2019
-502110	ALYSSA WIEDRICH	\$1,380.56	12/6/2019
-502289	DENISE MELBY	\$1,853.10	12/6/2019
-502261	WYATT KOENIG	\$3,559.13	12/6/2019
-502169	JASMINE COLLINS	\$2,298.82	12/6/2019
-502230	JESSICA GILLIES	\$600.00	12/6/2019
-502230	JESSICA GILLIES	\$1,416.28	12/6/2019
-502192	KATHY KIMLEY	\$2,950.92	12/6/2019
-502297	ALEXIUS ENGET	\$2,206.93	12/6/2019
-502123	DEVIN REIFSTECK	\$2,764.05	12/6/2019
-502167	GEORGIA HOLLEMBEAK	\$2,129.06	12/6/2019
-502332	JESSE CRUISE	\$3,239.67	12/6/2019
-502197	ANTHONY VERESPE	\$2,848.18	12/6/2019
-502257	TRAVIS SHAY	\$1,612.33	12/6/2019
-502217	FLETCHER SCAIFE	\$248.61	12/6/2019
-502217	FLETCHER SCAIFE	\$2,237.51	12/6/2019
-502243	PRISCILLA CRAIN	\$1,399.60	12/6/2019
-502252	STEPHEN CLARK	\$3,315.39	12/6/2019
-502207	CHRISTIAN OLSON	\$2,629.53	12/6/2019
-502237	KHRISTOPHER CHAMPION	\$500.00	12/6/2019
-502237	KHRISTOPHER CHAMPION	\$3,224.12	12/6/2019
-502223	JAKE BYMAN	\$3,246.80	12/6/2019
-502222	IAN STEWART	\$3,915.99	12/6/2019
-502206	CHRIS DICK	\$2,170.71	12/6/2019

-502406	TYRELL SMITH	\$1,803.83	12/6/2019
-502250	SARA STAFFORD	\$1,519.42	12/6/2019
-502156	LESLIE HAMRICK	\$1,398.49	12/6/2019
-502112	CHERY PIERZINA	\$700.00	12/6/2019
-502112	CHERY PIERZINA	\$2,484.29	12/6/2019
-502349	MICHAEL LICCIARDI	\$3,282.11	12/6/2019
-502329	JEFFREY OLSON	\$3,437.42	12/6/2019
-502308	CODY MILLER	\$3,290.64	12/6/2019
-502278	KELLY CRUSCH	\$234.63	12/6/2019
-502439	CHASE ENGEN	\$1,802.62	12/6/2019
-502150	JEREMY MILLER	\$1,543.61	12/6/2019
-502240	MICHAEL FRONIMOS	\$2,293.82	12/6/2019
-502281	MONTANA ICENOGLA	\$540.44	12/6/2019
-502302	BEAU JACOBSON	\$1,867.82	12/6/2019
-502161	WILLIAM TOWNSLEY	\$1,818.37	12/6/2019
-502162	CAITLIN ESTRADA	\$2,150.08	12/6/2019
-502175	SARAH HILTON	\$2,573.81	12/6/2019
-502276	ETHAN BECK	\$114.97	12/6/2019
-502396	JASON COTTAM	\$1,527.75	12/6/2019
-502125	KASEY WYMAN-YOUNG	\$1,790.16	12/6/2019
-502267	JULIE HATTER	\$2,856.36	12/6/2019
-502359	ROBERT VANWINKLE	\$3,304.51	12/6/2019
-502283	NATASHA TORRES	\$294.60	12/6/2019
-502225	JAMES WESTON	\$2,061.56	12/6/2019
-502369	THEODORE VANGRINSVEN	\$3,509.73	12/6/2019
-502374	ZACHARY SCHWARTZ	\$3,731.95	12/6/2019
-502119	STEVEN BROE	\$1,165.27	12/6/2019
-502134	ZACHARY COTHERN	\$1,566.70	12/6/2019
-502193	LYNN BYERS-WALLACE	\$1,925.61	12/6/2019
-502392	BRYCE STORY	\$1,014.83	12/6/2019
-502330	JENNIFER HURLEY	\$3,254.54	12/6/2019
-502280	MICHAEL HELL	\$767.33	12/6/2019
-502286	TRACI BYRNE	\$590.00	12/6/2019
-502286	TRACI BYRNE	\$444.82	12/6/2019
-502282	MORGAN COTE	\$1,198.69	12/6/2019
-502266	JAMES POIRRIER	\$1,596.41	12/6/2019
-502184	MATTHEW ELBERT	\$2,018.28	12/6/2019
-502331	JEREMIAH LACHNER	\$3,268.98	12/6/2019
-502274	ARIEL FLECK	\$436.58	12/6/2019
-502318	EVAN JOHNSON	\$3,618.67	12/6/2019
-502319	EVAN JOHNSON	\$18.20	12/6/2019
-502333	JESSE WEICHT	\$3,173.62	12/6/2019
-502333	JESSE WEICHT	\$475.00	12/6/2019

-502451	EVAN LEWIS	\$2,107.36	12/6/2019
-502300	ANTHONY MANN	\$3,527.77	12/6/2019
-502393	CHRISTOPHER ADAM	\$1,497.11	12/6/2019
-502458	ROBERT SKURDAL	\$2,115.16	12/6/2019
-502412	AUBREY FOSBURGH	\$2,447.52	12/6/2019
-502142	ASHLEY OYLOE	\$1,318.41	12/6/2019
-502157	MARK SCHNEIDER	\$3,457.30	12/6/2019
-502245	RILEY ECKART	\$2,151.83	12/6/2019
-502170	JULIE KIRKPATRICK	\$2,393.31	12/6/2019
-502290	JACQUELINE MONZON	\$2,957.77	12/6/2019
-502126	KASSANDRA BROWN	\$2,240.13	12/6/2019
-502189	PRESTON OLSON	\$1,515.15	12/6/2019
-502220	HASAN ABDUL JABBAR	\$2,934.84	12/6/2019
-502460	TYLER FIXEN	\$1,884.11	12/6/2019
-502177	YULISSA JIMENEZ	\$1,972.43	12/6/2019
-502205	CHARLES STAFFORD	\$1,902.62	12/6/2019
-502346	LUCAS BRINKMAN	\$3,208.11	12/6/2019
-502338	JORY FORSBERG	\$2,637.63	12/6/2019
-502316	ERIC KEYES	\$3,510.58	12/6/2019
-502447	PORTER LEWIS	\$1,436.17	12/6/2019
-502284	REBECCA KIEFER	\$79.89	12/6/2019
-502236	KARALEE BARLOW	\$1,085.46	12/6/2019
-502270	MONICA LAMOREUX	\$1,619.30	12/6/2019
-502416	LES WALTER	\$2,258.02	12/6/2019
-502422	CJ VINGER	\$32.33	12/6/2019
-502347	MATTHEW ABERLE	\$3,447.11	12/6/2019
-502296	ALEXIS HAGGERTY	\$3,391.92	12/6/2019
-502203	CAROLYN LIMERICK	\$2,258.34	12/6/2019
-502258	TRISHA LADUE	\$1,225.78	12/6/2019
-502317	ERICA DAVIS	\$3,324.94	12/6/2019
-502445	JORDAN BLOTSKE	\$1,608.80	12/6/2019
-502408	ZACKERY OSTER	\$1,573.71	12/6/2019
-502168	HEATHER DREWELOW	\$2,124.56	12/6/2019
-502137	CARLI WADE	\$1,862.32	12/6/2019
-502174	PATRICIA POTTEIGER	\$2,166.19	12/6/2019
-502348	MIA LEFEVER	\$3,317.85	12/6/2019
-502398	JESSICA MEADE	\$1,536.45	12/6/2019
-502441	WYATT WILLSON	\$1,600.56	12/6/2019
-502387	TREVOR ODEGARD	\$1,551.58	12/6/2019
-502405	THAYNE POPE	\$1,584.65	12/6/2019
-502219	GRACE GUTLOVICS	\$1,189.60	12/6/2019
-502219	GRACE GUTLOVICS	\$297.40	12/6/2019
-502154	KELLY SOTO	\$1,385.51	12/6/2019

-502358	ROBERT HARRAH	\$2,891.54	12/6/2019
-502303	BRANDON BALOGH	\$3,209.08	12/6/2019
-502310	DAKOTAH SMITH	\$3,405.92	12/6/2019
-502341	KAYLA KLAPPER	\$3,195.68	12/6/2019
-502234	JUAN MONSALVE WAGNER	\$1,185.84	12/6/2019
-502233	JOSHUA LARSON	\$2,239.60	12/6/2019
-502224	JALEN BEN	\$1,518.37	12/6/2019
-502198	ARIC ARENDS	\$2,432.30	12/6/2019
-502210	COLTON GUTKNECHT	\$1,412.72	12/6/2019
-502244	RACHEL KARVONEN	\$1,296.10	12/6/2019
-502259	WADE GAMMELL	\$2,024.94	12/6/2019
-502221	HUNTER VOSS	\$1,327.75	12/6/2019
-502262	WYATT MOEN	\$1,571.97	12/6/2019
-502218	GARRET FLESNESS	\$1,570.35	12/6/2019
-502226	JARED MACKLEY	\$2,810.41	12/6/2019
-502337	JORDAN PATTON	\$3,571.29	12/6/2019
-502136	AMY JOHNSON	\$1,587.19	12/6/2019
-502265	JOHN MORGAN	\$1,693.19	12/6/2019
-502424	ETHAN HURLEY	\$32.32	12/6/2019
-502271	SHAWN BICE	\$1,223.41	12/6/2019
-502251	SHERIDAN DOUGLAS	\$1,139.07	12/6/2019
-502152	KARA ROBINSON	\$1,269.47	12/6/2019
-502165	DERRICK WALKER	\$3,290.13	12/6/2019
-502124	GLENN MARSHALL	\$2,326.79	12/6/2019
-502149	JASMIN TEIGEN	\$1,066.88	12/6/2019
-502135	ZACHARY EFFERTZ	\$1,706.14	12/6/2019
-502130	RAHUL NATH	\$2,463.98	12/6/2019
-502355	NICK RINTAMAKI	\$3,193.79	12/6/2019
-502305	CALLI STELLMACHER	\$1,184.70	12/6/2019
-502356	NICOLE SAVELA	\$3,151.47	12/6/2019
-502370	TRAVIS LAWHEAD	\$3,469.19	12/6/2019
-502367	TANNER FARSTVEET	\$3,586.06	12/6/2019
-502320	GARRETT NORSTEN	\$3,379.72	12/6/2019
-502414	JOHN JASTRZEBSKI	\$1,377.22	12/6/2019
-502453	JANAH JELLISON	\$1,582.33	12/6/2019
-502147	AMELIA MOORE	\$1,157.99	12/6/2019
-502269	MICHAEL HARBRON	\$1,426.38	12/6/2019
-502196	ABIGAIL HELWIG	\$1,533.98	12/6/2019
-502202	CALLEY MANN	\$310.32	12/6/2019
-502288	ZOEY MELBERG	\$117.10	12/6/2019
-502389	WILLIAM EVANS	\$1,352.48	12/6/2019
-502366	STEVEN GUTKNECHT	\$3,371.38	12/6/2019
-502419	AUSTIN REED	\$32.33	12/6/2019

-502435	RACHEL CRAIN	\$96.97	12/6/2019
-502400	KIMBERLY WALKER	\$1,667.12	12/6/2019
-502444	GORDON HEENAN	\$1,344.65	12/6/2019
-502172	LAUREN WILKINSON	\$1,764.67	12/6/2019
-502129	MICHAEL SPROUSE	\$1,913.63	12/6/2019
-502176	TABITHA WORD	\$1,909.57	12/6/2019
-502362	ROWAN HORSWILL	\$1,760.33	12/6/2019
-502268	LESLIE NEHRING	\$1,470.24	12/6/2019
-502382	KENNETH TRAHAN	\$1,473.87	12/6/2019
-502373	WRANGLER FRYE	\$1,883.17	12/6/2019
-502360	ROBERT CUMMINGS	\$2,318.55	12/6/2019
-502380	JOSHUA FINNICUM	\$1,526.92	12/6/2019
-502231	JOSE SERRATO	\$2,962.08	12/6/2019
-502298	AMANDA PRENTICE	\$1,757.98	12/6/2019
-502368	TANNER GRANGER	\$1,905.42	12/6/2019
-502328	JASON JONAS	\$3,577.05	12/6/2019
-502314	DERRICK SAID	\$1,761.33	12/6/2019
-502364	SAMUEL VALDEZ	\$3,290.88	12/6/2019
-502139	JOHN SELEY	\$1,628.86	12/6/2019
-502381	KENNETH JOHNSON	\$1,534.69	12/6/2019
-502253	TAYLOR BOSLEY	\$1,627.96	12/6/2019
-502160	THOMAS FREEMAN	\$2,130.11	12/6/2019
-502376	DYLAN KENDALL	\$1,413.07	12/6/2019
-502352	MOMCILO BABIC	\$3,904.64	12/6/2019
-502164	DANA BAILEY	\$1,884.26	12/6/2019
-502213	DAVID HUTCHINSON	\$2,102.64	12/6/2019
-502386	PAUL PALACIOS	\$1,487.70	12/6/2019
1129	KELLEEE BEGGS	\$761.53	12/6/2019
-502462	KELLEEE BEGGS	\$618.90	12/6/2019
-502260	WILLIAM GUTLOVICS	\$1,218.51	12/6/2019
-502249	SAMANTHA HAZZARD	\$1,165.17	12/6/2019
-502204	CHARLES MENO	\$1,150.33	12/6/2019
-502239	MATTHEW PAZANIN	\$691.55	12/6/2019
-502413	EMMANUEL BACCAY	\$1,425.69	12/6/2019
-502275	DANIEAL PISZKER	\$275.85	12/6/2019
-502307	CHRISTOPHER COOK	\$3,381.73	12/6/2019
1130	CASEY RIEGER	\$309.08	12/6/2019
-502463	CASEY RIEGER	\$162.85	12/6/2019

Total Claims: \$5,882,962.86

Total Payroll: \$769,381.48

Grand Total: \$6,652,344.34

of Checks: 631

- 2) Business Licenses
 - a. Cash Wise – New Bulk Storage Application
- C. Development Services
 - 1) Contractor Licenses
 - 2) Request for a Public Hearing January 14, 2020 to consider a Comprehensive Plan Amendment and to plat approximately 786.6 acres of the former Sloulin Field International Airport property, to be known as Williston Square Subdivision, and to consider a PUD Master Plan and to designate Base Zone Districts – City of Williston
- D. Engineering
- E. Authorization to Bid
 - 1) Patrol Vehicles (Police)

**Motion by Cymbaluk, Seconded by Piesik to move to approve the Consent Agenda for December 10, 2019 as presented
UNANIMOUS BY VOICE VOTE**

3. Public Hearings

Darcy Anderson Williams County Tax Director presented the following:

All the property's below have submitted an Application for Abatement or Refund of Taxes for the 2017 tax year filed by Michael Raum & Christopher Stafford of Fredrikson & Byron, P.A.

- A. The Bluffs of Williston Property 01-170-00-00-06-011 & 01-170-00-00-06-021 - Tax Abatement Tax Year 2017

The application is requesting a reduction in value on the two parcels comprising The Bluffs Apartments from \$13,891,600 to \$6,702,000. Our current valuation on the property is a result of the original appraisal, when built, and annual adjustments and reappraisals over time, based on market analysis and applied to all properties with similar occupancies and uses. We have arrived at our values using the same valuation methodology and approaches that we have used to arrive at the valuations of all other similar properties in the city. We utilized the Income Approach to value these apartments. Questionnaires requesting the income and expenses for all apartment complexes in Williston were sent out and the Bluffs did submit their information. A per unit market rate and expense ratios were developed from analysis of the questionnaires that were received. A property inspection was done on December 6th and no changes were found. The applicant has provided no evidence or proof that the assessment is in error or has been done in an arbitrary, unreasonable, or capricious manner.

Motion by Cymbaluk, Seconded by Piesik to make a motion the Application for Abatement or Refund of Taxes for the 2017 Tax Year for the Bluffs of Williston be denied

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

B. IRET Properties, LLC Property 01-675-00-00-07-030 – Tax Abatement Tax Year 2017

The application is requesting a reduction in value on the Dakota Commons Apartments from \$3,980,400 to \$2,500,000. Our current valuation on the property is a result of the original appraisal, when built, and annual adjustments and reappraisals over time, based on market analysis and applied to all properties with similar occupancies and uses. We have arrived at our values using the same valuation methodology and approaches that we have used to arrive at the valuations of all other similar properties in the city. We utilized the Income Approach to value the apartment parcels. Questionnaires requesting the income and expenses for all apartment complexes in Williston were sent out and Dakota Commons submitted their information. A per unit market rate and expense ratios were developed from analysis of the questionnaires that were received. A request for inspection by our office has not been answered. The applicant has provided no evidence or proof that the assessment is in error or has been done in an arbitrary, unreasonable, or capricious manner.

Motion by Cymbaluk, Seconded by Brostuen to make a motion the Application for Abatement or Refund of Taxes for the 2017 Tax Year for IRET Properties, LLC be denied

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

C. IRET-WRH 1 LLC Property 01-539-00-00-02-010 – Tax Abatement Tax Year 2017

This request is for the Renaissance Heights Apartments from \$25,814,300 to \$12,000,000. Our current valuation on the property is a result of the original appraisal, when built, and annual adjustments and reappraisals over time, based on market analysis and applied to all properties with similar occupancies and uses. We have arrived at our values using the same valuation methodology and approaches that we have used to arrive at the valuations of all other similar properties in the city. We utilized the Income Approach to value the apartment parcels. Questionnaires requesting the income and expenses for all apartment complexes in Williston were sent out and Renaissance Heights did not respond to our request. A per unit market rate and expense ratios were developed from analysis of the questionnaires that were received. A request for inspection by my office was not returned as of December 5th. The applicant has provided no evidence or proof that the assessment is in error or has been done in an arbitrary, unreasonable, or capricious manner.

Motion by Piesik, Seconded by Cymbaluk to make a motion the Application for Abatement or Refund of Taxes for the 2017 Tax Year for IRET-WRH1, LLC be denied

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

D. RAH Property 01-488-00-00-01-010 & 01-488-00-00-01-020 – Tax Abatement Tax Year 2017

The application is requesting a reduction in value on the 2 parcels comprising Regency Apartments from \$13,542,800 to \$8,823,000. Our current valuation on the property is a result of the original appraisal, when built, and annual adjustments and reappraisals over time, based on market analysis and applied to all properties with similar occupancies and uses. We have arrived at our values using the same valuation methodology and approaches that we have used to arrive at the valuations of all other similar properties in the city. We utilized the Income Approach to value these apartments. Questionnaires requesting the income and expenses for all apartment complexes in Williston were sent out and Regency Apartments did not respond to our request. A per unit market rate and expense ratios were developed from analysis of the questionnaires that were received. An inspection was done on December 5th at 2pm and there were no changes. The applicant has provided no evidence or proof that the assessment is in error or has been done in an arbitrary, unreasonable, or capricious manner.

Motion by Piesik, Seconded by Cymbaluk to make a motion the Application for Abatement or Refund of Taxes for the 2017 Tax Year for RAH Property Owner LLC be denied

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

E. UC Property Owner Property 01-677-00-00-01-010, 01-677-00-00-07-010 & 01-675-00-00-01-020 – Tax Abatement Tax Year 2017

The application is requesting a reduction in value on the University Commons Apartments (2 Apartment Parcels from \$19,509,100 to \$7,606,200 & 1 Vacant Land Parcel) from \$760,800 to \$500,000. Our current valuation on the property is a result of the original appraisal, when built, and annual adjustments and reappraisals over time, based on market analysis and applied to all properties with similar occupancies and uses. We have arrived at our values using the same valuation methodology and approaches that we have used to arrive at the valuations of all other similar properties in the city. We utilized the Income Approach to value the apartment parcels. Questionnaires requesting the income and expenses for all apartment complexes in Williston were sent out and were submitted by University Commons. A per unit market rate and expense ratios were developed from analysis of the questionnaires that were received. The vacant lot is not an integral component to the apartment complex so is not valued in combination with the other two parcels. Our valuation is based on an exhaustive land sales study performed by Vanguard Appraisals. The property was inspected on December 5th at 2pm and no changes were found. The applicant has provided no evidence or proof that the assessment is in error or has been done in an arbitrary, unreasonable, or capricious manner.

Motion by Cymbaluk, Seconded by Brostuen to make a motion the Application for Abatement or Refund of Taxes for the 2017 Tax Year for UC Property Owner LLC be denied

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

- F. Wildcat ROERS Harvest Hills 1, LLC Property 01-269-00-00-03-045 – Tax Abatement Tax Year 2017

The application is requesting a reduction in value on Harvest Hills Plaza from \$5,439,600 to \$3,542,000. Our current valuation on the property is a result of the original appraisal, when built, and annual adjustments and reappraisals over time, based on market analysis and applied to all properties with similar occupancies and uses. We have arrived at our values using the same valuation methodology and approaches that we have used to arrive at the valuations of all other similar properties in the city. The applicant has provided no evidence or proof that the assessment is in error or has been done in an arbitrary, unreasonable, or capricious manner.

Motion by Brostuen, Seconded by Cymbaluk to make a motion the Application for Abatement or Refund of Taxes for the 2017 Tax Year for Wildcat ROERS Harvest Hills 1 LLC be denied

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

- G. Williston Land Investors LLC Property 01-608-00-50-53-500 – Tax Abatement Tax Year 2017

The application is requesting a reduction in value on the Microtel Inn & Suites from \$4,138,400 to \$2,600,000. Our current valuation on the property is a result of the original appraisal, when built, and annual adjustments and reappraisals over time, based on market analysis and applied to all properties with similar occupancies and uses. We have arrived at our values using the same valuation methodology and approaches that we have used to arrive at the valuations of all other similar properties in the city. An inspection was completed December 5th, but no changes affecting the 2017 property information were found. We do understand the market for hotels was depressed and have applied a 25% market adjustment for values. The applicant has provided no evidence or proof that the assessment is in error or has been done in an arbitrary, unreasonable, or capricious manner.

Motion by Cymbaluk, Seconded by Piesik to make a motion the Application for Abatement or Refund of Taxes for the 2017 Tax Year for Williston Land Investors LLC be denied

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

Darcy stated her office recommends all requests be denied.

Mayor Klug opened the public hearing stating that if anyone would like to speak on any of these properties to approach the podium and state your name for the record.

Michael Raum from Fredrikson & Bryon Law Firm (attorney representing all the taxpayers above) addressed the Commission and referenced the binder he provided. He also stated two properties were left out and would need to be addressed later. He summarized by indicating they wanted to attempt to negotiate a compromise and explained how they construct their income approach and CAP rate. He then continued with a summary of each individual property.

Mayor Klug asked why this information was not provided in 2017 when it was requested. Mr. Raum answered some did respond.

Mayor Klug asked a second time if anyone would like to speak on this matter, he asked a third, hearing none Mayor Klug closed the public hearing.

Commissioner Cymbaluk stated he feels that the taxpayers took advantage of the system and charged high rents and has a difficult time now that they are coming to the Commission asking for a reduction and has absolutely no desire to support this request.

4. Bid Openings

Dave Bell, Director of Public Works presented the following:

A. $\frac{3}{4}$ Ton 4x4 Pickup (Water Distribution)

Public Works opened bids on Tuesday, December 3, for a $\frac{3}{4}$ Ton Pickup Truck, the budget was \$45,000. We received a total of two bids, one from Williston Auto of Williston \$33,149 and one from Red Rock Ford of Williston \$35,398. We recommend award of the pickup to Williston Auto, in the amount of \$33,149.00.

Commissioner Cymbaluk asked how soon we will receive these vehicles. Dave Bell answered approximately three months.

Motion by Brostuen, Seconded by Piesik to move the Commission award the Bid to Williston Auto in the amount of \$33,149

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

B. ¾ Ton 4x4 Pickup (Traffic Control)

Public Works opened bids on Tuesday, December 3, for a ¾ Ton Pickup Truck, the budget was \$45,000. We received a total of two bids, one from Williston Auto of Williston \$33,149 and one from Red Rock Ford of Williston \$35,398. We recommend award of the pickup to Williston Auto, in the amount of \$33,149.00.

Motion by Piesik, Seconded by Brostuen to make a motion to award the Pickup for Traffic Control Department to Williston Auto in the amount of \$33,149 as presented

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

5. Ordinances
6. Petitions, Communications and Remonstrances
 - A. NW Gun Range/Clay Target League

Mayor Klug indicated this is not a public hearing, but we have received a communication from NW Gun Range/Penny Slagle, and we have also invited Mike Palmer to speak on behalf of any improvements his facility may need or what is available.

Penny Slagle addressed the Commission by giving a summary on what the Clay Target League is all about, the history, how it has grown, and it includes the Coyote Clay Target League. She wants people to know of this league exists and stresses gun safety. This league also has many scholarships available to students. We are asking the Commission to leave the range as it (on airport property) is and discuss options to continue this league.

Commissioner Piesik asked if they use real bullets. Penny answered yes.

Commissioner Piesik asked if the league follows the school calendar. Penny answered yes.

Commissioner Piesik asked how many buildings and structures are currently on-site. Penny answered several.

Commissioner Piesik asked if the property is co-owned by the Clay Target League and the NW Gun Range. Penny answered the league does not own anything.

Bruce Kaiser addressed the Commission and gave additional details.

There was some further back and forth discussion about the history and details surrounding this issue.

Mayor Klug reiterated that this is not a public hearing.

Penny suggested maybe it would be possible to sit down, later, to discuss some options.

Mike Palmer, owner of Painted Woods Sporting Clays stated he would do the necessary improvements free of charge so the league could use his facility.

7. Report of Commissioners
 - A. President of the Board
 - B. Vice-President; Finance Commissioner
 - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - D. Fire, Police and Ambulance Commissioner
 - E. Water Works, Sewer, Airport, Building and Planning Commissioner
8. Report of Departments
 - A. Administration
 - B. Auditor and Finance
 - 1) Bad Debt Write-Offs

Mayor Klug presented the following:

Every year the City reviews its bad debts, utilities \$8,006.29, miscellaneous \$40,149.18, Municipal Court \$7,747.00, and ambulance \$969,728.39.

Karen Larson, Deputy Auditor, stated the total write-offs for 2019 are \$1,025,630.86, compared to \$626,559.08 last year, with most of the bad debt coming from ambulance. The recommendation is to approve 2019 Bad Debt Write-Off amounts as presented with a total amount of \$1,025,630.86.

Commissioner Cymbaluk asked if we would continue to attempt to collect. Karen Larson answered yes, these have all been sent to collections.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve 2019 Bad Debt Write-Off amounts as presented with a total amount of \$1,025,630.86 as presented

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

- C. Attorney
 - 1) Dangerous Building Hearing – 3508 6th Avenue East

Taylor Olson, City Attorney presented the following:

The property located at 3508 6th Ave E appears to have been abandoned and is deteriorating. There are abandoned vehicles parked on the property, which have been there for an extended period. There are reports that the water pipes in the property have burst resulting in the occupants moving out of the residence. The skirting of the trailer is broken which allows animals to live under the trailer as well as possibly inside of the trailer. This abandoned property poses a public health and safety risk. This case began in July 2019, the property owner has been served in Idaho and the publication was done per Century Code. I have had conversations with the property owners' mother and she and her husband have taken on the responsibility of hiring someone to remove the trailer from the property. They have obtained a permit from the Building Department. They have a bid and work began today and is scheduled to end on the 18th. What we are requesting tonight is to issue an order to deem this a dangerous property and to have it removed after a 30-day time period and if this does not get completed in the 30-day time frame, the City will have it removed and the costs assessed to their property taxes.

Mayor Klug asked if this is consistent with what we have been doing. Taylor Olson answered yes it and I have no doubt they will complete this work.

Motion by Cymbaluk, Seconded by Brostuen to make a motion the City Commission deem this property located at 3508 6th Ave East a Dangerous Building under the Definition of Section 5-267 as presented

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

Motion by Cymbaluk, Seconded by Piesik to make a motion offer the Party 30-days to Complete the Work, if after 30-days the City will complete the work and assess the costs to the Property Taxes Under Section 5-267 of North Dakota Century Code

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

D. Public Works

1) AE2S Task Order 23 – Williston WWTP Decommissioning Plan

Dave Bell, Director of Public Works presented the following:

Attached is a task order for professional services related to the decommissioning of the old Waste Water Treatment Plant Facility to be provided by AE2S. This task order includes a

decommissioning plan to describe proposed improvements, evaluate alternatives, and identify the associated costs. Due to most of the facilities being located on the United States Army Corps of Engineers land the technical memorandum containing the plan will provide a basis for negotiation with the USACE for the implementation of proposed improvements. AE2S will evaluate the existing above grade buildings, underground utilities, aerated pond system, emergency storage pond, polishing ponds, and 12th Avenue for decommissioning and restoration. Task Order #23 provided by AE2S also includes completion of an SRF loan application for improvements identified in the plan and coordination with the State Department of Environmental Quality to prepare the appropriate environmental review documents for decommissioning. We recommend approval of the AE2S Task Order #23, decommissioning plan of the old Waste Water Treatment Plant Facility, in the hourly not to exceed basis, in the amount of \$81,500.

Commissioner Brostuen asked what the timeline is for completion. Dave Bell answered the plan for 2020 under this task order is to put the plan together and present it to the Army Corp of Engineers. Once approved, we hope to start the project in 2021.

Commissioner Piesik asked if there is a time limit with the Army Corp of Engineers. Dave Bell answered as of right now, no.

Commissioner Piesik asked if they were going to keep some of the ponds. Dave Bell answered yes, the larger ponds and possibly one of the holding ponds.

Mayor Klug asked if this plan has anything to do with the wetlands. Dave Bell answered yes, it includes the marsh areas and the discharge area.

Motion by Brostuen, Seconded by Cymbaluk to move the City Commission approve the AE2S Task Order #23, Decommissioning plan of the old Waste Water Treatment Plant Facility, in the hourly not to exceed basis, in the amount of \$81,500

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

- E. Engineering
 - 1) Alliance Consulting Task Order 19-02

David Tuan, City Administrator presented the following:

This is an Engineering Services Task Order from Alliance Consulting for the design and construction administration services related to Williston Square Phase I. The scope of work in Phase I encompasses preliminary and final design engineering and CA/CO services for the roads located in the proposed Phase 1 boundary which is approximately 11,000 feet of street, utility and drainage improvements:

- 8th Avenue W north of 36th Street to 38th Street
- 34th Street W from HWY 2 to 8th Avenue W

- 2nd Avenue from West Dakota Parkway to 36th Street W
- 33rd Street W from 16th Avenue W to 2nd Avenue
- 36th Street W from 8th Avenue W to 13th Avenue W
- 3rd Avenue W from 2nd Avenue W to 34th Street W
- 4th Avenue W from 2nd Avenue W to 34th Street W

The Engineers estimate for the construction of these projects is \$20.75M, which equates to approximately 17%. We expect to move very quickly through this process, and we recommend approval.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the Engineering Services Task Order 19-02 with Alliance Consulting for Williston Square Phase I in the lump sum amount of \$3,527,000

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

F. Fire Department

Jason Catrambone, Fire Chief presented the following:

1) Ambulances - Budgeted and Replacement

The Fire Department is requesting permission to purchase a 2020 Ford F-550 Type 1 4x4 Ambulance which was budgeted for in 2020 for and purchase a replacement medium duty ambulance. The Williston fire Department has received bids from Premier Specialty Vehicles using the SAVVIK Buying Group Purchasing program. The bids received from Premier Specialty Vehicles were:

Type	Bid	Fleet Discount	PSV Discount	Trade	Total
2020 F550 4x4	\$284,403	\$3,800	\$1,500	\$15,000	\$264,103
2020 Freightliner	\$350,192	\$0.00	\$3,000	\$0.00	\$347,192

We recommend approval.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to award of the two bids to Premier Specialty Vehicles for one 2020 F550 Type 1 4x4 Ambulance in the amount of \$264,103 with trade in of ambulance 6406, and one Medium Duty Freightliner Type 1 Ambulance in the amount of \$347,192

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

2) Ambulance Buy Back Option

The Williston Fire Department is also requesting the option to purchase back from NDIRF (North Dakota Insurance Reserve Fund) the totaled ambulance at, not to exceed, price of \$15,000. I believe the parts that can be salvaged and used on our current Freightliner Ambulance as well as the new one exceeds this amount and are known parts that have been damaged in the past.

Motion by Cymbaluk, Seconded by Piesik to make a motion to approve the action as presented

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

G. Police Department

H. Development Services

1) NDDOT Transportation Alternatives Grant (TAP Grant)

Jeremy Miller from Planning and Zoning presented the following:

The NDDOT Transportation Alternatives grant for FY 2021-2022 is due December 31, 2019. Based on the remaining work to be done using the City and Parks approved trails plan, Staff and the Parks Department have put together an application for funding two multi-use paths.

- The River Multi-Use Path will connect the existing trail along the west side of 13th Avenue East with the existing sidewalk on the south side of 42nd Street E. This connection will remain in use when the proposed future trail on the south side of 42nd Street E is developed.
- The Park Multi-Use Path will serve as a connection between the City's Western Star Complex and the surrounding residents.

The River Multi-Use Path will be 500' long and the Park Multi-Use Path will be 325' long. This will add an additional 825' of paved trails to our existing trail system. The Parks Department will maintain the multi-use paths. The estimated cost for both is \$92,500. This application will be presented at the December 17th, 2019 Parks Board meeting. Staff recommends approval.

Motion by Brostuen, Seconded by Cymbaluk to move the Commission approve the TAP Grant application as presented and Authorize the Chairman to Sign the Application

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

2) Law Enforcement Center Demolition

David Tuan, City Administrator presented the following:

Several weeks ago, we accepted bids on the demolition of the old Law Enforcement Center, this was tricky as the City does not own this property. This has gone through the Dangerous Building process to be deemed as an un-safe structure. We have asked the property owner and entered into a contractual agreement which requires them to have this demolition done by a specific date, with this date fast approaching, we wanted a back-up plan to do the demolition ourselves and assess the costs back to the property owner through property taxes. We received several bids, some were time and material bids and others were lump sum bids. We prefer the lump sum bid. We received two bids, National Civil and Teraflex. I would recommend either or but, in an effort, to keep costs contained, would prefer National Civil for \$197,000.

Commissioner Piesik asked to clarify this is only in the event the property owner does not fulfill their contractual agreement. David Tuan answered yes.

Mark Schneider, Director of Development Services stated he feels the contract deadline was December 16, 2019.

Commissioner Cymbaluk indicated he would add this to his motion.

Commissioner Brostuen asked if the dump fees were recoverable from the property owner. David Tuan answered yes, and these costs would be assessed directly to the landowner.

Motion by Cymbaluk, Seconded by Piesik to make a motion to accept the bid of \$197,000 from National Civil for the Demolition of the former Law Enforcement Center in the Event the Property Owner does not fulfill his obligation by December 14, 2019 and no later than December 16, 2019 end of Business Day as presented

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

- I. Economic Development
- J. Airport
- K. Convention and Visitor's Bureau
- 9. Appointments and Consultations with Officers
- 10. Unfinished Business
 - A. Rice Bomb, Inc. – New Specialty Restaurant On-Sale Beer (bottle only)
Alcoholic Beverage License Application

Mayor Klug presented the following:

We had a public hearing two weeks ago and needed further clarification regarding the distance to the neighboring school.

Commissioner Cymbaluk stated it was clarified this school was outside the parameter and Rice Bomb meets the criteria to move forward, this was verified by Lynn Wallace city hall staff.

Motion by Cymbaluk, Seconded by Piesik to make a motion to approve the Specialty Restaurant On-Sale Beer (bottle only) Alcoholic Beverage License to Rice Bomb, Inc

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

11. New Business
12. Executive Session
13. Adjourned meeting at 7:20pm

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to adjourn
UNANIMOUS BY VOICE VOTE**

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor