

**Official Proceeding
Board of City Commissioners
September 24, 2019 - 6:00 pm
Williams County Commission Room
County Administrative Building – Williston, North Dakota**

1. Roll Call of Commissioners and Pledge of Allegiance

COMMISSIONERS PRESENT: Tate Cymbaluk, Chris Brostuen, Brad Bekkedahl and Howard Klug

COMMISSIONERS ABSENT: Deanette Piesik

OTHERS PRESENT: Dave Tuan, John Kautzman, Taylor Olson, Anthony Dudas, Dave Bell, Kent Jarcik, Rachel Laqua, Jeremy Miller, Mark Schneider, Bob Hanson, Andrea Duntz, David Peterson, Steven Armstrong, Jason Catrambone, Shawn Wenko and Chery Pierzina

Mayor Klug presented a quorum

CHANGES TO AGENDA: Add 3C

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve UNANIMOUS BY VOICE VOTE

2. Consent Agenda

- A. Reading and Approval of Minutes
 - 1) Regular Meeting: September 10, 2019
 - 2) Special Assessment Meeting: September 17, 2019
- B. Auditor and Finance
 - 1) Accounts, Claims and Bills
 - a. September 6 – 19, 2019

For checks between: 09/06/19 - 09/20/19

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Date Issued
-32425	ND PUBLIC EMPLOYEES RETIREMENT	325889.04	09/06/19
-32424	LYNN BYERS-WALLACE	1543.23	09/13/19
-32423	BRENDA D'ANGELO	1503.57	09/13/19
-32422	RANDY M DONNELLY	1729.79	09/13/19
-32421	JOHN L. KAUTZMAN	3583.96	09/13/19
-32420	KATHY KIMLEY	2413.59	09/13/19
-32419	KAREN P. LARSON	1843.29	09/13/19
-32418	STEPHANIE WELLMAN	1511.03	09/13/19
-32417	JASMINE COLLINS	1783.48	09/13/19

-32416	HEATHER DREWELow	1765.23	09/13/19
-32415	CAITLIN ESTRADA	1698.30	09/13/19
-32414	SARAH HILTON	2150.13	09/13/19
-32413	GEORGIA HOLLEMBEAK	1679.86	09/13/19
-32412	YULISSA JIMENEZ	1550.81	09/13/19
-32411	JULIE KIRKPATRICK	1806.15	09/13/19
-32410	ELIZABETH OLSON	1707.68	09/13/19
-32409	PATRICIA POTTEIGER	1637.91	09/13/19
-32408	MIKAELA SKALICKY	1419.71	09/13/19
-32407	CARLI WADE	1671.01	09/13/19
-32406	DERRICK WALKER	3200.16	09/13/19
-32405	CINDY WHITE	1780.42	09/13/19
-32404	LAUREN WILKINSON	1196.94	09/13/19
-32403	LAURA WOLTJER	1788.18	09/13/19
-32402	TABITHA WORD	1482.52	09/13/19
-32401	DENISE MELBY	1033.54	09/13/19
-32400	JACQUELINE MONZON	2094.20	09/13/19
-32399	KENNETH B. OWENS	167.38	09/13/19
-32398	APREL PURVIS	1512.00	09/13/19
-32397	KATHLEEN STAHOWIAK	2408.11	09/13/19
-32396	SUSAN E. MOELLER	1499.53	09/13/19
-32395	HASAN ABDUL JABBAR	1717.05	09/13/19
-32394	ARIC ARENDS	1897.35	09/13/19
-32393	BRAD AUTTELET	3178.87	09/13/19
-32392	JOSHUA BANKS	1838.98	09/13/19
-32391	KARALEE BARLOW	1147.30	09/13/19
-32390	CLINTON BATES	3293.23	09/13/19
-32389	JALEN BEN	1999.26	09/13/19
-32388	ROBERT J. BENTH	2543.41	09/13/19
-32387	MINDY BERNSTEIN	1806.02	09/13/19
-32386	JAKE BYMAN	2397.34	09/13/19
-32385	JASON CATRAMBONE	3542.84	09/13/19
-32384	JUSTIN CHAMPION	4184.19	09/13/19
-32383	KHRISTOPHER CHAMPION	3139.70	09/13/19
-32382	MATTHEW CLARK	2647.39	09/13/19
-32381	STEPHEN CLARK	2415.96	09/13/19
-32380	PRISCILLA CRAIN	334.21	09/13/19
-32379	CHRIS DICK	2420.76	09/13/19
-32378	THOMAS DICKEY	458.53	09/13/19
-32377	VICTORIA DOUGLAS	52.87	09/13/19
-32376	RILEY ECKART	1745.19	09/13/19
-32375	GARRET FLESNESS	1620.03	09/13/19
-32374	MICHAEL FRONIMOS	2320.79	09/13/19
-32373	WADE GAMMELL	2230.57	09/13/19
-32372	COLTON GUTKNECHT	2077.52	09/13/19
-32371	GRACE GUTLOVICS	1543.06	09/13/19
-32370	THOMAS HARTLEY	2747.81	09/13/19
-32369	ABIGAIL HELWIG	761.29	09/13/19
-32368	JAMES HERRMANN	213.05	09/13/19

-32367	JOHN HOSKINS	1370.02	09/13/19
-32366	EMILY HUGHES	2016.98	09/13/19
-32365	COREY JOHNSON	3890.16	09/13/19
-32364	RACHEL KARVONEN	1714.97	09/13/19
-32363	TRACY C. KERZMANN	2158.92	09/13/19
-32362	ROBERT KISER	2299.71	09/13/19
-32361	JEREMY KNAPKEWICZ	1719.48	09/13/19
-32360	JILL KNAPKEWICZ	2182.59	09/13/19
-32359	WYATT KOENIG	2879.12	09/13/19
-32358	TRISHA LADUE	1285.82	09/13/19
-32357	DYLAN LAMONTIA	12.27	09/13/19
-32356	JOSHUA LARSON	2102.45	09/13/19
-32355	JASON LEWIS	2695.99	09/13/19
-32354	CAROLYN LIMERICK	1601.82	09/13/19
-32353	JARED MACKLEY	2484.12	09/13/19
-32352	CHRISTOPHER MAHONEY	2004.93	09/13/19
-32351	RYAN A. MILLER	2705.09	09/13/19
-32350	BRIAN MINTON	4269.03	09/13/19
-32349	CRAIG MOEN	2492.77	09/13/19
-32348	WYATT MOEN	1936.90	09/13/19
-32347	PAUL MONZON	1472.98	09/13/19
-32346	JOHN MORGAN	1829.98	09/13/19
-32345	ERICA J. MYERS	1510.87	09/13/19
-32344	CHRISTIAN OLSON	1692.43	09/13/19
-32343	JESSICA GILLIES	226.27	09/13/19
-32342	FLETCHER SCAIFE	1977.72	09/13/19
-32341	PATRICK SELLERS	1767.78	09/13/19
-32340	TRAVIS SHAY	1375.72	09/13/19
-32339	CHARLES STAFFORD	2130.11	09/13/19
-32338	SARA STAFFORD	1390.83	09/13/19
-32337	BRITTANY STORM-ANDERSON	2687.75	09/13/19
-32336	EARNEST THEETGE	2824.70	09/13/19
-32335	JEFFREY VANDYKE	493.67	09/13/19
-32334	ANTHONY VERESPE	3684.16	09/13/19
-32333	HUNTER VOSS	1955.33	09/13/19
-32332	JAMES WESTON	2408.13	09/13/19
-32331	MATTHEW ABERLE	2023.42	09/13/19
-32330	SAM M. AIDE	2117.76	09/13/19
-32329	STEVEN D. ARMSTRONG	3282.18	09/13/19
-32328	BRANDON BALOGH	1987.43	09/13/19
-32327	JASON BARTEN	2187.80	09/13/19
-32326	HUGH E BENZEN	3528.07	09/13/19
-32325	LUCAS BRINKMAN	2360.34	09/13/19
-32324	ASHLEY R. CELANDER	1853.87	09/13/19
-32323	DUSTIN R. CELANDER	2644.97	09/13/19
-32322	KEVIN W. CRAFT	1353.04	09/13/19
-32321	JESSE CRUISE	2764.76	09/13/19
-32320	ROBERT CUMMINGS	1583.99	09/13/19
-32319	ERICA DAVIS	1827.41	09/13/19

-32318	DANIEL DERY	2652.37	09/13/19
-32317	RODNEY H. DICKERSON	3092.61	09/13/19
-32316	JAMES DIXON	1869.38	09/13/19
-32315	ALEXIUS ENGET	2104.28	09/13/19
-32314	TANNER FARSTVEET	1913.30	09/13/19
-32313	BRETT FLESNESS	2442.79	09/13/19
-32312	JORY FORSBERG	1839.97	09/13/19
-32311	CHELSEA S FOSSEN	1432.44	09/13/19
-32310	LINDA R. GRANBOIS	1564.69	09/13/19
-32309	STEVEN GUTKNECHT	3311.20	09/13/19
-32308	ALEXIS HAGGERTY	2259.24	09/13/19
-32307	WALTER H. HALL	2712.38	09/13/19
-32306	ROBERT HARRAH	2061.34	09/13/19
-32305	RANDY M. HAUGENOE	2458.43	09/13/19
-32304	DANIELLE HENDRICKS	2063.54	09/13/19
-32303	JACOB R. HENDRICKS	2659.33	09/13/19
-32302	JONATHAN HOLTER	2568.39	09/13/19
-32301	MICHAEL A. ISENHOWER JR	2638.73	09/13/19
-32300	BEAU JACOBSON	1825.96	09/13/19
-32299	EVAN JOHNSON	2232.96	09/13/19
-32298	ERIC KEYES	1875.19	09/13/19
-32297	KAYLA KLAPPER	1759.62	09/13/19
-32296	AMBER KOEHN	1846.54	09/13/19
-32295	JACOB KOEHN	2033.78	09/13/19
-32294	CINDY KOPAC	802.23	09/13/19
-32293	JEREMIAH LACHNER	2366.90	09/13/19
-32292	TRAVIS LAWHEAD	1844.56	09/13/19
-32291	MIA LEFEVER	1885.54	09/13/19
-32290	MICHAEL LICCIARDI	1835.46	09/13/19
-32289	JOSHUA MAHLUM	1810.65	09/13/19
-32288	ANTHONY MANN	2043.19	09/13/19
-32287	TRAVIS J. MARTINSON	2386.04	09/13/19
-32286	CODY MILLER	2220.19	09/13/19
-32285	HEATHER MONTGOMERY	1952.69	09/13/19
-32284	NICHOLAS NELSON	1978.20	09/13/19
-32283	GARRETT NORSTEN	2138.19	09/13/19
-32282	JEFFREY OLSON	1863.02	09/13/19
-32281	GREG OSTER	1698.22	09/13/19
-32280	JOHN PAGANO	2168.94	09/13/19
-32279	JORDAN PATTON	2069.71	09/13/19
-32278	AMBER PELZL	1188.97	09/13/19
-32277	JUSTIN PELZL	2145.77	09/13/19
-32276	DAVID A. PETERSON	3680.92	09/13/19
-32275	KENNETH L. PRENTICE	2873.47	09/13/19
-32274	KRISTIINA RAVASKA	2915.81	09/13/19
-32273	NICK RINTAMAKI	1906.40	09/13/19
-32272	JONATHAN D. ROGGENKAMP	2186.26	09/13/19
-32271	NICHOLAS SATERMO	2143.66	09/13/19
-32270	NICOLE SAVELA	1939.90	09/13/19

-32269	CRYSTAL A. SCHAUBEL	1453.50	09/13/19
-32268	ZACHARY SCHWARTZ	2140.77	09/13/19
-32267	DAKOTAH SMITH	2153.32	09/13/19
-32266	CALLI STELLMACHER	993.18	09/13/19
-32265	THEODORE VANGRINSVEN	2643.59	09/13/19
-32264	ROBERT VANWINKLE	2347.10	09/13/19
-32263	JESSE WEICHT	2003.44	09/13/19
-32262	JENNIFER WILLARD	1943.81	09/13/19
-32261	MICHAEL S. WILSON	3269.41	09/13/19
-32260	KELLY ABERLE	1981.49	09/13/19
-32259	JOE DOSS	1952.55	09/13/19
-32258	LESLIE HAMRICK	1221.07	09/13/19
-32257	AMELIA MOORE	965.93	09/13/19
-32256	KARA ROBINSON	1107.22	09/13/19
-32255	DAVID SASSER	2072.77	09/13/19
-32254	MARK SCHNEIDER	3397.17	09/13/19
-32253	JASMIN TEIGEN	1170.01	09/13/19
-32252	NYDEL TOMPKINS	1395.58	09/13/19
-32251	WILLIAM TOWNSLEY	1601.27	09/13/19
-32250	PEDAR A. ANDRE	2295.00	09/13/19
-32249	MATTHEW ELBERT	1895.90	09/13/19
-32248	ROBERT E HANSON	3192.27	09/13/19
-32247	JASON W. HOULE	2320.33	09/13/19
-32246	DAVID WICKE	1903.84	09/13/19
-32245	WAYNE A WIEDRICH	2993.82	09/13/19
-32244	JAREK WIGNESS	1946.03	09/13/19
-32243	LES CHRISTENSEN	2458.04	09/13/19
-32242	AUBREY FOSBURGH	2313.47	09/13/19
-32241	JOHN JASTRZEBSKI	1268.22	09/13/19
-32240	LES WALTER	2159.17	09/13/19
-32239	JASON ANDREASON	2498.19	09/13/19
-32238	KYLE BREDWICK	1553.30	09/13/19
-32237	JAMES B. ENGEN	2978.10	09/13/19
-32236	WILLIAM EVANS	1435.86	09/13/19
-32235	HUNTER HERMANSON	977.88	09/13/19
-32234	DOMINICK IOVINO	1685.15	09/13/19
-32233	BRUCE A. JOHNSON	1715.43	09/13/19
-32232	TREVOR ODEGARD	1411.04	09/13/19
-32231	TROY OSTER	1374.11	09/13/19
-32230	DERIAN SIM	1333.39	09/13/19
-32229	KENNETH TRAHAN	539.73	09/13/19
-32228	MATTHEW TUTAS	2276.45	09/13/19
-32227	IAN WEIGEL	2036.50	09/13/19
-32226	JEFFREY BRYSON	2266.15	09/13/19
-32225	ROBERT D. COUGHLIN	1328.42	09/13/19
-32224	MORKATAA DHINAA	2009.23	09/13/19
-32223	CHELSEA DIERZEN	1304.37	09/13/19
-32222	TYLER FIXEN	1396.18	09/13/19
-32221	JANAH JELLISON	1026.74	09/13/19

-32220	LACEY JOHNSTON	1699.34	09/13/19
-32219	AMANDA M. KAISER - LEE	1760.24	09/13/19
-32218	MITCHELL KERSTING	2867.86	09/13/19
-32217	EVAN LEWIS	1394.20	09/13/19
-32216	ALDON OLSON	1378.44	09/13/19
-32215	WILLIAM SCHWENDEMAN	1798.47	09/13/19
-32214	JAMIE SITZMAN	2706.69	09/13/19
-32213	ROBERT SKURDAL	1672.39	09/13/19
-32212	CURTIS CLARYS	2416.11	09/13/19
-32211	CHASE ENGEN	1350.86	09/13/19
-32210	BRANDON SANDBERG	1832.56	09/13/19
-32209	WYATT WILLSON	1421.81	09/13/19
-32208	THOMAS ATOR	1789.24	09/13/19
-32207	KATRINA HENRY	1233.34	09/13/19
-32206	CHRISTOPHER ADAM	817.57	09/13/19
-32205	RENA COLLIE	1804.08	09/13/19
-32204	JASON COTTAM	1802.11	09/13/19
-32203	ARTHUR CRUMB	2493.87	09/13/19
-32202	PATRICIA K. FIORENZA	2652.76	09/13/19
-32201	DANNY R. GERGEN	1855.61	09/13/19
-32200	JAMES A HAGA JR	2724.84	09/13/19
-32199	VERNON L. HENDRICKSON	1932.75	09/13/19
-32198	LONNY HIATT	1808.23	09/13/19
-32197	JEFFREY LADUCER	1657.97	09/13/19
-32196	JESSICA MEADE	1474.20	09/13/19
-32195	RUSSELL E. MOMBERG	489.40	09/13/19
-32194	JOSEPH G. MONSON	1476.05	09/13/19
-32193	REX OLSON	1924.28	09/13/19
-32192	ZACKERY OSTER	1505.41	09/13/19
-32191	THAYNE POPE	863.02	09/13/19
-32190	TYRELL SMITH	1973.87	09/13/19
-32189	DAVID SMITHBERG	1788.43	09/13/19
-32188	BRYCE STORY	1204.61	09/13/19
-32187	KIMBERLY WALKER	1928.74	09/13/19
-32186	KENNETH R. BOYKIN	2098.37	09/13/19
-32185	KASSANDRA BROWN	1940.70	09/13/19
-32184	ZACHARY COTHERN	1536.16	09/13/19
-32183	ANTHONY D. DUDAS	3486.97	09/13/19
-32182	ZACHARY EFFERTZ	1250.58	09/13/19
-32181	ROBERT S HANSON	2007.79	09/13/19
-32180	TERRY HARP	2040.79	09/13/19
-32179	DANIEL KIMLEY	1144.40	09/13/19
-32178	LORI A. LARSEN	1696.49	09/13/19
-32177	CORDELL LINDVIG	1595.08	09/13/19
-32176	GLENN MARSHALL	1648.64	09/13/19
-32175	BRENT MILLER	1592.06	09/13/19
-32174	RAHUL NATH	1319.02	09/13/19
-32173	RYAN O'REAR	2503.63	09/13/19
-32172	DEVIN REIFSTECK	2162.66	09/13/19

-32171	MICHAEL SPROUSE	1489.15	09/13/19
-32170	KASEY WYMAN-YOUNG	1374.87	09/13/19
-32169	ARMAND BARBOT	884.29	09/13/19
-32168	JAMES HAGA SR	1473.85	09/13/19
-32167	BRENT E. HANSON	2120.53	09/13/19
-32166	BEAU BERGERON	1620.10	09/13/19
-32165	MARK BRUINEKOOL	1670.45	09/13/19
-32164	TONY SCOTT	1213.32	09/13/19
-32163	MICHAEL SIMPSON	1901.48	09/13/19
-32162	JORDAN BLOTSKE	1448.51	09/13/19
-32161	GORDON HEENAN	1443.43	09/13/19
-32160	PORTER LEWIS	1420.59	09/13/19
-32159	GINA MOTT	2637.43	09/13/19
-32158	KELSY NEHRING	1743.36	09/13/19
-32157	SCOTT VASSEN	2382.73	09/13/19
-32156	BRIAN YOUNG	1953.15	09/13/19
-32155	KENT A. JARCIK	2849.04	09/13/19
-32154	RACHEL K. LAQUA	2342.98	09/13/19
-32153	JEREMY MILLER	1463.74	09/13/19
-32152	KELLY SOTO	1351.60	09/13/19
-32151	JOSILYN F BEAN	2449.47	09/13/19
-32150	DAVID LEE BELL	3191.85	09/13/19
-32149	KENNETH W. BERGSTROM	2785.02	09/13/19
-32148	STEVEN BROE	1065.43	09/13/19
-32147	BARBARA ELLICO	1518.56	09/13/19
-32146	KRISTIN PASEKA	1717.16	09/13/19
-32145	ALYSSA WIEDRICH	1329.11	09/13/19
-32144	NEIL W. BAKKEN	859.80	09/13/19
-32143	KENT SKABO	1911.18	09/13/19
-32142	SKYLER HENRIE	2238.36	09/13/19
-32141	DIANE C. HAGEN	682.48	09/13/19
-32140	ETHAN BECK	310.68	09/13/19
-32139	TRACI BYRNE	1027.31	09/13/19
-32138	MORGAN COTE	1119.19	09/13/19
-32137	KELLY CRUSCH	47.85	09/13/19
-32136	GARY DESJARDINS	687.39	09/13/19
-32135	ARIEL FLECK	735.65	09/13/19
-32134	KAYLA J. HELL	994.48	09/13/19
-32133	MICHAEL HELL	92.35	09/13/19
-32132	MONTANA ICENOGLE	468.31	09/13/19
-32131	REBECCA KIEFER	36.94	09/13/19
-32130	ZOEY MELBERG	78.50	09/13/19
-32129	WANDA OLAF	1136.82	09/13/19
-32128	ANDREA L. PLACHER	1915.70	09/13/19
-32127	NATASHA TORRES	692.62	09/13/19
-32126	LISA WEBB	1050.75	09/13/19
-32125	SAWYER ZENT	973.20	09/13/19
-32124	ANN M. KVANDE	1658.53	09/13/19
-32123	BARBARA J. PETERSON	1631.28	09/13/19

-32122	BRENDA SCHMIDT	1516.42	09/13/19
-32121	SHAWN WENKO	3026.53	09/13/19
-32120	KATHY HAVSKJOLD	138.12	09/13/19
-32119	VIVIAN KALMIK	748.48	09/13/19
-32118	AMY A. KRUEGER	2351.73	09/13/19
-32117	ASHLEY OYLOE	1433.84	09/13/19
-32116	SABRINA A RAMEY	1759.37	09/13/19
-32115	JENNIFER STRIETZEL	1433.09	09/13/19
-32114	SHAWN BICE	1327.04	09/13/19
-32113	MICHAEL HARBRON	1495.60	09/13/19
-32112	JULIE HATTER	2947.83	09/13/19
-32111	TRISTA HENRIE	2462.60	09/13/19
-32110	MONICA LAMOREUX	1530.48	09/13/19
-32109	LESLIE NEHRING	1115.14	09/13/19
-32108	JAMES POIRRIER	1626.00	09/13/19
-32107	Tyler D. Carlstad	32.32	09/13/19
-32106	Rachel Crain	32.32	09/13/19
-32105	Mathew P. Ekblad	394.32	09/13/19
-32104	Matthew Flaten	348.64	09/13/19
-32103	Joshua Foust	258.58	09/13/19
-32102	Brandon Hoffman	239.94	09/13/19
-32101	Ethan Hurley	158.69	09/13/19
-32100	Nicholas Johnson	161.61	09/13/19
-32099	Kenny Kukuk	405.51	09/13/19
-32098	James Laqua	198.97	09/13/19
-32097	Ryan Lee	738.80	09/13/19
-32096	Austin Reed	226.26	09/13/19
-32095	Paul Riely	480.22	09/13/19
-32094	DARWIN STEVENS	129.29	09/13/19
-32093	Milton Sluder	92.35	09/13/19
-32092	Brenden L. Stevens	240.11	09/13/19
-32091	CJ Vinger	161.61	09/13/19
-32090	Michael W. Walters	335.98	09/13/19
-32089	PRESTON OLSON	1387.41	09/13/19
-32088	KEVIN POWERS	2668.11	09/13/19
-32087	BRET WILLIAMS	2050.95	09/13/19
-32086	ANDREA DUNTZ	3020.40	09/13/19
-32085	PEGGY MASTERS	1872.10	09/13/19
-32084	CHERYL PIERZINA	3114.89	09/13/19
-32083	DAVID TUAN	3698.22	09/13/19
-32082	LOCAL 3743 IAFF LOCAL 3743	750.00	09/13/19
-32081	ND CHILD SUPPORT ENFORCE	2243.44	09/13/19
-32080	NATIONWIDE RETIREMENT SO	15831.85	09/13/19
-32079	U.S. TREASURY	229233.66	09/13/19
-32078	MERITAIN HEALTH	9895.91	09/13/19
-32077	U.S. TREASURY	9884.88	09/16/19
-32076	NORTH DAKOTA PUBLIC EMPL	2595.00	09/18/19
103336	MONTANA DAKOTA UTILITIES	1853.14	09/10/19
103337	AMADOU BARO	650.00	09/10/19

103338	BLAKE GIROUARD	400.00	09/10/19
103339	MARCO TECHNOLOGIES LLC (ST. LOUIS)	502.75	09/10/19
103340	BCN Telecom, Inc	562.05	09/10/19
103341	VERIZON WIRELESS	8529.70	09/10/19
103342	OLYMPIC SALES, INC.	36630.00	09/10/19
103343	WILLIAMS SCOTSMAN, INC.	586.25	09/10/19
103344	CLERK OF DISTRICT COURT	1500.00	09/11/19
103345	VISA	1115.45	09/11/19
103346	VISA	601.46	09/11/19
103347	VISA	2461.62	09/11/19
103348	VISA	495.45	09/11/19
103349	VISA	739.30	09/11/19
103350	VISA	310.50	09/11/19
103351	VISA	97.69	09/11/19
103352	VISA	194.06	09/11/19
103353	CHI St. Alexius	304.00	09/11/19
103354	DAKOTA PRINTS	1232.00	09/11/19
103355	Go Keyless	4253.79	09/11/19
103356	Task Force Tips	135.39	09/11/19
103357	BORENE LAW FIRM, P.A.	1324.42	09/11/19
103358	CRAIG'S SMALL ENGINE REPAIR	429.18	09/11/19
103359	DAKOTA DIESEL	201.72	09/11/19
103360	DAN'S TIRE SERVICE	1445.51	09/11/19
103361	EMERGENCY MEDICAL PRODUCTS	1391.78	09/11/19
103362	Fire Smart Promotions	580.00	09/11/19
103363	GALLS, LLC	239.62	09/11/19
103364	HECK BUILT LLC	1097.00	09/11/19
103365	INTELLICORP	194.00	09/11/19
103366	GRAND FORKS FIRE EQUIPMENT LLC	52.32	09/11/19
103367	MONTANA DAKOTA UTILITIES	1450.33	09/11/19
103368	MOUNTRAIL-WILLIAMS REC	2713.63	09/11/19
103369	MUNICIPAL EMERGENCY SERVICES, INC	98.95	09/11/19
103370	MOTOROLA	500.00	09/11/19
103371	MEDQUEST INC	332.15	09/11/19
103372	L & K ELECTRIC	1212.84	09/11/19
103373	NAEMT	195.00	09/11/19
103374	OFFICE DEPOT	430.88	09/11/19
103375	Powercall Sirens, LLC	1224.32	09/11/19
103376	PREMIER SPECIALTY VEHICLES, INC.	427.01	09/11/19
103377	RED ROCK FORD	1050.08	09/11/19
103378	TIME MANAGEMENT SYSTEMS	162.00	09/11/19
103379	WILLISTON FIRE & SAFETY	98.50	09/11/19
103380	WILLISTON AUTO	5.92	09/11/19
103381	WEX BANK	8803.86	09/11/19
103382	ELEVEN RESTAURANT AND LOUNGE	270.00	09/11/19
103383	CLERK OF DISTRICT COURT	1500.00	09/11/19
103384	KARIM JARQUIN	250.00	09/11/19
103385	CLERK OF DISTRICT COURT	750.00	09/11/19
103386	PAUL ARNSON	35000.00	09/12/19

103387	GARY L. GLOVATSKY	2315.06	09/13/19
103388	MARC MOHR	938.55	09/13/19
103389	RICHARD S. ODEGARD	1946.06	09/13/19
103390	JOSHUA DAGENAIS	1647.10	09/13/19
103391	KATRINA HENRY	1282.44	09/13/19
103392	DOMINICK IOVINO	1940.57	09/13/19
103393	DAVID WICKE	4232.08	09/13/19
103394	TRAVIS SHAY	367.83	09/13/19
103395	PA SCU	505.00	09/13/19
103396	CONNECTICUT - CCSPC	274.00	09/13/19
103397	CREDIT COLLECTIONS BUREAU	304.91	09/13/19
103398	MICHIGAN STATE DISBURSEM	104.75	09/13/19
103399	RI CHILD FAMILY SUPPORT PAYMENT C	377.25	09/13/19
103400	MINNESOTA CHILD SUPPORT	336.50	09/13/19
103401	MONTANA CSED SDU	85.82	09/13/19
103402	ND STATE TAX COMMISSIONE	370.80	09/13/19
103403	RODENBURG LAW FIRM	100.00	09/13/19
103404	UNITED STATES TREASURY	440.00	09/13/19
103405	CHILD SUPPORT SERVICES	76.00	09/13/19
103406	WASHINGTON STATE SUPPORT	393.00	09/13/19
103407	JOSHUA DAGENAIS	147.60	09/13/19
103408	NORTHWEST RURAL WATER DISTRICT	50547.27	09/13/19
103409	SHIRTWORK	247.98	09/13/19
103410	ELECTRO WATCHMAN, INC.	119.95	09/13/19
103411	NORTHERN IMPROVEMENT CO.	660138.34	09/13/19
103412	CLERK OF DISTRICT COURT	750.00	09/13/19
103413	CLERK OF DISTRICT COURT	1000.00	09/13/19
103414	CLERK OF DISTRICT COURT	750.00	09/13/19
103415	JACOB CASAS	650.00	09/13/19
103416	JOSHUA O'MALLEY	300.00	09/13/19
103417	ELIZABETH STAGL	1220.00	09/13/19
103418	NEAL SLAAEN	250.00	09/13/19
103419	GLADYS KUSI	261.00	09/13/19
103420	WALMART RESTITUTION RECOVERY	760.00	09/13/19
103421	DISCOVERY BENEFITS	5939.89	09/13/19
103422	BANK OF NORTH DAKOTA	5382.32	09/13/19
103423	Polished Nail Salon	5000.00	09/13/19
103424	BANK OF NORTH DAKOTA	14798.94	09/13/19
103425	HORIZON RESOURCES	285.78	09/13/19
103426	VISA	4364.96	09/13/19
103427	MONTANA DAKOTA UTILITIES	1992.53	09/13/19
103428	FEDERAL AVIATION ADMINISTRATION	49004.51	09/16/19
103429	AMB	5917.37	09/16/19
103430	VECTOR CONTROL DIST #1	62148.11	09/16/19
103431	Office of North Dakota State Treasurer	4258.93	09/16/19
103432	SHANE & ANGELA CYMBALUK	17229.81	09/16/19
103433	KEITH KULLAND	3826.00	09/16/19
103434	KAREN HAUGJORDE	2163.22	09/16/19
103435	KELSEY EB	1398.02	09/16/19

103436	JOHN HOSKINS	0.00	09/16/19
103437	KAREN P. LARSON	7150.61	09/16/19
103438	JOHN HOSKINS	7996.22	09/16/19
103439	MEDICAL ACCTS RECEIVABLE SYSTEMS	40.00	09/16/19
103440	MEDICAL ACCTS RECEIVABLE SYSTEMS	2931.36	09/16/19
103441	Lindy Mabeus	400.00	09/17/19
103442	THOMAS ATOR	106.83	09/17/19
103443	SHEENA KIMMERLING	400.00	09/18/19
103444	SHELBY WILLIS	1000.00	09/18/19
103445	Christ Scheen	1350.00	09/19/19
103446	DAVID A. PETERSON	1000.00	09/19/19
103447	JOHN HOSKINS	1740.66	09/19/19
103448	3D SPECIALTIES	411.50	09/20/19
103449	ACE HARDWARE & FLOORING	305.39	09/20/19
103450	ALLIANCE CONSULTING LC	216045.00	09/20/19
103451	AMERICAN GENERAL CONTRACTORS, INC	104925.07	09/20/19
103452	AMERICAN WELDING & GAS	7349.59	09/20/19
103453	AMERIPRIDE LINEN AND APPAREL SERVICE	1370.71	09/20/19
103454	Aridan Books - Krayon Kiosk	169.00	09/20/19
103455	ASTECH CORPORATION	136561.78	09/20/19
103456	AT&T	128.54	09/20/19
103457	BADLANDS STEEL, INC	564.67	09/20/19
103458	BAKER & TAYLOR CO.	207.63	09/20/19
103459	BALCO UNIFORM CO., INC.	3007.06	09/20/19
103460	BASIN PRINTERS, INC.	926.00	09/20/19
103461	BEK CONSULTING, LLC	463738.70	09/20/19
103462	BERRY DAKOTA	842.00	09/20/19
103463	BLACK GOLD CLEANING LLC	10940.59	09/20/19
103464	BORDER STATES ELECTRIC	1340.63	09/20/19
103465	BOSS OFFICE PRODUCTS	5825.80	09/20/19
103466	BRAATEN PLUMBING, INC	226.30	09/20/19
103467	BRADY'S TOWING AND RECOVERY	125.00	09/20/19
103468	BRENT MILLER	275.00	09/20/19
103469	BURNS & MCDONNELL ENGINEERING CO	321589.80	09/20/19
103470	C & D WATER SERVICES	121.00	09/20/19
103471	CA TURNER COMPANY	173.86	09/20/19
103472	Capital One Commercial	80.00	09/20/19
103473	CARQUEST	982.32	09/20/19
103474	CASH WISE FOODS	26.56	09/20/19
103475	CDW GOVERNMENT	17964.06	09/20/19
103476	CERTIFIED LABORATORIES	4600.00	09/20/19
103477	CHELSEA S FOSSEN	150.00	09/20/19
103478	CHI ST ALEXIUS OCCUPATIONAL CLINIC	50.00	09/20/19
103479	CHRISTOPHERSON'S TIN	499.75	09/20/19
103480	CHRYSALIS GLOBAL AVIATION	79992.94	09/20/19
103481	CITY OF WILLISTON	1961.08	09/20/19
103482	CLINTON BATES	122.50	09/20/19
103483	COCA-COLA OF WILLISTON	60.00	09/20/19
103484	CONNEX INTERNATIONAL	120.53	09/20/19

103485	CORE & MAIN LP	1243.74	09/20/19
103486	COREY JOHNSON	122.50	09/20/19
103487	CORPORATE TRANSLATION SERVICES	4.40	09/20/19
103488	CRAIG'S SMALL ENGINE REPAIR	669.95	09/20/19
103489	CREDIT BUREAU OF BISMARCK	32.55	09/20/19
103490	CUPS DRUG TESTING & OCCUPATIONAL	170.00	09/20/19
103491	DACOTAH PAPER CO.	595.80	09/20/19
103492	DAKOTA DIESEL	1473.69	09/20/19
103493	DAKOTA FENCE	3250.00	09/20/19
103494	DAN'S TIRE SERVICE	444.66	09/20/19
103495	DANIELLE HENDRICKS	400.00	09/20/19
103496	DEGENSTEIN'S AUTO PLUS	875.00	09/20/19
103497	DELL MARKETING L.P.	7199.58	09/20/19
103498	DISCOVERY BENEFITS	170.50	09/20/19
103499	DISTRIBUTION NOW	125.94	09/20/19
103500	DON STEVENS	624.88	09/20/19
103501	DPC INDUSTRIES, INC	6333.00	09/20/19
103502	DXP ENTERPRISES, INC.	2183.00	09/20/19
103503	EARL'S ELECTRIC, INC.	155.00	09/20/19
103504	EAST & WEST EXCAVATING LLC	162000.00	09/20/19
103505	Edge Biologicals, Inc	40.61	09/20/19
103506	ELECTRIC & MAGNETO, INC.	442.84	09/20/19
103507	ELITE HEALTH & FITNESS	1140.00	09/20/19
103508	EMERGENCY MEDICAL PRODUCTS	886.48	09/20/19
103509	EMRY'S LOCKSMITHING	60.00	09/20/19
103510	ESRI INC	1000.00	09/20/19
103511	EYECLICK INC.	11020.00	09/20/19
103512	FASTENAL COMPANY	62.46	09/20/19
103513	FEDEX	713.11	09/20/19
103514	FIRESIDE OFFICE SOLUTIONS	228952.93	09/20/19
103515	FISHER SCIENTIFIC	169.00	09/20/19
103516	FORT UNION SUPPLY & TRADE	1518.80	09/20/19
103517	GALE/CENGAGE LEARNING	30.39	09/20/19
103518	GALLS, LLC	577.93	09/20/19
103519	GLEASON CONSTRUCTION, INC	165712.45	09/20/19
103520	GLOBAL EQUIPMENT CO, INC.	285.73	09/20/19
103521	GOOSENECK IMPLEMENT	237.20	09/20/19
103522	GRAINGER	322.00	09/20/19
103523	GRAYMONT WESTERN CANADA	18858.09	09/20/19
103524	GREAT NORTHERN ENVIROMENTAL	1320.50	09/20/19
103525	HACH	204.46	09/20/19
103526	HALI-BRITE, INC.	37.25	09/20/19
103527	HANDY ANDY'S NURSERY	9031.47	09/20/19
103528	Hardscapes Plus	5487.50	09/20/19
103529	HAWKINS, INC.	19374.68	09/20/19
103530	HEIMAN FIRE EQUIPMENT, INC.	2106.89	09/20/19
103531	HELENA REGIONAL AIRPORT	1395.00	09/20/19
103532	HILL ENTERPRISES LLC	116.00	09/20/19
103533	HORIZON RESOURCES	38358.60	09/20/19

103534	INNOVA INTEGRATED SOLUTIONS	455.55	09/20/19
103535	INTERNATIONAL CODE COUNCIL	373.25	09/20/19
103536	INTERSTATE BILLING SERVICE, INC	58.08	09/20/19
103537	INTERSTATE POWER SYSTEMS	127.50	09/20/19
103538	IRONHIDE EQUIPMENT, INC	986.83	09/20/19
103539	J.M. MARSCHUETZ CONSTRUCTION CO	646319.18	09/20/19
103540	Jasmin Holm	350.00	09/20/19
103541	JE DUNN CONSTRUCTION	7331083.00	09/20/19
103542	JOE'S DIGGING SERVICE INC	321.50	09/20/19
103543	JOHNSON CONTROLS (TX)	5964.16	09/20/19
103544	JORDAN BLOTSKE	45.50	09/20/19
103545	JOSHUA DAGENAIS	45.50	09/20/19
103546	JULIE HATTER	63.00	09/20/19
103547	KADRMAS LEE & JACKSON INC	390358.41	09/20/19
103548	KELSY NEHRING	45.50	09/20/19
103549	KNIFE RIVER-NORTH CENTRAL	1902582.68	09/20/19
103550	KOTANA COMMUNICATIONS	10134.95	09/20/19
103551	KRONOS INCORPORATED	1633.26	09/20/19
103552	Kronos SaaS, Inc	20089.75	09/20/19
103553	KXMC	1071.00	09/20/19
103554	LEXIS NEXIS	865.83	09/20/19
103555	LUCITY, INC.	20500.00	09/20/19
103556	LUIS JARAMILLO	11100.00	09/20/19
103557	M-B COMPANIES, INC.	105.00	09/20/19
103558	MARCO TECHNOLOGIES LLC (ST. LOUIS)	662.39	09/20/19
103559	MARTIN CONSTRUCTION INC	61665.21	09/20/19
103560	MCCODY CONCRETE PRODUCTS, INC	305.09	09/20/19
103561	MENARDS	531.96	09/20/19
103562	MERCY MEDICAL CENTER	1455.40	09/20/19
103563	MERRICK INDUSTRIES	477.79	09/20/19
103564	MIDCONTINENT COMMUNICATIONS	99.18	09/20/19
103565	MODERN MACHINE WORKS	16.00	09/20/19
103566	MON-DAK HTG & PLG, INC.	225.00	09/20/19
103567	MONTANA DAKOTA UTILITIES	12834.76	09/20/19
103568	MONTANA DAKOTA UTILITIES CO	190.74	09/20/19
103569	MVTL/MINNESOTA VALLEY	184.00	09/20/19
103570	NAPA AUTO PARTS	2467.67	09/20/19
103571	NATIONWIDE - IA	100.00	09/20/19
103572	ND DEPT OF HEALTH	18.54	09/20/19
103573	ND ONE CALL	472.75	09/20/19
103574	ND WORKFORCE SAFETY & INS	81.52	09/20/19
103575	NEMONT	8552.97	09/20/19
103576	NICHOLAS SATERMO	150.00	09/20/19
103577	NMN, INC.	880.90	09/20/19
103578	NORTHERN IMPROVEMENT CO.	102816.82	09/20/19
103579	NORTHERN IMPROVEMENT COMPANY	6687499.92	09/20/19
103580	NORTHERN LIGHTS HONEY	98.00	09/20/19
103581	NORTHWEST SUPPLY & R&R TROPHIES INC	716.10	09/20/19
103582	OCLC, Inc.	626.52	09/20/19

103583	OK DISTRIBUTING CO. INC.	224.77	09/20/19
103584	OLYMPIC SALES, INC.	9356.07	09/20/19
103585	Otis Elevator Company	1200.00	09/20/19
103586	PACIFIC STEEL & RECYCLING	1007.96	09/20/19
103587	PLATINUM MEASUREMENT LLC	580.00	09/20/19
103588	POET ETHANOL PRODUCTS, LLC	4273.28	09/20/19
103589	PRAIRIE WELDING, INC.	506.06	09/20/19
103590	PRAXAIR DISTRIBUTION INC.	751.83	09/20/19
103591	PREMIER SPECIALTY VEHICLES, INC.	427.01	09/20/19
103592	PRO SAFE SERVICES, INC	385.00	09/20/19
103593	QUILL CORPORATION	758.58	09/20/19
103594	R&R REPAIR, LLC	1379.96	09/20/19
103595	RACHEL K. LAQUA	187.50	09/20/19
103596	RANDY M. HAUGENOE	75.00	09/20/19
103597	RECORD KEEPERS LLC	80.00	09/20/19
103598	RED ROCK FORD	1040.01	09/20/19
103599	RICHARD A. JOHNSON	3559.21	09/20/19
103600	SANITATION PRODUCTS	557.97	09/20/19
103601	SHIRTWORX	172.00	09/20/19
103602	STEVEN GUTKNECHT	35.00	09/20/19
103603	STONY CREEK RENTALS, LLC	4500.00	09/20/19
103604	STRATA CORPORATION - ND	1755485.91	09/20/19
103605	STRATA INCORPORATED - ID	543.00	09/20/19
103606	SUN ELECTRIC INC.	74468.30	09/20/19
103607	SUNDRE SAND & GRAVEL, INC.	10199.60	09/20/19
103608	SWANSTON EQUIPMENT CORPORATION	2604.30	09/20/19
103609	Teleflex LLC	1665.50	09/20/19
103610	THE SHOPPER	168.00	09/20/19
103611	TRACTOR & EQUIPMENT CO.	937.16	09/20/19
103612	TRAINND NORTHWEST	189.00	09/20/19
103613	TRILLION AVIATION	3137.50	09/20/19
103614	ULTEIG	631564.58	09/20/19
103615	UPS	2.14	09/20/19
103616	USA BLUEBOOK	845.64	09/20/19
103617	VESSCO, INC.	3999.87	09/20/19
103618	VISA	10434.49	09/20/19
103619	VWR INTERNATIONAL LLC	352.95	09/20/19
103620	WESTERN VET CLINIC	654.00	09/20/19
103621	WILLIAM E. YOUNG COMPANY	1482.50	09/20/19
103622	WILLIAMS COUNTY HIGHWAY DEPT.	13276.47	09/20/19
103623	WILLIAMS COUNTY SHERIFF'S OFFICE	23400.00	09/20/19
103624	WILLISTON AUTO	1176.46	09/20/19
103625	WILLISTON CONVENTION & VISITOR BUREAU	420.00	09/20/19
103626	WILLISTON FIRE & SAFETY	328.24	09/20/19
103627	WILLISTON HERALD	1102.92	09/20/19
103628	WILLISTON TIRE CENTER	3983.21	09/20/19
103629	WYATT KOENIG	32.39	09/20/19

Total Claims: \$22,911,215.77

Total Payroll: \$1,248,581.34
Grand Total: \$24,159,797.11
of Checks: 644

- 2) Business Licenses
 - a. Ecco Equipment Rental – Bulk Storage License
- C. Development Services
- D. Engineering
- E. Authorization to Bid

**Motion by Cymbaluk, Seconded by Brostuen to move to approve the Consent Agenda for September 24, 2019 as presented
UNANIMOUS BY VOICE VOTE**

Mayor Klug stated that anyone wanting to speak on any of the public hearings to approach the podium, state your name for the record and speak clearly into the microphone.

- 3. Public Hearings
 - A. Williston Hospitality (Motel 6) Property 01-129-00-09-89-450 – Tax Abatement Tax Years 2019

Darcy Anderson, Williams County Tax Director presented the following;

Application for Abatement or Refund of Taxes on the Motel 6 for the 2019 tax year filed by Sophie Rothermel of Tax Recourse, LLC representing Williston Hospitality, LLC. The application is requesting a reduction in value from \$3,378,400 to \$800,000. An inspection was completed for this property on 9/18/19. The hotel was 100% occupied and no corrections to the current property record were found for the 2019 tax year. The only evidence submitted for the applicant's valuation of this property is the sale of the property dated 7/25/2018. When using mass appraisal one sale is not enough to base a valuation method around. We would need at least three hotel sales in a single year to be able to see a trend start to emerge in order to value them separately from other commercial structures in the City of Williston. Our current valuation on the property is a result of the original appraisal, when built, and annual adjustments and reappraisals over time, based on market analysis and applied to all properties with similar occupancies and uses. We have arrived at our values using the same valuation methodology and approaches that we have used to arrive at the valuations of all other similar properties in the city. We do understand the market for hotels continues to be depressed and have continued to apply a 25% market adjustment for values in 2019. The applicant has provided no evidence or proof that the assessment is in error or has been done in an arbitrary, unreasonable, or capricious manner and we recommend the 2019 abatement for Williston Hospitality LLC be denied.

Mayor Klug opened the public hearing, indicating if anyone would like to speak on this issue;

Joe Gomberg with Tax Recourse LLC representing Williston Hospitality LLC (Motel 6) indicated this property was recently purchased and we submitted the purchase statement dated in July 2018 for \$800,000, it was on the market, a brokers fee was paid out, also we received the profit and loss on this property for year ending 2017, the income stream only generated \$358,000 of revenue. Hotels are valued on their income stream, as this is how buyers buy these properties. He also pointed out that 10% of this income goes directly to the franchise. He stated additional facts and information regarding hotel operations to support this abatement request.

Mayor Klug asked a second time if anyone would like to speak on this issue;

Darcy Anderson indicated we do not value hotels in the City of Williston by the income method. We have reached out to the owners of the hotels, asking them for input, however, we got a very small response back, maybe three or four responded. We were unable to use the income method as no one would supply information, this leave us only one option, the cost table of construction.

Mayor Klug asked a third time if anyone else would like to speak on this matter, hearing none, Mayor Klug closed the public hearing.

Commissioner Cymbaluk asked Joe Gomberg why the 2018 taxes \$17,334.18, have not been paid. Joe indicated he is unaware of any unpaid taxes; however, we represent clients for the purpose of valuation protests, and we don't get involved in things like un-paid taxes. Joe asked if the unpaid taxes will disqualify us from having this hearing. Commissioner Cymbaluk stated he does not have that answer.

Mayor Klug indicated no, we are having the hearing and we are just asking questions.

Commissioner Bekkedahl asked Joe to confirm they are contracted to represent Williston Hospitality LLC, who owns Motel 6, Joe indicated that is correct, they represent the ownership. Commissioner Bekkedahl asked if they do this across the nation, Joe answered yes and indicated he is also a commercial appraiser. Commissioner Bekkedahl asked Joe if he was familiar with the laws of North Dakota relative to these issues in terms of using comparables and number of sales that are required to qualify then. Joe answered no and indicated he is not up to speed with all the laws, as we represent in multiple states, even though we try to stay up to speed the best we can. Commissioner Bekkedahl indicated he knows the laws and agrees with our Assessor and that she is correct, and we do work on comparable sales within a given year, but from what I see in North Dakota law we do not have enough comparable sales to take your issue and reduce to the level you are requesting. However, we have five Commissioners who can speak on this issue. Joe reiterated his argument regarding income-based sales. There was some further discuss to support the abatement.

Commissioner Bekkedahl indicated he does agree with being able to assess on the income-based method, however, we must have the other hotels/motels to comply and they will not, this leaves us no choice but to assess on the cost approach.

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to recommend the Application for Abatement of Refund of Taxes for 2019 Tax Year for Williston Hospitality LLC/Motel 6 be denied

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

- B. Public Hearing for the Vacation of a 10' Wide Utility Easement on the East Side of Lot 1 & the West 10' of a 30' Wide Easement on the W 3021 SF of Vacated Road, Block 22 of the Harvest Hills Subdivision – Resolution 19-037

Jeremy Miller from Planning and Zoning presented the following;

Scully Design Build, Inc. has presented a petition to vacate a 10-foot wide utility easement on the east side of Lot 1, Block 22 of the Harvest Hills Subdivision and the west 10-feet of the north 90-feet of a 30-foot wide access & utility easement of the west 3021 sq. ft. of vacated road, Block 22 of the Harvest Hills Subdivision. These easements are from a 2013 Vacation of a section of Sleepy Ridge Avenue that was originally planned to continue north into Phase 2 & 3 of the Harvest Hills Subdivision, when Phase 2 & 3 were platted, Sleepy Ridge Avenue was no longer going to continue north, and this section was vacated. Lot 1, Block 22 of the Harvest Hills Subdivision incorporated the west 30-feet of the vacated road and this area was reserved as an access and utility easement. Staff has had discussion with utility companies regarding the vacation of these easements and none reported needing to retain any portion of this. The City is the only entity that needs to retain the eastern most 20-feet of the property as an easement for water a sewer. This vacation only affects Scully Design Build, Inc who owns Lot 1 & the W 3021 SF of Vacated Road, Block 22 of the Harvest Hills Subdivision. Scully Design Build, Inc submitted an Administrative Review Application to split Lot 1 & the W 3021 SF of Vacated Road, Block 22 of the Harvest Hills Subdivision. Their intention is to construct a single-family home on each lot. However, the newly created eastern lot (Lot 1R) will be unbuildable due to the easements. There were no comments at the August 19th, 2019 Planning and Zoning Commission review of the vacation. This is the required public hearing and we recommend approval.

Commissioner Cymbaluk asked do we have it in writing that the utility companies do not need to retain any portion of this, Jeremy answered we have email correspondence with them.

Mayor Klug asked, this vacation is so they can build another single-family home on this lot. Jeremy answered yes, their intention is to split this lot into two lots and construct single-family homes on each lot.

Mayor Klug asked does this vacation leave us enough room to get a backhoe in or are there other things we need to look at as far as how close to the easement can we build. Jeremy answered they will have approximately 50' of constructible land to build on. Jeremy deferred to engineering and Bob Hanson, City Engineer indicated the vacation leaves the City with enough room to access the public water & sewer lines.

Mayor Klug opened the public hearing and asked if anyone would like to speak on this issue, he asked a second time and he asked a third time, hearing none, Mayor Klug closed the public hearing.

Motion by Bekkedahl, Seconded by Cymbaluk to move the Commission approve the Vacation of a 10-foot Wide Utility Easement on the East Side of Lot 1, Block 22 of the Harvest Hills Subdivision and the west 10-feet, except the South 10' of a 30-Foot Access Utility Easement on the West 3021 sq. ft. of Vacated Road, Block 22 of the Harvest Hills Subdivision Contingent upon Completion and Recordation Requirements as listed

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

C. Public Hearing for Hops & Berry Taproom – New Alcoholic Beverage License

John Kautzman City Auditor presented the following;

Paperwork has been submitted, with appropriate payment, notification to surrounding property owners within 150' was sent certified mail as required by our ordinance. Approval is subject to a public hearing and possible protests if any;

Mayor Klug opened the public hearing, asking if anyone would like to speak on this, he asked a second time if anyone would like to speak on this issue, he asked a third time, hearing none, Mayor Klug closed the public hearing.

Motion by Cymbaluk, Seconded by Brostuen to move to approve the Beer & Wine On-Sale License for Hops & Berry Taproom as presented

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

4. Bid Openings
5. Ordinances

6. Petitions, Communications and Remonstrances
7. Report of Commissioners
 - A. President of the Board
 - 1) Healthcare Discussion

Mayor Klug indicated he feels the City of Williston is under-served, in our current situation with the hospital. With that I think its time that we listen to the citizens of Williston that are being under-served. We have reached out to our current provider and the response we received was unacceptable. I am going to put together an advisory board committee for health care in the City of Williston and also going to bring in a consultant to do a health care needs assessment, as I believe we cannot sit back any longer and deal with an organization that is not local, as we owe it to our citizens. We should not have to travel to get routine procedures, that could be done here, this is not serving our citizens. One of the things we do here in the City of Williston, is we improve things, we recruit people and I do not see this happening now. I am going to find a consultant to assist with this and with the help of City Administrator Tuan, we are going to appoint a Health Care Advisor Board and hopefully within the next few months we will have a solution to this problem, and we will be better off than we are now.

Mayor Klug indicated he could be contacted if anyone has questions.

- B. Vice-President; Finance Commissioner
- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
- D. Fire, Police and Ambulance Commissioner
- E. Water Works, Sewer, Airport, Building and Planning Commissioner
 - 1) KLJ Task Order Amendments

Anthony Dudas Airport Director presented the following;

This explanation will cover all four potential KLJ task order amendments. KLJ has presented their forecasted efforts to finish out their remaining projects at XWA. All amended contract amounts remain as hourly, not to exceed. With these proposed changes, the overall contracted amount with KU will have a net change of \$0.00.

• Task Order 37	Runway 14-32 & Taxiway A CA/CO Services	\$246,950
• Task Order 39	XWA Apron CA/CO Service	(\$179,940)
• Task Order 40	Commercial Service Parking Lot & Terminal Loop Road CA/CO Services	\$17,850
• Task Order 41	FAA NAVAIS CA/CO Services	(\$84,860)

Commissioner Brostuen asked Anthony if he feels comfortable that these are the final numbers for these Task Orders. Anthony answered yes, barring any unforeseen circumstances.

Mayor Klug asked how all this came to a zero balance. Anthony indicated these are time and material, we wanted to make sure that they left enough in the ones that still have additional

work remaining. If they do bill hours for these efforts, we will pay them out, however, there is still potential for more cost savings as we work to finalize these remaining projects.

a. Task Order 37

We've worked through several challenges on the runway and taxiway projects specifically. These include overall schedule (planned for a 37-week project and is currently planned to finish in 44 weeks), additional testing and oversight requirements, and cement supply issues. This has resulted in a runway and taxiway CA/CO service contract overrun of \$246,950. Our team will be working with the contractor and cement supplier to identify any costs which can be attributed to their supply issues. Airport engineering partners are currently keeping track of these costs and we will be working to get reimbursement for the necessary additional costs. The original contract amount was \$2,041,290 and this will increase it to \$2,288,240. We recommend approval.

Motion by Brostuen, Seconded by Bekkedahl to move for approval of Amendment 1 to Task Order 37 for an increased contract total of \$2,288,240 as presented

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

b. Task Order 39

KLJ has reviewed their forecasted level of effort to complete the commercial service apron construction oversight and found they are able to reduce this contract amount by 179,940.00. This was originally scoped to have 2 individuals monitoring construction. When JMMC was awarded the bid, KLJ found efficiencies by monitoring both the Taxiway and Commercial Apron projects with the same staff. The original contract amount was \$810,720 and this will reduce it to \$630,780. We recommend approval.

Motion by Brostuen, Seconded by Bekkedahl to move for approval of Amendment 1 to Task Order 39 in the reduced contract total of \$630,780 as presented

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

c. Task Order 40

The commercial parking lot Phase II was scheduled to be complete August 16. Due to extended construction schedule of the contractor because of a change order to the loop road to widen certain areas, the forecasted observation effort is expected to exceed the contract by \$17,850.00. We recommend approval.

Motion by Brostuen, Seconded by Cymbaluk to move for approval of Amendment 1 to Task Order 40 in the increased contract total of \$17,850 as presented

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

d. Task Order 41

The NAVAIDs project which entails all approach lighting, beacons, and windsocks is substantially complete. KLJ has not used all the funding in this contract and the proposed amendment will bring this project to the end. This amendment will reduce the contract by \$84,860.00. We recommend approval.

Motion by Brostuen, Seconded by Bekkedahl to move for approval of Amendment 1 to Task Order 41 in the reduced contract total of \$297,545 as presented

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

2) ISN Value Appraiser

In order to release Sloulin Field from FAA grant assurances and to commence with redevelopment, we must work through the federal land release process. This includes hiring a review appraiser who is responsible for reviewing the value appraisals to ensure they are following federal appraisal processes. We hired Dakota Appraisal to perform this service several months ago. Once Dakota Appraisal was brought on board, we had them assist us in developing a scope of services to advertise for value appraisers. We must hire two value appraisers to determine the value of Sloulin Field through this effort. We advertised this scope of work to meet the federal requirements for procurement but did not receive any bids. This is similar to what happened during our review appraisal advertisement effort. With no bids, the federal procurement process allows us to solicit quotes for these services. We're in the process of soliciting these quotes currently. We have at least two interested appraisal firms and hope to come to an agreement with them in the very near future. It is vital this appraisal process move forward quickly to allow for the land to be released to meet the current Sloulin Field redevelopment schedule. Because of this critical schedule, I'm asking the commission this evening to allow City Administrator Tuan and myself to review and negotiate the scope and fee for value appraisal services. Once agreed upon, I'd ask the commission to approve the Mayor to execute these agreements.

Mayor Klug asked Anthony if he had a time frame for getting someone on board, Anthony answered two weeks.

Motion by Cymbaluk, Seconded by Brostuen to move for approval of City Staff to Finalize Negotiations for Sloulin Field Value Appraisal Services and for the Mayor to Execute these Agreements as presented

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

8. Report of Departments
 - A. Administration
 - 1) Amendment to Ordinance 1108 Chapter 2 – Administration (First Reading)

Dave Tuan City Administrator presented the following;

Attached is a proposed revision to the City Ordinance Chapter 2 – Administration, pertaining to retained and appointed staff positions. After making some staff changes over the past couple of years, revisions to this ordinance are needed to update the language to be consistent with the City's current organizational structure. Notable changes to this ordinance are as follows;

- Creation of Development Services Director
- Creation of Finance Director
- Creation of PSAP Director
- Modifying Airport Manager to Airport Director
- Modifying Economic Development Official to Economic Development Director
- Removal of Street Commissioner as Retained Appointed Officer

I recommend adopting Ordinance 1108, revising the language of Chapter 2 – Administration of the Williston Code of Ordinances.

Commissioner Bekkedahl asked if the Attorney has reviewed this and it matches State Statute. City Attorney Taylor Olson answered all we did was change some of the old titles and added a line that allows the City Commission discretion to agree to contract with someone for a longer/shorter time, only verbiage was changed.

Dave Tuan also pointed out there are still some areas in the state code that refer to "Building Official", where as a number of years ago we migrated this duty into "Development Services Director". Rather than go and correct all those references, this is the central point that defines that position.

Commissioner Bekkedahl asked regarding the change to Street Commissioner, Taylor Olson answered she could add a line to reference former terms.

Commissioner Bekkedahl stated he does not feel that is necessary, just wanting to make sure we are not doing something that the state statute has not changed yet. Taylor indicated we are ok in making our changes.

Motion by Bekkedahl, Seconded by Cymbaluk to move the Commission Adopt Ordinance 1108 First Reading Revising Language of Chapter Two – Administration of Williston Code of Ordinance as presented

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

- B. Auditor and Finance
- C. Attorney
- D. Public Works
 - 1) I & C Services Task Order 19 – Amendment 1

Dave Bell Director of Public Works presented the following;

Under this Task Order, that was approved by Commission in December 2018. AE2S would provide I & C services on an as-need basis, on an hourly not to exceed, plus reimbursable expenses, in the amount of \$48,000. The estimated fee of \$48,000 for 2019 is based on the actual paid costs for 2018. As a result of the requested needs by City Staff, we have reached a point of exceeding the contract terms by \$9,500, for time spent through the month of August and anticipate an additional \$20,000 to continue miscellaneous I & C Services for the remainder of the year, as several new components have been added, mostly consisting of equipment and fiber optic connections to both WRRF and WTP. Each individual department have contractual service funds available to cover these additional costs. We recommend approval of the AE2S, Miscellaneous I & C Services. Task Order# 19. Amendment No.1, in the amount, hourly not to exceed basis, plus reimbursable expenses, in the amount of \$77,500 for 2019.

Motion by Brostuen, Seconded by Cymbaluk to move for approval of the AE2S Miscellaneous I & C Services Task Order No. 19 Amendment No.1 in the Hourly Not to Exceed Basis plus Reimbursable Expenses in the Amount of \$77,500 for 2019 as presented

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

- E. Engineering
- F. Fire Department
- G. Police Department

H. Development Services

- 1) Review of Short Plat to Remove the Lot Line between the N 35' of the W 157.4' of Plot 11 and the S 72.97' of the W 157.4' of Plot 12, to Rearrange the Lot Line Between the S 72.97' of the W 157.4' of Plot 12 and the N 75' of the W 157.4' of Plot 12, and to Rearrange the Lot Line Between the N 75' of the W 157.4' of Plot 12 and the W1/2 of the S1/2 of Plot 13 of the Garden Homes

Jeremy Miller from Planning and Zoning presented the following;

This is a short plat involves four lots, to remove the lot line between the N 35' of the W 157.4' of Plot 11 and the S 72.97' of the W 157.4' of Plot 12, to move the lot line between the S 72.97' of the W 157.4' of Plot 12 and the N 75' of the W 157.4' of Plot 12 approximately 7.25' north and to move the lot line between the N 75' of the W 157.4' of Plot 12 and the W1/2 of the S1/2 of Plot 13 0.92' north of the Garden Homes. These properties are zoned R-1: Single-Family Residential. These lot line adjustments will not create any setback issues and all setbacks will continue to be met. This short plat had a public hearing at the September 16th, 2019 Planning & Zoning Commission meeting and was approved. There were no comments at the Planning and Zoning Commission. Completion/Recordation Requirements are Redlines must be addressed. We recommend approval.

Motion by Cymbaluk, Seconded by Brostuen to move to approve the Short Plat to Remove the Lot Line between the N 35' of the W 157.4' of Plot 11 and the S 72.97' of the W 157.4' of Plot 12, to Rearrange the Lot Line between the S 72.97' of the W 157.4' of Plot 12 and the N 75' of the W 157.4' of Plot 12, and to Rearrange the Lot Line Between the N 75' of the W 157.4' of Plot 12 and the W1/2 of the S1/2 of Plot 13 of the Garden Homes as presented

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

- 2) Final Plat, Parkridge Townhomes, Rearrangement of Lot 5, Block 29, Harvest Hills Subdivision

Rachel Laqua from Planning and Zoning presented the following;

This application is for the final plat for Parkridge Townhomes which is a rearrangement of Lot 5, Block 29 of the Harvest Hills Subdivision. The property is zoned R-3 and currently operates as a large apartment lot. The buildings are built in the style of townhomes. The application requests to plat the lot into 23 lots, 22 of the lots would become fee-simple townhome lots, with lot lines between each individual building. The remaining lot would remain an apartment lot with 14 units split between two buildings. The building department has reviewed this

project and has confirmed that the structures could be split into fee-simple lots without additional construction. The plat has minor redline edits to be completed. The preliminary plat approval was contingent on the concurrently requested variance, which was approved with several conditions at the September 10 City Commission meeting. The plat must add a reciprocal access easement across all rear driveways and lots. Completion and recordation requirements include:

1. Individual water valves and meters, as detailed in the preliminary plat process
2. Easement and Access Agreements, as detailed in the preliminary plat process
3. HOA documents and CC&Rs, as detailed in the preliminary plat process

The Planning and Zoning Commission recommended approval of the final plat for the rearrangement of Lot 5, Block 29, Harvest Hills Subdivision.

Commissioner Cymbaluk asked Rachel to clarify that the variances have been taken care of, Rachel answered the variance was approved with the preliminary plat, there were a couple conditions on it and am not sure if they have been met yet, but they will be required to be met before recordation.

Motion by Brostuen, Seconded by Bekkedahl to move for approval of the Final Plat with Contingencies for the Rearrangement of Lot 5, Block 29, Harvest Hills Subdivision as presented

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

3) Preliminary Plat, 45th Street Subdivision

This application is for the preliminary plat for the 45th Street Subdivision. The property is zoned M-1, and currently operates several metes and bounds industrial properties. This application is for a full plat to create three lots. Because this area is not currently subdivided, it is required to go through the full subdivision process. This allows for evaluation of future connectivity and utility needs through the property. In this case, there are several right-of-way easements that must be granted to the City with this plat. A development agreement will not need to be signed, as there is no development planned at this time. There are several right of way easements shown on the plat:

1. A 60' ROW for 3rd Ave W – This easement will be moved 30' to the east in order to accommodate development potential on the lots to the south.
2. A 70' ROW for 45th St W - This is shown on the plat
3. A 30' existing dedication of 6th Ave W.

There is no required Development Agreement, at this time because there is no development planned. Lots 2 and 3 will have access through those utility and roadway easements; these easements will need to be kept clear of any obstruction to that access. This will need to be

written into the easement agreement allowing the easement area to be used for non-required parking and landscaping. There is currently a pole barn in the proposed 60' roadway and utility easement for 3rd Ave W. This building does not need to be removed now but may need to be removed at the owners' expense in the future. This is something that should be included in the waiver of protest agreement. Any new buildings and any remodels will need to apply for building permits as needed. There were no comments at the September 16th Planning and Zoning Commission meeting. This will go back before both the Planning and Zoning Commission and the City Commission as a final plat. The Planning and Zoning Commission recommended approval.

Commissioner Cymbaluk asked if the approval was based off meeting your staff conditions, Rachel answered yes.

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to approve the Preliminary Plat for the 45th Street Subdivision along with all Staff Comments to be Met

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

- I. Economic Development
 - 1) Busted Knuckle Brewery – Resolution 19-038

Shawn Wenko Executive Director of Economic Development presented the following;

As most of you are aware of the challenge's the proprietors of Busted Knuckle and Williams County have faced during the closing process of the old county shop. At the September 19th County Commission meeting it was indicated that the process to clear a title issue up will result in the probability of a delay of 2-3 months. It was the county's direction to move forward in this process while also exploring any options that may remedy the situation in a shorter time frame. In an email received from Assistant State Attorney Karen Prout. It seems we have the ability as the governing jurisdiction to assist and expedite the process. The County has agreed to complete the process and our City Attorney has reviewed it and we recommend approval.

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to approve Resolution 19-038 as presented

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

- J. Airport
 - 1) XWA Rental Car Operators

Anthony Dudas Airport Director presented the following;

We opened bids for car rental operators at XWA on August 2nd, 2019. We received three bids from: Avis, Hertz and Enterprise/National. In these proposals the entities were asked to give a minimum annual guarantee (MAG) in revenue to the City of Williston. The contract requires they provide 11% of gross receipts as revenue to the City. If the 11% is less than their MAG, they are required to make payment to the City in the amount of the gap.

The MAG's are as follows:

- Enterprise/National: \$263,000
- Hertz: \$225,500
- Avis: \$60,000

In addition to this guaranteed minimum revenue, each operator will pay \$25 per parking space they utilize, to help recoup the costs of the infrastructure investment. This agreement will be in effect for 5 years and will terminate on December 31, 2024. We recommend approval.

Mayor Klug asked these MAG's are minimum amounts and if 11% is more than these minimum amounts then it is just an add on, Anthony indicated yes.

Commissioner Cymbaluk asked about the \$25/space charges, are they per day, year. Anthony indicated they are per year.

Mayor Klug asked about the guarantees, if someone sells one of these business the contract stay in effect for the next five years, Anthony answered yes.

Motion by Bekkedahl, Seconded by Cymbaluk to make a motion to approve the XWA Rental Car Operator Contracts as presented

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

- K. Convention and Visitor's Bureau
- 9. Appointments and Consultations with Officers
 - A. Cemetery Board Appointments

Dave Bell Director of Public Works presented the following;

The Cemetery Advisory Board is seeking approval for the following member changes. Due to the resignation of Seth Coughlin (effective 7.11.2019) and the expired term of Phyllis Stokke, two new board members are needed. The two new members selected are:

- Rolf Gjørven (1-year term, Expires 10.9.2020)
- Jeri Engberg (3-year term, Expires 10.9.2022)

I recommend the approval of Rolf Gjørven and Jeri Engberg for the Cemetery Advisory Board.

We want to thank Phyllis Stokke for her many years of dedication and service to the Cemetery Advisory Board.

Motion by Cymbaluk, Seconded by Bekkedahl to so move

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

Mayor Klug wanted to remind everyone that tomorrow Wednesday September 25, 2019 is the Ag Appreciation lunch, beginning at 11:30am, on Main Street by the Hedderich's Building, please come out and support the Ag people of the community and surrounding area. We are having the Hotchkiss Chicken recipe, if it rains, this will be moved inside to the New Armory. Also, a reminder that City Hall has moved to the old Public Works facility and Public Works has relocated to their new facility.

October 4th & 5th is upon us, I'd like to invite everyone to the festivities happening at XWA!

10. Unfinished Business
11. New Business
12. Executive Session
 - A. Economic Development Discussion

Mayor Klug stated that he would entertain a motion to move into an Executive Session for an Attorney Consultation pursuant to Section 44-04-19.1

Motion by Cymbaluk, Seconded by Bekkedahl to so move

UNANIMOUS BY VOICE VOTE

Pursuant to the motion, the commissioners moved into executive session for an Attorney Consultation as authorized by Section 44-04-19.1 of the North Dakota Century Code.

Mayor Klug resumed the Board of City Commissioners Meeting. An Executive Session was held, and two items were discussed, and no motions were made.

13. Adjourned meeting at 8:20pm

Motion by Bekkedahl, Seconded by Cymbaluk to make a motion to Adjourn
UNANIMOUS BY VOICE VOTE

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor