

**Official Proceedings
Board of City Commissioners
September 25, 2018 - 6:00 pm
City Hall – Williston, North Dakota**

1. Roll Call of Commissioners and Pledge of Allegiance

COMMISSIONERS PRESENT: Tate Cymbaluk, Chris Brostuen, Brad Bekkedahl, Deanette Piesik and Howard Klug

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Dave Tuan, Bob Hanson, Anthony Dudas, Dave Bell, Kent Jarcik, Rachel Laqua, Jeremy Miller, David Wicke, Jason Catrambone, Andrea Duntz, Pete Furusest, David Peterson, Shawn Wenko, Andrea Placher, Chery Pierzina and Amy Krueger

Brad Bekkedahl presented a quorum.

CHANGES TO AGENDA: None

2. Consent Agenda

- A. Reading and Approval of Minutes
 - 1) Regular Meeting Dated: September 11, 2018
- B. Auditor and Finance
 - 1) Accounts, Claims and Bills
 - a. September 7 – 20, 2018

For checks between: 09/07/18 - 09/20/18

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Issued
-41441	IN HEALTH MERITAIN HEALTH	7485.27	09/07/18
-41440	LYNN BYERS-WALLACE	1387.38	09/14/18
-41439	BRENDA D'ANGELO	1426.00	09/14/18
-41438	RANDY M DONNELLY	1715.10	09/14/18
-41437	ELIZABETH HEISEY	1998.09	09/14/18
-41436	JOHN L. KAUTZMAN	3475.33	09/14/18
-41435	KATHY KIMLEY	2175.32	09/14/18
-41434	KAREN P. LARSON	1757.95	09/14/18
-41433	STEPHANIE WELLMAN	1453.00	09/14/18
-41432	JASMINE COLLINS	1580.70	09/14/18
-41431	CAITLIN ESTRADA	1675.67	09/14/18
-41430	JUSTIN FREED	1530.16	09/14/18
-41429	SARAH HILTON	1730.97	09/14/18
-41428	GEORGIA HOLLEMBEAK	1324.25	09/14/18

-41427	YULISSA JIMENEZ	1372.53	09/14/18
-41426	JULIE KIRKPATRICK	1432.66	09/14/18
-41425	ELIZABETH OLSON	1532.37	09/14/18
-41424	APREL PURVIS	1584.09	09/14/18
-41423	MIKAELA SKALICKY	1580.81	09/14/18
-41422	JOLEEN S. TINKER	1640.38	09/14/18
-41421	CINDY WHITE	1471.26	09/14/18
-41420	LAURA WOLTJER	1624.77	09/14/18
-41419	DENISE MELBY	942.46	09/14/18
-41418	JACQUELINE MONZON	2388.73	09/14/18
-41417	KENNETH B. OWENS	328.30	09/14/18
-41416	KATHLEEN STAHOWIAK	2847.79	09/14/18
-41415	SUSAN E. MOELLER	1370.87	09/14/18
-41414	HASAN ABDUL JABBAR	1813.82	09/14/18
-41413	GINGER ALBY	1437.26	09/14/18
-41412	BRAD AUTTELET	2420.45	09/14/18
-41411	JOSHUA BANKS	1561.57	09/14/18
-41410	KARALEE BARLOW	868.18	09/14/18
-41409	CLINTON BATES	2975.10	09/14/18
-41408	ROBERT J. BENTH	2462.13	09/14/18
-41407	MINDY BERNSTEIN	1247.30	09/14/18
-41406	MARC BRADE	3225.55	09/14/18
-41405	JAKE BYMAN	1241.19	09/14/18
-41404	MITCHELL BYMAN	376.60	09/14/18
-41403	JASON CATRAMBONE	3446.41	09/14/18
-41402	JUSTIN CHAMPION	3101.98	09/14/18
-41401	KHRISTOPHER CHAMPION	2561.15	09/14/18
-41400	MATTHEW CLARK	2647.37	09/14/18
-41399	STEPHEN CLARK	1884.32	09/14/18
-41398	PRISCILLA CRAIN	678.35	09/14/18
-41397	CHRIS DICK	1871.88	09/14/18
-41396	THOMAS DICKEY	31.40	09/14/18
-41395	VICTORIA DOUGLAS	2013.69	09/14/18
-41394	RILEY ECKART	1481.99	09/14/18
-41393	KATHRYN ELWOOD	1706.37	09/14/18
-41392	MICHAEL FRONIMOS	3406.13	09/14/18
-41391	CHRISTOPHER GILLIES	1436.11	09/14/18
-41390	MATTHEW GOODE	2447.26	09/14/18
-41389	CALVIN HENSON	1646.01	09/14/18
-41388	JOHN HOSKINS	1748.02	09/14/18
-41387	EMILY HUGHES	2577.15	09/14/18
-41386	GREGORY HUGHES	2409.96	09/14/18
-41385	ANDREW ISAACS	965.21	09/14/18
-41384	CHRISTOPHER JAMES	1669.13	09/14/18
-41383	COREY JOHNSON	3440.55	09/14/18
-41382	MAKAILYN KELLY	1836.14	09/14/18
-41381	TRACY C. KERZMANN	1736.71	09/14/18
-41380	ROBERT KISER	2196.73	09/14/18
-41379	JEREMY KNAPKEWICZ	1691.37	09/14/18

-41378	WYATT KOENIG	1269.52	09/14/18
-41377	DYLAN LAMONTIA	1911.13	09/14/18
-41376	JASON LEWIS	1777.14	09/14/18
-41375	CHRISTOPHER MAHONEY	2180.45	09/14/18
-41374	ANDRE MARTONI	1667.60	09/14/18
-41373	MICHAEL MESCO	3005.45	09/14/18
-41372	RYAN ALAN MILLER	1535.27	09/14/18
-41371	CRAIG MOEN	1778.73	09/14/18
-41370	PAUL MONZON	850.37	09/14/18
-41369	ERICA J. MYERS	1357.46	09/14/18
-41368	CHRISTIAN OLSON	1525.76	09/14/18
-41367	JESSICA PATTERSON	1875.46	09/14/18
-41366	TRISHA RUSSELL	639.89	09/14/18
-41365	FLETCHER SCAIFE	1622.21	09/14/18
-41364	IAN SCHULTE	2053.85	09/14/18
-41363	JILL SELLERS	1954.13	09/14/18
-41362	PATRICK SELLERS	2399.69	09/14/18
-41361	TRAVIS SHAY	1668.12	09/14/18
-41360	SARA STAFFORD	1537.36	09/14/18
-41359	IAN STEWART	1659.09	09/14/18
-41358	BRITTANY STORM-ANDERSON	1618.63	09/14/18
-41357	EARNEST THEETGE	1997.36	09/14/18
-41356	ANTHONY VERESPE	3187.53	09/14/18
-41355	JAMES WESTON	1291.09	09/14/18
-41354	ERIN WETZEL	1728.53	09/14/18
-41353	MATTHEW ABERLE	1871.89	09/14/18
-41352	SAM M. AIDE	1910.43	09/14/18
-41351	STEVEN D. ARMSTRONG	3207.18	09/14/18
-41350	JASON BARTEN	1975.50	09/14/18
-41349	HUGH E BENZEN	2213.88	09/14/18
-41348	DUSTIN J. BERTSCH	2714.71	09/14/18
-41347	LUCAS BRINKMAN	1756.93	09/14/18
-41346	MARTIN BURCH	2049.40	09/14/18
-41345	ASHLEY R. CELANDER	1937.53	09/14/18
-41344	DUSTIN R. CELANDER	1842.17	09/14/18
-41343	KEVIN W. CRAFT	1298.32	09/14/18
-41342	JESSE CRUISE	2059.92	09/14/18
-41341	BRYCE DAHL	1775.96	09/14/18
-41340	DANIEL DERY	2715.31	09/14/18
-41339	RODNEY H. DICKERSON	2864.80	09/14/18
-41338	JAMES DIXON	2238.00	09/14/18
-41337	ALEXIUS ENGET	1778.97	09/14/18
-41336	BRETT FLESNESS	2144.90	09/14/18
-41335	JORY FORSBERG	1526.85	09/14/18
-41334	CHELSEA S FOSSEN	1421.35	09/14/18
-41333	LINDA R. GRANBOIS	1504.15	09/14/18
-41332	ALEXIS HAGGERTY	1861.37	09/14/18
-41331	WALTER H. HALL	2387.11	09/14/18
-41330	RANDY M. HAUGENOE	2425.80	09/14/18

-41329	DANIELLE HENDRICKS	2671.75	09/14/18
-41328	JACOB R. HENDRICKS	2253.43	09/14/18
-41327	SHAWN HOLM	2136.50	09/14/18
-41326	JONATHAN HOLTER	1928.53	09/14/18
-41325	MICHAEL A. ISENHOWER JR	2319.39	09/14/18
-41324	BEAU JACOBSON	2435.14	09/14/18
-41323	EVAN JOHNSON	1786.48	09/14/18
-41322	ERIC KEYES	1936.37	09/14/18
-41321	AMBER KOEHN	1754.47	09/14/18
-41320	JACOB KOEHN	1976.66	09/14/18
-41319	CINDY KOPAC	70.79	09/14/18
-41318	AARON KURTENBACH	1902.70	09/14/18
-41317	JEREMIAH LACHNER	1888.58	09/14/18
-41316	MICHAEL LICCIARDI	1772.53	09/14/18
-41315	JOSHUA MAHLUM	1899.26	09/14/18
-41314	ANTHONY MANN	2073.35	09/14/18
-41313	TRAVIS J. MARTINSON	2556.17	09/14/18
-41312	CODY MILLER	2043.03	09/14/18
-41311	HEATHER MONTGOMERY	2035.43	09/14/18
-41310	NICHOLAS NELSON	2362.28	09/14/18
-41309	JEFFREY OLSON	1986.33	09/14/18
-41308	GREG OSTER	1923.64	09/14/18
-41307	JOHN PAGANO	2230.38	09/14/18
-41306	AMBER PELZL	1154.69	09/14/18
-41305	JUSTIN PELZL	1796.50	09/14/18
-41304	DAVID A. PETERSON	3744.01	09/14/18
-41303	MEGAN PETERSON	1922.41	09/14/18
-41302	TRAVIS PETERSON	2267.30	09/14/18
-41301	KENNETH L. PRENTICE	1807.36	09/14/18
-41300	KRISTIINA RAVASKA	2432.18	09/14/18
-41299	JONATHAN D. ROGGENKAMP	1846.80	09/14/18
-41298	NICHOLAS SATERMO	2079.24	09/14/18
-41297	CRYSTAL A. SCHAUBEL	1385.86	09/14/18
-41296	ZACHARY SCHWARTZ	1749.97	09/14/18
-41295	CHARLES STAFFORD	2265.15	09/14/18
-41294	THEODORE VANGRINSVEN	1883.07	09/14/18
-41293	ROBERT VANWINKLE	1759.46	09/14/18
-41292	CRAIG WARE	1964.56	09/14/18
-41291	JESSE WEICHT	2281.84	09/14/18
-41290	JENNIFER WILLARD	1624.28	09/14/18
-41289	MICHAEL S. WILSON	2853.77	09/14/18
-41288	KELLY ABERLE	1928.41	09/14/18
-41287	JOE DOSS	2078.33	09/14/18
-41286	LESLIE HAMRICK	988.19	09/14/18
-41285	DOMINIC MONSON	1158.80	09/14/18
-41284	DAVID SASSER	1981.34	09/14/18
-41283	MARK SCHNEIDER	3249.21	09/14/18
-41282	DIANE THOMPSON	1274.34	09/14/18
-41281	LORI THRONSDEN	999.95	09/14/18

-41280	NYDEL TOMPKINS	1310.17	09/14/18
-41279	WILLIAM TOWNSLEY	1673.80	09/14/18
-41278	PEDAR A. ANDRE	1483.93	09/14/18
-41277	MATTHEW ELBERT	1719.69	09/14/18
-41276	ROBERT E HANSON	3130.45	09/14/18
-41275	THOMAS HARTLEY	2289.49	09/14/18
-41274	WAYNE A WIEDRICH	2875.66	09/14/18
-41273	JAREK WIGNESS	2301.65	09/14/18
-41272	LES CHRISTENSEN	2375.74	09/14/18
-41271	AUBREY FOSEBURGH	2122.86	09/14/18
-41270	LES WALTER	2048.97	09/14/18
-41269	JASON ANDREASON	2996.57	09/14/18
-41268	KYLE BREDWICK	1258.03	09/14/18
-41267	LANE CLARK	1420.97	09/14/18
-41266	DAVID CURTISS	1633.01	09/14/18
-41265	JAMES B. ENGEN	2894.21	09/14/18
-41264	MAX FREED	131.58	09/14/18
-41263	DOMINICK IOVINO	1942.10	09/14/18
-41262	JONNY IOVINO	2235.27	09/14/18
-41261	BRUCE A. JOHNSON	1493.56	09/14/18
-41260	RANDALL JOHNSON	948.18	09/14/18
-41259	RICHARD MALONEY	1343.93	09/14/18
-41258	MARC MOHR	1053.25	09/14/18
-41257	EMIL NEHRING	1783.99	09/14/18
-41256	TROY OSTER	1346.26	09/14/18
-41255	CLYDE RANSONET	1349.12	09/14/18
-41254	ETHAN RIBICH	525.51	09/14/18
-41253	MATTHEW TUTAS	1213.85	09/14/18
-41252	IAN WEIGEL	1764.92	09/14/18
-41251	JEFFREY BRYSON	2234.88	09/14/18
-41250	ROBERT D. COUGHLIN	1330.29	09/14/18
-41249	MORKATAA DHINAA	1900.32	09/14/18
-41248	TYLER FIXEN	1341.70	09/14/18
-41247	LACEY JOHNSTON	1852.81	09/14/18
-41246	AMANDA M. KAISER - LEE	1948.76	09/14/18
-41245	MITCHELL KERSTING	2465.37	09/14/18
-41244	EVAN LEWIS	1615.22	09/14/18
-41243	ALDON OLSON	1302.86	09/14/18
-41242	WILLIAM SCHWENDEMAN	1651.91	09/14/18
-41241	SABRINA SIMS	1704.37	09/14/18
-41240	JAMIE SITZMAN	1434.94	09/14/18
-41239	ROBERT SKURDAL	1522.75	09/14/18
-41238	CURTIS CLARYS	2393.59	09/14/18
-41237	CHASE ENGEN	1351.75	09/14/18
-41236	JASON W. HOULE	1444.54	09/14/18
-41235	PRESTON OLSON	1341.70	09/14/18
-41234	BRANDON SANDBERG	1732.68	09/14/18
-41233	THOMAS ATOR	2069.36	09/14/18
-41232	KATRINA HENRY	1375.79	09/14/18

-41231	CHRISTOPHER ADAM	1610.50	09/14/18
-41230	KOLTEN BRUNELLE	1420.71	09/14/18
-41229	RENA COLLIE	1452.16	09/14/18
-41228	JASON COTTAM	1414.14	09/14/18
-41227	ARTHUR CRUMB	1880.69	09/14/18
-41226	PATRICIA K. FIORENZA	2603.64	09/14/18
-41225	DANNY R. GERGEN	817.51	09/14/18
-41224	JAMES A HAGA JR	2153.01	09/14/18
-41223	VERNON L. HENDRICKSON	1785.87	09/14/18
-41222	LONNY HIATT	1349.19	09/14/18
-41221	JEFFREY LADUCER	1379.47	09/14/18
-41220	RUSSELL E. MOMBERG	2008.66	09/14/18
-41219	JOSEPH G. MONSON	1288.49	09/14/18
-41218	REX OLSON	1663.49	09/14/18
-41217	TYRELL SMITH	1428.35	09/14/18
-41216	DAVID SMITHBERG	1390.67	09/14/18
-41215	BRYCE STORY	1311.94	09/14/18
-41214	KENNETH R. BOYKIN	2047.93	09/14/18
-41213	KASSANDRA BROWN	1162.32	09/14/18
-41212	NICO BUECHNER	2095.57	09/14/18
-41211	ZACHARY COTHERN	1059.11	09/14/18
-41210	ANTHONY D. DUDAS	3130.84	09/14/18
-41209	ROBERT S HANSON	1502.04	09/14/18
-41208	TERRY HARP	2018.59	09/14/18
-41207	LORI A. LARSEN	1798.47	09/14/18
-41206	CORDELL LINDVIG	1475.92	09/14/18
-41205	JOSHUA LOEWENBERG	2208.70	09/14/18
-41204	BRENT MILLER	1554.30	09/14/18
-41203	DEVIN REIFSTECK	2490.08	09/14/18
-41202	KASEY WYMAN-YOUNG	1423.00	09/14/18
-41201	ARMAND BARBOT	1046.01	09/14/18
-41200	JAMES HAGA SR	1289.37	09/14/18
-41199	BRENT E. HANSON	2214.47	09/14/18
-41198	BRIAN VENNE	1349.73	09/14/18
-41197	BEAU BERGERON	1391.08	09/14/18
-41196	MARK BRUINEKOOL	1509.78	09/14/18
-41195	TONY SCOTT	1178.81	09/14/18
-41194	MICHAEL SIMPSON	1790.18	09/14/18
-41193	PORTER LEWIS	1359.22	09/14/18
-41192	GINA MOTTL	2624.10	09/14/18
-41191	KELSY NEHRING	1697.96	09/14/18
-41190	SCOTT VASSEN	2349.99	09/14/18
-41189	BRIAN YOUNG	2168.90	09/14/18
-41188	CHRISTINE EDWARDS	1453.50	09/14/18
-41187	KENT A. JARCIK	3155.32	09/14/18
-41186	RACHEL K. LAQUA	2274.92	09/14/18
-41185	JEREMY MILLER	1399.91	09/14/18
-41184	JOSILYN F BEAN	1989.85	09/14/18
-41183	DAVID LEE BELL	3049.27	09/14/18

-41182	KENNETH W. BERGSTROM	2706.18	09/14/18
-41181	STEVEN BROE	951.97	09/14/18
-41180	BARBARA ELLICO	1373.37	09/14/18
-41179	KRISTIN PASEKA	1679.46	09/14/18
-41178	ALYSSA WIEDRICH	1082.55	09/14/18
-41177	NEIL W. BAKKEN	2021.35	09/14/18
-41176	SKYLER HENRIE	1887.65	09/14/18
-41175	KENT SKABO	1791.61	09/14/18
-41174	DIANE C. HAGEN	662.65	09/14/18
-41173	ETHAN BECK	174.73	09/14/18
-41172	TRACI BYRNE	1014.42	09/14/18
-41171	KELLY CRUSCH	226.53	09/14/18
-41170	GARY DESJARDINS	958.31	09/14/18
-41169	ARIEL FLECK	369.40	09/14/18
-41168	KAYLA J. HELL	885.19	09/14/18
-41167	MICHAEL HELL	392.13	09/14/18
-41166	MONTANA ICENOGLIE	219.42	09/14/18
-41165	MORGAN KEYSER	1065.52	09/14/18
-41164	REBECCA KIEFER	145.96	09/14/18
-41163	WANDA OLAF	1125.53	09/14/18
-41162	ANDREA L. PLACHER	1558.73	09/14/18
-41161	ANN REINKE	55.47	09/14/18
-41160	NATASHA TORRES	415.57	09/14/18
-41159	LISA WEBB	1076.80	09/14/18
-41158	SAWYER ZENT	391.44	09/14/18
-41157	ANN M. KVANDE	1766.16	09/14/18
-41156	BARBARA J. PETERSON	1541.95	09/14/18
-41155	BRENDA SCHMIDT	1504.43	09/14/18
-41154	SHAWN WENKO	2905.21	09/14/18
-41153	KATHY HAVSKJOLD	337.45	09/14/18
-41152	VIVIAN KALMIK	562.13	09/14/18
-41151	AMY A. KRUEGER	2338.60	09/14/18
-41150	SABRINA A RAMEY	1184.14	09/14/18
-41149	JENNIFER STRIETZEL	1326.98	09/14/18
-41148	HEATHER VOLL	663.19	09/14/18
-41147	JONATHAN DEAN	1642.70	09/14/18
-41146	THOMAS FRET LAND	1599.16	09/14/18
-41145	TERYAN HAKE	265.05	09/14/18
-41144	JULIE HATTER	2588.45	09/14/18
-41143	TRISTA HENRIE	2046.64	09/14/18
-41142	CONNER JACOBSON	129.29	09/14/18
-41141	MONICA LAMOREUX	1225.87	09/14/18
-41140	JAMES POIRRIER	1657.67	09/14/18
-41139	Derek Booth	442.30	09/14/18
-41138	Tyler D. Carlstad	603.59	09/14/18
-41137	Mathew P. Ekblad	957.42	09/14/18
-41136	Matthew Flaten	575.15	09/14/18
-41135	Joshua Foust	475.28	09/14/18
-41134	Cory J. Hanson	193.93	09/14/18

-41133	Thomas Hartley	549.48	09/14/18
-41132	Brandon Hoffman	292.31	09/14/18
-41131	Kenny Kukuk	404.52	09/14/18
-41130	James Laqua	612.24	09/14/18
-41129	Ryan Lee	1035.96	09/14/18
-41128	Lyle Lordemann	518.27	09/14/18
-41127	Eli Lund	853.15	09/14/18
-41126	Kelly Moody	226.26	09/14/18
-41125	Paul Riely	1153.77	09/14/18
-41124	Milton Sluder	600.80	09/14/18
-41123	Brenden L. Stevens	1210.65	09/14/18
-41122	CJ Vinger	387.87	09/14/18
-41121	Michael W. Walters	464.52	09/14/18
-41120	KEVIN POWERS	1925.68	09/14/18
-41119	BRET WILLIAMS	2488.55	09/14/18
-41118	ANDREA DUNTZ	2040.48	09/14/18
-41117	PEGGY MASTERS	1709.83	09/14/18
-41116	CHERYL PIERZINA	2396.53	09/14/18
-41115	DAVID TUAN	3520.57	09/14/18
-41114	LOCAL 3743 IAFF LOCAL 3743	650.00	09/14/18
-41113	COMP ROTH NATIONWIDE RETIREMENT SO	17086.02	09/14/18
-41112	ND CHILD SUPPORT ENFORCE	1680.10	09/14/18
-41111	U.S. TREASURY	205761.30	09/14/18
96715	SHAWNA NEGAARD	500.00	09/07/18
96716	SHARMARKA MINOR	400.00	09/07/18
96717	JAMMIE NOWLAN	800.00	09/07/18
96718	GREGORY RALPH	400.00	09/07/18
96719	GROUP & PENSION ADMINISTRATORS IN	2196.62	09/07/18
96720	WILLIAMS COUNTY	200.00	09/07/18
96721	WILLIAMS SCOTSMAN, INC.	586.25	09/11/18
96722	JEFF NELSON	300.00	09/11/18
96723	NDSU WILLISTON RESEARCH EXTENSION	1000.00	09/11/18
96724	DAWA SOLUTIONS GROUP	3000.00	09/11/18
96725	MERCY MEDICAL FOUNDATION	125.00	09/11/18
96726	BANK OF NORTH DAKOTA	1632.49	09/11/18
96727	NAPA AUTO PARTS	2125.00	09/11/18
96728	NASIB MUSTAFAYER	400.00	09/11/18
96729	SANDRA EGGE	291.25	09/11/18
96730	DALIN NIEMELA	750.00	09/11/18
96731	SARAH PRIBYL	250.00	09/11/18
96732	CLERK OF DISTRICT COURT	750.00	09/11/18
96733	CLERK OF DISTRICT COURT	20.00	09/11/18
96734	CLERK OF DISTRICT COURT	750.00	09/11/18
96735	CLERK OF DISTRICT COURT	750.00	09/11/18
96736	CLERK OF DISTRICT COURT	750.00	09/11/18
96737	BCN Telecom, Inc	512.19	09/11/18
96738	MONTANA DAKOTA UTILITIES	32640.11	09/11/18
96739	TRACTOR & EQUIPMENT CO.	210241.00	09/11/18
96740	GOOSENECK IMPLEMENT	71.70	09/11/18

96741	IWERX CONNECT	598.00	09/11/18
96742	JOSHUA WARNER	4.55	09/11/18
96743	Christ Scheen	1360.00	09/11/18
96744	INFORMATION TECHNOLOGY DEPARTMENT	2496.55	09/12/18
96745	NEMONT	405.94	09/12/18
96746	KRISTIINA RAVASKA	25.00	09/12/18
96747	CRAIG WARE	25.00	09/12/18
96748	JAMES BEAN	150.00	09/13/18
96749	Minot Restaurant Supply Co.	1898.70	09/13/18
96750	RICHARD RADEMACHER	2165.49	09/14/18
96751	GARY L. GLOVATSKY	2279.02	09/14/18
96752	MICHAEL CLARY	974.26	09/14/18
96753	RICHARD S. ODEGARD	1862.51	09/14/18
96754	JOSHUA DAGENAIS	1334.25	09/14/18
96755	WILLIAM M. MCQUISTON	1402.09	09/14/18
96756	Nicholas High	461.40	09/14/18
96757	VISA	2500.00	09/13/18
96758	VISA	1968.44	09/13/18
96759	VISA	6169.79	09/13/18
96760	HEATHER VOLL	3039.60	09/14/18
96761	VISA	38.33	09/13/18
96762	FURUSETH LAW FIRM, PC	46973.99	09/13/18
96763	IWERX CONNECT	750.00	09/13/18
96764	SUPPORT P PA SCU	505.00	09/14/18
96765	SUPR ALAB ALABAMA CHILD SUPPORT PA	150.00	09/14/18
96766	SUPRT CT CONNECTICUT - CCSPC	274.00	09/14/18
96767	SUPRT VIR TREASURER OF VIRGINIA	368.14	09/14/18
96768	DCI CREDIT SERVICES INC	951.25	09/14/18
96769	LI & KRAM MESSERLI KRAMER P. A.	378.83	09/14/18
96770	CHILD SUPPOR MICHIGAN STATE DISBURSEM	104.75	09/14/18
96771	RI CHILD FAMILY SUPPORT PAYMENT	31.39	09/14/18
96772	CHILD SUPPOR MINNESOTA CHILD SUPPORT	322.00	09/14/18
96773	TE TAX CO ND STATE TAX COMMISSIONE	370.80	09/14/18
96774	CHILD SUPPOR CHILD SUPPORT SERVICES	76.00	09/14/18
96775	CHILD S WASHINGTON STATE SUPPORT	393.00	09/14/18
96776	INK SPOT PRINTING	646.59	09/14/18
96777	FIRST NATIONAL BANK	1362.40	09/14/18
96778	Office of North Dakota State Trea	4272.18	09/14/18
96779	VECTOR CONTROL DIST #1	61024.11	09/14/18
96780	WILLISTON PARK DISTRICT	100.00	09/14/18
96781	VISA	720.81	09/17/18
96782	CHI St. Alexius	251.00	09/17/18
96783	CHI St. Alexius	21.50	09/17/18
96784	WEX BANK	11919.62	09/17/18
96785	ND PUBLIC EMPLOYEES RETIREMENT SY	4684.92	09/18/18
96786	QUILL CORPORATION	34.48	09/19/18
96787	AMB	4085.43	09/19/18
96788	MONTANA DAKOTA UTILITIES	2574.38	09/19/18
96789	TANNER REAVELEY	500.00	09/19/18

96790	CLERK OF DISTRICT COURT	50.00	09/19/18
96791	CLERK OF DISTRICT COURT	500.00	09/19/18
96792	CLERK OF DISTRICT COURT	20.00	09/19/18
96793	CLERK OF DISTRICT COURT	50.00	09/19/18
96794	CLERK OF DISTRICT COURT	750.00	09/19/18
96795	CLERK OF DISTRICT COURT	750.00	09/19/18
96796	JOSHUA WILLIAMS	400.00	09/19/18
96797	JOSSLYN VONDELL	750.00	09/19/18
96798	STACY FLANAGAN	125.00	09/19/18
96799	JAIME ESCOBAR-PEREZ	400.00	09/19/18
96800	BROCK KREBS	500.00	09/19/18
96801	CHRISTOPHER DELANY	3014.59	09/19/18
96802	FORCE AMERICA DISTRIBUTING	15780.00	09/19/18
96803	THERESA AWUAH	400.00	09/19/18
96804	NAPA AUTO PARTS	544.00	09/19/18
96805	MARCO TECHNOLOGIES LLC	166.57	09/20/18
96806	VISA	726.73	09/20/18
96807	WILLISTON FIRE & SAFETY	76.34	09/20/18
96808	ADVANCED ENGINEERING (AE2S)	5655.75	09/20/18
96809	BANK OF NORTH DAKOTA	4084.00	09/20/18
96810	Dacotah Nutrition	5000.00	09/20/18
96811	MIDCONTINENT COMMUNICATIONS	105.00	09/20/18
96812	Diamond Non-Destructive Testing	5000.00	09/20/18
96813	11TH STREET PROPERTY, LLC	6000.00	09/20/18
96814	A & A LANDSCAPE AND MAINTENANCE	420.00	09/20/18
96815	ACE HARDWARE & FLOORING	226.04	09/20/18
96816	ACME TOOLS	489.99	09/20/18
96817	AFFORDABLE TOWING	260.00	09/20/18
96818	AGRI INDUSTRIES, INC.	671.62	09/20/18
96819	AIRGAS ON-SITE SAFETY SERVICES	1037.00	09/20/18
96820	ALERT MAGAZINE LLC	305.00	09/20/18
96821	ALLIANCE CONSULTING LC	4822.50	09/20/18
96822	AMBER KOEHN	25.00	09/20/18
96823	AMERICAN ASSOCIATION OF AIRPORT E	100.00	09/20/18
96824	AMERICAN HONEY COMPANY	56.00	09/20/18
96825	AMERICAN WELDING & GAS	6626.21	09/20/18
96826	AMERIPRIDE LINEN AND APPAREL SERV	1023.07	09/20/18
96827	ANDREA DUNTZ	20.90	09/20/18
96828	ANDREA L. PLACHER	683.77	09/20/18
96829	AT&T	99.86	09/20/18
96830	AT&T MOBILITY	82.68	09/20/18
96831	AUTO VALUE	158.99	09/20/18
96832	AVIATION MANAGEMENT CONSULTING GR	1685.00	09/20/18
96833	BAKER & TAYLOR CO.	16.07	09/20/18
96834	BALCO UNIFORM CO., INC.	5915.92	09/20/18
96835	BASIN PRINTERS, INC.	1167.00	09/20/18
96836	BATTERIES&BULBS	99.90	09/20/18
96837	Best Choice Cleaning Service, LLC	300.00	09/20/18
96838	BLACKBURN MFG. CO.	418.59	09/20/18

96839	BOSS OFFICE PRODUCTS	237.54	09/20/18
96840	BRAATEN PLUMBING, INC	1770.66	09/20/18
96841	BRAUN INTERTEC CORPORATION	2385.00	09/20/18
96842	Brubaker Constr. Inc.	1100.00	09/20/18
96843	BURNS & MCDONNELL ENGINEERING CO,	50538.70	09/20/18
96844	C & D WATER SERVICES	22.50	09/20/18
96845	CAITLIN FALCON	25.00	09/20/18
96846	Capital One Commercial	32.40	09/20/18
96847	CARSTENSEN CONTRACTING INC	413360.16	09/20/18
96848	CASH WISE FOODS	340.53	09/20/18
96849	CDW GOVERNMENT	5269.73	09/20/18
96850	CERTIFIED LABORATORIES	4485.00	09/20/18
96851	CG WILLISTON, LLC	344039.35	09/20/18
96852	CHAMBER OF COMMERCE	1000.00	09/20/18
96853	CHARLES WILDER	1400.00	09/20/18
96854	CHI ST ALEXIUS OCCUPATIONAL CLINI	691.80	09/20/18
96855	CHI St. Alexius	604.00	09/20/18
96856	CITY OF WILLISTON	947.61	09/20/18
96857	CITY OF WILLISTON	2703.59	09/20/18
96858	CIVIL SCIENCE	734.25	09/20/18
96859	CLARA FIXEN	98.00	09/20/18
96860	CLAREY'S SAFETY EQUIPMENT, INC	671.12	09/20/18
96861	CODY MILLER	25.00	09/20/18
96862	CONNEX INTERNATIONAL	124.39	09/20/18
96863	CORE & MAIN LP	2481.62	09/20/18
96864	COUGHLIN FUNERAL HOME INC	1051.00	09/20/18
96865	CREATIVE PRODUCT SOURCE	133.73	09/20/18
96866	DACOTAH PAPER CO.	1694.80	09/20/18
96867	DAKOTA DIESEL	519.48	09/20/18
96868	DAN'S TIRE SERVICE	22.00	09/20/18
96869	DAVID SASSER	113.38	09/20/18
96870	DEGENSTEIN'S AUTO PLUS	250.00	09/20/18
96871	DELL MARKETING L.P.	14106.93	09/20/18
96872	DEVONTE NEWMAN	25.00	09/20/18
96873	DISCOVERY BENEFITS	115.50	09/20/18
96874	DMC WEAR PARTS LLC	209.30	09/20/18
96875	DPC INDUSTRIES, INC	9499.50	09/20/18
96876	EARL'S ELECTRIC, INC.	294.23	09/20/18
96877	ELECTRIC PUMP	18026.79	09/20/18
96878	ELITE HEALTH & FITNESS	190.00	09/20/18
96879	EMERGENCY MEDICAL PRODUCTS	44.85	09/20/18
96880	EMRY'S LOCKSMITHING	18.70	09/20/18
96881	FAIRLIGHT MEDICAL CENTER	105.00	09/20/18
96882	FASTENAL COMPANY	318.44	09/20/18
96883	FCI CONSTRUCTORS, INC - ND	1009615.35	09/20/18
96884	FEDEX	685.33	09/20/18
96885	FEE INSURANCE AGENCY, INC	547.00	09/20/18
96886	FIRE SAFETY USA, INC.	5625.00	09/20/18
96887	FISHER SCIENTIFIC	281.70	09/20/18

96888	FLEXIBLE PIPE TOOL CO.	1340.35	09/20/18
96889	FORT UNION SUPPLY & TRADE	559.45	09/20/18
96890	GAFFANEY'S	9.76	09/20/18
96891	GALE/CENGAGE LEARNING	115.45	09/20/18
96892	GIBBS TOWING LLC	975.00	09/20/18
96893	GOOSENECK IMPLEMENT	1067.22	09/20/18
96894	GRAINGER	3254.58	09/20/18
96895	GRAYMONT WESTERN CANADA	23507.21	09/20/18
96896	HACH	1358.26	09/20/18
96897	HAMERS AUTOMOTIVE	3615.45	09/20/18
96898	HARLEY MUSE	25.00	09/20/18
96899	HAWKINS, INC.	32642.41	09/20/18
96900	Heck Built LLC	1940.00	09/20/18
96901	HOLLEN AUTO BODY	3218.90	09/20/18
96902	HOME OF ECONOMY	133.84	09/20/18
96903	HORIZON RESOURCES	51558.47	09/20/18
96904	HOSE AND RUBBER SUPPLY	1095.27	09/20/18
96905	INFORMATION TECHNOLOGY DEPARTMENT	1456.15	09/20/18
96906	INTERNATIONAL CODE COUNCIL, INC	190.00	09/20/18
96907	INTERSTATE POWER SYSTEMS	44.17	09/20/18
96908	J.M. MARSCHUETZ CONSTRUCTION CO	580877.97	09/20/18
96909	JE DUNN CONSTRUCTION	3037819.00	09/20/18
96910	JEREMIAH LACHNER	25.00	09/20/18
96911	JOHNSON CONTROLS	384.00	09/20/18
96912	JOLEEN S. TINKER	52.50	09/20/18
96913	KENT A. JARCIK	35.00	09/20/18
96914	KIDS REFERENCE COMPANY	413.74	09/20/18
96915	KLE CONSTRUCTION, LLC	316913.16	09/20/18
96916	KNIFE RIVER-NORTH CENTRAL	1349496.56	09/20/18
96917	KOHLER COMMUNICATIONS	10.75	09/20/18
96918	KOTANA COMMUNICATIONS	694.00	09/20/18
96919	LASER DESIGNS ND	123.50	09/20/18
96920	LOYALTY TRANSPORT, LTD.	2000.00	09/20/18
96921	LUIS JARAMILLO	5400.00	09/20/18
96922	M-B COMPANIES, INC.	7196.08	09/20/18
96923	MARCO, INC.	1270.34	09/20/18
96924	MARTIN CONSTRUCTION INC	364719.03	09/20/18
96925	MEDQUEST INC	1841.30	09/20/18
96926	MEGAN PETERSON	17.50	09/20/18
96927	MENARDS	186.72	09/20/18
96928	MICHAEL LICCIARDI	25.00	09/20/18
96929	MIDCONTINENT COMMUNICATIONS	90.00	09/20/18
96930	MIKE'S WINDOW CLEANING SERVICE	80.00	09/20/18
96931	MITCHELL'S MAGIC COLORS	2000.00	09/20/18
96932	MODERN MACHINE WORKS	4.20	09/20/18
96933	MON-DAK HTG & PLG, INC.	172.50	09/20/18
96934	MONDAK HARDWARE, INC	1746.43	09/20/18
96935	MONTANA DAKOTA UTILITIES	12691.42	09/20/18
96936	MVTL/MINNESOTA VALLEY	56.00	09/20/18

96937	NAPA AUTO PARTS	1013.61	09/20/18
96938	ND ONE CALL	410.35	09/20/18
96939	ND WORKFORCE SAFETY & INS	340.24	09/20/18
96940	NEMONT	6624.89	09/20/18
96941	NORTH DAKOTA RECYCLING SERVICES	60.00	09/20/18
96942	NORTHERN IMPROVEMENT CO.	16489.75	09/20/18
96943	NORTHERN IMPROVEMENT COMPANY	1854966.19	09/20/18
96944	NORTHERN LIGHTS HONEY	55.00	09/20/18
96945	NORTHWEST SUPPLY & R&R TROPHIES I	489.40	09/20/18
96946	OCLC, Inc.	603.87	09/20/18
96947	OFFICE DEPOT	48.83	09/20/18
96948	OHNSTAD TWICHELL PC	310.00	09/20/18
96949	OLYMPIC SALES, INC.	31696.75	09/20/18
96950	ONLINE DAKOTA INFORMATION NETWORK	1667.00	09/20/18
96951	POET ETHANOL PRODUCTS, LLC	5127.01	09/20/18
96952	POLAR REFRIGERATION LLC	230.56	09/20/18
96953	PRAIRIE SUPPLY INC	121.26	09/20/18
96954	PRAXAIR DISTRIBUTION INC.	753.67	09/20/18
96955	PREBLE MEDICAL SERVICES, INC	1027.50	09/20/18
96956	PRO SAFE SERVICES, INC	419.00	09/20/18
96957	PUBLIC SAFETY TRAINING CONSULTANT	189.00	09/20/18
96958	QUALITY INN	83.70	09/20/18
96959	QUILL CORPORATION	1769.75	09/20/18
96960	RACHEL K. LAQUA	133.00	09/20/18
96961	RECORD KEEPERS LLC	32.00	09/20/18
96962	RED ROCK FORD	67.99	09/20/18
96963	RICHARD A. JOHNSON	3559.21	09/20/18
96964	SANITATION PRODUCTS	150.10	09/20/18
96965	SCALLON AUTO BODY	3081.57	09/20/18
96966	SCHWAB MFG. & ENVIRONMENTAL SUPPL	153.31	09/20/18
96967	SELID PLUMBING & HEATING INC	1543.92	09/20/18
96968	SHIRTWORX	146.00	09/20/18
96969	STONY CREEK RENTALS, LLC	4500.00	09/20/18
96970	STRATA CORPORATION - ND	109366.65	09/20/18
96971	STRATA INCORPORATED - ID	16131.00	09/20/18
96972	STRYKER	1413.14	09/20/18
96973	THE SIGN SHOP	1468.50	09/20/18
96974	TRACTOR & EQUIPMENT CO.	2204.24	09/20/18
96975	TRAINND NORTHWEST	370.00	09/20/18
96976	TRAVIS PETERSON	25.00	09/20/18
96977	TRI-COUNTY GLASS	310.00	09/20/18
96978	UL LLC	8068.75	09/20/18
96979	ULTEIG	103107.62	09/20/18
96980	UPPER MISSOURI DISTRICT HEALTH UN	860.06	09/20/18
96981	UPS	11.69	09/20/18
96982	USA BLUEBOOK	135.86	09/20/18
96983	VISA	4020.96	09/20/18
96984	VISA	480.00	09/20/18
96985	VISA	862.74	09/20/18

96986	VWR INTERNATIONAL LLC	113.36	09/20/18
96987	WAGNER CONSTRUCTION	406296.00	09/20/18
96988	WASTE NOT RECYCLING LLC	12330.00	09/20/18
96989	WESTERN VET CLINIC	95.11	09/20/18
96990	WESTLIE MOTOR CO.	258.76	09/20/18
96991	WILLIAMS COUNTY AUDITOR	39699.38	09/20/18
96992	Williston Auto	552.81	09/20/18
96993	WILLISTON CONVENTION & VISITOR BU	12266.46	09/20/18
96994	WILLISTON HERALD	4260.62	09/20/18
96995	WILLISTON STATE COLLEGE FOUNDATIO	100.00	09/20/18
96996	WILLISTON TIRE CENTER	2832.58	09/20/18
96997	WILLISTON VOLUNTEER	1000.00	09/20/18
96998	WINTER EQUIPMENT COMPANY	6549.75	09/20/18
96999	ZUERCHER TECHNOLOGIES, LLC	2860.00	09/20/18

Total Claims: \$10,885,507.48

Total Payroll: \$799,764.57

Grand Total: \$11,685,272.05

of Checks: 616

- 2) Business Licenses
- C. Development Services
 - 1) Contractor Licenses
 - 2) Request for a Public Hearing at the October 9, 2018 City Commission Meeting to Consider a Zone Change from Agriculture to R-6: Manufactured Home Subdivision for all of Williston Park Subdivision
- D. Engineering
- E. Authorization to Bid

**Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to approve the Consent Agenda as presented
UNANIMOUS BY VOICE VOTE**

- 3. Public Hearings
 - A. 2019 City Budget – Resolution 18-024

David Tuan City Administrator presented the following;

There is still some growth you will see for 2019, we are obviously growing some of our departments, in terms of services, Airport being one, along with Fire and Police. A lot of our project costs are starting to go down, in that we have completed a lot of our capital and other facility projects, so those costs will start to dwindle off and a lot of the equipment we purchased over the last few years is still in service. A lot of those replacement costs for this year and 2019 are less than what we have seen in the past. It is still a pretty big effort to bring this budget in under last year, with the growth the City has seen, so there will be some challenges in getting to a place where I feel confident with what is presented here today and look forward to your favorable approval.

Mayor Klug stated we are at \$149,754,071 for the proposed budget and asked if we were at \$240M a few years ago. Commissioner Bekkedahl stated \$252M was our high. Mayor Klug stated we are going in the right direction and still trying to do what we can for services.

Total Levy amount is \$4,823,000.00 and the total Appropriation amount \$149,754,071.

Mayor Klug opened the public hearing and indicated if anyone wanted to speak to approach the podium and state their name for the record. Mayor Klug asked a second time, he asked a third time, hearing none, he closed the public hearing.

Commissioner Bekkedahl thanked City Administrator Tuan for taking the lead with the budget this year, as he did last year as well, but can see that he further refined the process and also thanked the department heads for their input and the Commissioners for sitting in on all the hearings. It's a great team project when we get to doing these types of things and really the credit goes to the staff, they put it together starting in June, it comes to us in August-September, it involves a lot of work from all thanks again.

Mayor Klug indicated we had to work harder and faster, as the State required it to be done earlier this year and thanked everyone.

Motion by Bekkedahl, Seconded by Cymbaluk to move the City adopt Resolution 18-024 which is the Appropriation and Levy Resolution City of Williston year ending December 31, 2019

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

4. Bid Openings
5. Ordinances
 - A. Ordinance 1079 – Single Family Residential Zoning District to Increase the Maximum Lot Coverage (Second Reading)

Jeremy Miller from Planning and Zoning presented the following;

There were no public comments during the first reading of this ordinance and staff recommends approval.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the second reading of Ordinance 1079 as presented

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- B. Ordinance 1089 – Updating the Definition and Measurement Requirements for the Vision Clearance Zone (Second Reading)

At the first reading Commissioner Cymbaluk asked if fences that are out of compliance, due to this Ordinance, would be required to come into compliance by removing the fence. It was explained that fences out of compliance would be allowed to exist and would be treated the same as other non-conforming structures. However, if the fence was damaged or destroyed to the extent of 50% or more of the replacement cost, the fence would then need to come into compliance. Staff recommends approval.

Commissioner Cymbaluk asked to clarify it was the total replacement of the entire fence and Jeremy indicated however they would have to come into compliance.

Motion by Bekkedahl, Seconded by Cymbaluk to move for approval of Ordinance 1089 second reading Updating the Definition and Measurement Requirements for the Vision Clearance Zone

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- C. Ordinance 1090 – Required Front and Rear Yard Garage Setbacks (Second Reading)

There were no public comments during the first reading of this ordinance and staff recommends approval.

Motion by Cymbaluk, Seconded by Piesik to make a motion to approve the second reading of Ordinance 1090 Required Front and Rear Yard Garage Setbacks as presented

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

6. Petitions, Communications and Remonstrance's
7. Report of Commissioners
 - A. President of the Board
 - 1) Leadership Excellence Award – Brad Bekkedahl

Mayor Klug presented the following;

The ND League of Cities presents awards each year for Leadership Excellence and City of the Year. Individuals are nominated and their applications are judged on the following:

- Service above and beyond what is required by the nominee's position. Contributions to improved municipal government throughout the state of ND. Contributions to improved

municipal government throughout the state of ND and through involvement in national, state, county, municipal, professional and other public organizations and agencies.

- Significant improvements in ND cities throughout the state, attributable to the nominee's service.
- Admiration and respect of the general public for the nominee, and the nominee's success in raising the prestige of city government service.

We are proud to say that the North Dakota League of Cities presented this prestigious award this year to Commissioner Brad Bekkedahl. Brad began serving the City of Williston in an official capacity 30 years ago on the Williston Park Board and began serving as the Williston City Finance Commissioner 22 years ago. Brad has seen Williston through some of our most difficult and prosperous years and has fought for local, state and federal support for his hometown to building everything from city streets to the airport.

In addition to building an essential and in demand dental service for the community of Williston, Brad has continued to see patients as needed in his semi-retirement. He also contributes his time and expertise to multiple service and non-profit agencies in our community. Other significant contributions include his dedication to the North Dakota Army National Guard where he has received many awards during his years of service and plans to continue to serve this community and his country.

As a lifelong western North Dakota resident, Brad truly cares about our prosperity and growth and seeks to improve our quality of life with his every action.

Congratulations Commission Bekkedahl on your outstanding work to our community and your nomination for the 2018 Leadership Excellence award.

Mayor Klug stated he is proud to call Brad his friend and is proud to work with him here and at the State Legislature, we are very fortunate to have an individual like Brad Bekkedahl.

Commissioner Bekkedahl thanked Staff and the Commission for nominating him and stated it has been a labor of love and stated it is easy to serve a Community like Williston when you have people like we have and feels it belongs to everyone and how much he appreciates it and thanked everyone for all the support.

- B. Vice-President; Finance Commissioner
- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
- D. Fire, Police and Ambulance Commissioner
- E. Water Works, Sewer, Airport, Building and Planning Commissioner
 - 1) WAWSA Bylaws Amendment

Dave Tuan City Administrator presented the following;

This is a revision to the WAWSA bylaws Section 3.03 adding the following language: Appointed Directors may also automatically be disqualified and removed from board service pursuant to Section 4.10.

New Section 4.10 Attendance Requirements: If any Appointed Director is absent for six consecutive meetings, unless due to a medical excuse, the Appointed Director is in breach of their obligations and will be disqualified to serve and removed from the Board. Prospective members of the Board shall be issued copies of the attendance policy and asked to commit themselves to observing its terms. When any Appointed Director has been removed from the Board under this provision, the Board will work with the respective Member to promptly initiate a process to recruit a new Appointed Director. I recommend approval of the recommended change to the WAWSA Bylaws as presented.

Motion by Brostuen, Seconded by Cymbaluk to move for approval of the recommended change to the WAWSA (Western Area Water Supply Authority) Bylaws as presented

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

2) XWA Airport Operational Readiness – Chrysalis

Anthony Dudas Airport Director presented the following;

Chrysalis Global Aviation was selected by the Commission through a qualifications-based selection to develop a scope and negotiate a fee to provide these services. Our team worked with Chrysalis to develop a thorough scope, to ensure all reasonable aspects of their effort are captured. This scope includes initiating the effort in October with a continuous presence throughout the life of the transition. It is estimated in March additional supplemental resources will be brought in to assist. Chrysalis will immediately begin a change assessment, which includes creating working groups to detail and understand all stakeholder needs now and into the future. This includes staffing changes, training and asset management to name a few. This effort is to ensure stakeholders are integrally involved so that decisions are not created in a vacuum. Additional scope includes transition newsletters to keep stakeholders informed, risk and mitigation strategy development, contingency planning, parallel operations and opening scenario identification, staff training, trial and simulations and many other items to ensure smooth transition and operation on opening day. Chrysalis has proposed a fee of \$726,000 and estimated expense costs of \$108,900. These proposed costs will be billed as time and material. I recommend approval to award the Airport Operational Readiness services to Chrysalis Global Aviation in the amount, hourly, not to exceed of \$834,900, contingent upon City Attorney review of contract.

Motion by Brostuen, Seconded by Bekkedahl to move for approval to award the Airport Operational Readiness services contract to Chrysalis Global Aviation in the amount, hourly, not to exceed of \$834,900, contingent upon City Attorney review and approval of the contract

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

3) XWA Commercial Parking Lot Change Order 1 – KLE

Several items have changed on the commercial parking lot since the bid was awarded to KLE Construction.

1. City requested removal of one entrance to the parking lot to minimize construction costs as well as infrastructure needed for parking management. Total cost savings of approximately \$162,104.
2. Addition of concrete reinforcement in certain areas outlined in grey within the change order document in your packet. This is a recommendation by the geotechnical consultant to ensure these areas do not break up due to their irregular shape.
3. Addition of storm water drainage under entire parking lot. This is a recommendation by the geotechnical consultant to ensure subbase drains properly. This recommendation was inadvertently omitted during design but was found during the design of Phase 2.
4. Removal of landscaping in this phase of construction. This will be included in phase 2 of the parking lot construction to ensure that proper care is given to these facilities once installed.
5. Revised grading to minimize cost.

The program coordination team, owner's representative and City staff have reviewed this change. Most changes are line items with costs that were included within the bid. The only change that was not included is the storm water drainage, but the proposed costs are similar to those being charged for similar work on other areas of the project. I recommend approval of Change Order 1 for the Commercial Parking Lot Phase 1 to KLE Construction in the amount of \$53,566.71.

Commissioner Bekkedahl asked about landscaping and if there will be a new bidding process next year for the entire facility. Anthony indicated this is correct.

Mayor Klug asked about irrigation and if this would be coming in Phase 2 next year. Anthony indicated this is correct and in this phase conduit will be run for the landscaping irrigation lines.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve Change Order 1 for the Commercial Parking Lot Phase 1 to KLE Construction in the amount of \$53,566.71 as presented

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

4) XWA Taxiway A Change Order 1 – JM Marschuetz

JM Marschuetz has requested a change order to include changes of taxiway grading where taxiway A connects to the commercial apron, edge drain detail revisions, taxiway grading change where it connects to the general aviation apron, and construction of a portion of the construction access road for the aircraft rescue firefighting and snow removal equipment facility.

The items related to the grading changes for the aprons are to allow for adequate debris fluid collection at the commercial apron. Additionally, design of the aprons has been completed and has necessitated these revisions to allow for smoother transition as well as to maintain additional flexibility for apron expansion in the future. The edge drain revisions are needed to ensure proper drainage and prevent water from pooling at the end of the drains. This revision will place the pipe at the bottom of the porous material to align with industry standards. Lastly, the construction access road is needed to connect the ARFF/SRE building and Fixed Base Operator areas with 59th St on the north side of the property to allow construction activity access while on-site permanent roads are constructed next year. The project team reviewed the costs proposed and find them reasonable compared to other similar line items within other projects. I recommend approval of Change Order 1 for the Taxiway A Construction to J.M. Marschuetz Construction in the amount of \$27,609.20.

Motion by Cymbaluk, Seconded by Piesik to make a motion to approve Change Order 1 for the Taxiway A Construction to J.M. Marschuetz Construction in the amount of \$27,609.20 as presented

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

5) XWA Commercial Apron Change Order 1 – JM Marschuetz

JM Marschuetz (JMMC) has requested a change order for increased aggregate costs since the bid expired on August 9th, 2018. The team opened bids for this project on May 11th, 2018 anticipating federal funding to be announced within 90 days. The commission awarded the project to JMMC on May 22nd, 2018 pending federal funding availability. The FAA executed the grant for this project on August 2nd, 2018. As other items were being discussed and worked through at this time, the project team did not issue the notice of award to secure the contract until September 9th, 2018 which caused the aggregate bid to expire for JMMC. The quote provided by the aggregate supplier, Bakken Aggregates has been provided in your packet for review. Note: These aggregates will not be needed until next spring, which will allow JMMC time to request quotes from other suppliers. I recommend approval of Change Order 1 for the Commercial Apron Construction to J.M. Marschuetz Construction in the amount of \$482,897.88.

Commissioner Brostuen asked about the note in the memo, in regards to not needing the aggregates until next spring and if this means the cost could go down. Anthony indicated this is correct; however, the cost will not go up.

Commissioner Cymbaluk asked if Anthony sees these bids and Anthony indicated we do, it will be himself and our Owner Representative.

Motion by Brostuen, Seconded by Cymbaluk to move for approval of Change Order 1 for the Commercial Apron Construction to J.M. Marschuetz Construction in the amount of \$482,897.88 as presented

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

8. Report of Departments
 - A. Administration
 - 1) Appointment of City Engineer – David Wicke

Dave Tuan presented the following;

David Wicke was officially introduced as the City Engineer at the September 11, 2018 City Commission meeting. Tonight I bring forth a recommendation for his formal appointment as City Engineer in accordance with Ordinance 1030. I recommend approval of the appointment of David Wicke as City Engineer, effective immediately, in accordance with Ordinance 1030.

Motion by Brostuen, Seconded by Cymbaluk to move for approval of the appointment of David Wicke as City Engineer, effective immediately, in accordance with Ordinance 1030

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- 2) Authorization to Bid SUV (Administration)

Administration is seeking authorization to advertise for bid the following equipment; 2018-2019 7-passenger SUV for Administration, this is a replacement vehicle. We are requesting authorization to advertise for this vehicle and open bids in November 2018.

Mayor Klug stated the current SUV will be moved to the Economic Development Department.

Motion by Piesik, Seconded by Bekkedahl to make a motion to advertise for bid a 7-passenger SUV as presented by the City Administrator

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

3) DMV Contract

Attached is a draft contract from the North Dakota Department of Transportation (NDDOT) for the operation of the Department of Motor Vehicles (DMV) branch. Currently, Williston State College (WSC) holds the franchise for the Williston DMV branch, but is looking to discontinue its involvement in the service beginning in October 2019. A public bidding process was held by the NDDOT earlier this year to offer the franchise to private industry, however no bids were received. Currently, the City and County are in discussions to take this over. Before you is an agreement for the City to be the manager of the DMV for a period of time until June 2020. The logistics are complicated where the employee base would be transitioned to become City employees, currently they are Williston State College employees. We would propose to work out an agreement with the College, where their employee status would remain with the College for a period of time so we could effectively plan this transition. It should be fairly seamless but we want to make sure everything with respect to benefits and retirement stays the same, as it is not our intent to change anything. The location, the rent and all related things would stay the same. The overall purpose of this is to ensure the service to the community stays and without this agreement we would lose the DMV. What I am looking for in a motion is the ability to work with the Attorney to review this, as it is a short time line, the agreement expires on October 1st and I would like to, with your consent, authorize this agreement with the NDDOT and begin negotiations with Williston State College to assume ownership and manage the DMV operations.

Commissioner Piesik asked what City Department would take over this entity. Dave indicated they already have management staff and that would just continue and be its own department.

Mayor Klug indicated we have been working on this for a while and for the last two years they have made money, so this will not be a financial burden for the City, however, it is very important for title transfers and things that require a bit more interaction, we would be remiss if we did not keep this service here in Williston.

Motion by Bekkedahl, Seconded by Cymbaluk to move that the City support entering into an agreement with the NDDOT for the management of the Williston DMV branch contingent upon a final contract to be presented for consideration at the October 9, 2018 City Commission meeting or a special meeting prior to that date

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- B. Auditor and Finance
- C. Attorney

- D. Public Works
 - 1) Authorization to Bid Dozer (Landfill)

Dave Bell Director of Public Works presented the following;

We are requesting to advertise for bid an item that will be in the 2019 budget, it is a Dozer for the landfill. This item is on a buy back through the current supplier and the buy-back program expires in October, so we are requesting to go out for bids now, to be advertised on September 28th and October 5th 2018, with a bid opening date of October 16, 2018. The build date on this piece of equipment is about six months, so no payment will be required until delivery.

Motion by Cymbaluk, Seconded by Piesik to so move

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- E. Engineering
- F. Fire Department
- G. Police Department
- H. Development Services
 - 1) Rearrangement of Lot 4 and 5, Block 2, Eastside Industrial Park 2nd Subdivision

Rachel Laqua from Planning and Zoning presented the following;

This plat is to move the eastern lot line of Lot 4 to the northeast to align with the existing road. The plat will also grant a 50 foot access and utility easement over the new lot line. There were no comments at the Planning and Zoning Commission meeting.

Recordation is contingent upon;

1. Change of "right of way" designation to "road and utility easement"
2. Various redlines
3. Addition of warning of abandoned coal mines, as per original Eastside Industrial 2nd Subdivision

Staff recommends approval of the Rearrangement of Lots 4 and 5, Block 2, Eastside Industrial 2nd Subdivision.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the Rearrangement of Lots 4 and 5, Block 2, Eastside Industrial 2nd Subdivision including all staff comments and recommendations

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- I. Economic Development
 - 1) Community Build/Growth Applications
 - a. Williston Volunteer Fire Department

Shawn Wenko Executive Director of Economic Development presented the following;

This is a request for a Community Build Grant in the amount not to exceed \$10,000 for equipment for the training room at the new volunteer fire station.

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to approve as presented

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- b. Mountrail County Health Foundation

This is also a request for a Community Build Grant from Mountrail County Health Foundation; their project is a \$3.7 million assisted living expansion to the Mountrail County Health Campus. This project is called Rosen Place, right now the campus goes from independent care to nursing home and does not offer the option for assisted living and they believe they are losing residents because of this. The Star Fund has had lengthy discussions in regards to this request and the recommended amount is in line with some of our past applicants. We have approved about \$125,000 between Bethel Lutheran Home and CHI Health, St. Luke's and Crosby's also received two separate grants in the past totaling \$50,000. The Star Fund Board also acknowledged the ability for Williston as a leader to be a steward to our smaller surrounding communities, if the smaller towns do well, the Community succeeds as well. Star Fund Board is recommending \$30,000 Community Growth Build Grant to Mountrail County Health Foundation towards the completion of Rosen Place.

Motion by Brostuen, Seconded by Piesik to move for approval as presented

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- 2) C4 Façade Applications

This request is from Jerry Wong, Hula Grill; several months ago he applied and was approved for a C4 Grant to re-do the façade on the exterior of the building located at 23 Main. He has since purchased the building to the south at 21 Main; he has not gone through the design review board approval yet, so this motion, if passed would be contingent upon that. The Star Fund Board is recommending another approval of a C4 façade incentive improvement not to exceed \$20,000 for the exterior of 21 Main Street.

Commissioner Piesik asked if this is contingent upon design review board approval and Shawn indicated yes this would have to be done before funds can be dispersed.

Mayor Klug asked if this was up to \$20,000 and Shawn indicated yes, as he will have to spend \$40,000 to get \$20,000, as this is matching dollars.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve as presented

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

3) 2019 Community Enhancement

This is a request to advertise to set the dates for our annual Community Enhancement Funding, each year the Williston Star Fund allocates up to \$50,000 in matching grant dollars to local and surrounding non-profits for projects that deem to enhance the quality of life in the region. Past projects include the Main Street utility box wraps and many others, with your approval to advertise, we are going to set the application deadline for December 14, 2018. Applications are available in the Economic Development office or on-line and we will have a full press release on all this information also.

Mayor Klug asked which Commissioner sat in last year. Commissioner Piesik indicated it was her.

Motion by Cymbaluk, Seconded by Bekkedahl to so move

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

Mayor Klug thanked everyone for AG appreciation day and indicated we has a lot of support and a great turn out, 400 plus and there is a lot of talk of doing it again.

Commissioner Brostuen indicated there will be an open house coming up at the new Mountrail Williams Electric Cooperative facility, scheduled for Thursday October 4, 2018 from 11am-7pm and Cooks on Main will be catering hors d'evours, there will be tours of the facility, both guided and self-guided.

Commissioner Piesik stated she attended the ND League of Cities and at the meeting our very own Commissioner Cymbaluk was elected Vice President of the Board and wanted to congratulate him and stated it was humbling to hear all the great things said about our Commissioners both Bekkedahl and Cymbaluk, as they are both great leaders for our community.

Mayor Klug reminded everyone that Clean City Day is this Saturday at Davidson Park at 8:30am, if you don't have an assignment we will give you one.

J. Airport

K. Convention and Visitor's Bureau

9. Appointments and Consultations with Officers
10. Unfinished Business
11. New Business
12. Executive Session
13. Adjourned meeting at 6:41pm

**Motion by Brostuen, Seconded by Bekkedahl to move to adjourn
UNANIMOUS BY VOICE VOTE**

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor