

**Official Proceedings
Board of City Commissioners
August 27, 2019 - 6:00 pm
City Hall – Williston, North Dakota**

1. Roll Call of Commissioners and Pledge of Allegiance

COMMISSIONERS PRESENT: Chris Brostuen, Brad Bekkedahl, Deanette Piesik, Tate Cymbaluk and Howard Klug

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Dave Tuan, Pete Furuseth, Anthony Dudas, Kenny Bergstrom, Wayne Wiedrich, Kent Jarcik, Rachel Laqua, Mark Schneider, David Wicke, Bob Hanson, Andrea Duntz, Jason Catrambone, David Peterson, Steven Armstrong, Derrick Walker, Shawn Wenko, Chery Pierzina, Andrea Placher and Amy Krueger

Mayor Klug presented a quorum

CHANGES TO AGENDA: Add 8H4

**Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to approve
UNANIMOUS BY VOICE VOTE**

- 2. Consent Agenda
 - A. Reading and Approval of Minutes
 - 1) Regular Meeting: August 13, 2019
 - B. Auditor and Finance
 - 1) Accounts, Claims and Bills
 - a. August 9 – 22, 2019

For checks between: 08/09/19 - 08/22/19

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Date Issued
-33132	TATE A. CYMBALUK	0.00	08/16/19
-33131	LYNN BYERS-WALLACE	1421.25	08/16/19
-33130	BRENDA D'ANGELO	1503.57	08/16/19
-33129	RANDY M DONNELLY	1729.79	08/16/19
-33128	JOHN L. KAUTZMAN	3583.96	08/16/19
-33127	KATHY KIMLEY	2903.58	08/16/19
-33126	KAREN P. LARSON	1843.29	08/16/19
-33125	STEPHANIE WELLMAN	1525.53	08/16/19
-33124	JASMINE COLLINS	1557.17	08/16/19
-33123	HEATHER DREWELOW	1425.64	08/16/19
-33122	CAITLIN ESTRADA	1540.69	08/16/19

-33121	SARAH HILTON	1748.56	08/16/19
-33120	GEORGIA HOLLEMBEAK	1469.72	08/16/19
-33119	YULISSA JIMENEZ	1404.46	08/16/19
-33118	JULIE KIRKPATRICK	1466.68	08/16/19
-33117	ELIZABETH OLSON	1536.93	08/16/19
-33116	PATRICIA POTTEIGER	1468.09	08/16/19
-33115	MIKAELA SKALICKY	1567.00	08/16/19
-33114	JOLEEN S. TINKER	1682.07	08/16/19
-33113	CARLI WADE	1501.21	08/16/19
-33112	DERRICK WALKER	3200.16	08/16/19
-33111	CINDY WHITE	1597.55	08/16/19
-33110	LAURA WOLTJER	1618.46	08/16/19
-33109	BRAD D. BEKKEDAHL	197.76	08/16/19
-33108	CHRISTOPHER J. BROSTUEN	811.22	08/16/19
-33107	HOWARD D. KLUG	957.73	08/16/19
-33106	DEANETTE PIESIK	364.38	08/16/19
-33105	DENISE MELBY	1541.31	08/16/19
-33104	JACQUELINE MONZON	2230.74	08/16/19
-33103	KENNETH B. OWENS	87.04	08/16/19
-33102	APREL PURVIS	1512.00	08/16/19
-33101	KATHLEEN STAHOWIAK	2408.13	08/16/19
-33100	JANET B. ZANDER	3981.78	08/16/19
-33099	AMY JOHNSON	1425.42	08/16/19
-33098	SUSAN E. MOELLER	1535.16	08/16/19
-33097	HASAN ABDUL JABBAR	2143.97	08/16/19
-33096	ARIC ARENDS	1951.19	08/16/19
-33095	BRAD AUTTELET	3043.34	08/16/19
-33094	JOSHUA BANKS	2804.52	08/16/19
-33093	KARALEE BARLOW	1360.29	08/16/19
-33092	CLINTON BATES	3145.08	08/16/19
-33091	JALEN BEN	1590.13	08/16/19
-33090	ROBERT J. BENTH	2543.41	08/16/19
-33089	MINDY BERNSTEIN	730.59	08/16/19
-33088	JAKE BYMAN	2539.29	08/16/19
-33087	JASON CATRAMBONE	3542.84	08/16/19
-33086	JUSTIN CHAMPION	3297.73	08/16/19
-33085	KHRISTOPHER CHAMPION	4443.42	08/16/19
-33084	MATTHEW CLARK	2647.38	08/16/19
-33083	STEPHEN CLARK	1657.27	08/16/19
-33082	PRISCILLA CRAIN	277.10	08/16/19
-33081	CHRIS DICK	2361.70	08/16/19
-33080	THOMAS DICKEY	96.58	08/16/19
-33079	SHERIDAN DOUGLAS	1194.80	08/16/19
-33078	RILEY ECKART	1518.57	08/16/19
-33077	GARRET FLESNESS	1533.94	08/16/19
-33076	MICHAEL FRONIMOS	2712.73	08/16/19
-33075	WADE GAMMELL	1341.20	08/16/19
-33074	COLTON GUTKNECHT	1590.17	08/16/19
-33073	THOMAS HARTLEY	1731.55	08/16/19

-33072	ABIGAIL HELWIG	785.06	08/16/19
-33071	JAMES HERRMANN	742.80	08/16/19
-33070	JOHN HOSKINS	1792.41	08/16/19
-33069	EMILY HUGHES	1961.49	08/16/19
-33068	COREY JOHNSON	3406.65	08/16/19
-33067	RACHEL KARVONEN	1537.69	08/16/19
-33066	TRACY C. KERZMANN	2805.35	08/16/19
-33065	ROBERT KISER	2299.71	08/16/19
-33064	JEREMY KNAPKEWICZ	1719.48	08/16/19
-33063	JILL KNAPKEWICZ	1984.65	08/16/19
-33062	WYATT KOENIG	2085.74	08/16/19
-33061	DYLAN LAMONTIA	1807.40	08/16/19
-33060	JOSHUA LARSON	1961.65	08/16/19
-33059	JASON LEWIS	2977.08	08/16/19
-33058	CAROLYN LIMERICK	2982.54	08/16/19
-33057	JARED MACKLEY	2108.84	08/16/19
-33056	CHRISTOPHER MAHONEY	2012.97	08/16/19
-33055	CALLEY MANN	847.12	08/16/19
-33054	RYAN A. MILLER	1396.66	08/16/19
-33053	BRIAN MINTON	2811.32	08/16/19
-33052	CRAIG MOEN	1917.89	08/16/19
-33051	WYATT MOEN	2160.48	08/16/19
-33050	PAUL MONZON	689.99	08/16/19
-33049	JOHN MORGAN	2079.99	08/16/19
-33048	ERICA J. MYERS	1441.87	08/16/19
-33047	CHRISTIAN OLSON	1736.80	08/16/19
-33046	JESSICA PATTERSON	2062.31	08/16/19
-33045	TRISHA LADUE	1237.01	08/16/19
-33044	FLETCHER SCAIFE	1606.49	08/16/19
-33043	PATRICK SELLERS	2321.64	08/16/19
-33042	TRAVIS SHAY	1812.94	08/16/19
-33041	CHARLES STAFFORD	2781.16	08/16/19
-33040	SARA STAFFORD	1648.33	08/16/19
-33039	BRITTANY STORM-ANDERSON	1958.24	08/16/19
-33038	EARNEST THEETGE	2022.19	08/16/19
-33037	JEFFREY VANDYKE	1675.72	08/16/19
-33036	ANTHONY VERESPE	3518.78	08/16/19
-33035	HUNTER VOSS	1613.90	08/16/19
-33034	JAMES WESTON	1867.02	08/16/19
-33033	MATTHEW ABERLE	1831.38	08/16/19
-33032	SAM M. AIDE	1976.45	08/16/19
-33031	STEVEN D. ARMSTRONG	3239.68	08/16/19
-33030	BRANDON BALOGH	1795.39	08/16/19
-33029	JASON BARTEN	2426.48	08/16/19
-33028	HUGH E BENZEN	2608.84	08/16/19
-33027	MEGAN BORRELL	864.85	08/16/19
-33026	LUCAS BRINKMAN	1835.45	08/16/19
-33025	MARTIN BURCH	2015.74	08/16/19
-33024	ASHLEY R. CELANDER	1853.87	08/16/19

-33023	DUSTIN R. CELANDER	2379.61	08/16/19
-33022	KEVIN W. CRAFT	1353.04	08/16/19
-33021	JESSE CRUISE	1857.21	08/16/19
-33020	ERICA DAVIS	1795.39	08/16/19
-33019	DANIEL DERY	2734.07	08/16/19
-33018	RODNEY H. DICKERSON	3092.61	08/16/19
-33017	JAMES DIXON	1564.90	08/16/19
-33016	ALEXIUS ENGET	1945.31	08/16/19
-33015	TANNER FARSTVEET	1886.13	08/16/19
-33014	BRETT FLESNESS	2053.07	08/16/19
-33013	JORY FORSBERG	1611.61	08/16/19
-33012	CHELSEA S FOSSEN	1432.44	08/16/19
-33011	LINDA R. GRANBOIS	1564.69	08/16/19
-33010	STEVEN GUTKNECHT	3250.63	08/16/19
-33009	ALEXIS HAGGERTY	1779.14	08/16/19
-33008	WALTER H. HALL	2430.46	08/16/19
-33007	ROBERT HARRAH	1838.56	08/16/19
-33006	RANDY M. HAUGENOE	2458.43	08/16/19
-33005	DANIELLE HENDRICKS	2501.04	08/16/19
-33004	JACOB R. HENDRICKS	2121.23	08/16/19
-33003	JONATHAN HOLTER	3155.49	08/16/19
-33002	MICHAEL A. ISENHOWER JR	2168.36	08/16/19
-33001	BEAU JACOBSON	1981.78	08/16/19
-33000	EVAN JOHNSON	2136.96	08/16/19
-32999	ERIC KEYES	1908.00	08/16/19
-32998	KAYLA KLAPPER	1759.62	08/16/19
-32997	AMBER KOEHN	1846.53	08/16/19
-32996	JACOB KOEHN	2145.11	08/16/19
-32995	CINDY KOPAC	852.49	08/16/19
-32994	JEREMIAH LACHNER	2071.64	08/16/19
-32993	TRAVIS LAWHEAD	1808.35	08/16/19
-32992	MIA LEFEVER	1725.51	08/16/19
-32991	MICHAEL LICCIARDI	2294.72	08/16/19
-32990	JOSHUA MAHLUM	1843.44	08/16/19
-32989	ANTHONY MANN	1843.15	08/16/19
-32988	TRAVIS J. MARTINSON	2373.54	08/16/19
-32987	CODY MILLER	1912.45	08/16/19
-32986	HEATHER MONTGOMERY	1952.69	08/16/19
-32985	NICHOLAS NELSON	1978.20	08/16/19
-32984	GARRETT NORSTEN	1763.49	08/16/19
-32983	JEFFREY OLSON	1850.52	08/16/19
-32982	GREG OSTER	1780.23	08/16/19
-32981	JOHN PAGANO	1906.49	08/16/19
-32980	JORDAN PATTON	1865.48	08/16/19
-32979	AMBER PELZL	1188.96	08/16/19
-32978	JUSTIN PELZL	2161.39	08/16/19
-32977	DAVID A. PETERSON	3840.43	08/16/19
-32976	KENNETH L. PRENTICE	2894.77	08/16/19
-32975	KRISTIINA RAVASKA	2437.00	08/16/19

-32974	NICK RINTAMAKI	1719.04	08/16/19
-32973	JONATHAN D. ROGGENKAMP	1938.97	08/16/19
-32972	NICHOLAS SATERMO	2632.37	08/16/19
-32971	NICOLE SAVELA	1752.54	08/16/19
-32970	CRYSTAL A. SCHAUBEL	1453.49	08/16/19
-32969	ZACHARY SCHWARTZ	2107.93	08/16/19
-32968	DAKOTAH SMITH	1902.57	08/16/19
-32967	CALLI STELLMACHER	993.17	08/16/19
-32966	THEODORE VANGRINSVEN	2106.08	08/16/19
-32965	ROBERT VANWINKLE	2068.25	08/16/19
-32964	JESSE WEICHT	1990.93	08/16/19
-32963	JENNIFER WILLARD	1796.19	08/16/19
-32962	MICHAEL S. WILSON	2654.50	08/16/19
-32961	KELLY ABERLE	1981.49	08/16/19
-32960	JOE DOSS	1371.35	08/16/19
-32959	LESLIE HAMRICK	1221.06	08/16/19
-32958	AMELIA MOORE	1140.79	08/16/19
-32957	RICHARD RADEMACHER	802.93	08/16/19
-32956	KARA ROBINSON	1177.48	08/16/19
-32955	DAVID SASSER	2072.77	08/16/19
-32954	MARK SCHNEIDER	3397.16	08/16/19
-32953	JASMIN TEIGEN	1212.25	08/16/19
-32952	NYDEL TOMPKINS	1395.58	08/16/19
-32951	WILLIAM TOWNSLEY	1737.32	08/16/19
-32950	PEDAR A. ANDRE	2127.02	08/16/19
-32949	MATTHEW ELBERT	1895.89	08/16/19
-32948	ROBERT E HANSON	3192.27	08/16/19
-32947	JASON W. HOULE	2582.18	08/16/19
-32946	DAVID WICKE	3412.72	08/16/19
-32945	WAYNE A WIEDRICH	2993.82	08/16/19
-32944	JAREK WIGNESS	1946.03	08/16/19
-32943	LES CHRISTENSEN	2431.71	08/16/19
-32942	AUBREY FOSBURGH	2335.89	08/16/19
-32941	JOHN JASTRZEBSKI	1268.22	08/16/19
-32940	LES WALTER	2137.59	08/16/19
-32939	JASON ANDREASON	2603.51	08/16/19
-32938	KYLE BREDWICK	1706.79	08/16/19
-32937	MICHAEL CLARY	487.27	08/16/19
-32936	JAMES B. ENGEN	2978.10	08/16/19
-32935	WILLIAM EVANS	1685.12	08/16/19
-32934	HUNTER HERMANSON	354.69	08/16/19
-32933	DOMINICK IOVINO	1686.41	08/16/19
-32932	JONNY IOVINO	701.89	08/16/19
-32931	BRUCE A. JOHNSON	1585.76	08/16/19
-32930	RICHARD MALONEY	998.21	08/16/19
-32929	EMIL NEHRING	1829.31	08/16/19
-32928	TREVOR ODEGARD	1475.05	08/16/19
-32927	TROY OSTER	1421.95	08/16/19
-32926	BRET SANDBERG	449.71	08/16/19

-32925	MATTHEW TUTAS	1827.93	08/16/19
-32924	IAN WEIGEL	2029.46	08/16/19
-32923	JEFFREY BRYSON	2266.14	08/16/19
-32922	ROBERT D. COUGHLIN	1328.41	08/16/19
-32921	MORKATAA DHINAA	1805.92	08/16/19
-32920	CHELSEA DIERZEN	1337.14	08/16/19
-32919	TYLER FIXEN	1396.18	08/16/19
-32918	JANAH JELLISON	1039.87	08/16/19
-32917	LACEY JOHNSTON	1699.34	08/16/19
-32916	AMANDA M. KAISER - LEE	1762.23	08/16/19
-32915	MITCHELL KERSTING	3025.85	08/16/19
-32914	EVAN LEWIS	1402.22	08/16/19
-32913	ALDON OLSON	1378.44	08/16/19
-32912	WILLIAM SCHWENDEMAN	1816.38	08/16/19
-32911	JAMIE SITZMAN	1308.73	08/16/19
-32910	ROBERT SKURDAL	1405.31	08/16/19
-32909	CURTIS CLARYS	2562.83	08/16/19
-32908	CHASE ENGEN	1338.98	08/16/19
-32907	BRANDON SANDBERG	1785.45	08/16/19
-32906	WYATT WILLSON	1295.03	08/16/19
-32905	THOMAS ATOR	1769.72	08/16/19
-32904	KATRINA HENRY	1377.66	08/16/19
-32903	CHRISTOPHER ADAM	1399.34	08/16/19
-32902	RENA COLLIE	1581.57	08/16/19
-32901	JASON COTTAM	1434.92	08/16/19
-32900	ARTHUR CRUMB	3349.00	08/16/19
-32899	PATRICIA K. FIORENZA	2652.75	08/16/19
-32898	DANNY R. GERGEN	2386.04	08/16/19
-32897	JAMES A HAGA JR	2624.85	08/16/19
-32896	VERNON L. HENDRICKSON	1907.79	08/16/19
-32895	LONNY HIATT	1773.75	08/16/19
-32894	JEFFREY LADUCER	1714.20	08/16/19
-32893	JESSICA MEADE	1647.88	08/16/19
-32892	RUSSELL E. MOMBERG	338.61	08/16/19
-32891	JOSEPH G. MONSON	1389.25	08/16/19
-32890	REX OLSON	1788.26	08/16/19
-32889	ZACKERY OSTER	1429.77	08/16/19
-32888	TYRELL SMITH	1621.82	08/16/19
-32887	DAVID SMITHBERG	1760.85	08/16/19
-32886	BRYCE STORY	928.66	08/16/19
-32885	JONATHAN BABCOCK	948.87	08/16/19
-32884	KENNETH R. BOYKIN	2098.37	08/16/19
-32883	KASSANDRA BROWN	1540.11	08/16/19
-32882	ZACHARY COTHERN	1431.09	08/16/19
-32881	ANTHONY D. DUDAS	3486.97	08/16/19
-32880	ZACHARY EFFERTZ	1250.57	08/16/19
-32879	ROBERT S HANSON	1564.73	08/16/19
-32878	TERRY HARP	1681.69	08/16/19
-32877	DANIEL KIMLEY	1182.97	08/16/19

-32876	LORI A. LARSEN	1696.48	08/16/19
-32875	CORDELL LINDVIG	1643.11	08/16/19
-32874	GLENN MARSHALL	1337.87	08/16/19
-32873	BRENT MILLER	1312.91	08/16/19
-32872	RAHUL NATH	1267.75	08/16/19
-32871	RYAN O'REAR	2503.63	08/16/19
-32870	DEVIN REIFSTECK	1569.31	08/16/19
-32869	KASEY WYMAN-YOUNG	1289.02	08/16/19
-32868	ARMAND BARBOT	1047.30	08/16/19
-32867	JAMES HAGA SR	1350.41	08/16/19
-32866	BRENT E. HANSON	2263.81	08/16/19
-32865	BEAU BERGERON	1464.18	08/16/19
-32864	MARK BRUINEKOOL	1915.08	08/16/19
-32863	TONY SCOTT	1227.03	08/16/19
-32862	MICHAEL SIMPSON	1865.65	08/16/19
-32861	JORDAN BLOTSKE	1382.65	08/16/19
-32860	PORTER LEWIS	1388.98	08/16/19
-32859	GINA MOTTI	2637.43	08/16/19
-32858	KELSY NEHRING	1704.25	08/16/19
-32857	SCOTT VASSEN	2630.51	08/16/19
-32856	BRIAN YOUNG	1905.12	08/16/19
-32855	KENT A. JARCIK	2849.04	08/16/19
-32854	RACHEL K. LAQUA	2342.97	08/16/19
-32853	JEREMY MILLER	1463.73	08/16/19
-32852	KELLY SOTO	1399.39	08/16/19
-32851	JOSILYN F BEAN	2079.25	08/16/19
-32850	DAVID LEE BELL	3191.85	08/16/19
-32849	KENNETH W. BERGSTROM	2785.02	08/16/19
-32848	STEVEN BROE	1065.43	08/16/19
-32847	BARBARA ELLICO	1518.56	08/16/19
-32846	KRISTIN PASEKA	1717.16	08/16/19
-32845	ALYSSA WIEDRICH	1329.11	08/16/19
-32844	KENT SKABO	1973.89	08/16/19
-32843	SKYLER HENRIE	2826.69	08/16/19
-32842	DIANE C. HAGEN	663.29	08/16/19
-32841	ETHAN BECK	367.55	08/16/19
-32840	TRACI BYRNE	1027.31	08/16/19
-32839	MORGAN COTE	1119.19	08/16/19
-32838	KELLY CRUSCH	71.77	08/16/19
-32837	GARY DESJARDINS	697.45	08/16/19
-32836	ARIEL FLECK	531.01	08/16/19
-32835	KAYLA J. HELL	994.49	08/16/19
-32834	MICHAEL HELL	311.68	08/16/19
-32833	MONTANA ICENOGLE	380.55	08/16/19
-32832	REBECCA KIEFFER	78.50	08/16/19
-32831	ZOEY MELBERG	239.94	08/16/19
-32830	WANDA OLAF	1091.95	08/16/19
-32829	ANDREA L. PLACHER	1915.70	08/16/19
-32828	NATASHA TORRES	507.92	08/16/19

-32827	LISA WEBB	1065.70	08/16/19
-32826	SAWYER ZENT	973.20	08/16/19
-32825	SARAH DOBLER	517.06	08/16/19
-32824	ANN M. KVANDE	1658.53	08/16/19
-32823	BARBARA J. PETERSON	1631.28	08/16/19
-32822	BRENDA SCHMIDT	1567.66	08/16/19
-32821	RAYCE VERGETS	618.64	08/16/19
-32820	SHAWN WENKO	3026.52	08/16/19
-32819	KATHY HAVSKJOLD	558.85	08/16/19
-32818	VIVIAN KALMIK	324.58	08/16/19
-32817	AMY A. KRUEGER	2351.72	08/16/19
-32816	ASHLEY OYLOE	1420.97	08/16/19
-32815	SABRINA A RAMEY	2366.60	08/16/19
-32814	JENNIFER STRIETZEL	1925.72	08/16/19
-32813	SHAWN BICE	1729.34	08/16/19
-32812	MICHAEL HARBRON	1852.49	08/16/19
-32811	JULIE HATTER	3315.33	08/16/19
-32810	TRISTA HENRIE	3278.56	08/16/19
-32809	MONICA LAMOREUX	1542.13	08/16/19
-32808	JAMES POIRRIER	1488.29	08/16/19
-32807	Derek Booth	300.87	08/16/19
-32806	Tyler D. Carlstad	193.93	08/16/19
-32805	Rachel Crain	96.97	08/16/19
-32804	Mathew P. Ekblad	309.00	08/16/19
-32803	Matthew Flaten	32.32	08/16/19
-32802	Brandon Hoffman	27.70	08/16/19
-32801	Ethan Hurley	215.57	08/16/19
-32800	Nicholas Johnson	64.64	08/16/19
-32799	Kenny Kukuk	161.61	08/16/19
-32798	James Laqua	37.36	08/16/19
-32797	Ryan Lee	350.93	08/16/19
-32796	Lyle Lordemann	161.61	08/16/19
-32795	Austin Reed	64.64	08/16/19
-32794	Paul Riely	253.96	08/16/19
-32793	Milton Sluder	183.07	08/16/19
-32792	Brenden L. Stevens	434.04	08/16/19
-32791	CJ Vinger	64.64	08/16/19
-32790	Michael W. Walters	216.65	08/16/19
-32789	PRESTON OLSON	1338.14	08/16/19
-32788	KEVIN POWERS	2534.78	08/16/19
-32787	BRET WILLIAMS	2380.68	08/16/19
-32786	ANDREA DUNTZ	2373.79	08/16/19
-32785	PEGGY MASTERS	1821.65	08/16/19
-32784	CHERYL PIERZINA	2696.91	08/16/19
-32783	DAVID TUAN	3698.22	08/16/19
-32782	LOCAL 3743 IAFF LOCAL 3743	750.00	08/16/19
-32781	ND CHILD SUPPORT ENFORCE	2243.44	08/16/19
-32780	NATIONWIDE RETIREMENT SO	17819.35	08/16/19
-32779	U.S. TREASURY	227176.46	08/16/19

-32778	U.S. TREASURY	1742.21	08/21/19
-32777	NORTH DAKOTA PUBLIC EMPL	5190.00	08/22/19
102797	DAKOTA OUTDOOR ADVERTISING, LLC	1450.00	08/09/19
102798	POLAR REFRIGERATION LLC	278.90	08/13/19
102799	MON-DAK HTG & PLG, INC.	294.85	08/13/19
102800	MONTANA DAKOTA UTILITIES	597.86	08/13/19
102801	NEMONT	81.32	08/13/19
102802	FIRESIDE OFFICE SOLUTIONS	100000.00	08/13/19
102803	WILLIAMS SCOTSMAN, INC.	586.25	08/13/19
102804	ND GUARANTY & TITLE CO.	9286.00	08/13/19
102805	CITY AUDITOR'S FUND	360.50	08/13/19
102806	LORI LONG	200.00	08/13/19
102807	JESSICA SATERMO	50.00	08/13/19
102808	EAST & WEST EXCAVATING LLC	69424.50	08/13/19
102809	GRAYMONT WESTERN CANADA	6387.65	08/14/19
102810	MARCO TECHNOLOGIES LLC (ST. LOUIS)	475.57	08/14/19
102811	MONTANA DAKOTA UTILITIES	2159.25	08/14/19
102812	SHALLOW CREEK KENNELS, INC.	10000.00	08/15/19
102813	NEMONT	403.65	08/15/19
102814	MONTANA DAKOTA UTILITIES	5696.55	08/15/19
102815	CORDELL LINDVIG	59.39	08/15/19
102816	GARY L. GLOVATSKY	2356.16	08/16/19
102817	MARC MOHR	938.46	08/16/19
102818	RICHARD S. ODEGARD	2411.94	08/16/19
102819	JOSHUA DAGENAIS	1914.50	08/16/19
102820	THOMAS RITTER	50000.00	08/15/19
102821	MEGAN BORRELL	5995.70	08/16/19
102822	RICHARD RADEMACHER	3246.65	08/16/19
102823	PA SCDU	505.00	08/16/19
102824	CONNECTICUT - CCSPC	274.00	08/16/19
102825	MICHIGAN STATE DISBURSEM	104.75	08/16/19
102826	RI CHILD FAMILY SUPPORT PAYMENT	96.58	08/16/19
102827	MINNESOTA CHILD SUPPORT	336.50	08/16/19
102828	MONTANA CSUD SDU	85.82	08/16/19
102829	RODENBURG LAW FIRM	478.86	08/16/19
102830	UNITED STATES TREASURY	717.33	08/16/19
102831	CHILD SUPPORT SERVICES	76.00	08/16/19
102832	WASHINGTON STATE SUPPORT	393.00	08/16/19
102833	Purpose Driven Interventions	4335.65	08/16/19
102834	CLERK OF DISTRICT COURT	2250.00	08/16/19
102835	CLERK OF DISTRICT COURT	1500.00	08/16/19
102836	CLERK OF DISTRICT COURT	750.00	08/16/19
102837	CLERK OF DISTRICT COURT	500.00	08/16/19
102838	ANGELA SOLBERG	250.00	08/16/19
102839	BRIAN WILLIAMS	150.00	08/16/19
102840	TREVER KNIGHT	1400.00	08/16/19
102841	SHANTA JACKSON	281.00	08/16/19
102842	WALMART RESTITUTION RECOVERY	11.00	08/16/19
102843	WALMART RESTITUTION RECOVERY	119.00	08/16/19

102844	AMERIPRIDE LINEN AND APPAREL SERVICE	157.42	08/16/19
102845	MONTANA DAKOTA UTILITIES	2889.37	08/16/19
102846	BANK OF NORTH DAKOTA	9290.42	08/16/19
102847	STEIN'S, INC	13857.00	08/16/19
102848	Jasmin Holm	472.50	08/16/19
102849	WILLISTON AREA BUILDERS ASSOCIATION	25000.00	08/16/19
102850	Happy Families Daycare	850.00	08/16/19
102851	Pinnacle Preschool Academy	750.00	08/16/19
102852	Tot Stop Daycare	900.00	08/16/19
102853	VISA	2056.35	08/16/19
102854	VISA	372.51	08/16/19
102855	VISA	192.02	08/16/19
102856	VISA	240.03	08/16/19
102857	VISA	11.16	08/16/19
102858	VISA	59.54	08/16/19
102859	VISA	134.95	08/16/19
102860	VISA	164.25	08/16/19
102861	WEX BANK	12160.16	08/16/19
102862	ZUERCHER TECHNOLOGIES, LLC	6519.19	08/16/19
102863	Christ Scheen	4076.86	08/16/19
102864	CHI St. Alexius	19.00	08/16/19
102865	NORTHWEST SUPPLY & R&R TROPHIES	510.60	08/19/19
102866	Thompson Information Services	2533.99	08/19/19
102867	THOMAS PIERSON	150.00	08/20/19
102868	ZACHERY MELTON	500.00	08/20/19
102869	TY SKORICK	500.00	08/20/19
102870	QUINTEN YANICK	500.00	08/20/19
102871	THERIN MALIVAO	1125.00	08/20/19
102872	CLERK OF DISTRICT COURT	1500.00	08/20/19
102873	CLERK OF DISTRICT COURT	750.00	08/20/19
102874	CLERK OF DISTRICT COURT	750.00	08/20/19
102875	WALMART RESTITUTION RECOVERY	18.00	08/20/19
102876	WALMART RESTITUTION RECOVERY	168.00	08/20/19
102877	CentralSquare Technologies, LLC	36670.44	08/20/19
102878	WESTERN EMULSIONS	7954.80	08/20/19
102879	LOMCO, INC.	2188.68	08/20/19
102880	MARTIN BURCH	5341.81	08/21/19
102881	OFFICE OF STATE AUDITOR	25000.00	08/21/19
102882	Office of North Dakota State Trea	4249.60	08/21/19
102883	VECTOR CONTROL DIST #1	62744.06	08/21/19
102884	ND POST BOARD	405.00	08/21/19
102885	WILLISTON PARK DISTRICT	1268886.85	08/21/19
102886	FIRST NATIONAL BANK	1881.99	08/21/19
102887	BANK OF NORTH DAKOTA	2231.91	08/21/19
102888	BANK OF NORTH DAKOTA	4980.60	08/21/19
102889	Envious Nails & Spa	5000.00	08/21/19
102890	Pinnacle Real Estate	5000.00	08/21/19
102891	KXMC	260.00	08/21/19
102892	VISA	3332.22	08/22/19

102893	NEMONT	66871.00	08/22/19
102894	SLAGLE SERVICES	14597.50	08/22/19
102895	11TH STREET PROPERTY, LLC	6000.00	08/22/19
102896	3D SPECIALTIES	298.96	08/22/19
102897	A & A LANDSCAPE AND MAINTENANCE	110.00	08/22/19
102898	AARF Specialists	33000.00	08/22/19
102899	ABL MOBILE LOCK & SAFE	166.00	08/22/19
102900	ACE HARDWARE & FLOORING	503.99	08/22/19
102901	ADVANCED ENGINEERING (AE2S)	12489.46	08/22/19
102902	AEAP	36.00	08/22/19
102903	AFFORDABLE TOWING	150.00	08/22/19
102904	ALL SEASONS SPORT ABOUT, INC	477.00	08/22/19
102905	ALLIANCE CONSULTING LC	49270.00	08/22/19
102906	AMERICAN ENGINEERING TESTING INC	1515.00	08/22/19
102907	AMERICAN GENERAL CONTRACTORS, INC	91494.18	08/22/19
102908	AMERICAN WELDING & GAS	33.43	08/22/19
102909	AMERIPRIDE LINEN AND APPAREL SERVICE	1042.73	08/22/19
102910	BAKER & TAYLOR CO.	172.25	08/22/19
102911	BALCO UNIFORM CO., INC.	11316.09	08/22/19
102912	BASIN PRINTERS, INC.	563.00	08/22/19
102913	BATTERIES&BULBS	111.80	08/22/19
102914	BEK CONSULTING, LLC	596365.02	08/22/19
102915	BERRY DAKOTA	1511.00	08/22/19
102916	BLACK GOLD CLEANING LLC	10950.36	08/22/19
102917	BLACK MOUNTAIN SOFTWARE	600.00	08/22/19
102918	BORDER STATES ELECTRIC	4322.85	08/22/19
102919	BOSS OFFICE PRODUCTS	1253.26	08/22/19
102920	BRAATEN PLUMBING, INC	617.30	08/22/19
102921	BURNS & MCDONNELL ENGINEERING CO	153172.12	08/22/19
102922	C & D WATER SERVICES	218.00	08/22/19
102923	Capital One Commercial	518.12	08/22/19
102924	CARMEN DODSON C/O WALMART	25.00	08/22/19
102925	CARQUEST/ADVANCED AUTO PARTS STORAGE	418.68	08/22/19
102926	CASH WISE FOODS	157.39	08/22/19
102927	CDW GOVERNMENT	329.26	08/22/19
102928	CentralSquare Technologies, LLC	162.54	08/22/19
102929	CHI St. Alexius	642.00	08/22/19
102930	CHRYSALIS GLOBAL AVIATION	78000.11	08/22/19
102931	CITY OF WILLISTON	2693.93	08/22/19
102932	CITY OF WILLISTON	210.00	08/22/19
102933	CLAUSEN WELDING	100.00	08/22/19
102934	CO2 SYSTEMS INC	3825.00	08/22/19
102935	CODED SYSTEMS	6915.00	08/22/19
102936	CODY MILLER	142.50	08/22/19
102937	CORPORATE TRANSLATION SERVICES, INC	13.21	08/22/19
102938	CRAIG'S SMALL ENGINE REPAIR	95.83	08/22/19
102939	CUSTOM INK	1524.25	08/22/19
102940	DAKOTA DIESEL	1341.57	08/22/19
102941	DAKOTA FIRE EXTINGUISHERS	1213.95	08/22/19

102942	DAKOTA OUTDOOR ADVERTISING, LLC	1450.00	08/22/19
102943	DAKOTA PRINTS	2031.50	08/22/19
102944	DAKOTA SUPPLY GROUP	1760.58	08/22/19
102945	DAN'S TIRE SERVICE	348.40	08/22/19
102946	DAVID A. PETERSON	52.50	08/22/19
102947	DEGENSTEIN'S AUTO PLUS	375.00	08/22/19
102948	DOT'S PRETZELS	677.18	08/22/19
102949	DPC INDUSTRIES, INC	3456.60	08/22/19
102950	EAST & WEST EXCAVATING LLC	34302.50	08/22/19
102951	ELECTRIC & MAGNETO, INC.	204.44	08/22/19
102952	ELECTRIC PUMP	2439.80	08/22/19
102953	ELITE HEALTH & FITNESS	190.00	08/22/19
102954	EMERGENCY MEDICAL PRODUCTS	1185.72	08/22/19
102955	EMRY'S LOCKSMITHING	505.50	08/22/19
102956	EMS TECHNOLOGY SOLUTIONS, LLC	2520.00	08/22/19
102957	ETSystems, INC.	730.80	08/22/19
102958	EVAN JOHNSON	25.00	08/22/19
102959	EVERYTHING SAFETY	144.00	08/22/19
102960	EXPERT AUTO GLASS	385.00	08/22/19
102961	FASTENAL COMPANY	53.89	08/22/19
102962	FEDEX	600.88	08/22/19
102963	FORT UNION SUPPLY & TRADE	64.50	08/22/19
102964	GALLS, LLC	1266.46	08/22/19
102965	GENERAL TRAFFIC CONTROLS, INC	1273.00	08/22/19
102966	GLEASON CONSTRUCTION, INC	405450.08	08/22/19
102967	GOOSENECK IMPLEMENT	1415.69	08/22/19
102968	GRAYMONT CAPITAL INC.	5993.85	08/22/19
102969	GRAYMONT WESTERN CANADA	12677.47	08/22/19
102970	GREAT NORTHERN ENVIROMENTAL	867.50	08/22/19
102971	GREG QUARNE	214.98	08/22/19
102972	HACH	2086.86	08/22/19
102973	HANDY ANDY'S NURSERY	5000.00	08/22/19
102974	Hardscapes Plus	1575.00	08/22/19
102975	HAWKINS, INC.	38650.19	08/22/19
102976	HEIL ENVIRONMENTAL	1841.42	08/22/19
102977	HEIMAN FIRE EQUIPMENT, INC.	869.96	08/22/19
102978	HOME OF ECONOMY	126.49	08/22/19
102979	HORIZON RESOURCES	4849.92	08/22/19
102980	HOSE AND RUBBER SUPPLY	19.98	08/22/19
102981	Hotsy Cleaning Systems	94.30	08/22/19
102982	INK SPOT PRINTING	883.21	08/22/19
102983	INNOVA INTEGRATED SOLUTIONS	100.00	08/22/19
102984	INTELLICORP	80.10	08/22/19
102985	INTERSTATE BILLING SERVICE, INC	125.24	08/22/19
102986	INTERSTATE POWER SYSTEMS	84.87	08/22/19
102987	J&G STRIPING	375.00	08/22/19
102988	J.M. MARSCHUETZ CONSTRUCTION CO	3032666.01	08/22/19
102989	JACOB NORDHUS	76.08	08/22/19
102990	JAN JOSEPH	179.00	08/22/19

102991	JE DUNN CONSTRUCTION	5440437.67	08/22/19
102992	JESSE CRUISE	25.00	08/22/19
102993	JMAC RESOURCES	65700.48	08/22/19
102994	JOHN PAGANO	25.00	08/22/19
102995	JOHN'S REFRIGERATION & ELECTRIC	36734.41	08/22/19
102996	JOHNSON CONTROLS (IL)	384.00	08/22/19
102997	JOHNSON CONTROLS (TX)	6133.56	08/22/19
102998	JOLEEN S. TINKER	1206.00	08/22/19
102999	JONES & BARLETT LEARNING	1177.86	08/22/19
103000	JORY FORSBERG	25.00	08/22/19
103001	JUSTIN PELZL	25.00	08/22/19
103002	KNIFE RIVER-NORTH CENTRAL	385413.00	08/22/19
103003	KODET ARCHITECTURAL GROUP, INC.	10244.50	08/22/19
103004	LAURA WOLTJER	192.50	08/22/19
103005	LEXIS NEXIS	47.88	08/22/19
103006	Linda Beard	400.00	08/22/19
103007	LYNN CARD COMPANY	49.45	08/22/19
103008	M-B COMPANIES, INC.	137.68	08/22/19
103009	MANUFACTURERS DISTRIBUTOR, INC.	11763.77	08/22/19
103010	MARCO TECHNOLOGIES LLC (MPLS)	152.03	08/22/19
103011	MARCO TECHNOLOGIES LLC (ST. LOUIS)	5838.81	08/22/19
103012	MEDQUEST INC	479.32	08/22/19
103013	MENARDS	803.92	08/22/19
103014	MERCY MEDICAL CENTER	684.06	08/22/19
103015	MICHAEL A. ISENHOWER JR	25.00	08/22/19
103016	MICROMARKETING ASSOCIATES	23.24	08/22/19
103017	MIDCONTINENT COMMUNICATIONS	94.18	08/22/19
103018	MIKE'S WINDOW CLEANING SERVICE	80.00	08/22/19
103019	MIKHAIL ASTVATSATUROV	179.00	08/22/19
103020	MISSOURI VALLEY PETROLEUM INC	1105.00	08/22/19
103021	MOBILE PRO SYSTEMS	59319.00	08/22/19
103022	MON-DAK HTG & PLG, INC.	2925.38	08/22/19
103023	MONTANA DAKOTA UTILITIES	6630.15	08/22/19
103024	MOUNTRAIL-WILLIAMS REC	795158.55	08/22/19
103025	Multimedia Sales & Marketing	139.00	08/22/19
103026	MUNICIPAL EMERGENCY SERVICES, INC	236.95	08/22/19
103027	MUTH ELECTRIC	97322.08	08/22/19
103028	MVTL/MINNESOTA VALLEY	352.00	08/22/19
103029	NAPA AUTO PARTS	1089.66	08/22/19
103030	NATIONWIDE	50.00	08/22/19
103031	ND DEPT OF HEALTH	32.96	08/22/19
103032	NEMONT	8330.60	08/22/19
103033	NORTHERN IMPROVEMENT COMPANY	4575085.77	08/22/19
103034	NORTHWEST SUPPLY & R&R TROPHIES	1078.40	08/22/19
103035	ODNEY, INC	272.50	08/22/19
103036	OFFICE DEPOT	719.31	08/22/19
103037	OLYMPIC SALES, INC.	19696.46	08/22/19
103038	POET ETHANOL PRODUCTS, LLC	3891.63	08/22/19
103039	POLAR REFRIGERATION LLC	12997.00	08/22/19

103040	PRAXAIR DISTRIBUTION INC.	747.66	08/22/19
103041	PREBLE MEDICAL SERVICES, INC	165.00	08/22/19
103042	PREMIER SPECIALTY VEHICLES, INC.	2139.19	08/22/19
103043	PRO SAFE SERVICES, INC	1305.90	08/22/19
103044	QUILL CORPORATION	952.43	08/22/19
103045	RANDY M. HAUGENOE	178.98	08/22/19
103046	RAPID FIRE PROTECTION, INC.	3910.50	08/22/19
103047	RECORD KEEPERS LLC	40.50	08/22/19
103048	RICHARD A. JOHNSON	3559.21	08/22/19
103049	ROSENBAUER MINNESOTA, LLC	661.47	08/22/19
103050	Roughneck Coffee	250.80	08/22/19
103051	SANITATION PRODUCTS	2031.89	08/22/19
103052	SHERWIN WILLIAMS CO	691.90	08/22/19
103053	STEIN'S, INC	730.39	08/22/19
103054	STRATA CORPORATION - ND	1710741.06	08/22/19
103055	SUN ELECTRIC INC.	62120.70	08/22/19
103056	SUNSET LAW ENFORCEMENT	776.80	08/22/19
103057	THE SHOPPER	917.00	08/22/19
103058	TODAY'S MACHINE SHOP	200.00	08/22/19
103059	TOTAL SAFETY U.S., INC	216.00	08/22/19
103060	TRACTOR & EQUIPMENT CO.	2308.17	08/22/19
103061	TRAFFIC SAFETY SERVICES, INC.	44505.00	08/22/19
103062	TRIANGLE ELECTRIC	3947.70	08/22/19
103063	TRILLION AVIATION	20776.15	08/22/19
103064	ULTEIG	482236.86	08/22/19
103065	UPS	35.61	08/22/19
103066	VER-MAC	1000.00	08/22/19
103067	VESSCO, INC.	365.10	08/22/19
103068	VISA	1797.47	08/22/19
103069	VISA	640.92	08/22/19
103070	WASTE NOT RECYCLING LLC	3141.00	08/22/19
103071	WAYNE NICKS	818.77	08/22/19
103072	Western Dakota Energy Association	4000.00	08/22/19
103073	WESTERN VET CLINIC	114.66	08/22/19
103074	WILLIAMS COUNTY SHERIFF'S OFFICE	26087.74	08/22/19
103075	WILLISTON AUTO	787.40	08/22/19
103076	WILLISTON COMMUNITY LIBRARY	406.31	08/22/19
103077	WILLISTON CONVENTION & VISITOR BUREAU	2363.09	08/22/19
103078	WILLISTON FIRE & SAFETY	685.61	08/22/19
103079	WILLISTON HERALD	297.54	08/22/19
103080	WILLISTON HOME & LUMBER	91.16	08/22/19
103081	WILLISTON PD PETTY CASH	95.90	08/22/19
103082	WILLISTON TIRE CENTER	2411.79	08/22/19
103083	WILLISTON VOLUNTEER	1000.00	08/22/19
103084	WONDERWARE MIDWEST	10575.00	08/22/19
103085	ZOLL MEDICAL CORP.	24091.31	08/22/19
103086	ZUERCHER TECHNOLOGIES, LLC	59.72	08/22/19

Total Claims: \$20,501,098.53

Total Payroll: \$884,022.13

Grand Total: \$21,385,120.66

of Checks: 646

- 2) Business Licenses
 - a. Bakken Taxi – Replacement Vehicle Application
 - b. Certus Energy Solutions – Bulk Storage
 - c. Aleut Testing Services – Bulk Storage
 - d. Transportme – New Vehicle Application (ADA Requirement Met)
 - e. Dakota Pro Landscaping – New Arborist License
 - f. Noble Casing – Bulk Storage
 - g. Noble Trucking – Bulk Storage
- C. Development Services
 - 1) Contractor Licenses
- D. Engineering
- E. Authorization to Bid

Motion by Cymbaluk, Seconded by Piesik to make a motion to approve the Consent Agenda as presented

UNANIMOUS BY VOICE VOTE

- 3. Public Hearings
 - A. Community Facilities Application for USDA Rural Development Loan

Mayor Klug mentioned the sign-in sheet, it is a requirement for this loan.

John Kautzman City Auditor presented the following;

The City is applying for a USDA Rural Development Loan which is up to \$125M, to be used for the XWA Airport construction project, with a 35-year pay-back at 3.5%. The oil revenue from the state will go towards paying this loan off. On August 13th, the City Commission approved resolutions to authorize the City Auditor, City Attorney and President of the Commission to move forward with appropriate paperwork required by the USDA. As the next step in the loan process, the Rural Development office requires that a public hearing be held. A public notice of the meeting was published in the Williston Herald August 11th and 18th. This public hearing is being held to obtain views and answer questions related to project economic and environmental impacts, service area and alternatives to the project. A copy of the USDA Bond Authorization Resolution is included in the commission packet for reference.

Mayor Klug opened the public hearing and indicated if anyone wanted to speak on this issue to approach the podium and state your name for the record, he asked a second time if anyone would like to speak on this issue, he asked a third time, hearing none he closed the public hearing.

Motion by Bekkedahl, Seconded by Brostuen to move the Commission authorize the City Auditor to provide Rural Development a copy of the published notice of this meeting, minutes of the meeting and a sign-in sheet from the meeting

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

4. Bid Openings
5. Ordinances
 - A. Ordinance 1107 – Vehicle for Hire Certified Driving Abstract (Second Reading)

Pete Furuseth City Attorney presented the following;

Indicated this is a second reading, a memo from City Attorney Taylor Olson is included in the Commission packet, no changes have been made since the first reading.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the Second Reading of Ordinance 1107 as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

6. Petitions, Communications and Remonstrance's
 - A. Freedom Monument Dedication – Street Closure Request

Mayor Klug presented the following;

The Military Affairs Committee is requesting a street closure for the Freedom Monument Dedication ceremony at the Riverview Cemetery on September 11, 2019 from 5:30 – 8:30 pm. The traffic control plan includes a street closure along 9th Avenue W in front of the cemetery and we recommend approval.

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to approve

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

7. Report of Commissioners
 - A. President of the Board
 - B. Vice-President; Finance Commissioner

- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
- D. Fire, Police and Ambulance Commissioner
- E. Water Works, Sewer, Airport, Building and Planning Commissioner
 - 1) XWA KLJ Task Order 24 Amendment 1

Anthony Dudas Airport Director presented the following;

KLJ was tasked with Utility coordination efforts on the overall XWA site. It has been identified there will be funds in this task order which will not be needed to complete this task. This amendment will reduce task order 24 by \$258,000.00.

Commissioner Bekkedahl asked about the amount of \$258,000 being the same as the increase on the next agenda item. Anthony indicated the request for task order 36 was substantially more initially, upwards of \$500,000.

Commissioner Bekkedahl asked if this included only KLJ or did it include their sub-contractors also. Anthony answered all this additional funding is going to the sub-contractors.

Commissioner Bekkedahl asked if we have already paid Alliance Architects additional monies for changes. Anthony answered most recently was task order 36, amendment no.2 which was for construction administration.

Commissioner Bekkedahl asked if we have been billed for the services on the kitchen yet. Anthony answered this will capture this entire effort.

Commissioner Bekkedahl asked if there will be further amendments if this does not cover everything, Anthony answered no.

- 2) XWA KLJ Task Order 36 Amendment 3

With the identified cost savings in task order 24, KLJ has proposed to reallocate those funds to the terminal construction administration effort. This amendment will increase task order 36 by \$258,000.00, billed hourly not to exceed, to cover these remaining efforts.

KLJ task order 36 is the Engineer of Record contract which includes several items relating to XWA construction oversight. The main portions of this task order are the construction administration and observation of the Commercial Terminal and ARFF/SRE Facility. It has been identified that the currently allocated amount to the KLJ subconsultants, Alliance Architects and their other IT, mechanical, electrical, and plumbing designers require additional funding to finish the final construction administration and drawing revisions necessary to complete these two vertical structures.

Mayor Klug indicated both items could be taken together as they are related.

Motion by Brostuen, Seconded by Bekkedahl to move for approval of KLJ Task Order 24 a deduct of \$258,000 Amendment 1, transferring the \$258,000 to the approval of KLJ Task Order 36 Amendment 3 as presented

AYE: Brostuen, Bekkedahl, Piesik and Klug

NAY: Cymbaluk

ABSENT AND NOT VOTING: None

CARRIES: 4-1

3) XWA Rental Car Quick Turn Around Wash Construction and Operation

The City of Williston opened for proposals to provide parking management services at XWA on August 20th, 2019. We received two proposals; SEH and Hill Enterprises. The selected operator was asked to provide information based on three scoring criteria:

1. Understanding of the project, operating plan, and any exceptions to the contract. (We are hoping for a 25-year agreement with this entity)
2. Financial proposal
3. Schedule for completion

While both entities provided very thorough proposals, Hill Enterprises provided more relevant business experience. They have constructed and operated several similar facilities in Williston. They have tremendous experience in the operation of car wash facilities specifically in North Dakota. The RFP review team consisted of Commissioner Brostuen, City Administrator Tuan, Development Services Director Mark Schneider, Economic Development Director Shawn Wenko, Small Business Development Center Regional Director Keith Olson, and me. After thorough review, the average overall for Hill Enterprises was 92 while the average overall score for SEH was 88 out of 100. This margin can be attributed to the very robust proposals we received. The full score sheets from each reviewer can be found in your packet and we recommend approval.

Commissioner Cymbaluk asked if City Attorney Pete Furuseth will be involved and drafting the contract, Anthony answered yes.

Motion by Brostuen, Seconded by Cymbaluk to move for approval to begin contract negotiations with approval for the Mayor to execute this agreement once agreeable with Hill Enterprises to build and operate the Rental Car Quick Turn-Around Facility at XWA as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

8. Report of Departments
 - A. Administration
 - 1) Herman Oil Property Sale

City Administrator David Tuan asked to table this item until the next meeting.

Motion by Cymbaluk, Seconded by Bekkedahl to so move to table

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- B. Auditor and Finance
- C. Attorney
- D. Public Works
- E. Engineering
 - 1) 4th Street Cultural Corridor Engineering Service Agreement

Dave Wicke City Engineer presented the following;

In February of 2018 the City was awarded the Urban Grant for the 4th Street Cultural Corridor Project and in April of 2019 entered into a Cost Participation, Construction and Maintenance Agreement with the State DOT to design, bid, award and construct the project. The project includes sidewalk, lighting and streetscape improvements along 4th Street West from 2nd Avenue West to Main Street, including the intersection at 2nd Avenue West. The enclosed service agreement represents the work required for the design and construction services to complete those portions of the project. Moore Engineering offers an Engineering Services Agreement to be billed hourly not to exceed \$98,855.00 for the design, engineering and construction services required for this project. A copy of Moore's Engineering Services Agreement is included in the Commissioner's Information Packet and staff recommends approval.

Commissioner Bekkedahl asked if landscaping services are to be included with Moore's agreement or will this be a different design effort. Dave answered the basis of the design for this will be taken off what we have identified in our Downtown plan.

Commissioner Piesik asked since this is to be a cultural corridor will Moore be working to bring in these aspects of art design or is this something the City will have to do on the side. Dave answered they can have conversations with business owners, but it is not specifically included as part of this project. This project and the grant that goes along with it are for the infrastructure improvements alone. All the artistic elements that the City would like to see, would have to be separate from this project.

Commissioner Piesik stated that if something artistic wanted to be done in the concrete, she does not want to have to tear it up to do it again and wants to be able to work in conjunction with Moore to accomplish this result. Dave indicated they have preliminary scheduled some meetings with the business owner to have some discussions regarding these types of things.

City Administrator Tuan asked what the estimated cost will be. Dave answered \$258,000 which was just for curb-outs, street lights and some tree planting. There will be some additional costs, that will be considered non-participating funds and that has to do with pavement patching and storm water improvements. The total cost of this project will be approximately \$300,000, but for the grant submission was at \$258,000.

City Administrator Tuan asked if this is consistent for a project in this price range, Dave answered it seems a bit high, however, the amount of preliminary engineering and design considerations that must go into a project like this, I feel, in my opinion that the costs are appropriate.

Commissioner Cymbaluk asked when this project is scheduled to begin, Dave answered this is on the schedule for next year, early spring bid date, with construction late spring, early summer.

Mayor Klug commented this does seem a bit high and asked if they are not doing the construction oversight who will be doing it. Dave indicated they have slated in their proposal to have a full-time construction inspector on-site. If we decide we don't want a full-time construction inspector, then it would be City forces that would have to pick-up the gaps.

Motion by Cymbaluk, Seconded by Piesik to make a motion to accept Moore Engineering's Engineering Service Agreement to be billed hourly not to exceed \$98,855.00 for the Design Engineering and Construction Services required for the 4th Street Cultural Corridor Improvements as presented

AYE: Brostuen, Bekkedahl, Piesik and Cymbaluk

NAY: Klug

ABSENT AND NOT VOTING: None

CARRIES: 4-1

2) East Dakota Parkway Phase II & III Change Order 4

The City of Williston has received a change order from Knife River for the construction of the East Dakota Parkway Project. It was identified during construction that a guardrail system would be required along the east side of East Dakota Parkway adjacent to the bike path from 22nd St E to the entrance road to Jonathan's Landing. The installation of the guardrail system will enhance safety for both vehicular and pedestrian traffic along stated portion of the bike path. The new guardrail system consists of 330 LF of a 3-cable system to be installed per NDDOT specifications along the edge of the pavement. The project's consultant, Ulteig has issued and received, signed change order no. 4 from Knife River Corporation to be compensated for the work required to complete the installation of the guardrail in a lump sum amount of \$17,077.50. This change order including all previous change orders increases the project's original contract amount of \$4,987,143.81 to a total amount of \$5,009,376.84. This project was originally estimated at \$6,577,855.00. This change order will revise the overall contract amount to \$5,009,376.84 which is 24% below the original estimated amount. A copy of the change order and supporting documentation are included in the Commissioner's Information Packet for reference and staff recommends approval.

Commissioner Cymbaluk asked which side this is on, Dave answered it is the east side.

Motion by Bekkedahl, Seconded by Brostuen to make a motion to accept Knife River's Change Order No. 4 for the additional work as described above in the amount of \$17,077.50 as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

3) Hagan Drain Improvement Project Update

Alliance Consulting solicited and received quotes from Forterra and Hancock to furnish the materials to construct the drainage improvements to the referenced project. After reviewing both proposals, staff has authorized Alliance Consulting to have the materials ordered from Forterra to supply the pipe, structures and cable mat at a price of \$249,972.60. Forterra's quote included the concrete cable mat and for the pipe to be tied. Hancock's quote did not include the cable mat and the pipe that they would be supplying did not come equipped to be tied. The pipe and structures are scheduled for delivery during the week of September 23rd, 2019 with the cable mat to be delivered during the first week of October. Preliminary plans have been distributed to local contractors for review and Alliance Consulting is finishing up final plans and specifications in order to solicit quotes for the construction of the Project. Final plans and specifications should be completed in about a week. A copy of the material quotes from each supplier is included in the Commissioner's Information Packet. Commissioner Piesik asked if there has been any further erosion, Dave answered nothing significant.

Mayor Klug and the Commission thanked Dave Wicke for his time at the City of Williston and wished him well in his new endeavors.

- F. Fire Department
- G. Police Department
- H. Development Services

Rachel Laqua asked to have an addition to the consent agenda.

A motion was made by Cymbaluk and seconded by Brostuen.

It was indicated she could not do this, this late in the meeting.

Commissioner Brostuen withdrew his second and Commissioner Cymbaluk withdrew his motion.

1) Final Plat for Reiger 2nd Subdivision

Rachel Laqua from Planning and Zoning presented the following;

This application is for the final plat of a 12-acre property known as the Reiger 2nd Subdivision owned by MSR, LLC, located north of Reiger Drive to the west of Culvers. The preliminary

plat and zone change for Lot 1 to C-2: General Commercial were approved by the City Commission on August 13, 2019. The final plat was reviewed by the Planning and Zoning Commission on August 19, 2019 and approved. A requirement of this subdivision is that a Development Agreement and deed restriction be signed noting that Lot 2 may not be developed or rezoned until access to the west is determined. A non-protest agreement must also be signed, waiving the right to protest future improvements to the west or south. Easement agreements will need to be signed for maintenance and access of these lines, as well as the parking area. An access easement will also need to be shown on the plat. The final plat still has several redlines to be corrected but they are minor. The Planning and Zoning Commission recommends approval.

Commissioner Cymbaluk indicated the entire property is all clay and asked if there was anything, he could do to mitigate this, so it does not blow into the street. Rachel indicated he graded for the Reiger 2nd Subdivision and it will have to be covered and not left dirt, based on building requirements. The other lot to the east next to culvers, is now owned by someone else and is not part of this.

Motion by Brostuen, Seconded by Piesik to move for approval of the Final Plat for Reiger 2nd Subdivision contingent upon staff comments

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

2) Architects Fee for City Hall Design

Mark Schneider Director of Development Services presented the following;

An RFQ was sent out and May 15, 2018, we received proposals for architectural services. EAPC was selected through this process, but a fee was never agreed upon until now. After a few meetings back and forth with the architects, we agreed upon a \$120,100 fee for Design Services and an hourly "Not to Exceed" \$51,472 for Construction Administration. This formula was created to take advantage of Construction Management at Risk (CMaR) services, as they technically require less architectural assistance during construction. The City Hall Building Committee (Mayor Klug, Commissioner Bekkedahl, Dave Tuan, John Kautzman, Bob Hanson, Karen Larson, Mark Schneider) reviewed these fees, and recommends approval of the total Architectural fee, Not to Exceed \$171,572.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the Architectural Fee of Not to Exceed \$171,572 for the City Hall Re-model as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

3) City Hall Asbestos Removal Bid

There is a small amount of asbestos that needs to be removed once we vacate. FCI solicited 3 bids from contractors they have worked with in the past and received 3 bids for asbestos removal. Of the 3, the City Hall Building Committee felt these numbers were a bit on the high side. The City went back and solicited 3 additional bids from local Abatement Contractors, we know to do a larger volume of abatement in this area. At the time we had to submit information for this Agenda, only 1 of the 3 other bids were received. We set a deadline for proposals due Friday, August 23. We asked for a recommendation to present those at this meeting. Of the six that were proposed, Safetech, Inc., out of Billings Montana, was the low bidder \$42,300. We recommend approval to Safetech.

Commissioner Piesik asked what the price range of the six proposals were. Mark answered the highest bid was \$81,460, the next was \$80,370, we did have two others at the \$42,300 cost and the next higher was \$42,430. Mark indicated Safetech has also been around the Williston area and done quite a bit of work here.

Motion by Bekkedahl, Seconded by Cymbaluk to make a motion to approve the Bid Proposal from Safetech, Inc for Asbestos Removal in the Williston City Hall Re-model Project in the amount of \$42,300 as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

4) City Hall GMP

FCI was selected through an RFQ process back in March 2019 for the remodel of City Hall. Design and bidding have been completed and a guaranteed maximum price has been submitted by FCI for review. After detailed review by the City Hall Building Committee, we would recommend approval of the \$2,522,359 base cost, plus the additional \$8,206 for mechanical work for a total GMP not to exceed \$2,530,565.

Motion by Brostuen, Seconded by Cymbaluk to move the City Commission approve the City Hall Guaranteed Maximum Price of \$2,530,565 as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- I. Economic Development
- J. Airport
- K. Convention and Visitor's Bureau

- L. E911
- 1) State Radio Letter of Intent

Derrick Walker PSAP Director presented the following;

The Letter of Intent will be provided to the State Interoperability Executive Committee (SIEC) showing the intent from the City of Williston to lease space on the City's water tower to help support the Statewide Interoperable Radio Network (SIRN 20/20) project. This will allow the next phase of planning to occur with final system design and review for the City's jurisdictional area. We recommend authorizing the Mayor to sign the letter of intent.

Motion by Bekkedahl, Seconded by Cymbaluk to move the City Commission authorize the Mayor to sign the Letter of Intent to Lease City of Williston Tower Space as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- 9. Appointments and Consultations with Officers
- 10. Unfinished Business
- 11. New Business
- 12. Executive Session
- 13. Adjourned meeting at 6:46pm

**Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to Adjourn
UNANIMOUS BY VOICE VOTE**

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor