

**Official Proceedings – Addendum 1  
Special Meeting of the Board of City Commissioners  
August 5, 2019 – 8:30am  
City Hall – Williston, North Dakota**

1. Roll Call of Commissioners

**COMMISSIONERS PRESENT:** Tate Cymbaluk, Brad Bekkedahl and Howard Klug

**COMMISSIONERS ABSENT:** Deanette Piesik and Chris Brostuen

**OTHERS PRESENT:** John Kautzman, Dave Tuan, Anthony Dudas, David Wicke, Bob Hanson, Andrea Duntz, Jordon Evert and David Peterson

Mayor Klug presented a quorum

**CHANGES TO AGENDA:** None

2. 26<sup>th</sup> Street Drainage Project

David Wicke City Engineer presented the following;

On July 9<sup>th</sup> we had a storm with substantial rainfall, creating a large washout area on 26<sup>th</sup> Street, draining onto the Hagen property. Three sections of pipe were lost, and it eroded the coulee. We have put together a preliminary plan, to show the outline. Alliance Consulting has provided a materials list, for materials needed to complete the repairs and rehabilitation to the washout area, estimated construction material costs \$300,000 and would take approximately 6-8 weeks to receive. The idea here is to be able to pre-order the materials, get them delivered, then we can get quotes from at least three contractors to complete the work. The recommendation today is for the Commission to declare this project an emergency and authorize staff to pre-order the construction materials to construct this project.

Commissioner Bekkedahl asked to clarify that everything in red on the drawing (in the packet) is concrete block matting, totaling approximately \$400,000 by itself. Dave answered yes and the washout area still has a steep slope going down to the lift station, we have to shape this channel and put the cable mat in to protect the slopes, otherwise, if we don't, future storm events may create more washouts.

Commissioner Bekkedahl asked if this cable mat is being placed in the existing channel or will there be some reshaping. Dave answered as we continue down-stream the channel we get reshaped, it will have a trapezoidal standard section that the cable mat will lay in and as it continues further downstream the channel will widen and flatten out, so as the water comes down the channel, it will dissipate.

Commissioner Cymbaluk asked if there is any recourse with the developer of Harvest Hills. Dave answered from a legal standpoint, he does not think so, however, conversations would have to be had with the City Attorney. The original storm design was for a five-year storm, which was what the requirement was, this event just exceeded the five-year storm.

Mayor Klug asked if Alliance Consulting agreed that this project needed to be declared an emergency so it can get going immediately, Dave answered yes, they are.

Mayor Klug asked Jordon Evert, City Attorney if we are authorized to declare this an emergency, Jordon answered yes.

**Motion by Cymbaluk, Seconded by Bekkedahl to make a motion that we Declare this Area an Emergency and Allow City Staff to Submit the numbers for the Estimated Materials and Pursue this as soon as possible**

**AYE: Cymbaluk, Bekkedahl and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Piesik and Brostuen**

**CARRIES: 3-0**

### **3. XWA Wayfinding and Monument Sign**

Anthony Dudas Airport Director presented the following;

Alliance Consulting has completed bid documents for three separate bid schedules.

1. DOT wayfinding signage will bring people from our region and community to the new airport property via standard green DOT signage with certain locations having the XWA logo adjacent to these signs.
2. On-site wayfinding signage to ensure airport customers can successfully navigate to specific parking and delivery areas, as well as finding other facilities such as Overland Aviation, Customs and Border Protection and the Jack Daniels Operations Center.
3. An Airport monument sign is anticipated to be constructed at the entrance of the loop road to the commercial terminal. This will include concrete signage and significant landscaping to ensure we have a great aesthetic to this new front door of our community and region.

We recommend approval.

**Motion by Bekkedahl, Seconded by Cymbaluk to make a motion that the City Commission approve to Bid the Wayfinding and Monument Signage Construction at XWA as requested**

**AYE: Cymbaluk, Bekkedahl and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Piesik and Brostuen**

**CARRIES: 3-0**

4. Adjourned meeting at 8:40am

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to Adjourn  
UNANIMOUS BY VOICE VOTE

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Howard Klug, President  
Board of City Commissioners

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John Kautzman, City Auditor