

**Official Proceedings
Board of City Commissioners
July 23, 2019 - 6:00 pm
City Hall – Williston, North Dakota**

1. Roll Call of Commissioners and Pledge of Allegiance

COMMISSIONERS PRESENT: Brad Bekkedahl, Deannette Piesik, Tate Cymbaluk, Chris Brostuen and Howard Klug

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Dave Tuan, Anthony Dudas, Ryan O’Rear, Dave Bell, Kent Jarcik, Rachel Laqua, Mark Schneider, David Wicke, Bob Hanson, Andrea Duntz, Taylor Olson, David Peterson, Steve Gutknecht, Derrick Walker, Jason Catrambone, Shawn Wenko, Andrea Placher, Chery Pierzina and Amy Krueger

Mayor Klug presented a quorum

CHANGES TO AGENDA: None

2. Consent Agenda

- A. Reading and Approval of Minutes
 - 1) Regular Meeting: July 9, 2019
- B. Auditor and Finance
 - 1) Accounts, Claims and Bills
 - a. July 4 – 18, 2019

For checks between: 07/04/19 - 07/18/19

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Date Issued
-34208	LYNN BYERS-WALLACE	1427.37	07/05/19
-34207	BRENDA D'ANGELO	1528.80	07/05/19
-34206	RANDY M DONNELLY	1911.63	07/05/19
-34205	JOHN L. KAUTZMAN	3583.96	07/05/19
-34204	KATHY KIMLEY	2601.46	07/05/19
-34203	KAREN P. LARSON	1843.29	07/05/19
-34202	STEPHANIE WELLMAN	1511.03	07/05/19
-34201	JASMINE COLLINS	1557.17	07/05/19
-34200	HEATHER DREWELOW	1369.04	07/05/19
-34199	CAITLIN ESTRADA	1394.93	07/05/19
-34198	SARAH HILTON	1748.57	07/05/19
-34197	GEORGIA HOLLEMBEAK	1469.71	07/05/19
-34196	YULISSA JIMENEZ	1355.67	07/05/19
-34195	JULIE KIRKPATRICK	1410.08	07/05/19

-34194	ELIZABETH OLSON	1484.40	07/05/19
-34193	PATRICIA POTTEIGER	1410.19	07/05/19
-34192	MIKAELA SKALICKY	1514.46	07/05/19
-34191	JOLEEN S. TINKER	1682.07	07/05/19
-34190	CARLI WADE	1444.63	07/05/19
-34189	DERRICK WALKER	3277.16	07/05/19
-34188	CINDY WHITE	1536.60	07/05/19
-34187	LAURA WOLTJER	1561.89	07/05/19
-34186	DENISE MELBY	1224.72	07/05/19
-34185	JACQUELINE MONZON	2083.71	07/05/19
-34184	KENNETH B. OWENS	73.65	07/05/19
-34183	APREL PURVIS	1512.00	07/05/19
-34182	KATHLEEN STAHOWIAK	2408.11	07/05/19
-34181	AMY JOHNSON	1535.81	07/05/19
-34180	SUSAN E. MOELLER	1400.78	07/05/19
-34179	HASAN ABDUL JABBAR	2423.96	07/05/19
-34178	ARIC ARENDS	1784.62	07/05/19
-34177	BRAD AUTTELET	3636.08	07/05/19
-34176	JOSHUA BANKS	2123.37	07/05/19
-34175	KARALEE BARLOW	1423.67	07/05/19
-34174	CLINTON BATES	3494.91	07/05/19
-34173	JALEN BEN	1550.09	07/05/19
-34172	ROBERT J. BENTH	2543.41	07/05/19
-34171	MINDY BERNSTEIN	2127.39	07/05/19
-34170	JAKE BYMAN	1941.58	07/05/19
-34169	JASON CATRAMBONE	3542.84	07/05/19
-34168	JUSTIN CHAMPION	2359.16	07/05/19
-34167	KHRISTOPHER CHAMPION	3639.60	07/05/19
-34166	MATTHEW CLARK	2647.39	07/05/19
-34165	STEPHEN CLARK	2260.67	07/05/19
-34164	CHRIS DICK	2400.94	07/05/19
-34163	SHERIDAN DOUGLAS	1590.60	07/05/19
-34162	RILEY ECKART	1585.10	07/05/19
-34161	GARRET FLESNESS	1546.34	07/05/19
-34160	MICHAEL FRONIMOS	4629.62	07/05/19
-34159	WADE GAMMELL	1591.09	07/05/19
-34158	COLTON GUTKNECHT	1591.09	07/05/19
-34157	GRACE GUTLOVICS	1508.82	07/05/19
-34156	THOMAS HARTLEY	3674.17	07/05/19
-34155	JOHN HOSKINS	2178.54	07/05/19
-34154	EMILY HUGHES	2608.57	07/05/19
-34153	ANDREW ISAACS	1556.10	07/05/19
-34152	COREY JOHNSON	1927.84	07/05/19
-34151	RACHEL KARVONEN	1550.09	07/05/19
-34150	TRACY C. KERZMANN	3597.59	07/05/19
-34149	ROBERT KISER	2299.71	07/05/19
-34148	JEREMY KNAPKEWICZ	1727.10	07/05/19
-34147	JILL KNAPKEWICZ	1233.19	07/05/19
-34146	WYATT KOENIG	1918.59	07/05/19

-34145	DYLAN LAMONTIA	1845.16	07/05/19
-34144	JOSHUA LARSON	1550.09	07/05/19
-34143	JASON LEWIS	3070.37	07/05/19
-34142	CAROLYN LIMERICK	2659.84	07/05/19
-34141	JARED MACKLEY	1572.87	07/05/19
-34140	CHRISTOPHER MAHONEY	2568.55	07/05/19
-34139	ANDRE MARTONI	1848.86	07/05/19
-34138	RYAN A. MILLER	1586.18	07/05/19
-34137	BRIAN MINTON	4269.03	07/05/19
-34136	CRAIG MOEN	2187.93	07/05/19
-34135	WYATT MOEN	1571.39	07/05/19
-34134	PAUL MONZON	647.50	07/05/19
-34133	JOHN MORGAN	2395.59	07/05/19
-34132	ERICA J. MYERS	1441.87	07/05/19
-34131	CHRISTIAN OLSON	2360.28	07/05/19
-34130	JESSICA PATTERSON	1658.96	07/05/19
-34129	TRISHA RUSSELL	1237.02	07/05/19
-34128	FLETCHER SCAIFE	3160.04	07/05/19
-34127	PATRICK SELLERS	3452.77	07/05/19
-34126	TRAVIS SHAY	2318.55	07/05/19
-34125	CHARLES STAFFORD	1843.32	07/05/19
-34124	SARA STAFFORD	1733.45	07/05/19
-34123	BRITTANY STORM-ANDERSON	2553.41	07/05/19
-34122	EARNEST THEETGE	2931.73	07/05/19
-34121	JEFFREY VANDYKE	890.04	07/05/19
-34120	ANTHONY VERESPE	3206.43	07/05/19
-34119	HUNTER VOSS	1589.83	07/05/19
-34118	JAMES WESTON	2325.44	07/05/19
-34117	MATTHEW ABERLE	1792.29	07/05/19
-34116	SAM M. AIDE	1976.45	07/05/19
-34115	STEVEN D. ARMSTRONG	3239.56	07/05/19
-34114	BRANDON BALOGH	1787.53	07/05/19
-34113	JASON BARTEN	2267.77	07/05/19
-34112	HUGH E BENZEN	2884.61	07/05/19
-34111	MEGAN BORRELL	1785.41	07/05/19
-34110	LUCAS BRINKMAN	2015.89	07/05/19
-34109	MARTIN BURCH	2576.58	07/05/19
-34108	ASHLEY R. CELANDER	1853.87	07/05/19
-34107	DUSTIN R. CELANDER	1989.67	07/05/19
-34106	KEVIN W. CRAFT	1353.04	07/05/19
-34105	JESSE CRUISE	2472.32	07/05/19
-34104	ERICA DAVIS	1795.39	07/05/19
-34103	DANIEL DERY	2652.37	07/05/19
-34102	RODNEY H. DICKERSON	3092.61	07/05/19
-34101	JAMES DIXON	1831.31	07/05/19
-34100	ALEXIUS ENGET	1945.31	07/05/19
-34099	TANNER FARSTVEET	1825.03	07/05/19
-34098	BRETT FLESNESS	2053.07	07/05/19
-34097	JORY FORSBERG	1916.09	07/05/19

-34096	CHELSEA S FOSSEN	1432.44	07/05/19
-34095	LINDA R. GRANBOIS	1564.69	07/05/19
-34094	ALEXIS HAGGERTY	1971.18	07/05/19
-34093	WALTER H. HALL	2694.19	07/05/19
-34092	ROBERT HARRAH	1793.15	07/05/19
-34091	RANDY M. HAUGENOE	2458.43	07/05/19
-34090	DANIELLE HENDRICKS	2063.54	07/05/19
-34089	JACOB R. HENDRICKS	2232.58	07/05/19
-34088	JONATHAN HOLTER	2489.36	07/05/19
-34087	MICHAEL A. ISENHOWER JR	3165.37	07/05/19
-34086	BEAU JACOBSON	2104.81	07/05/19
-34085	EVAN JOHNSON	2104.94	07/05/19
-34084	ERIC KEYES	2006.41	07/05/19
-34083	KAYLA KLAPPER	1720.54	07/05/19
-34082	AMBER KOEHN	1846.54	07/05/19
-34081	JACOB KOEHN	2219.35	07/05/19
-34080	AARON KURTENBACH	2155.55	07/05/19
-34079	JEREMIAH LACHNER	2104.45	07/05/19
-34078	TRAVIS LAWHEAD	1808.35	07/05/19
-34077	BRANDON LAWSON	1841.19	07/05/19
-34076	MIA LEFEVER	1981.57	07/05/19
-34075	MICHAEL LICCIARDI	2065.10	07/05/19
-34074	JOSHUA MAHLUM	1974.67	07/05/19
-34073	ANTHONY MANN	1779.15	07/05/19
-34072	TRAVIS J. MARTINSON	2319.54	07/05/19
-34071	CODY MILLER	2371.74	07/05/19
-34070	HEATHER MONTGOMERY	1952.69	07/05/19
-34069	NICHOLAS NELSON	2157.48	07/05/19
-34068	GARRETT NORSTEN	1763.50	07/05/19
-34067	JEFFREY OLSON	2533.50	07/05/19
-34066	GREG OSTER	1731.02	07/05/19
-34065	JOHN PAGANO	2562.61	07/05/19
-34064	JORDAN PATTON	1801.51	07/05/19
-34063	AMBER PELZL	1188.97	07/05/19
-34062	JUSTIN PELZL	2216.94	07/05/19
-34061	DAVID A. PETERSON	3840.43	07/05/19
-34060	KENNETH L. PRENTICE	2958.57	07/05/19
-34059	KRISTIINA RAVASKA	2844.00	07/05/19
-34058	NICK RINTAMAKI	1719.05	07/05/19
-34057	JONATHAN D. ROGGENKAMP	1938.97	07/05/19
-34056	NOVI RUNSABOVE	1716.88	07/05/19
-34055	NICHOLAS SATERMO	2184.64	07/05/19
-34054	NICOLE SAVELA	1752.55	07/05/19
-34053	CRYSTAL A. SCHAUBEL	1758.26	07/05/19
-34052	ZACHARY SCHWARTZ	2247.39	07/05/19
-34051	DAKOTAH SMITH	1782.90	07/05/19
-34050	CALLI STELLMACHER	993.18	07/05/19
-34049	THEODORE VANGRINSVEN	2253.70	07/05/19
-34048	ROBERT VANWINKLE	1928.83	07/05/19

-34047	JESSE WEICHT	2315.84	07/05/19
-34046	JENNIFER WILLARD	1796.18	07/05/19
-34045	MICHAEL S. WILSON	2654.52	07/05/19
-34044	KELLY ABERLE	1981.49	07/05/19
-34043	JOE DOSS	2178.79	07/05/19
-34042	LESLIE HAMRICK	1221.07	07/05/19
-34041	AMELIA MOORE	1140.80	07/05/19
-34040	RICHARD RADEMACHER	2276.72	07/05/19
-34039	KARA ROBINSON	1145.27	07/05/19
-34038	DAVID SASSER	2072.77	07/05/19
-34037	MARK SCHNEIDER	3397.17	07/05/19
-34036	JASMIN TEIGEN	1202.44	07/05/19
-34035	NYDEL TOMPKINS	1395.58	07/05/19
-34034	WILLIAM TOWNSLEY	1737.32	07/05/19
-34033	PEDAR A. ANDRE	2295.00	07/05/19
-34032	MATTHEW ELBERT	1895.90	07/05/19
-34031	ROBERT E HANSON	3192.27	07/05/19
-34030	JASON W. HOULE	3299.84	07/05/19
-34029	DAVID WICKE	3462.85	07/05/19
-34028	WAYNE A WIEDRICH	2993.82	07/05/19
-34027	JAREK WIGNESS	2325.77	07/05/19
-34026	LES CHRISTENSEN	2982.81	07/05/19
-34025	AUBREY FOSBURGH	2302.24	07/05/19
-34024	JOHN JASTRZEBSKI	1211.10	07/05/19
-34023	LES WALTER	2148.39	07/05/19
-34022	JAREK ANDERSON	817.40	07/05/19
-34021	JASON ANDREASON	2799.39	07/05/19
-34020	KYLE BREDWICK	1463.44	07/05/19
-34019	LANE CLARK	1757.26	07/05/19
-34018	MICHAEL CLARY	1422.69	07/05/19
-34017	JAMES B. ENGEN	2978.10	07/05/19
-34016	LUKE FATZ	1324.07	07/05/19
-34015	HUNTER HERMANSON	982.34	07/05/19
-34014	DOMINICK IOVINO	1756.79	07/05/19
-34013	JONNY IOVINO	2333.73	07/05/19
-34012	BRUCE A. JOHNSON	1739.01	07/05/19
-34011	RICHARD MALONEY	1051.69	07/05/19
-34010	MARC MOHR	1512.78	07/05/19
-34009	EMIL NEHRING	1829.31	07/05/19
-34008	TREVOR ODEGARD	1364.50	07/05/19
-34007	TROY OSTER	1456.13	07/05/19
-34006	BRET SANDBERG	1471.42	07/05/19
-34005	MATTHEW TUTAS	1688.74	07/05/19
-34004	IAN WEIGEL	1761.54	07/05/19
-34003	JEFFREY BRYSON	2266.15	07/05/19
-34002	ROBERT D. COUGHLIN	1334.60	07/05/19
-34001	MORKATAA DHINAA	1719.89	07/05/19
-34000	CHELSEA DIERZEN	650.36	07/05/19
-33999	TYLER FIXEN	995.54	07/05/19

-33998	JANAH JELLISON	1269.38	07/05/19
-33997	LACEY JOHNSTON	1699.34	07/05/19
-33996	AMANDA M. KAISER - LEE	2012.48	07/05/19
-33995	MITCHELL KERSTING	3025.85	07/05/19
-33994	EVAN LEWIS	1378.13	07/05/19
-33993	ALDON OLSON	1378.44	07/05/19
-33992	WILLIAM SCHWENDEMAN	1825.36	07/05/19
-33991	JAMIE SITZMAN	1315.27	07/05/19
-33990	ROBERT SKURDAL	1447.72	07/05/19
-33989	CURTIS CLARYS	2562.83	07/05/19
-33988	CHASE ENGEN	1529.13	07/05/19
-33987	BRANDON SANDBERG	1950.32	07/05/19
-33986	WYATT WILLSON	1479.23	07/05/19
-33985	THOMAS ATOR	1906.26	07/05/19
-33984	KATRINA HENRY	1392.16	07/05/19
-33983	CHRISTOPHER ADAM	1422.95	07/05/19
-33982	RENA COLLIE	1911.96	07/05/19
-33981	JASON COTTAM	1490.09	07/05/19
-33980	ARTHUR CRUMB	2580.70	07/05/19
-33979	PATRICIA K. FIORENZA	2652.76	07/05/19
-33978	DANNY R. GERGEN	2299.25	07/05/19
-33977	JAMES A HAGA JR	2724.84	07/05/19
-33976	VERNON L. HENDRICKSON	1824.67	07/05/19
-33975	LONNY HIATT	1759.96	07/05/19
-33974	JEFFREY LADUCER	1682.97	07/05/19
-33973	JESSICA MEADE	1414.09	07/05/19
-33972	RUSSELL E. MOMBERG	2091.85	07/05/19
-33971	JOSEPH G. MONSON	1350.67	07/05/19
-33970	REX OLSON	1740.26	07/05/19
-33969	ZACKERY OSTER	1610.15	07/05/19
-33968	TYRELL SMITH	1573.81	07/05/19
-33967	DAVID SMITHBERG	1767.76	07/05/19
-33966	BRYCE STORY	934.91	07/05/19
-33965	JONATHAN BABCOCK	539.86	07/05/19
-33964	KENNETH R. BOYKIN	2098.37	07/05/19
-33963	KASSANDRA BROWN	1815.93	07/05/19
-33962	ZACHARY COTHERN	1496.76	07/05/19
-33961	ANTHONY D. DUDAS	3486.97	07/05/19
-33960	ZACHARY EFFERTZ	1428.21	07/05/19
-33959	ROBERT S HANSON	1572.94	07/05/19
-33958	TERRY HARP	1876.86	07/05/19
-33957	DANIEL KIMLEY	1375.24	07/05/19
-33956	LORI A. LARSEN	1696.49	07/05/19
-33955	CORDELL LINDVIG	1595.08	07/05/19
-33954	GLENN MARSHALL	1403.74	07/05/19
-33953	BRENT MILLER	1306.23	07/05/19
-33952	RAHUL NATH	1261.34	07/05/19
-33951	RYAN O'REAR	2446.04	07/05/19
-33950	DEVIN REIFSTECK	1555.50	07/05/19

-33949	KASEY WYMAN-YOUNG	1454.15	07/05/19
-33948	ARMAND BARBOT	1120.42	07/05/19
-33947	JAMES HAGA SR	1288.71	07/05/19
-33946	BRENT E. HANSON	2120.53	07/05/19
-33945	BEAU BERGERON	1451.20	07/05/19
-33944	MARK BRUINEKOOL	1628.53	07/05/19
-33943	TONY SCOTT	1160.73	07/05/19
-33942	MICHAEL SIMPSON	2035.87	07/05/19
-33941	JORDAN BLOTSKE	1401.96	07/05/19
-33940	PORTER LEWIS	1484.05	07/05/19
-33939	GINA MOTTL	2637.43	07/05/19
-33938	KELSY NEHRING	1743.36	07/05/19
-33937	SCOTT VASSEN	2394.22	07/05/19
-33936	BRIAN YOUNG	1911.23	07/05/19
-33935	KENT A. JARCIK	2849.04	07/05/19
-33934	RACHEL K. LAQUA	2342.98	07/05/19
-33933	JEREMY MILLER	1516.45	07/05/19
-33932	KELLY SOTO	1507.22	07/05/19
-33931	JOSILYN F BEAN	2479.48	07/05/19
-33930	DAVID LEE BELL	3191.85	07/05/19
-33929	KENNETH W. BERGSTROM	2785.02	07/05/19
-33928	STEVEN BROE	1097.78	07/05/19
-33927	BARBARA ELLICO	1518.56	07/05/19
-33926	KRISTIN PASEKA	1717.16	07/05/19
-33925	ALYSSA WIEDRICH	1329.11	07/05/19
-33924	NEIL W. BAKKEN	2168.99	07/05/19
-33923	KENT SKABO	2045.58	07/05/19
-33922	SKYLER HENRIE	2331.91	07/05/19
-33921	DIANE C. HAGEN	663.29	07/05/19
-33920	ETHAN BECK	339.11	07/05/19
-33919	TRACI BYRNE	907.66	07/05/19
-33918	MORGAN COTE	1111.90	07/05/19
-33917	KELLY CRUSCH	95.70	07/05/19
-33916	GARY DESJARDINS	697.45	07/05/19
-33915	ARIEL FLECK	600.27	07/05/19
-33914	KAYLA J. HELL	994.49	07/05/19
-33913	MICHAEL HELL	435.73	07/05/19
-33912	MONTANA ICENOGLE	265.96	07/05/19
-33911	REBECCA KIEFER	284.62	07/05/19
-33910	ZOEY MELBERG	36.94	07/05/19
-33909	WANDA OLAF	1210.51	07/05/19
-33908	ANDREA L. PLACHER	1915.70	07/05/19
-33907	NATASHA TORRES	554.10	07/05/19
-33906	LISA WEBB	1080.66	07/05/19
-33905	SAWYER ZENT	973.20	07/05/19
-33904	SARAH DOBLER	1174.98	07/05/19
-33903	ANN M. KVANDE	1658.53	07/05/19
-33902	BARBARA J. PETERSON	957.67	07/05/19
-33901	BRENDA SCHMIDT	1567.66	07/05/19

-33900	RAYCE VERGETS	1189.24	07/05/19
-33899	SHAWN WENKO	3026.53	07/05/19
-33898	KATHY HAVSKJOLD	341.30	07/05/19
-33897	VIVIAN KALMIK	608.22	07/05/19
-33896	AMY A. KRUEGER	2351.73	07/05/19
-33895	ASHLEY OYLOE	1318.10	07/05/19
-33894	SABRINA A RAMEY	1759.37	07/05/19
-33893	JENNIFER STRIETZEL	1482.36	07/05/19
-33892	SHAWN BICE	1417.77	07/05/19
-33891	MICHAEL HARBRON	1920.49	07/05/19
-33890	JULIE HATTER	3166.03	07/05/19
-33889	TRISTA HENRIE	2098.78	07/05/19
-33888	MONICA LAMOREUX	2013.47	07/05/19
-33887	JAMES POIRRIER	2150.65	07/05/19
-33886	NOVEMBER ROMER	578.86	07/05/19
-33885	Derek Booth	215.57	07/05/19
-33884	Tyler D. Carlstad	96.97	07/05/19
-33883	Mathew P. Ekblad	422.75	07/05/19
-33882	Matthew Flaten	129.29	07/05/19
-33881	Joshua Foust	64.64	07/05/19
-33880	Brandon Hoffman	154.59	07/05/19
-33879	Ethan Hurley	187.12	07/05/19
-33878	Nicholas Johnson	96.97	07/05/19
-33877	Kenny Kukuk	193.93	07/05/19
-33876	James Laqua	198.97	07/05/19
-33875	Ryan Lee	512.54	07/05/19
-33874	Lyle Lordemann	96.97	07/05/19
-33873	Eli Lund	32.32	07/05/19
-33872	Josh S. Mosbrucker	129.29	07/05/19
-33871	Paul Riely	189.32	07/05/19
-33870	DARWIN STEVENS	96.97	07/05/19
-33869	Milton Sluder	325.25	07/05/19
-33868	Brenden L. Stevens	434.04	07/05/19
-33867	CJ Vinger	161.61	07/05/19
-33866	Michael W. Walters	184.33	07/05/19
-33865	PRESTON OLSON	1350.45	07/05/19
-33864	KEVIN POWERS	2756.98	07/05/19
-33863	BRET WILLIAMS	2234.71	07/05/19
-33862	ANDREA DUNTZ	2188.34	07/05/19
-33861	PEGGY MASTERS	1821.64	07/05/19
-33860	CHERYL PIERZINA	2696.91	07/05/19
-33859	DAVID TUAN	3698.22	07/05/19
-33858	LOCAL 3743 IAFF LOCAL 3743	675.00	07/05/19
-33857	ND CHILD SUPPORT ENFORCEMENT	2022.64	07/05/19
-33856	COMP ROTH NATIONWIDE RETIREMENT SO	19915.17	07/05/19
-33855	U.S. TREASURY	240111.54	07/05/19
-33854	ND PUBLIC EMPLOYEES RETIREMENT	335701.14	07/10/19
-33853	MERITAIN HEALTH	10836.05	07/12/19
-33493	LOCAL 3743 IAFF LOCAL 3743	750.00	07/18/19

101991	GARY L. GLOVATSKY	2232.87	07/05/19
101992	GAVIN DAYS	478.60	07/05/19
101993	RICHARD S. ODEGARD	2223.80	07/05/19
101994	WYATT ANDREASON	336.42	07/05/19
101995	JOSHUA DAGENAIS	1421.93	07/05/19
101996	TAYTIM HAKE	551.13	07/05/19
101997	NIGEL SMITH	576.08	07/05/19
101998	ZAYDEN STANTON	492.86	07/05/19
101999	TAMARA WILSON	451.27	07/05/19
102000	not processed in this period	0.00	/ /
102001	NEIL W. BAKKEN	5801.52	07/05/19
102002	ANDRE MARTONI	5243.29	07/05/19
102003	PA SCDU	505.00	07/05/19
102004	CONNECTICUT - CCSPC	274.00	07/05/19
102005	TREASURER OF VIRGINIA	368.14	07/05/19
102006	CREDIT COLLECTIONS BUREAU	52.59	07/05/19
102007	MICHIGAN STATE DISBURSEMENT	104.75	07/05/19
102008	MINNESOTA CHILD SUPPORT	336.50	07/05/19
102009	MONTANA CSFD SDU	85.82	07/05/19
102010	ND STATE TAX COMMISSIONER	370.80	07/05/19
102011	RODENBURG LAW FIRM	378.86	07/05/19
102012	CHILD SUPPORT SERVICES	76.00	07/05/19
102013	WASHINGTON STATE SUPPORT	393.00	07/05/19
102014	not processed in this period	0.00	/ /
102015	LUKE FATZ	555.12	07/05/19
102181	CITY OF WILLISTON	500.00	07/05/19
102182	BRADLEY E PETERSON	70000.00	07/08/19
102183	THOMAS LINDVIG	35000.00	07/08/19
102184	OVERLAND AVIATION, LLC	30000.00	07/08/19
102185	PETER SKEDSVOLD	35000.00	07/08/19
102186	DONALD LOOMER	113000.00	07/08/19
102187	RONALD KERBAUGH	25000.00	07/08/19
102188	PAUL WEYRUACH	25000.00	07/08/19
102189	WILLIAMS SCOTSMAN, INC.	1296.00	07/08/19
102190	TREVOR J. ROBERTS	25.00	07/08/19
102191	ALUNDRA JIM	375.00	07/09/19
102192	ORLANDO ZUNIGA	250.00	07/09/19
102193	VISA	428.86	07/09/19
102194	VISA	170.59	07/09/19
102195	VISA	675.30	07/09/19
102196	BCN Telecom, Inc	442.15	07/09/19
102197	ACE HARDWARE & FLOORING	5.97	07/09/19
102198	MONTANA DAKOTA UTILITIES	520.65	07/09/19
102199	VERIZON WIRELESS	8221.16	07/09/19
102200	Christ Scheen	1510.00	07/09/19
102201	HAMERS AUTOMOTIVE	7176.00	07/10/19
102202	Tamra Bates	100.00	07/10/19
102203	Williams and Williams, Inc	916.00	07/10/19
102204	VISA	238.81	07/10/19

102205	VISA	315.65	07/10/19
102206	VISA	224.92	07/10/19
102207	VISA	3435.76	07/10/19
102208	VISA	967.78	07/10/19
102209	VISA	2743.34	07/10/19
102210	HORIZON RESOURCES	365.59	07/10/19
102211	MONTANA DAKOTA UTILITIES	2134.38	07/10/19
102212	NEOPOST	102.30	07/10/19
102213	OIL WELL LUBRICANT DISPENSE SYSTEM	48407.80	07/10/19
102214	CLERK OF DISTRICT COURT	750.00	07/11/19
102215	CLERK OF DISTRICT COURT	750.00	07/11/19
102216	CLERK OF DISTRICT COURT	750.00	07/11/19
102217	CLERK OF DISTRICT COURT	500.00	07/11/19
102218	CLERK OF DISTRICT COURT	500.00	07/11/19
102219	WILLIAMS SCOTSMAN, INC.	586.25	07/12/19
102220	OLYMPIC SALES, INC.	20000.00	07/12/19
102221	JOHN KWAKU AYISAH-EYESON	25.00	07/12/19
102222	JOHN KWAKU AYISAH-EYESON	300.00	07/12/19
102223	DOUGLAS ARCAND	250.00	07/12/19
102224	SCOTT KIRN	350.00	07/12/19
102225	MEDICO LIFE AND HEALTH	2033.03	07/12/19
102226	J.M. MARSCHUETZ CONSTRUCTION CO	720082.55	07/15/19
102227	BRUCE KAISER	80000.00	07/15/19
102228	ND POST BOARD	45.00	07/15/19
102229	ND POST BOARD	45.00	07/15/19
102230	ND POST BOARD	25.00	07/15/19
102231	ND POST BOARD	45.00	07/15/19
102232	ND POST BOARD	25.00	07/15/19
102233	ND POST BOARD	45.00	07/15/19
102234	ND POST BOARD	25.00	07/15/19
102235	ND POST BOARD	45.00	07/15/19
102236	ND POST BOARD	25.00	07/15/19
102237	AMERICAN STATE BANK	10000.00	07/15/19
102238	BANK OF NORTH DAKOTA	9061.86	07/15/19
102239	BANK OF NORTH DAKOTA	4603.27	07/15/19
102240	BANK OF NORTH DAKOTA	29606.06	07/15/19
102241	MONTANA DAKOTA UTILITIES	4121.08	07/16/19
102242	CLERK OF DISTRICT COURT	750.00	07/16/19
102243	CLERK OF DISTRICT COURT	750.00	07/16/19
102244	CLERK OF DISTRICT COURT	1000.00	07/16/19
102245	CLERK OF DISTRICT COURT	1500.00	07/16/19
102246	CITY OF WILLISTON	500.00	07/16/19
102247	E NICKIE DAVIS	37.44	07/16/19
102248	KWASI YEBOAH	100.00	07/16/19
102249	KWASI YEBOAH	200.00	07/16/19
102250	VISA	389.57	07/17/19
102251	NAPA AUTO PARTS	2448.23	07/17/19
102252	WEX BANK	8721.91	07/17/19
102253	CHI St. Alexius	19.00	07/17/19

102254	KAWIIM KAWEE	300.00	07/17/19
102255	STRATA CORPORATION - ND	1132956.00	07/17/19
102256	BANK OF NORTH DAKOTA	56401.20	07/17/19
102257	not processed in this period	0.00	/ /
102258	not processed in this period	0.00	/ /
102259	not processed in this period	0.00	/ /
102260	not processed in this period	0.00	/ /
102261	not processed in this period	0.00	/ /
102262	not processed in this period	0.00	/ /
102263	NEMONT	402.16	07/18/19
102264	not processed in this period	0.00	/ /
102265	not processed in this period	0.00	/ /
102266	TERRY HARP	135.07	07/18/19
102267	11TH STREET PROPERTY, LLC	6000.00	07/18/19
102268	3D SPECIALTIES	485.00	07/18/19
102269	ACE HARDWARE & FLOORING	572.21	07/18/19
102270	ACME TOOLS	739.90	07/18/19
102271	ALL SEASONS SPORT ABOUT, INC	91.00	07/18/19
102272	ALLIANCE CONSULTING LC	142137.50	07/18/19
102273	ALTEC	759.00	07/18/19
102274	AMERICAN PLANNING ASSN.	515.00	07/18/19
102275	AMERICAN WATER	800.00	07/18/19
102276	AMERICAN WELDING & GAS	32.85	07/18/19
102277	AMERIPRIDE LINEN AND APPAREL SERV	1648.89	07/18/19
102278	AT&T MOBILITY	82.68	07/18/19
102279	B'S CRACK SEALING LLC.	11730.00	07/18/19
102280	BAKER & TAYLOR CO.	60.18	07/18/19
102281	BALCO UNIFORM CO., INC.	5091.06	07/18/19
102282	BASIN PRINTERS, INC.	289.00	07/18/19
102283	BEK CONSULTING, LLC	359397.73	07/18/19
102284	BORDER STATES ELECTRIC	417.13	07/18/19
102285	BORDER STEEL	28.95	07/18/19
102286	BORENE LAW FIRM, P.A.	553.60	07/18/19
102287	BOSS OFFICE PRODUCTS	332.19	07/18/19
102288	BRANDON BALOGH	25.00	07/18/19
102289	BURNS & MCDONNELL ENGINEERING CO	227055.89	07/18/19
102290	C & D WATER SERVICES	36.50	07/18/19
102291	Capital One Commercial	55.78	07/18/19
102292	CARQUEST/ADVANCED AUTO PARTS STORAGE	239.51	07/18/19
102293	CASH WISE FOODS	137.51	07/18/19
102294	CDW GOVERNMENT	658.52	07/18/19
102295	CentralSquare Technologies, LLC	9288.00	07/18/19
102296	CHI ST ALEXIUS OCCUPATIONAL CLINIC	30.00	07/18/19
102297	CITY OF BISMARCK	260.00	07/18/19
102298	CITY OF WILLISTON	27503.96	07/18/19
102299	CITY OF WILLISTON	210.00	07/18/19
102300	COCA-COLA OF WILLISTON	60.00	07/18/19
102301	CONNEX INTERNATIONAL	167.71	07/18/19
102302	CORPORATE TRANSLATION SERVICES, INC	5.08	07/18/19

102303	CRAIG'S SMALL ENGINE REPAIR	407.33	07/18/19
102304	Crye Precision, LLC	86.00	07/18/19
102305	CUSTOM INK	2294.46	07/18/19
102306	DACOTAH PAPER CO.	357.68	07/18/19
102307	DAKOTA DIESEL	7312.30	07/18/19
102308	DAKOTA FENCE	258258.97	07/18/19
102309	DAKOTA FENCE	2300.00	07/18/19
102310	DAKOTA OUTDOOR ADVERTISING, LLC	2250.00	07/18/19
102311	DAN'S TIRE SERVICE	28612.07	07/18/19
102312	DATRUE PROCESS AUTOMATION	160.00	07/18/19
102313	DEGENSTEIN'S AUTO PLUS	600.00	07/18/19
102314	DERRICK WALKER	457.20	07/18/19
102315	DISCOVERY BENEFITS	187.00	07/18/19
102316	DPC INDUSTRIES, INC	15832.50	07/18/19
102317	EL RANCHO CORP.	1819.70	07/18/19
102318	ELECTRIC & MAGNETO, INC.	441.00	07/18/19
102319	EMERGENCY MEDICAL PRODUCTS	1914.69	07/18/19
102320	EXPERT AUTO GLASS	505.00	07/18/19
102321	Explosive Pyrotechnics LLC	24772.00	07/18/19
102322	FAIRBANKS SCALES	1345.90	07/18/19
102323	FARGO GLASS & PAINT CO.	955.53	07/18/19
102324	FASTENAL COMPANY	0.53	07/18/19
102325	FCI CONSTRUCTORS, INC - ND	1161627.70	07/18/19
102326	FEDEX	349.95	07/18/19
102327	FEE INSURANCE AGENCY, INC	1390.00	07/18/19
102328	FIRST NATIONAL BANK	2319.18	07/18/19
102329	FORT UNION SUPPLY & TRADE	918.95	07/18/19
102330	FURUSETH LAW FIRM, PC	9394.50	07/18/19
102331	GA Group, PC	7500.00	07/18/19
102332	GALLS, LLC	230.55	07/18/19
102333	GIBBS TOWING LLC	80.00	07/18/19
102334	GLEASON CONSTRUCTION, INC	207070.29	07/18/19
102335	GOOSENECK IMPLEMENT	296.46	07/18/19
102336	Graham & Son's Inc	9280.00	07/18/19
102337	GRAINGER	1710.09	07/18/19
102338	GRAND FORKS FIRE EQUIPMENT LLC	114.69	07/18/19
102339	GRAYMONT WESTERN CANADA	25409.25	07/18/19
102340	H W WILSON COMPANY	267.50	07/18/19
102341	HACH	2646.43	07/18/19
102342	HAMERS AUTOMOTIVE	2038.80	07/18/19
102343	HANDY ANDY'S NURSERY	782.80	07/18/19
102344	Hardscapes Plus	8873.75	07/18/19
102345	HAWKINS, INC.	35833.69	07/18/19
102346	HERC-U-LIFT	1324.80	07/18/19
102347	HOME OF ECONOMY	593.90	07/18/19
102348	HORIZON RESOURCES	6110.68	07/18/19
102349	iDSS GLOBAL LLC	250.00	07/18/19
102350	IFSTA	1635.20	07/18/19
102351	INFORMATION TECHNOLOGY DEPARTMENT	1280.45	07/18/19

102352	INK SPOT PRINTING	146.48	07/18/19
102353	INTERSTATE POWER SYSTEMS	433.48	07/18/19
102354	J.M. MARSCHUETZ CONSTRUCTION CO	150169.63	07/18/19
102355	Jasmin Holm	507.50	07/18/19
102356	JE DUNN CONSTRUCTION	1050396.66	07/18/19
102357	JOURNEYS BY JAN	1134.00	07/18/19
102358	KADRMAS LEE & JACKSON INC	423049.96	07/18/19
102359	KNIFE RIVER-NORTH CENTRAL	48776.15	07/18/19
102360	KODET ARCHITECTURAL GROUP, INC.	38284.50	07/18/19
102361	KOTANA COMMUNICATIONS	2672.85	07/18/19
102362	KXMC	325.00	07/18/19
102363	L-TRON CORPORATION	329.00	07/18/19
102364	LASER DESIGNS ND	26.00	07/18/19
102365	LYNN CARD COMPANY	87.40	07/18/19
102366	MailFinance Inc.	867.00	07/18/19
102367	MARCO TECHNOLOGIES LLC (MPLS)	152.03	07/18/19
102368	MARCO TECHNOLOGIES LLC (ST. LOUIS)	6198.53	07/18/19
102369	MARS OF WILLISTON	108.00	07/18/19
102370	MEDQUEST INC	701.52	07/18/19
102371	MEGAN BORRELL	17.50	07/18/19
102372	MENARDS	143.87	07/18/19
102373	MERCY MEDICAL CENTER	473.12	07/18/19
102374	MICHAEL FRONIMOS	675.00	07/18/19
102375	MIDCONTINENT COMMUNICATIONS	94.18	07/18/19
102376	MIDWEST WILDLIFE SERVICES, LLC	10250.00	07/18/19
102377	MIKE'S WINDOW CLEANING SERVICE	80.00	07/18/19
102378	MILLY'S ALTERATIONS	260.00	07/18/19
102379	MON-DAK HTG & PLG, INC.	5502.05	07/18/19
102380	MONDAK HARDWARE, INC	2836.82	07/18/19
102381	MONTANA DAKOTA UTILITIES	7196.42	07/18/19
102382	MUNICIPAL EMERGENCY SERVICES, INC	190.95	07/18/19
102383	MVTL/MINNESOTA VALLEY	652.50	07/18/19
102384	NAPA AUTO PARTS	646.61	07/18/19
102385	ND DEPT OF ENVIRONMENTAL QUALITY	15.00	07/18/19
102386	ND DEPT OF HEALTH	16.48	07/18/19
102387	ND DEPT OF HEALTH ENVIRONMENTAL	1000.00	07/18/19
102388	ND ONE CALL	505.70	07/18/19
102389	ND POST BOARD	135.00	07/18/19
102390	ND STATE RADIO COMM.	1800.00	07/18/19
102391	ND WORKFORCE SAFETY & INS	153.56	07/18/19
102392	NEMONT	5899.24	07/18/19
102393	NEWMAN SIGNS	573.46	07/18/19
102394	NMN, INC.	388.45	07/18/19
102395	NORTHERN BALANCE & SCALE INC	420.00	07/18/19
102396	NORTHERN IMPROVEMENT COMPANY	935708.62	07/18/19
102397	NORTHWEST SUPPLY & R&R TROPHIES INC	569.40	07/18/19
102398	OCLC, Inc.	603.87	07/18/19
102399	ODNEY, INC	9578.21	07/18/19
102400	OFFICE DEPOT	750.28	07/18/19

102401	OK DISTRIBUTING CO. INC.	437.14	07/18/19
102402	OVERDRIVE, INC	3000.00	07/18/19
102403	PhotoShelter, Inc	4999.00	07/18/19
102404	PRAXAIR DISTRIBUTION INC.	1105.37	07/18/19
102405	PREBLE MEDICAL SERVICES, INC	170.00	07/18/19
102406	PRO SAFE SERVICES, INC	1602.40	07/18/19
102407	QUILL CORPORATION	403.09	07/18/19
102408	RECORD KEEPERS LLC	32.00	07/18/19
102409	RED ROCK FORD	145.00	07/18/19
102410	RICHARD A. JOHNSON	3559.21	07/18/19
102411	SANITATION PRODUCTS	266.17	07/18/19
102412	SHIRTWORX	58.00	07/18/19
102413	SIDDONS-MARTIN EMERGENCY GROUP	20.00	07/18/19
102414	SPEARFISH EXCAVATING, INC.	302898.11	07/18/19
102415	STRATA CORPORATION - ND	7266.60	07/18/19
102416	SUN ELECTRIC INC.	40674.60	07/18/19
102417	TERESA GRUNDEN	25.00	07/18/19
102418	The Fred & Clara Eckert Foundation	756.25	07/18/19
102419	TERESA GRUNDEN	370.20	07/18/19
102420	TRILLION AVIATION	4990.95	07/18/19
102421	Triple A Services	288.00	07/18/19
102422	ULTEIG	11093.16	07/18/19
102423	USA BLUEBOOK	950.71	07/18/19
102424	VISA	7199.69	07/18/19
102425	VISA	7368.75	07/18/19
102426	WESTERN VET CLINIC	399.93	07/18/19
102427	WILLIAMS COUNTY HIGHWAY DEPT.	142956.04	07/18/19
102428	WILLIAMS COUNTY SHERIFF'S OFFICE	19650.00	07/18/19
102429	WILLIAMS SCOTSMAN, INC.	1228.28	07/18/19
102430	WILLISTON COMMUNITY LIBRARY	140.00	07/18/19
102431	WILLISTON CONVENTION & VISITOR BUREAU	1303.38	07/18/19
102432	WILLISTON FIRE & SAFETY	210.19	07/18/19
102433	WILLISTON HERALD	1567.40	07/18/19
102434	WILLISTON HOME & LUMBER	18.75	07/18/19
102435	WILLISTON TIRE CENTER	3251.04	07/18/19

Total Claims: \$8,423,323.85

Total Payroll: \$1,265,507.88

Grand Total: \$9,688,831.73

of Checks: 637

- 2) Business Licenses
- C. Development Services
 - 1) Contractor Licenses
 - 2) Request for Public Hearing August 13, 2019 for a Preliminary Plat and Zone Change for 2.24 Acres for the Reiger 2nd Subdivision - MSR, LLC
- D. Engineering
- E. Authorization to Bid

- 1) XWA Rental Car Quick Turn Around Facility RFQ

Motion by Brostuen, Seconded by Cymbaluk to make a motion to move for approval UNANIMOUS BY VOICE VOTE

3. Public Hearings
4. Bid Openings
5. Ordinances
 - A. Ordinance 1105 – Marijuana (First Reading)

Taylor Olson, City Attorney presented the following;

The following two ordinances were drafted due to the changes in the last legislative session and these mirrors the state statute. This was amended from a class B misdemeanor to an infraction under certain circumstances.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the First Reading of Ordinance 1105 as presented

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- B. Ordinance 1106 – General Penalty; Continuing Violations (First Reading)

This ordinance was amended to include the definition of an infraction under our general penalty section.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the First Reading of Ordinance 1106 as presented

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

6. Petitions, Communications and Remonstrance's
 - A. CVB – Street Close Request: Chokecherry Festival

Mayor Klug presented the following;

The Williston Convention and Visitors Bureau is requesting a street closure for its annual Chokecherry Festival. The proposed two-day event will take place at Harmon Park on August 9, 2019, beginning at 4 p.m. until midnight and will continue August 10, 2019 from 7 a.m. until 5 p.m. This multi-faceted event will include an outdoor band, 5K run, car show, children's jump-n-fun area and will feature a variety of vendors. The CVB's traffic control plan includes a street closure along 11th Street from 2nd Avenue West to Main Street on

Saturday, August 10th for a set-up area for the car show and core-hole beanbag tossing tournament and to provide safety for foot traffic. Additionally, a closed section of Highland Drive off of 2nd Avenue West will be used for an EMS vehicle hub.

Mayor Klug asked CVB Director Amy Kruger if she has spoken to the affected business and she indicated she will.

**Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to approve
UNANIMOUS BY VOICE VOTE**

7. Report of Commissioners
 - A. President of the Board
 - B. Vice-President; Finance Commissioner
 - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - D. Fire, Police and Ambulance Commissioner
 - E. Water Works, Sewer, Airport, Building and Planning Commissioner
 - 1) XWA Rental Car and Staff Parking Lot Bid Award

Anthony Dudas Airport Director presented the following;

This project was originally bid as a parking lot and rental car wash facility together. When these bids were opened in April, they were more than twice the engineer's estimate for the project. Upon review of these bids, our team found areas in which we felt we could lower costs, including removal of a large retaining wall which required tribal consultation with the FAA, separation of the building from the parking lot and easing the construction schedule to allow more flexibility to the potential contractor. With these items accomplished, we opened bids for the parking lot only on July 18, 2019. The engineer's estimate for this project was \$4,000,100.00 for the general construction and the asphalt alternative and \$194,775.58 for electrical construction. The original design of this parking lot has a low bid of \$5.8M not including any electrical construction. KLE Construction, LLC submitted a bid for the General Construction base bid \$1,812,670 and for Alternate 2 HMA Pavement Section \$1,658,700.00 and Strata Corporation submitted a bid for the Electrical Construction for \$164,480.00. After review of the bid tabulation and the bidders experience on similar projects, it is recommended to move forward with KLE Construction for the general construction and asphalt paving of this parking lot, in the amount of \$3,471,370. KLE recently met the substantial completion date for the commercial parking lot Phase I at XWA, which is very similar to this project and directly adjacent to it.

Commissioner Brostuen asked what the time frame on this project is. Anthony answered there is a possibility this project will continue beyond the opening date of October 10, 2019, this was one of the concessions we had to make in the cost savings evaluation.

Mayor Klug asked what the plan is regarding the Quick Turn Car Wash, Anthony indicated we do not have a specific time line at this point, we do have it ready to re-bid. On the Consent Agenda, tonight we did approve to advertise for a public/private partnership for the investment in the development and operation of this facility. We have received several interested parties and are interested to see the potential proposals.

Motion by Brostuen, Seconded by Bekkedahl to move for approval to award the Rental Car Parking Lot General Construction and Alternative 2 for Asphalt Surface to KLE Construction in the amount of \$3,471,370 as presented

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

Motion by Brostuen, Seconded by Cymbaluk to move for approval to award the Rental Car Parking Lot Electrical Construction to Strata Corporation in the amount of \$164,480 as presented

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

8. Report of Departments
 - A. Administration
 - B. Auditor and Finance
 - 1) Williston Housing Authority – HUD Recovery Agreement

John Kautzman City Auditor presented the following;

This Recovery Agreement between the Williston Housing Authority and the US Department of Housing and Urban Development is intended to formalize the Housing Authority's intent to implement an action plan to improve performance and correct deficiencies as identified by HUD. Further, the Agreement stipulates that the Housing Authority and the City of Williston will work together to develop and implement a Sustainability Plan, as necessary, to achieve recovery. We recommend approval of the HUD Recovery Agreement.

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to approve as presented

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- 2) USDA Firm Application

This item is a request to move forward with the processing of required documents necessary for a proposed US Department of Agriculture loan for financing projects at the new XWA Williston Basin Airport in the amount of \$85,000,000. Copies of the draft documents required by the USDA are in the commission packet and include;

- City Attorney's Opinion in connection with the financing request.
- Legal Services Agreement between the City and its legal counsel, the Furuseth, Olson & Evert law firm, for services as necessary for this project.
- Survey on Ensuring Equal Opportunity for Applicants.
- Inability to Fund Certification.
- Letter to State Historic Preservation Officer (SHPO) notifying the State of the proposed project.
- Notice of Public Hearing for a required public meeting proposed for August 27th to obtain views and answer questions related to project economic and environmental impacts, service area and alternatives to the project.

If everything proceeds as planned, we should expect the funding around November 26, 2019 and we recommend approval.

Motion by Bekkedahl, Seconded by Cymbaluk to move to authorize the City Auditor to proceed with the USDA Firm Application and process the required documents; authorize the Commission President and any other required designees to sign necessary documents, approve the Legal Services Agreement with the Furuseth, Olson & Evert Law Firm for services related to the USDA loan projects and to authorize the advertisement of a notice of public hearing regarding the application and project to be scheduled for the regular City Commission meeting of August 27, 2019

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

3) Big Shot Taxi – Termination/Revocation

We are asking for the Board to revoke Big Shot Taxi's City Taxi License for non-compliance. Jason Evanson, owner of Big Shot Taxi, failed to provide the City Auditor's office with a current safety inspection due on July 9, 2019. A certified letter was mailed on July 11, 2019 informing Mr. Evanson that the revocation was on the July 23, 2019 Commission meeting agenda. Big Shot Taxi has had several prior issues/suspensions for non-compliance, he has not demonstrated the ability to be a responsible license holder, as indicated by his repeated violations of our City Ordinance and we recommend revocation.

Motion by Piesik, Seconded by Cymbaluk to make a motion to revoke Big Shot Taxi's City Taxi License for Non-Compliance of the City's Vehicle for Hire Ordinance as presented

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

4) Pledged Collateral

Semi-annually the Board of Commissioners is asked to review the pledged collateral and acknowledge, for the record, that we have our funds covered to 110% for each dollar invested over the FDIC coverage and that the Board approves the collateral listed. The re-cap ending June 30, 2019 was provided in the Commission Packet and we recommend approval.

Motion by Bekkedahl, Seconded by Cymbaluk to make a motion to approve as presented

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- C. Attorney
- D. Public Works
- E. Engineering
 - 1) 2019 Water Main Replacement Change Order 1 – BEK Consulting

Dave Wicke City Engineer presented the following;

The City of Williston has received a change order from BEK Consulting for construction of Local Water Main Replacement Project. It was identified during construction that to connect the new watermain along 13th Street East to the existing 14-inch main along the east side of University Avenue would require significant traffic disruptions and extensive traffic control set-up and detouring. Staff felt that undue traffic disruptions would not be desirable and therefore, requested through our consultant (Alliance Consulting) to obtain pricing from BEK to bore that section of new watermain under University Avenue. The new watermain bore incorporates pricing for boring approximately 80 LF of new pipe and installation of a new 14" Gate Valve. The project's consultant, Alliance Consulting, has issued and received, signed Change Order No. 1 from BEK Consulting to be compensated for the work required to complete the bore and make the connection to the existing 14-inch main along University Avenue in the lump sum amount of \$35,920.00. This change order increases the project's original contract price of \$1,545,782.50 to a total of \$1,581,702.50. This Project was originally budgeted at \$2,000,000. This change order will revise the overall budget amount to \$1,817,902.50 which is 9.1% below the original budgeted amount. Staff recommends the City Commission accept BEK Consulting's Change Order No. 1 for the additional work as described above in the amount of \$35,920.00 as presented.

Commissioner Piesik asked if the project was still on schedule and Dave answered yes.

Motion by Brostuen, Seconded by Cymbaluk to move that the City Commission accept BEK Consulting's Change Order No. 1 for the additional work as described above in the amount of \$35,920.00 as presented.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

2) 42nd St and 16th Ave Design Award

The City sent out RFP's (Request for Proposals) to a prequalified group of consultants asking for proposals for engineering design services for Sloulin Field Infrastructure Improvement Projects which include the extension of 16th Avenue West from 26th Street West to 42nd Street West, 42nd Street West from 16th Avenue West to 32nd Avenue West and the development of stormwater retention systems associated with the respective roadway corridors and the surrounding drainage basins as pertaining to proposed development of Sloulin Field. RFP's were sent to the following consultants: AE2S, Alliance Consulting, Moore Engineering and Ulteig, Inc. and were received by the City on April 30th, 2019. Proposals are on file with the Engineering Department. A selection review committee was tasked with reviewing and evaluating the proposals to determine the best qualified consultant to be awarded the project. The review committee held interviews with each consultant on July 17th, 2019. After the interviews, the review committee convened to discuss the qualifications, experience, availability and project understanding of each consultant. It was the opinion of the review committee to recommend Alliance Consulting as the selected firm for design, bidding and construction services of the referenced project. The review committee agreed that Alliance presented the best knowledge, experience, local presence and understanding of the project, particularly as how it affects to a greater degree, the redevelopment of Sloulin Field. As part of Alliance's proposal, they offered a preliminary budget estimate for the engineering design and construction services for both 16th Avenue and 42nd Street along with the associated stormwater retention systems as a total project in the amount of \$3,436,150.00. This is just a preliminary estimate and would be refined and adjusted and would be presented to the Commission in the form of a Contract Service Agreement as the project becomes more defined in the project scoping. Currently, the Project is identified in our 2020 Capital Improvement Plan and is tentatively scheduled for construction in 2020. The Project would most likely occur in phases, based on available funding and timing. Staff recommends approval.

Commissioner Piesik asked how soon they would have the numbers firmed up and bring it back to the Commission, as she is concerned on the timeline. Dave answered he does not expect it to take to long, maybe a couple weeks.

Motion by Brostuen, Seconded by Cymbaluk to move to award Alliance Consulting as the Selected Consultant for the Design and Construction Service of the Sloulin Field Infrastructure Improvements and to engage with Alliance Consulting as the selected Consultant and Develop the Engineering Service Agreement for the Project to be presented at a future Commission Meeting as presented

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- 3) Engineering Service Task Order Agreement for Harvest Hills/Hagan Coulee Drainage Improvement – Alliance Consulting

The existing Harvest Hill Development stormwater drainage system outlets via a 48" concrete pipe into an existing coulee just south of 26th Street West and west of 32nd Avenue West onto an un-platted parcel of land in the NE ¼, S16, T154, R101W. This section of land is owned by the Hagan Family Partnership LLLP. On July 9th, 2019 Williston experienced a rain event totaling 3.12 inches in a 24-hour period according to official NOAA data. This equated to roughly a 25-year event (4% chance of occurrence.) This event resulted in various storm sewer system surcharging and localized street flooding. The Harvest Hills Drainage system was designed for a 5-year storm and therefore exceeded its capacity. The 48" pipe that discharges into the coulee was estimated to be flowing at full capacity with a peak discharge more than 400 cfs and a velocity of around 9 fps. The coulee couldn't take this volume of water with the energy it created, therefore washing out areas downstream of the pipe outlet. Channel banks were eroded by the water flowing down the coulee carrying sand, silt and gravel downstream. Staff has prepared a synopsis of the topics discussed during an on-site meeting held on July 17th, 2019 in which proposed rehabilitation and improvements, scheduling, coordination and possible funding were discussed. The report is included in the Commission packet for review. The affected property owners have been in communication with staff and have been apprised of the City's efforts to rehabilitate and improve the drainage way. Alliance Consulting has been asked under their Master Service Agreement with the City to offer a Task Order Agreement to the City to prepare estimates, designs, reports, and documents to rehabilitate and improve the drainage way of the coulee from the discharge point of the 48" pipe south of 26th Street downstream to the Sand Creek Lift Station at the south end of the property. At the time of this memo, the Task Order Agreement from Alliance Consulting wasn't available to be included in the Commission packet, but I have provided a handout for tonight's meeting. Currently, we do not have a budgeted cost for this task order and staff recommends approval.

Commissioner Cymbaluk asked if any of this will fall back onto the developer of Harvest Hills, Dave answered that will have to be investigated.

Commissioner Piesik asked if they are going to increase the pipe size. Dave indicated we should not have to increase the size of the pipe, we will just extend the wash-out area. We have different methods to dissipate the energy, both coming in and out.

Commissioner Piesik asked if we can declare this site an emergency. Dave answered it would expedite and speed up the process.

Commissioner Piesik asked when they plan on doing this project. Dave answered we are planning on doing it this year. If not, we would be able to do a temporary repair to get through the winter.

Mayor Klug asked do we have to declare an emergency in order to enter into this agreement with Alliance Consulting. Taylor Olson, City Attorney indicated she is unclear of the previous agreement is but asked what the anticipated amount might be. Dave answered we had an original estimate from last fall for approximately 1.2M, but with the recent rain event and increased damage this amount has doubled. Taylor referenced the agreement with Alliance and asked if Dave has an estimate on how much that would be. Dave answered he does not have an exact number; however, we would budget the project and it would be the typical fees, a percentage of the total project budget, 25% typical engineering fees. Taylor indicated it would be hard for her to answer the question without knowing the terms of the original agreement with Alliance to see if this is covered underneath it.

James Hammon from Alliance Consulting explained that this is a Task Authorization to our previous contract under our Master Services Agreement. Taylor indicated she feels this is fine.

Mayor Klug asked again if we need to declare this an emergency to expedite the process. Dave indicated this would allow it to fall under the threshold where we would not have to bid the project out.

Mayor Klug asked to clarify are we going to bid this out or are we going to use the contractor who said he could put it in. If we are going to use a specific contractor without a bid process, I believe we need to declare this an emergency.

Commissioner Brostuen asked if we do declare this an emergency does that make any state funding available to lessen the impact on the City and if so, are there specific guidelines we need to follow to be eligible for this funding.

Commissioner Bekkedahl indicated he feels the State Water Commission's policy is to not fund storm water projects within corporate city limits. City Engineer Bob Hanson concurred.

Mayor Klug asked again to clarify if we are going to declare an emergency or not, he also asked if we did put it out for bids how long would the process take. Dave answered approximately six weeks. Mayor Klug then asked what the time frame is for completing the process, Dave answered about three weeks.

Commissioner Cymbaluk clarified that we do not have to declare this an emergency, at least not tonight, but possibly next Commission meeting.

Motion by Bekkedahl, Seconded by Cymbaluk to make a motion the City Commission accept Alliance's Engineering Service Task Order Agreement No. 5047-19 and authorize Alliance Consulting to provide Engineering Services to the Harvest Hills/Hagen Property Drainage Improvement to be billed hourly in accordance with their current fee schedule

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

Mayor Klug stated he wanted to give Chief Peterson an opportunity to introduce his new Police Captain.

Chief David Peterson introduced the new Captain of Investigations, Steve Gutknecht.

Steve addressed the Commission, indicating he has been in Williston since 1996, raised his family here, began his career with the Drug Task Force and has been with the North Dakota Bureau of Criminal Investigations for the last 20-years, working closely with the Williston Police Department. Thanked everyone and appreciates the opportunity.

- F. Fire Department
- G. Police Department
- H. Development Services
- I. Economic Development
 - 1) Flex PACE Applications

Shawn Wenko Executive Director of Economic Development presented the following;

- a. Send It Truckin, LLC

Request for Flex PACE buydown in the amount not to exceed \$25,000 for the relocation and expansion of existing business.

- b. Fischer Family Chiropractic

Request for Flex PACE buydown in the amount not to exceed \$15,000 for the expansion and exterior re-model of existing business.

- c. Glo Tanning Spa & Salon

Request for Flex PACE buydown in the amount not to exceed \$11,000 for the purchase of the existing business.

The STAR Fund Board recommends approval.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the Flex Pace Buydowns for the amounts indicated as presented

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- 2) Community Build/Growth Grants
 - a. Little Rascals Daycare

Request is for a Community Growth Grant in the amount, not to exceed, \$25,000 for the purchase, expansion and relocation for the existing daycare in Ray. The Star Fund Board recommends approval.

Motion by Bekkedahl, Seconded by Cymbaluk to make a motion to approve as presented

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- b. Williston Downtowners Association

Request is for a Community Build Grant in the amount, not to exceed, \$10,000 to assist with costs associated with the 2019 North Dakota Downtown Conference to be held in Williston. Star Fund Board recommends approval.

Motion by Brostuen, Seconded by Cymbaluk to move for approval

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- 3) Other
 - a. Task Order – XWA Marketing AE2S

This is an outline and description of task order from AE2S for a design and marketing campaign for the new Williston Basin International Airport. This is a not to exceed \$8,000 and will come out of the already approved marketing campaign budget. We recommend approval.

Motion by Brostuen, Seconded by Cymbaluk to move for approval of the Task Order with AE2S for Design of XWA Promotion and Marketing Campaign as presented

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- J. Airport
- K. Convention and Visitor's Bureau
- L. Library
 - 1) 2018 Annual Report

Andrea Placher Library Director presented the following;

In accordance with **NDCC 40-38-09**, Annual Report of the Board of Directors, shall make a report on July 1st of each year to the governing body of the City or County Commissioners;

1. The condition of the library and property.
2. The various sums of money received from all sources.
3. How much money has been expended and for what purposes.
4. The number of books and periodicals on hand.
5. The number of books and periodicals added by purchase or gift during the year and the number thereof lost or loaned out.
6. The character and kind of books contained in the library,
7. Such other statistic, information and suggestions as the Board may deem of general interest or as may be required by the state library.

Andrea presented some additional statistics to the Board.

Motion by Bekkedahl, Seconded by Cymbaluk to make a motion to accept the Library Report as presented
UNANIMOUS BY VOICE VOTE

9. Appointments and Consultations with Officers
10. Unfinished Business
11. New Business
12. Executive Session

13. Adjourned meeting at 6:50pm

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to Adjourn
UNANIMOUS BY VOICE VOTE

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor