

**Official Proceedings
Board of City Commissioners
October 22, 2019 - 6:00 pm
Williams County Commission Room
County Administrative Building – Williston, North Dakota**

1. Roll Call of Commissioners and Pledge of Allegiance

COMMISSIONERS PRESENT: Deanette Piesik, Tate Cymbaluk, Chris Brostuen and Howard Klug

COMMISSIONERS ABSENT: Brad Bekkedahl

OTHERS PRESENT: Dave Tuan, John Kautzman, Pete Furuseth, Bob Hanson, Anthony Dudas, Ryan O’Rear, Jason Catrambone, Steven Armstrong, Dave Bell, Mark Schneider, Kent Jarcik, Rachel Laqua, Chery Pierzina, Amy Krueger, Derrick Walker and Karen Prout

Mayor Klug presented a quorum

CHANGES TO AGENDA: Add 8B1

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve
UNANIMOUS BY VOICE VOTE**

2. Consent Agenda

- A. Reading and Approval of Minutes
 - 1) Regular Meeting: October 8, 2019
 - 2) Special Meeting Minutes: October 17, 2019
- B. Auditor and Finance
 - 1) Accounts, Claims and Bills
 - a. October 4 – 17, 2019

For checks between: 10/04/19 - 10/17/19

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Date Issued
-31710	ND PUBLIC EMPLOYEES RETIREMENT	331637.28	10/04/19
-31709	NATIONWIDE RETIREMENT	856.75	10/04/19
-31708	NORTH DAKOTA PUBLIC EMPLOYEES	4865.00	10/04/19
-31707	MERITAIN HEALTH	10451.96	10/07/19
103897	BANK OF NORTH DAKOTA	9111.48	10/07/19
103898	NELSON INTERNATIONAL OF BISMARCK	139498.00	10/07/19
103899	AMERICAN FAMILY LIFE	2985.48	10/08/19
103900	AVESIS	2427.38	10/08/19
103901	DISCOVERY BENEFITS	5903.58	10/08/19
103902	MEDICO LIFE AND HEALTH	3919.13	10/08/19

103903	NDFOP	250.00	10/08/19
103904	UNITED WAY	50.00	10/08/19
103905	USABLE	0.00	10/08/19
103906	CITY OF WILLISTON	4500.00	10/08/19
103907	WALMART RESTITUTION RECOVERY	39.00	10/08/19
103908	GLADYS KUSI	200.00	10/08/19
103909	CHAD LEWIS	500.00	10/08/19
103910	ERIC HARRIS	400.00	10/08/19
103911	AMBER EVANS	100.00	10/08/19
103912	MARCO TECHNOLOGIES LLC (ST. LOUIS)	502.75	10/08/19
103913	BCN Telecom, Inc	457.03	10/08/19
103914	VERIZON WIRELESS	8039.96	10/08/19
103915	ELECTRO WATCHMAN, INC.	180.00	10/08/19
103916	NORTHWEST RURAL WATER DISTRICT	12500.00	10/08/19
103917	NORTHWEST COMMUNICATIONS COOP	3459.27	10/08/19
103918	CROSSMATCH	8044.77	10/08/19
103919	VISA	131.60	10/08/19
103920	VISA	1289.91	10/08/19
103921	VISA	650.00	10/08/19
103922	VISA	12.90	10/08/19
103923	VISA	10.39	10/08/19
103924	VISA	1353.32	10/08/19
103925	ERICA J. MYERS	368.76	10/08/19
103926	VISA	4690.77	10/08/19
103927	PATRICK SELLERS	68.78	10/08/19
103928	USABLE	138.40	10/09/19
103929	J.M. MARSCHUETZ CONSTRUCTION CO	1748655.99	10/09/19
103930	GLENN MARSHALL	152.54	10/09/19
103931	STEPHANIE WELLMAN	87.00	10/09/19
103932	ND STATE TAX COMMISSIONER	67259.92	10/09/19
103933	ND TAX COMMISSIONER	821.42	10/10/19
103934	not on File	0.00	/ /
103935	not on File	0.00	/ /
103936	not on File	0.00	/ /
103937	CLERK OF DISTRICT COURT	750.00	10/11/19
103938	CLERK OF DISTRICT COURT	750.00	10/11/19
103939	CLERK OF DISTRICT COURT	2250.00	10/11/19
103940	CLERK OF DISTRICT COURT	170.00	10/11/19
103941	CLERK OF DISTRICT COURT	30.00	10/11/19
103942	CLERK OF DISTRICT COURT	750.00	10/11/19
103943	CLERK OF DISTRICT COURT	750.00	10/11/19
103944	CLERK OF DISTRICT COURT	2250.00	10/11/19
103945	JOSHUA HEMMING	450.00	10/11/19
103946	MONTANA DAKOTA UTILITIES	190.74	10/14/19
103947	MONTANA DAKOTA UTILITIES	2442.08	10/14/19
103948	NEOPOST	107.40	10/14/19
103949	HORIZON RESOURCES	412.06	10/14/19
103950	INFORMATION TECHNOLOGY DEPARTMENT	1280.45	10/15/19
103951	NEOPOST	1842.74	10/15/19

103952	MONTANA DAKOTA UTILITIES	952.14	10/15/19
103953	JERRY ZUNICH	25.00	10/15/19
103954	TERESA GRUNDEN	25.00	10/15/19
103955	MIDWEST COMMUNICATIONS - FARGO/MO	3000.00	10/15/19
103956	TARPON 1, LLC	5000.00	10/15/19
103957	PORTS TO PLAINS ALLIANCE	11250.00	10/15/19
103958	C & D WATER SERVICES	8.50	10/15/19
103959	SLATE GROUP	243.67	10/15/19
103960	ND POST BOARD	45.00	10/15/19
103961	ND POST BOARD	45.00	10/15/19
103962	Christ Scheen	2060.00	10/15/19
103963	The UPS Store 6375	2305.62	10/15/19
103964	OFFICE DEPOT	1695.95	10/15/19
103965	CHI St. Alexius	7.00	10/15/19
103966	THE SUPPLY CACHE	2309.10	10/15/19
103967	AMB	5033.21	10/16/19
103968	Office of North Dakota State Treasurer	2643.06	10/16/19
103969	VECTOR CONTROL DIST #1	60192.90	10/16/19
103970	Nebraska Scientific	851.18	10/17/19
103971	COREY JOHNSON	17.84	10/17/19
103972	ERICA J. MYERS	528.22	10/17/19
103973	Williams and Williams, Inc	366.00	10/17/19
103974	WEX BANK	10702.67	10/17/19
103975	11TH STREET PROPERTY, LLC	6000.00	10/17/19
103976	4IMPRINT	3638.18	10/17/19
103977	ACE HARDWARE & FLOORING	485.51	10/17/19
103978	ADVANCED BUSINESS METHODS	613.50	10/17/19
103979	AGRI INDUSTRIES, INC.	16.14	10/17/19
103980	ALEX AIR APPARATUS INC	23269.00	10/17/19
103981	ALL SEASONS SPORT ABOUT, INC	3487.00	10/17/19
103982	ALLGUARD SECURITY LLC	144.00	10/17/19
103983	ALLSTATE PETERBILT GROUP	3518.46	10/17/19
103984	AMCS RESOURCE TECHNOLOGY	2635.00	10/17/19
103985	AMERICAN WELDING & GAS	32.85	10/17/19
103986	AMERIPRIDE LINEN AND APPAREL SERVICE	1579.04	10/17/19
103987	ANTHONY MANN	25.00	10/17/19
103988	AQUA-PURE INCORPORATED	35553.00	10/17/19
103989	AT&T MOBILITY	82.68	10/17/19
103990	BADLANDS STEEL, INC	1162.72	10/17/19
103991	BAKER & TAYLOR CO.	50.65	10/17/19
103992	BALCO UNIFORM CO., INC.	8029.56	10/17/19
103993	BASIN PRINTERS, INC.	355.00	10/17/19
103994	BASIN TOWING AND RECOVERY	350.00	10/17/19
103995	BLACK GOLD CLEANING LLC	3866.12	10/17/19
103996	BLACK MOUNTAIN SOFTWARE	22862.00	10/17/19
103997	BOBCAT OF MANDAN	3300.00	10/17/19
103998	BORDER STATES ELECTRIC	8809.22	10/17/19
103999	BOSS OFFICE PRODUCTS	1231.66	10/17/19
104000	BURNS & MCDONNELL ENGINEERING CO,	114266.24	10/17/19

104001	C & D WATER SERVICES	115.50	10/17/19
104002	CARQUEST	55.47	10/17/19
104003	CDW GOVERNMENT	375.40	10/17/19
104004	CHI ST ALEXIUS OCCUPATIONAL CLINIC	1328.00	10/17/19
104005	CITY OF WILLISTON	1883.86	10/17/19
104006	CITY OF WILLISTON	2561.08	10/17/19
104007	CONNEX INTERNATIONAL	183.95	10/17/19
104008	CRAIG'S SMALL ENGINE REPAIR	323.89	10/17/19
104009	CUSTOM INK	2678.30	10/17/19
104010	DAKOTA DIESEL	425.07	10/17/19
104011	DAN'S TIRE SERVICE	2077.93	10/17/19
104012	DEGENSTEIN'S AUTO PLUS	1000.00	10/17/19
104013	DERRICK WALKER	348.26	10/17/19
104014	DISCOVERY BENEFITS	170.50	10/17/19
104015	DPC INDUSTRIES, INC	6333.00	10/17/19
104016	ELECTRO WATCHMAN, INC.	431.43	10/17/19
104017	EMERGENCY MEDICAL PRODUCTS	963.00	10/17/19
104018	EMRY'S LOCKSMITHING	164.50	10/17/19
104019	ESCO GROUP LLC	24826.05	10/17/19
104020	ETSystems, INC.	3066.00	10/17/19
104021	EVAN JOHNSON	25.00	10/17/19
104022	EVERYTHING SAFETY	351.86	10/17/19
104023	FASTENAL COMPANY	160.75	10/17/19
104024	FCI CONSTRUCTORS, INC - ND	2271268.42	10/17/19
104025	FEDEX	521.71	10/17/19
104026	FISHER SCIENTIFIC	247.46	10/17/19
104027	FORT UNION SUPPLY & TRADE	797.88	10/17/19
104028	FORTERRA	32566.77	10/17/19
104029	FULKERSON FUNERAL HOME	500.00	10/17/19
104030	G & R CONTROLS, INC	405.00	10/17/19
104031	G. KEMP, LLC	17129.57	10/17/19
104032	GA Group, PC	7500.00	10/17/19
104033	GALLS, LLC	135.97	10/17/19
104034	Go Keyless	292.03	10/17/19
104035	GPM	82.88	10/17/19
104036	GRAINGER	56.26	10/17/19
104037	GRAYMONT CAPITAL INC.	6895.69	10/17/19
104038	GRAYMONT WESTERN CANADA	18916.89	10/17/19
104039	GREAT NORTHERN ENVIROMENTAL	237.50	10/17/19
104040	H & H TRUCKING	11419.59	10/17/19
104041	HACH	328.48	10/17/19
104042	HANDY ANDY'S NURSERY	100.00	10/17/19
104043	Hardscapes Plus	1087.50	10/17/19
104044	HAWKINS, INC.	33783.32	10/17/19
104045	HECK BUILT LLC	1410.00	10/17/19
104046	HEIMAN FIRE EQUIPMENT, INC.	55364.95	10/17/19
104047	HERC-U-LIFT	1164.80	10/17/19
104048	HOME OF ECONOMY	2368.28	10/17/19
104049	HORIZON RESOURCES	62126.11	10/17/19

104050	HOSE AND RUBBER SUPPLY	78.80	10/17/19
104051	Hotsy Cleaning Systems	476.00	10/17/19
104052	IFSTA	1417.50	10/17/19
104053	INFORMATION TECHNOLOGY DEPARTMENT	1281.80	10/17/19
104054	INK SPOT PRINTING	606.22	10/17/19
104055	INNOVA INTEGRATED SOLUTIONS	200.00	10/17/19
104056	INTERSTATE BILLING SERVICE, INC	358.78	10/17/19
104057	INTERSTATE POWER SYSTEMS	3970.27	10/17/19
104058	J.M. MARSCHUETZ CONSTRUCTION CO	1748655.99	10/17/19
104059	Jasmin Holm	805.00	10/17/19
104060	JE DUNN CONSTRUCTION	8180047.23	10/17/19
104061	JENNIFER STRIETZEL	391.93	10/17/19
104062	JOHNSON CONTROLS (TX)	1535.52	10/17/19
104063	JONATHAN D. ROGGENKAMP	17.50	10/17/19
104064	KLE CONSTRUCTION, LLC	261275.50	10/17/19
104065	KODET ARCHITECTURAL GROUP, INC.	12382.33	10/17/19
104066	KOTANA COMMUNICATIONS	20347.04	10/17/19
104067	KUM & GO	111.00	10/17/19
104068	LAWSON PRODUCTS, INC.	482.04	10/17/19
104069	LYLE SIGNS INC.	106.73	10/17/19
104070	MailFinance Inc.	867.00	10/17/19
104071	MARCO TECHNOLOGIES LLC (MPLS)	1858.00	10/17/19
104072	MARCO TECHNOLOGIES LLC (ST. LOUIS)	1831.57	10/17/19
104073	MARTEL ELECTRONICS, INC.	313.49	10/17/19
104074	MCCODY CONCRETE PRODUCTS, INC	346.55	10/17/19
104075	MEDQUEST INC	1944.98	10/17/19
104076	Memorial Monuments	337.00	10/17/19
104077	MENARDS	936.90	10/17/19
104078	MERCY MEDICAL CENTER	325.88	10/17/19
104079	MIDCONTINENT COMMUNICATIONS	1565.00	10/17/19
104080	MILLY'S ALTERATIONS	197.00	10/17/19
104081	MONTANA DAKOTA UTILITIES	4654.72	10/17/19
104082	MOUNTRAIL-WILLIAMS REC	664.51	10/17/19
104083	MVTL/MINNESOTA VALLEY	1004.00	10/17/19
104084	NAPA AUTO PARTS	2734.58	10/17/19
104085	NATIONWIDE - IA	150.00	10/17/19
104086	ND DEPT OF HEALTH	1024.86	10/17/19
104087	ND POST BOARD	135.00	10/17/19
104088	ND STATE RADIO COMM.	1800.00	10/17/19
104089	ND WORKFORCE SAFETY & INS	250.00	10/17/19
104090	NEMONT	7979.25	10/17/19
104091	NEO SOLUTIONS, INC	36777.00	10/17/19
104092	NMN, INC.	2052.60	10/17/19
104093	NORTH DAKOTA FIRE FIGHTERS ASSOCIATION	100.00	10/17/19
104094	NORTHERN IMPROVEMENT CO.	3745.85	10/17/19
104095	NORTHERN IMPROVEMENT COMPANY	5021511.24	10/17/19
104096	NORTHWEST SUPPLY & R&R TROPHIES	1019.00	10/17/19
104097	O'REILLY AUTO PARTS	45.19	10/17/19
104098	OCLC, Inc.	626.52	10/17/19

104099	PACE	8542.05	10/17/19
104100	PLATINUM MEASUREMENT LLC	1420.00	10/17/19
104101	POWERPLAN OIB	1674.70	10/17/19
104102	PRAXAIR DISTRIBUTION INC.	680.78	10/17/19
104103	PREBLE MEDICAL SERVICES, INC	830.00	10/17/19
104104	PRO SAFE SERVICES, INC	85.00	10/17/19
104105	QUILL CORPORATION	1660.04	10/17/19
104106	RACHEL K. LAQUA	313.83	10/17/19
104107	RANDY M. HAUGENOE	400.00	10/17/19
104108	RECORD KEEPERS LLC	64.00	10/17/19
104109	RICHARD A. JOHNSON	3799.21	10/17/19
104110	SAFETECH INC	42300.00	10/17/19
104111	SANITATION PRODUCTS	6922.69	10/17/19
104112	SHIRTWORX	1256.00	10/17/19
104113	SOURIS RIVER TELECOMMUNICATIONS	1.71	10/17/19
104114	STEVEN GUTKNECHT	633.87	10/17/19
104115	STRATA INCORPORATED - ID	672.50	10/17/19
104116	SUN ELECTRIC INC.	27632.56	10/17/19
104117	SUNSET LAW ENFORCEMENT	597.40	10/17/19
104118	TECTA AMERICA DAKOTAS	610.62	10/17/19
104119	TRACTOR & EQUIPMENT CO.	5421.96	10/17/19
104120	TRI-COUNTY GLASS	216.00	10/17/19
104121	Truax Patient Services	2625.00	10/17/19
104122	UL LLC	7199.50	10/17/19
104123	UNITED AGRONOMY LLC	540.00	10/17/19
104124	UPS	49.96	10/17/19
104125	WAGNER CONSTRUCTION	657228.15	10/17/19
104126	Western Dakota Energy Association	95.00	10/17/19
104127	WILLIAMS COUNTY AUDITOR	9136.88	10/17/19
104128	WILLIAMS COUNTY HIGHWAY DEPT.	262.50	10/17/19
104129	WILLIAMS SCOTSMAN, INC.	551.64	10/17/19
104130	WILLISTON AUTO	1727.22	10/17/19
104131	WILLISTON COMMUNITY LIBRARY	140.00	10/17/19
104132	WILLISTON CONVENTION & VISITOR BUREAU	383.63	10/17/19
104133	WILLISTON FIRE & SAFETY	749.99	10/17/19
104134	WILLISTON HERALD	703.20	10/17/19
104135	WILLISTON TIRE CENTER	699.30	10/17/19
10010	American Family Life Assurance Co	1505.62	10/11/19
10011	Avesis	1280.47	10/11/19
10012	ND State Tax Commissioner	370.80	10/11/19
10013	Discovery Benefits	2833.03	10/11/19
	IAFF Local 3734	775.00	10/11/19
10014	Medico Life and Health Insurance Co	958.00	10/11/19
10015	Usable	31.96	10/11/19
10016	United Way	25.00	10/11/19
10017	NDFOP	37.50	10/11/19
	Connecticut Child Support EFT	274.00	10/11/19
	Michigan Child Support	104.75	10/11/19

	Minnesota Child Support	336.50	10/11/19
	Montana Child Support	85.82	10/11/19
	North Dakota Child Support	2243.44	10/11/19
	Pennsylvania Child Support	505.00	10/11/19
	Utah Child Support	76.00	10/11/19
	Washington Child Support	446.50	10/11/19
	Missouri Child Support	568.50	10/11/19
10018	US Department of Education AWG	274.31	10/11/19
10019	Internal Revenue Service	440.00	10/11/19
-500085	JOHN KAUTZMAN	3650.70	10/11/19
-500089	RANDY DONNELLY	300.00	10/11/19
-500089	RANDY DONNELLY	1483.96	10/11/19
-500086	KAREN LARSON	1872.88	10/11/19
-500022	LORI LARSEN	1338.42	10/11/19
-500022	LORI LARSEN	750.00	10/11/19
-500235	KEVIN CRAFT	1397.09	10/11/19
-500202	CRYSTAL SCHAUBEL	1466.26	10/11/19
-500141	ROBERT BENTH	300.00	10/11/19
-500141	ROBERT BENTH	2243.62	10/11/19
-500150	TRACY KERZMANN	1342.56	10/11/19
-500112	ERICA MYERS	1645.95	10/11/19
-500237	LINDA GRANBOIS	1635.70	10/11/19
-500187	KENNETH OWENS	176.33	10/11/19
-500243	MICHAEL WILSON	2946.03	10/11/19
-500248	RANDY HAUGENOE	2555.69	10/11/19
-500263	WALTER HALL	2483.09	10/11/19
-500234	KENNETH PRENTICE	2258.86	10/11/19
-500206	DAVID PETERSON	3681.46	10/11/19
-500256	STEVEN ARMSTRONG	3282.00	10/11/19
-500049	KELLY ABERLE	2108.02	10/11/19
-500081	ROBERT HANSON	3191.95	10/11/19
-500082	WAYNE WIEDRICH	3004.25	10/11/19
10006	GARY GLOVATSKY	2552.29	10/11/19
-500300	LES CHRISTENSEN	2919.60	10/11/19
-500266	BRUCE JOHNSON	600.00	10/11/19
-500266	BRUCE JOHNSON	1302.16	10/11/19
-500033	BRENT HANSON	2259.71	10/11/19
-500268	JAMES ENGEN	2978.31	10/11/19
-500340	ROBERT COUGHLIN	1344.64	10/11/19
-500080	PEDAR ANDRE	2269.91	10/11/19
10007	RICHARD ODEGARD	1958.87	10/11/19
-500009	KENNETH BERGSTROM	2785.53	10/11/19
-500078	JASON HOULE	1902.61	10/11/19

-500007	DAVID BELL	3191.58	10/11/19
-500287	JOSEPH MONSON	1430.00	10/11/19
-500051	KENT JARCIK	2848.93	10/11/19
-500008	JOSILYN BEAN	390.00	10/11/19
-500008	JOSILYN BEAN	2292.07	10/11/19
-500303	NEIL BAKKEN	205.12	10/11/19
-500170	KAYLA HELL	1042.75	10/11/19
-500073	ANN KVANDE	2098.75	10/11/19
-500076	SHAWN WENKO	3026.41	10/11/19
-500037	AMY KRUEGER	2351.93	10/11/19
-500290	PATRICIA FIORENZA	2652.68	10/11/19
-500311	JOSH MOSBRUCKER	96.98	10/11/19
-500313	MATHEW EKBLAD	309.10	10/11/19
-500314	MICHAEL WALTERS	87.44	10/11/19
-500074	BARBARA PETERSON	1871.30	10/11/19
-500307	BRENDEN STEVENS	207.80	10/11/19
-500262	TRAVIS MARTINSON	2637.96	10/11/19
-500021	KENNETH BOYKIN	2478.64	10/11/19
-500283	JAMES HAGA JR	2783.16	10/11/19
-500242	MICHAEL ISENHOWER JR	2321.90	10/11/19
-500166	ANDREA PLACHER	550.00	10/11/19
-500166	ANDREA PLACHER	250.00	10/11/19
-500166	ANDREA PLACHER	1128.77	10/11/19
-500013	ANTHONY DUDAS	3486.69	10/11/19
-500208	DUSTIN CELANDER	50.00	10/11/19
-500208	DUSTIN CELANDER	300.00	10/11/19
-500208	DUSTIN CELANDER	1899.97	10/11/19
-500295	VERNON HENDRICKSON	2065.60	10/11/19
-500195	ASHLEY CELANDER	2251.88	10/11/19
-500228	JONATHAN ROGGENKAMP	2153.45	10/11/19
-500275	MATTHEW TUTAS	2184.27	10/11/19
-500252	RODNEY DICKERSON	3092.86	10/11/19
-500254	SAM AIDE	2180.47	10/11/19
-500188	DIANE HAGEN	663.28	10/11/19
-500331	AMANDA KAISER-LEE	1764.41	10/11/19
-500325	GINA MOTTL	2637.39	10/11/19
-500306	BRANDON HOFFMAN	27.73	10/11/19
-500205	DANIELLE HENDRICKS	2792.87	10/11/19
-500042	VIVIAN KALMIK	441.56	10/11/19
-500031	SUSAN MOELLER	1813.36	10/11/19
-500317	RYAN LEE	286.30	10/11/19
-500055	RACHEL LAQUA	2343.11	10/11/19
-500217	JACOB HENDRICKS	50.00	10/11/19

-500217	JACOB HENDRICKS	2333.36	10/11/19
-500215	HUGH BENZEN	3191.87	10/11/19
-500200	CHELSEA FOSSEN	1438.00	10/11/19
-500041	SABRINA RAMEY	2212.72	10/11/19
-500219	JASON BARTEN	2157.82	10/11/19
-500204	DANIEL DERY	3389.86	10/11/19
-500310	JAMES LAQUA	155.17	10/11/19
-500006	DAVID TUAN	3698.72	10/11/19
-500047	JOE DOSS	1974.28	10/11/19
-500156	BRENDA D'ANGELO	2229.34	10/11/19
-500178	SAWYER ZENT	487.54	10/11/19
-500178	SAWYER ZENT	487.54	10/11/19
-500277	TROY OSTER	100.00	10/11/19
-500277	TROY OSTER	1363.46	10/11/19
-500039	JENNIFER STRIETZEL	1988.46	10/11/19
-500297	MICHAEL SIMPSON	400.00	10/11/19
-500297	MICHAEL SIMPSON	1715.06	10/11/19
-500324	BRIAN YOUNG	2182.40	10/11/19
-500227	JONATHAN HOLTER	2032.16	10/11/19
-500337	MITCHELL KERSTING	2776.90	10/11/19
-500026	RYAN O'REAR	2503.85	10/11/19
-500054	NYDEL TOMPKINS	1416.92	10/11/19
-500302	KENT SKABO	1936.15	10/11/19
10005	TONY SCOTT	635.20	10/11/19
-500335	JEFFREY BRYSON	2266.26	10/11/19
-500010	KRISTIN DIXON	1823.06	10/11/19
-500066	LAURA WOLTJER	1619.47	10/11/19
-500338	MORKATAA DHINAA	1699.28	10/11/19
-500232	JUSTIN PELZL	50.00	10/11/19
-500232	JUSTIN PELZL	1802.17	10/11/19
-500091	THOMAS ATOR	2475.09	10/11/19
-500236	KRISTIINA RAVASKA	2168.54	10/11/19
-500172	LISA WEBB	1124.83	10/11/19
-500342	WILLIAM SCHWENDEMAN	2219.48	10/11/19
-500122	JASON CATRAMBONE	3542.67	10/11/19
-500077	JAREK WIGNESS	1996.60	10/11/19
-500291	RENA COLLIE	1410.03	10/11/19
-500083	KEVIN POWERS	50.00	10/11/19
-500083	KEVIN POWERS	2748.33	10/11/19
-500044	DAVID SASSER	2128.28	10/11/19
-500316	PAUL RIELY	60.04	10/11/19
-500244	NICHOLAS NELSON	2361.45	10/11/19
-500105	CLINTON BATES	2587.65	10/11/19

-500321	CURTIS CLARYS	500.00	10/11/19
-500321	CURTIS CLARYS	2046.27	10/11/19
-500269	JASON ANDREASON	2600.39	10/11/19
-500165	TRISTA HENRIE	2763.03	10/11/19
-500231	JOSHUA MAHLUM	250.00	10/11/19
-500231	JOSHUA MAHLUM	1711.06	10/11/19
-500218	JAMES DIXON	1871.01	10/11/19
-500322	MARK BRUINEKOOL	75.00	10/11/19
-500322	MARK BRUINEKOOL	1545.48	10/11/19
-500186	KATHLEEN STAHOWIAK	2437.20	10/11/19
-500214	HEATHER MONTGOMERY	2035.13	10/11/19
-500124	JEFFREY VANDYKE	1675.40	10/11/19
-500123	JASON LEWIS	2164.85	10/11/19
-500103	CHRISTOPHER GILLIES	199.66	10/11/19
-500226	JOHN PAGANO	1915.68	10/11/19
-500135	PATRICK SELLERS	1086.10	10/11/19
-500135	PATRICK SELLERS	1086.09	10/11/19
-500143	RYAN EDMONDSON	3053.30	10/11/19
-500034	JAMES HAGA SR	1294.36	10/11/19
-500011	PEGGY MASTERS	1945.88	10/11/19
-500279	ARTHUR CRUMB	2813.51	10/11/19
-500004	BARBARA ELLICO	396.14	10/11/19
-500004	BARBARA ELLICO	1188.40	10/11/19
-500149	THOMAS HARTLEY	2066.64	10/11/19
-500108	CRAIG MOEN	1772.29	10/11/19
-500318	BEAU BERGERON	1488.32	10/11/19
-500285	JEFFREY LADUCER	2266.63	10/11/19
-500040	KATHY HAVSKJOLD	249.77	10/11/19
-500095	BRADLEY AUTTELET	3273.47	10/11/19
-500333	JAMIE SMITH	1285.12	10/11/19
-500216	JACOB KOEHN	1549.07	10/11/19
-500216	JACOB KOEHN	800.00	10/11/19
-500193	AMBER KOEHN	1000.00	10/11/19
-500193	AMBER KOEHN	915.87	10/11/19
-500273	KYLE BREDWICK	1525.60	10/11/19
-500096	BRIAN MINTON	1689.48	10/11/19
-500282	DAVID SMITHBERG	1871.29	10/11/19
-500111	EMILY HUGHES	2190.20	10/11/19
-500059	CINDY WHITE	1545.86	10/11/19
-500274	MARC MOHR	1445.95	10/11/19
-500075	BRENDA SCHMIDT	1774.99	10/11/19
10009	JOSHUA DAGENAIS	1732.83	10/11/19
-500133	MATTHEW CLARK	786.58	10/11/19

-500133	MATTHEW CLARK	1835.36	10/11/19
-500329	SCOTT VASSEN	250.00	10/11/19
-500329	SCOTT VASSEN	2198.23	10/11/19
-500125	JEREMY KNAPKEWICZ	1338.33	10/11/19
-500027	TERRY HARP	2340.22	10/11/19
-500278	BRET WILLIAMS	2366.39	10/11/19
-500015	CORDELL LINDVIG	100.00	10/11/19
-500015	CORDELL LINDVIG	1853.50	10/11/19
-500140	ROBERT KISER	2522.98	10/11/19
-500304	SKYLER HENRIE	3170.31	10/11/19
-500061	ELIZABETH OLSON	1499.74	10/11/19
-500036	AMBER PELZL	1241.57	10/11/19
-500315	MILTON SLUDER	152.56	10/11/19
-500292	REX OLSON	1533.26	10/11/19
-500213	GREGORY OSTER	500.00	10/11/19
-500213	GREGORY OSTER	1336.93	10/11/19
-500330	ALDON OLSON	1377.78	10/11/19
-500198	BRETT FLESNESS	2232.13	10/11/19
-500245	NICHOLAS SATERMO	2641.75	10/11/19
-500107	COREY JOHNSON	2538.32	10/11/19
-500180	WANDA OLAF	1022.72	10/11/19
-500130	JUSTIN CHAMPION	2991.81	10/11/19
-500142	RYAN MILLER	2033.74	10/11/19
-500157	JILL KNAPKEWICZ	2041.07	10/11/19
-500136	PAUL MONZON	986.98	10/11/19
-500319	BRANDON SANDBERG	1742.30	10/11/19
-500110	EARNEST THEETGE	2782.72	10/11/19
-500148	THOMAS DICKEY	1848.55	10/11/19
-500189	CINDY KOPAC	100.00	10/11/19
-500189	CINDY KOPAC	1237.98	10/11/19
-500267	IAN WEIGEL	1856.12	10/11/19
-500090	STEPHANIE WELLMAN	800.00	10/11/19
-500090	STEPHANIE WELLMAN	819.60	10/11/19
-500104	CHRISTOPHER MAHONEY	2025.22	10/11/19
-500068	MIKAELA SKALICKY	100.00	10/11/19
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-500312	LYLE LORDEMANN	32.33	10/11/19
-500025	ROBERT HANSON	1979.23	10/11/19
-500336	LACEY JOHNSTON	1767.16	10/11/19
-500289	LONNY HIATT	1908.59	10/11/19
-500309	DEREK BOOTH	64.67	10/11/19
-500327	KELSY BROOME	1681.48	10/11/19
-500097	BRITTANY STORM-ANDERSON	1846.27	10/11/19

-500128	JOSHUA BANKS	1310.58	10/11/19
-500014	BRENT MILLER	1618.29	10/11/19
-500001	ALYSSA WIEDRICH	1392.01	10/11/19
-500184	DENISE MELBY	1334.40	10/11/19
-500154	WYATT KOENIG	2186.80	10/11/19
-500064	JASMINE COLLINS	1583.58	10/11/19
-500126	JESSICA GILLIES	600.00	10/11/19
-500126	JESSICA GILLIES	1558.92	10/11/19
-500087	KATHY KIMLEY	2867.77	10/11/19
-500191	ALEXIUS ENGET	2008.45	10/11/19
-500017	DEVIN REIFSTECK	2396.56	10/11/19
-500062	GEORGIA HOLLEMBEAK	1492.93	10/11/19
-500224	JESSE CRUISE	1980.75	10/11/19
-500093	ANTHONY VERESPE	2750.32	10/11/19
-500151	TRAVIS SHAY	1598.64	10/11/19
-500113	FLETCHER SCAIFE	172.50	10/11/19
-500113	FLETCHER SCAIFE	1552.52	10/11/19
-500137	PRISCILLA CRAIN	88.73	10/11/19
-500146	STEPHEN CLARK	2109.24	10/11/19
-500102	CHRISTIAN OLSON	1317.28	10/11/19
-500132	KHRISTOPHER CHAMPION	500.00	10/11/19
-500132	KHRISTOPHER CHAMPION	1480.88	10/11/19
-500118	JAKE BYMAN	1939.70	10/11/19
10001	IAN STEWART	1552.50	10/11/19
-500101	CHRIS DICK	2114.37	10/11/19
-500294	TYRELL SMITH	1899.42	10/11/19
-500144	SARA STAFFORD	1648.01	10/11/19
-500052	LESLIE HAMRICK	1320.83	10/11/19
-500005	CHERY PIERZINA	1600.00	10/11/19
-500005	CHERY PIERZINA	1537.36	10/11/19
-500241	MICHAEL LICCIARDI	2091.38	10/11/19
-500221	JEFFREY OLSON	2025.97	10/11/19
-500201	CODY MILLER	1867.77	10/11/19
-500171	KELLY CRUSCH	422.67	10/11/19
-500320	CHASE ENGEN	1694.42	10/11/19
-500046	JEREMY MILLER	1573.84	10/11/19
-500134	MICHAEL FRONIMOS	3243.40	10/11/19
-500174	MONTANA ICENOGLE	602.38	10/11/19
-500196	BEAU JACOBSON	2473.16	10/11/19
-500057	WILLIAM TOWNSLEY	1792.72	10/11/19
-500058	CAITLIN ESTRADA	1510.28	10/11/19
-500070	SARAH HILTON	1981.66	10/11/19
-500168	ETHAN BECK	351.87	10/11/19

-500284	JASON COTTAM	1401.52	10/11/19
-500019	KASEY WYMAN-YOUNG	1438.08	10/11/19
-500160	JULIE HATTER	3084.13	10/11/19
-500250	ROBERT VANWINKLE	1906.66	10/11/19
-500176	NATASHA TORRES	384.44	10/11/19
-500120	JAMES WESTON	1378.05	10/11/19
-500109	DYLAN LAMONTIA	1202.40	10/11/19
-500260	THEODORE VANGRINSVEN	2306.60	10/11/19
-500265	ZACHARY SCHWARTZ	2025.90	10/11/19
-500012	STEVEN BROE	1210.30	10/11/19
-500028	ZACHARY COTHERN	1916.52	10/11/19
-500088	LYNN BYERS-WALLACE	1988.50	10/11/19
-500280	BRYCE STORY	1040.64	10/11/19
-500222	JENNIFER HURLEY	1783.24	10/11/19
-500173	MICHAEL HELL	692.34	10/11/19
-500179	TRACI BYRNE	590.00	10/11/19
-500179	TRACI BYRNE	441.19	10/11/19
-500175	MORGAN COTE	1129.32	10/11/19
-500159	JAMES POIRRIER	1847.05	10/11/19
-500079	MATTHEW ELBERT	2059.56	10/11/19
-500223	JEREMIAH LACHNER	2242.51	10/11/19
-500167	ARIEL FLECK	417.53	10/11/19
-500211	EVAN JOHNSON	2880.26	10/11/19
-500225	JESSE WEICHT	2619.70	10/11/19
-500225	JESSE WEICHT	475.00	10/11/19
-500332	EVAN LEWIS	1485.21	10/11/19
-500194	ANTHONY MANN	3032.36	10/11/19
-500281	CHRISTOPHER ADAM	1485.89	10/11/19
-500339	ROBERT SKURDAL	1987.20	10/11/19
-500298	AUBREY FOSBURGH	2349.67	10/11/19
-500038	ASHLEY OYLOE	1803.67	10/11/19
-500053	MARK SCHNEIDER	3463.91	10/11/19
-500139	RILEY ECKART	1262.65	10/11/19
-500065	JULIE KIRKPATRICK	1733.49	10/11/19
-500185	JACQUELINE MONZON	2269.53	10/11/19
-500020	KASSANDRA BROWN	1556.92	10/11/19
-500084	PRESTON OLSON	1354.09	10/11/19
-500169	GARY DESJARDINS	699.58	10/11/19
-500116	HASAN ABDUL JABBAR	1827.95	10/11/19
-500341	TYLER FIXEN	1073.92	10/11/19
-500072	YULISSA JIMENEZ	1396.25	10/11/19
-500100	CHARLES STAFFORD	2057.12	10/11/19
-500032	ARMAND BARBOT	1048.91	10/11/19

-500002	ANDREA DUNTZ	904.76	10/11/19
-500003	ANDREA DUNTZ	3284.15	10/11/19
-500238	LUCAS BRINKMAN	1824.66	10/11/19
-500230	JORY FORSBERG	1746.98	10/11/19
-500209	ERIC KEYES	2019.76	10/11/19
-500328	PORTER LEWIS	1483.67	10/11/19
-500177	REBECCA KIEFER	76.63	10/11/19
10002	MINDY BERNSTEIN	757.27	10/11/19
-500131	KARALEE BARLOW	1395.73	10/11/19
-500182	APREL PURVIS	781.18	10/11/19
-500183	APREL PURVIS	844.70	10/11/19
-500163	MONICA LAMOREUX	1737.77	10/11/19
-500301	LES WALTER	2178.57	10/11/19
-500308	CJ VINGER	32.35	10/11/19
-500239	MATTHEW ABERLE	1858.90	10/11/19
-500190	ALEXIS HAGGERTY	1950.00	10/11/19
-500099	CAROLYN LIMERICK	1692.28	10/11/19
-500152	TRISHA LADUE	1259.45	10/11/19
-500210	ERICA DAVIS	3453.09	10/11/19
-500326	JORDAN BLOTSKE	1400.61	10/11/19
-500296	ZACKERY OSTER	1452.06	10/11/19
-500063	HEATHER DREWELow	1375.58	10/11/19
-500030	CARLI WADE	1968.98	10/11/19
-500069	PATRICIA POTTEIGER	1446.50	10/11/19
-500240	MIA LEFEVER	3235.22	10/11/19
-500286	JESSICA MEADE	1866.66	10/11/19
-500323	WYATT WILLSON	1308.67	10/11/19
-500276	TREVOR ODEGARD	1406.01	10/11/19
-500293	THAYNE POPE	1897.99	10/11/19
-500115	GRACE GUTLOVICS	295.87	10/11/19
-500115	GRACE GUTLOVICS	1183.46	10/11/19
-500050	KELLY SOTO	1364.31	10/11/19
-500249	ROBERT HARRAH	1781.64	10/11/19
-500197	BRANDON BALOGH	1991.61	10/11/19
-500203	DAKOTAH SMITH	2076.42	10/11/19
-500233	KAYLA KLAPPER	1977.77	10/11/19
-500129	JOSHUA LARSON	1697.74	10/11/19
-500119	JALEN BEN	1640.21	10/11/19
-500094	ARIC ARENDS	1300.93	10/11/19
-500106	COLTON GUTKNECHT	1868.70	10/11/19
-500138	RACHEL KARVONEN	1576.12	10/11/19
-500153	WADE GAMMELL	1854.51	10/11/19
-500117	HUNTER VOSS	1850.49	10/11/19

-500155	WYATT MOEN	1564.33	10/11/19
-500114	GARRET FLESNESS	1450.24	10/11/19
-500121	JARED MACKLEY	1448.76	10/11/19
-500229	JORDAN PATTON	1993.78	10/11/19
-500158	JOHN MORGAN	1981.61	10/11/19
-500164	SHAWN BICE	1461.36	10/11/19
-500145	SHERIDAN DOUGLAS	1252.10	10/11/19
-500048	KARA ROBINSON	1146.87	10/11/19
-500060	DERRICK WALKER	3162.12	10/11/19
-500018	GLENN MARSHALL	1532.16	10/11/19
-500016	DANIEL KIMLEY	1350.51	10/11/19
-500045	JASMIN TEIGEN	1225.08	10/11/19
-500029	ZACHARY EFFERTZ	1547.40	10/11/19
-500024	RAHUL NATH	1490.28	10/11/19
-500246	NICK RINTAMAKI	1683.43	10/11/19
-500199	CALLI STELLMACHER	1101.84	10/11/19
-500247	NICOLE SAVELA	1893.67	10/11/19
-500261	TRAVIS LAWHEAD	2156.60	10/11/19
-500258	TANNER FARSTVEET	1869.59	10/11/19
-500212	GARRETT NORSTEN	1773.42	10/11/19
-500299	JOHN JASTRZEBSKI	1250.84	10/11/19
-500334	JANAH JELLISON	1035.73	10/11/19
-500043	AMELIA MOORE	994.01	10/11/19
-500162	MICHAEL HARBRON	1472.16	10/11/19
10003	HUNTER HERMANSON	830.25	10/11/19
-500092	ABIGAIL HELWIG	2032.07	10/11/19
-500098	CALLEY MANN	882.98	10/11/19
-500181	ZOEY MELBERG	109.59	10/11/19
10004	WILLIAM EVANS	1299.21	10/11/19
-500257	STEVEN GUTKNECHT	3310.98	10/11/19
-500305	AUSTIN REED	32.32	10/11/19
-500288	KIMBERLY WALKER	1983.59	10/11/19
10008	GORDON HEENAN	1450.17	10/11/19
-500067	LAUREN WILKINSON	1092.56	10/11/19
-500023	MICHAEL SPROUSE	1750.57	10/11/19
-500071	TABITHA WORD	1347.24	10/11/19
-500253	ROWAN HORSWILL	2437.45	10/11/19
-500161	LESLIE NEHRING	1674.73	10/11/19
-500272	KENNETH TRAHAN	416.65	10/11/19
-500264	WRANGLER FRYE	2651.96	10/11/19
-500251	ROBERT CUMMINGS	2133.29	10/11/19
-500270	JOSHUA FINNICUM	729.04	10/11/19
-500127	JOSE SERRATO	2510.38	10/11/19

-500192	AMANDA PRENTICE	2190.57	10/11/19
-500259	TANNER GRANGER	2644.50	10/11/19
-500220	JASON JONAS	2938.57	10/11/19
-500207	DERRICK SAID	2345.54	10/11/19
-500255	SAMUEL VALDEZ	2914.89	10/11/19
-500035	JOHN SELEY	528.92	10/11/19
-500271	KENNETH JOHNSON	752.64	10/11/19
-500147	TAYLOR BOSLEY	933.95	10/11/19
-500056	THOMAS FREEMAN	731.39	10/11/19

Total Claims: \$21,010,648.32

Total Payroll: \$430,744.88

Grand Total: \$21,441,393.20

of Checks: 243

- 2) Business Licenses
 - a. Request for Public Hearing on November 12, 2019 – Seven Huts (Pizza Hut) Alcoholic Beverage License Transfer to New Location
- C. Development Services
 - 1) Contractor Licenses
 - 2) Request for a Public Hearing on November 12, 2019 by the Board of Adjustments to Hear a Variance for a Mobile Home Older Than 15 Years, Located on Sublot 1, S1/2SWNW, Section 9, T165N, R101W
- D. Engineering
- E. Authorization to Bid
 - 1) Side by Side 4x4 Utility Vehicle (Roads & Streets)
 - 2) Tandem Axle Dump Body Truck (Roads & Streets)

**Motion by Cymbaluk, Seconded by Piesik to move to approve the Consent Agenda for October 22, 2019 as presented
UNANIMOUS BY VOICE VOTE**

- 3. Public Hearings
 - A. Approve Corrective Plat – Lot 2 OF NENE of Section 23, Township 154 North, Range 101 West – Resolution 19-039

Mayor Klug presented the following;

This is the corrected plat for Lot 2 of the NENE of Section 23, T154N, R101W, Resolution 19-039. The property is known as the old Williams County Highway Department building and is located across from Arby's and next to M&H gas station, being purchased by Busted Knuckle.

Mayor Klug opened the public hearing indicating if anyone would like to speak on this issue to approach the podium and state your name for the record, he asked a second time, he asked a third time, hearing none, Mayor Klug closed the public hearing.

Motion by Cymbaluk, Seconded by Brostuen to move to approve Resolution 19-039 Affirming and Accepting the Corrected Plat and granting the Mayor the Authority to execute the same as presented

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

4. Bid Openings
5. Ordinances
6. Petitions, Communications and Remonstrances

Mayor Klug stated these will be voted on together, unless anyone has any objections, no objections were heard.

John Kautzman City Auditor presented the following;

- A. Williston Area Chamber of Commerce Street Close – Holiday Lights Parade

Williston Area Chamber of Commerce will have their annual Holiday Lights parade on November 29th at 6pm. They are requesting a street closure along the route on Main Street, starting from Front Street to 11th Street, to 2nd Ave W. (New Armory to Harmon Park).

- B. Williston Downtowners Street Close – Trail of Treats

The Downtowners Association is sponsoring its annual Trail of Treats for Halloween on October 31st. They are requesting a street closure for the downtown area on Main Street, between 1st and 2nd Street and between 2nd and 4th Street (from Gate City Bank to US Bank) from 1 pm to 5:30 pm (map included in packet). This request has been approved by the Public Works, Police and Fire Departments.

Motion by Cymbaluk, Seconded by Piesik to make a motion to approve as presented UNANIMOUS BY VOICE VOTE

7. Report of Commissioners
 - A. President of the Board
 - 1) Regional Healthcare Assessment

Mayor Klug entertained a motion for the contract.

Motion by Cymbaluk, Seconded by Piesik to move to allow you as the Mayor to sign the Professional Services Consultant Contract as presented

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

Mayor Klug introduced Maggie Anderson, she served as the Medicaid Director for the State of North Dakota for more than a decade and also served Governor Jack Dalrymple as his cabinet appointee, overseeing the Department of Human Services, during her tenure with the department she was responsible for navigating the North Dakota health care landscape, in order to manage the Medicaid program, as well as implement many program enhancements and expansions. She is also very knowledgeable regarding local community health care, as she has worked on various projects with local clinics, critical access hospitals, nursing homes, county social services and regional human service centers. She is a life-long North Dakota resident and is passionate about all North Dakotans having access to health care services. Maggie will be facilitating focus group meetings and will use the input from these meetings, along with an on-line survey to summarize the community health care needs and provide a report to the Board of City Commissioners.

Maggie Anderson from Cardon Global addressed the Commission and gave some additional details on what the goal of this assessment is and how the focus groups will be helpful.

Commissioner Cymbaluk asked how people who are interested in participating in these focus groups get involved, Maggie answered contact Mayor Klug or Administrator Tuan.

2) Extra Mile Day 2019 Proclamation

Mayor Howard Klug presented the following;

WHEREAS, Williston, North Dakota is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively "go the extra mile" in personal effort, volunteerism, and service; and

WHEREAS, Williston, North Dakota is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

WHEREAS, Williston, North Dakota is a community which chooses to shine a light on and celebrate individuals and organizations within its community who "go the extra mile" in order to make a difference and lift up fellow members of their community; and

WHEREAS, Williston, North Dakota acknowledges the mission of Extra Mile America to create 550 Extra Mile cities in America and is proud to support "Extra Mile Day" on November 1, 2019.

NOW THEREFORE, I, President of the Board of City Commissioners of Williston, North Dakota, do hereby proclaim November 1, 2019, to be Extra Mile Day. I urge each individual in the community to take time on this day to not only "go the extra mile" in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

- B. Vice-President; Finance Commissioner
- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
- D. Fire, Police and Ambulance Commissioner
- E. Water Works, Sewer, Airport, Building and Planning Commissioner
 - 1) XWA Commercial Parking Lot Phase II Change Order 4 – Northern Improvement

Anthony Dudas Airport Director presented the following;

This change order has two main objectives:

The first being, widening of the loop road around the location which the monument sign will be placed (drawing included in packet memo). The original design had this road width anywhere from 12 – 15 feet. This width did not allow adequate emergency access. Unfortunately, it was not caught during the design phase. Once identified on-site, our team asked Northern Improvement for a cost to widen this area to meet these access needs. This area is relatively small but requires a different machine to place the asphalt due to its width. This machine change escalated the cost above the original bid price as all other asphalt was placed by a paver. We are working with KLJ to determine how these items were omitted and work with them to identify a solution. The cost to perform this work is \$76,463.28. The second part to this change order is, insulating the water main installed adjacent to the loop road. This is due to water installation prior to finalization of design of the terminal loop road grading. Because of this, certain areas of the water line are approximately 4 ft below grade and are likely to freeze. We attained costs to add fill, bury the line further, and insulate the line. Ultimately, it was determined that we cannot fill the area due to surrounding parking and roadways and the cost to bury further are far greater than insulating. Our team is still working to identify where the communication gap occurred. The cost to perform this insulating is \$52,456.50.

We recommend approval of both items.

Commissioner Cymbaluk asked if we can hold KLJ responsible for these errors. Anthony answered yes, we can, and we are working to identify how and why this happened.

Motion by Brostuen, Seconded by Cymbaluk to move for approval of Commercial Parking Lot Phase II Change Order No.4 in the amount of \$128,919.78 and direct City Staff, the Owner's Representative and the City Attorney to meet with the Engineering Firm KLJ to work out some form of Cost Share on the Change Order

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

2) ISN Building Bids

We opened bids on October 4, 2019, for all of the formerly private owned facilities at Sloulin Field, moving forward in the decommissioning process with the FAA.

We received the following Bids (No other bids were received):

1. Building #5 – Paul Weyrauch: \$1342.00
2. Building #7 – Paul Weyrauch: \$1342.00
3. Building #8 – Paul Weyrauch: \$2342.00
4. Building #10 – Paul Weyrauch: \$1342.00
5. Building #12 – Paul Weyrauch: \$1342.00
6. Building #13 – Paul Weyrauch: \$1342.00
7. Building #13 – Tom Ritter: \$10,250.00
8. Building #15 – Paul Weyrauch: \$1342.00 (Bid after due date)

In addition, after the bids were received, Paul Weyrauch offered a bid for Building #15 in the amount of \$1342.00. This facility was one of the Signature Flight Support hangars. We now have control of this facility and I feel it's in the City's best interest to accept this offer as well. Our bid documents stated the successful bidder must remove the buildings by November 15, 2019, unless mutually agreed to in writing by the successful bidder and the City. All bidders have requested an extension which our team will need to review and either agree or move forward with demolition, which is currently out for bid. I feel we will be able to come to an agreement with these bidders to meet the City's needs for removal.

Commissioner Brostuen asked regarding the extensions and how long did they ask for. Anthony indicated Paul Weyrauch intends on having several removed by the end of the week, however, #15 building will require more effort and planning, so we are unsure of a date at this moment. Building #13 (Tom Ritter) is estimated date December 15th.

Mayor Klug asked what shape these buildings are in, Anthony indicated good condition.

Mayor Klug asked who will make the decision on if these buildings are in good enough condition to move to the new airport. Anthony answered it will be part of our Building

Development Standards, in partnership with our Building Department to make sure they meet all the standards for the new airport.

Motion by Brostuen, Seconded by Piesik to move for approval of the Building Bids, subject to mutual agreement for removal by the successful Bidder and the City as presented

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

8. Report of Departments
 - A. Administration

David Tuan City Administrator presented the following;

- 1) Program Management Amendment 1 to Task Order 11 – AE2S

This is an amendment to Task Order 11 which provides for program management services to the City. At the end of 2018 there was a balance of \$64,600 remaining on the task order which was approved for use in 2019 and was exhausted at the end of July. Under this amendment, AE2S will continue to provide program management services on an as-needed basis through the end of the 2019 increasing the contract amount by \$38,000 for a total not-to-exceed amount of \$213,000 and I recommend approval.

Motion by Brostuen, Seconded by Cymbaluk to move for approval of the AE2S Program Management Services Task Order 11, Amendment 1, payable on an hour basis at an amount not-to-exceed \$38,000 bringing the total not-to-exceed amount to \$213,000

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

- 2) Financial Services Task Order 13-AE2S

This is a new task order to include financial data collection and development of a summary report of projected revenues, expenditures and fund balances for major funds over a five-year planning period. Work will include project administration and data gathering, operational impact forecasting, infrastructure CIP review and revisions, developing a detailed financial forecast model, City fund financial scenario analysis, financial plan and presentation development to be completed in two phases. Phase I is expected to be completed prior the hiring of the Finance Director and Phase 2 will be completed with the assistance of the Finance Director. I recommend approval.

Commissioner Piesik asked if we will be requesting funding sources as part of this, Dave answered yes this will be included.

Motion by Cymbaluk, Seconded by Brostuen to move for approval of the AE2S Financial Services Task Order 13 payable at an hour rate not-to-exceed \$98,076

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

B. Auditor and Finance

1) **Kris & Gloria's No Place, Inc. (No Place Bar) – Transfer Alcoholic Beverage License to Future Enterprises, LLC**

John Kautzman City Auditor presented the following;

Gloria Lind, owner of No Place Bar is in the process of selling her business to Future Enterprises LLC, co-owners Jon & Cindy Slater. A transfer application was submitted to the City Auditor's office on October 11, 2019, after review, the Liquor and Licensing Committee had some concerns regarding a few 20-year old misdemeanors on one of the applicants and requested a more extensive background check be done on both applicants. We have one background check back with no issues and are waiting on the second one to be returned. The recommendation of the Liquor and Licensing Committee is to approve the Alcoholic Beverage License transfer to Future Enterprises, LLC contingent upon Cindy Slater's background check coming back with no issues.

Commissioner Cymbaluk reiterated the liquor and licensing committee recommended both owners provide background checks as part of the transfer request.

Motion by Cymbaluk, Seconded by Piesik to make a motion to approve the Alcoholic Beverage License transfer to Future Enterprises, LLC contingent upon Cindy Slater's background check coming back with no issues and also approved by the Police Department

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

C. Attorney

D. Public Works

E. Engineering

F. 42nd Street / 16th Avenue Engineering Design Contract

David Tuan City Administrator presented the following;

Attached is an Engineering Services Agreement from Alliance Engineering for the design and construction administration services related to the 16th Ave & 42nd St street and storm water improvement projects. This agreement is being presented following a publicly-advertised engineering selection process and thorough contract negotiation phase. This project includes the construction of new roadway sections across the Sloulin Field airport property and associated storm water infrastructure. Estimated construction costs for these projects is \$22M. The scope of work for this agreement is relatively broad, encompassing not only preliminary engineering, design, and construction-phase services, but many other elements and tasks that may be required as we get further into the project. Given the rapid pace of the Sloulin Field redevelopment project and strong interest from private entities, it is my expectation that some level of rapid coordination will occur before design of this project is complete. Should we choose to phase these projects over multiple years, this contract covers 3 full seasons of construction observation and administration, to begin in 2020. Total contract value is approximately 17% of the estimated construction cost, which is within the typical range of 15-20% we see for projects of this magnitude and complexity. We recommend approval.

Commissioner Cymbaluk asked at what point are we done with the FAA. Anthony Dudas answered once we get the fair market appraisal, we must package a land release request, Ulteig is working with us to complete this. Once this is submitted and accepted the land will be released.

Motion by Piesik, Seconded by Brostuen to make a motion to recommend approval of the Engineering Services Agreement with Alliance Consulting for 16th Ave and 42nd St in the Lump Sum amount of \$3,709,275

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

- G. Fire Department
- H. Police Department
- I. Development Services
 - 1) Final Plat for 45th Street Subdivision

Rachel Laqua from Planning and Zoning presented the following;

This application is for the final plat for the 45th Street Subdivision. The property is zoned M-1, and currently operates several metes and bounds industrial properties. This application is for

a full plat to create three lots. The Preliminary Plat was approved in September by both Planning and Zoning Commission and City Commission. A development agreement will not need to be signed, as there is no development planned at this time. The required easements are shown correctly on the final plat. Requirements for the plat include:

1. Waiver of protest for future improvements.
2. Agreement that right of way easements may be used for non-required parking and landscaping until such time as the City requires use of those rights of way; however, in all cases, the easements must be kept clear of obstruction of access to proposed Lots 2 and 3.

These documents are with the attorney currently. This item was approved at the October 21, 2019 Planning and Zoning Commission meeting and we recommend approval.

Commissioner Cymbaluk asked regarding the protests for future improvements for the road and will this cover water, sewer and any improvements, Rachel answered yes.

Motion by Brostuen, Seconded by Cymbaluk to move for approval of the Final Plat for the 45th Street Subdivision contingent upon final requirements listed

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

2) Wayfinding RFQ

Earlier this summer, the City put out a request for qualifications for a City-wide wayfinding plan. The committee working on the project received 8 proposals and interviewed 4 consultants. The Committee would recommend the City enter into a contract with Avia Design Group (formerly Axia Creative), for \$52,300, contingent on committee approval of a final scope and timeline, and on Attorney approval of the final contract.

Commissioner Brostuen asked Rachel to explain what wayfinding signage is, Rachel answered this is signage throughout the City to make very clear where you are going and identify clear points of interest and it creates an overall branding for the City.

Motion by Cymbaluk, Seconded by Piesik to move to recommend the City enter into Contract with Avia Design Group (formerly Axia Creative), for \$52,300, Contingent on Committee Approval of a Final Scope and Timeline, and on Attorney Approval of the Final Contract as presented

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

- J. Economic Development
- K. Airport
 - 1) XWA GSA Terminal Lease Agreement

Anthony Dudas Airport Director presented the following;

GSA is the property management arm of the federal government. We negotiated with GSA to secure a lease for 974 square feet of TSA operational space. This is inclusive of their office space on the first floor. They do not pay rent on other public areas which the TSA inhabits, such as the checkpoint. The costs within the agreement and summarized below are based on the actual cost to construct the facility and the specific TSA improvements amortized over 25 years. In addition, we based the operating costs off estimated operational costs for utilities, cleaning, and maintenance. We recommend approval.

	Years 1 - 5		Years 6 - 10	
	Annual Rent	Annual Rate / RSF	Annual Rent	Annual Rate / RSF
Shell Rental Rate	\$26,492.80	\$27.20	\$29,142.08	\$29.92
Tenant Improvements Rent	\$10,492.81	\$10.77	\$10,492.81	\$10.77
Operating Costs	\$11,921.76	\$12.24	\$11,921.76	\$12.24

Motion by Cymbaluk, Seconded by Brostuen to move for approval of the GSA Terminal Lease Agreement as Proposed

AYE: Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

- L. Convention and Visitor’s Bureau
- 9. Appointments and Consultations with Officers
- 10. Unfinished Business
- 11. New Business

- 12. Executive Session
- 13. Adjourned meeting at 6:40 pm

Motion by Cymbaluk, Seconded by Brostuen to make a motion to Adjourn
UNANIMOUS BY VOICE VOTE

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor