

OFFICIAL PROCEEDINGS
Board of City Commissioners
June 27, 2017 - 6:00 pm
City Hall – Williston, North Dakota

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Tate Cymbaluk, Chris Brostuen, Brad Bekkedahl, Deannette Piesik, Howard Klug

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Dave Bell, Anthony Dudas, Jason Catrambone, Dave Tuan, Shawn Wenko, Rachel Laqua, David Peterson, Bob Hanson, Pete Furuseth, Kent Jarcik, Bill Tracy.

Mayor Klug presented a quorum.

CHANGES TO AGENDA:

Add 8A2

Add 9E1

Motion by Cymbaluk, Seconded by Brostuen to approve the agenda as amended.

UNANIMOUS BY VOICE VOTE

2. Consent Agenda

A. Reading and Approval of Minutes

1) Regular Meeting Dated: 6/13/2017

B. Auditor

1) Accounts, Claims and Bills

For checks between: 06/09/17 - 06/22/17

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Issued
-52733	56297 BRENDA D'ANGELO	1402.67	06/09/17
-52732	12020 RANDY M DONNELLY	1477.45	06/09/17
-52731	56656 MELISSA ELLETSON	2095.62	06/09/17
-52730	56444 SUSAN GISLASON	1411.34	06/09/17
-52729	12017 JOHN L. KAUTZMAN	3268.06	06/09/17
-52728	56719 KATHY KIMLEY	2022.42	06/09/17
-52727	12026 KAREN P. LARSON	1621.84	06/09/17
-52726	56716 JAMIE MONTGOMERY	1484.47	06/09/17
-52725	56655 STEPHANIE WELLMAN	1408.77	06/09/17
-52724	56462 BONNIE COLEOTE	1194.08	06/09/17
-52723	56717 JASMINE COLLINS	1350.20	06/09/17
-52722	56761 MICHAEL CORNELL	1315.48	06/09/17
-52721	13026 KEVIN W. CRAFT	1216.84	06/09/17
-52720	56729 GEORGIA HOLLEMBEAK	1209.27	06/09/17
-52719	56760 TERRI LUTNES	1403.32	06/09/17
-52718	56614 ELIZABETH OLSON	1448.90	06/09/17

-52717	56323	LINDSEY REPP	1959.18	06/09/17
-52716	56660	MIKAELA SKALICKY	1340.83	06/09/17
-52715	13025	JOLEEN S. TINKER	1853.99	06/09/17
-52714	56569	CINDY WHITE	1408.59	06/09/17
-52713	56169	KATHERINE E. BERWICK	2814.71	06/09/17
-52712	17016	THOMAS J. GLENN	337.79	06/09/17
-52711	56713	DENISE MELBY	1251.78	06/09/17
-52710	56491	KATHLEEN STAHOWIAK	2205.70	06/09/17
-52709	56225	SUSAN E. MOELLER	1284.89	06/09/17
-52708	56698	BRITTANY ANDERSON	2705.11	06/09/17
-52707	56540	BRAD AUTTELET	1752.34	06/09/17
-52706	56699	JOSHUA BANKS	2134.66	06/09/17
-52705	56458	CLINTON BATES	2288.71	06/09/17
-52704	18021	ROBERT J. BENTH	2288.75	06/09/17
-52703	56749	JAKE BYMAN	1297.91	06/09/17
-52702	56701	MITCHELL BYMAN	2645.47	06/09/17
-52701	56419	JASON CATRAMBONE	3179.13	06/09/17
-52700	56641	JUSTIN CHAMPION	3243.00	06/09/17
-52699	56746	KHRISTOPHER CHAMPION	1342.06	06/09/17
-52698	56584	MATTHEW CLARK	2151.57	06/09/17
-52697	56743	STEPHEN CLARK	1151.09	06/09/17
-52696	56747	ANNIKA COLLINS	1263.89	06/09/17
-52695	56741	PRISCILLA CRAIN	1305.58	06/09/17
-52694	56732	JESSE CRUISE	0.00	06/09/17
-52693	56722	DONALD DEMPSEY	2185.38	06/09/17
-52692	56754	CHRIS DICK	3021.87	06/09/17
-52691	56650	THOMAS DICKEY	199.48	06/09/17
-52690	56661	VICTORIA DOUGLAS	1465.18	06/09/17
-52689	56506	RYAN EDMONDSON	1463.88	06/09/17
-52688	56541	JACOB FELTES	1168.44	06/09/17
-52687	56748	MICHAEL FESKO	1095.20	06/09/17
-52686	56500	CHRISTOPHER GILLIES	1639.24	06/09/17
-52685	56459	MATTHEW GOODE	2030.43	06/09/17
-52684	56634	JAMES HERRMANN	3096.44	06/09/17
-52683	56630	JOHN HOSKINS	2523.84	06/09/17
-52682	56567	EMILY HUGHES	2457.78	06/09/17
-52681	56507	GREGORY HUGHES	2241.13	06/09/17
-52680	56758	CHRISTOPHER JAMES	1248.65	06/09/17
-52679	56636	COREY JOHNSON	2946.45	06/09/17
-52678	56768	SHAWN JOHNSON	1195.90	06/09/17
-52677	56753	MAKAILYN KELLY	2245.26	06/09/17
-52676	18027	STEVEN D. KERZMANN	2566.12	06/09/17
-52675	56612	ROBERT KISER	1981.77	06/09/17
-52674	56587	JEREMY KNAPKEWICZ	1705.05	06/09/17
-52673	56715	WYATT KOENIG	2042.75	06/09/17
-52672	56498	JASON LEWIS	1819.74	06/09/17
-52671	56483	JOSHUA MAHLUM	1668.09	06/09/17
-52670	56658	CHRISTOPHER MAHONEY	1436.64	06/09/17

-52669	56731	MICHAEL MESCO	1906.21	06/09/17
-52668	56642	RYAN MILLER	1546.30	06/09/17
-52667	56527	CRAIG MOEN	1538.66	06/09/17
-52666	56647	PAUL MONZON	782.66	06/09/17
-52665	18099	ERICA J. MYERS	1780.16	06/09/17
-52664	56742	BRODERICK NELSON	1330.84	06/09/17
-52663	56583	AMANDA NORTON	562.70	06/09/17
-52662	56744	CHRISTIAN OLSON	1278.17	06/09/17
-52661	56503	JOHN PAGANO	2802.30	06/09/17
-52660	56718	JESSICA PATTERSON	1740.49	06/09/17
-52659	56755	JORDAN RABE	2262.97	06/09/17
-52658	56751	STEVEN RISK	1453.06	06/09/17
-52657	56740	FLETCHER SCAIFE	1260.19	06/09/17
-52656	56645	JILL SELLERS	2279.03	06/09/17
-52655	56504	PATRICK SELLERS	2568.35	06/09/17
-52654	56739	TRAVIS SHAY	1304.38	06/09/17
-52653	56759	SARA STAFFORD	1220.29	06/09/17
-52652	56752	IAN STEWART	1388.74	06/09/17
-52651	56649	EARNEST THEETGE	3018.68	06/09/17
-52650	56680	CHELSEA THOMAS	1679.41	06/09/17
-52649	56494	JEFFREY VANDYKE	46.30	06/09/17
-52648	56733	ANTHONY VERESPE	3388.45	06/09/17
-52647	56723	JOHN DANIEL WILSON	886.09	06/09/17
-52646	56174	SAM M. AIDE	1729.71	06/09/17
-52645	56273	JASON BARTEN	1994.03	06/09/17
-52644	56246	HUGH E BENZEN	1755.47	06/09/17
-52643	19092	DUSTIN J. BERTSCH	2017.33	06/09/17
-52642	19028	MARK R. BITZ	2020.55	06/09/17
-52641	56097	ALAN C. BRATT	2258.79	06/09/17
-52640	56146	ASHLEY R. CELANDER	1711.02	06/09/17
-52639	56121	DUSTIN R. CELANDER	1694.25	06/09/17
-52638	56721	BRYCE DAHL	1623.75	06/09/17
-52637	56278	DANIEL DERY	1983.57	06/09/17
-52636	56173	RODNEY H. DICKERSON	2094.79	06/09/17
-52635	56485	JAMES DIXON	1742.37	06/09/17
-52634	56455	JESSY DOLS	1471.19	06/09/17
-52633	56354	RYAN EGERMAN	2190.02	06/09/17
-52632	56724	ALEXIUS ENGET	1687.79	06/09/17
-52631	56631	BRETT FLESNESS	1659.27	06/09/17
-52630	56255	CHELSEA S FOSSEN	1279.22	06/09/17
-52629	19009	LINDA R. GRANBOIS	1375.21	06/09/17
-52628	56147	JACOB J. GREGORY	2786.53	06/09/17
-52627	19095	WALTER H. HALL	2491.02	06/09/17
-52626	19082	RANDY M. HAUGENOE	2210.09	06/09/17
-52625	56737	JASON HAYDEN	1564.59	06/09/17
-52624	56206	DANIELLE HENDRICKS	2243.58	06/09/17
-52623	56243	JACOB R. HENDRICKS	2054.44	06/09/17
-52622	56285	TYLER HOFF	1696.19	06/09/17

-52621	56210	WILLIAM E. HOLLER	1604.39	06/09/17
-52620	56711	SHAWN HOLM	1320.25	06/09/17
-52619	56353	JONATHAN HOLTER	1891.57	06/09/17
-52618	56102	MICHAEL A. ISENHOWER JR	2143.02	06/09/17
-52617	56714	MARNAE KLUNGSETH	1618.81	06/09/17
-52616	56556	AMBER KOEHN	1763.48	06/09/17
-52615	56555	JACOB KOEHN	1815.73	06/09/17
-52614	56651	CINDY KOPAC	1165.51	06/09/17
-52613	56726	ERICA KUCERA	1582.06	06/09/17
-52612	56387	AARON KURTENBACH	1820.62	06/09/17
-52611	56082	TRAVIS J. MARTINSON	2192.73	06/09/17
-52610	56492	HEATHER MONTGOMERY	1779.87	06/09/17
-52609	56449	NICHOLAS NELSON	1917.01	06/09/17
-52608	56061	AMY D. NICKOLOFF	2766.83	06/09/17
-52607	56617	AMBER PELZL	1092.49	06/09/17
-52606	56385	JUSTIN PELZL	1839.60	06/09/17
-52605	19098	DAVID A. PETERSON	2796.37	06/09/17
-52604	56397	MEGAN PETERSON	1309.70	06/09/17
-52603	56418	TRAVIS PETERSON	1654.06	06/09/17
-52602	56403	KRISTIINA RAVASKA	2191.29	06/09/17
-52601	56148	JONATHAN D. ROGGENKAMP	1712.80	06/09/17
-52600	56627	MELANIE RUSSELL	1682.15	06/09/17
-52599	56632	NICHOLAS SATERMO	1710.29	06/09/17
-52598	13027	CRYSTAL A. SCHAUBEL	1157.50	06/09/17
-52597	56571	CRAIG WARE	1878.86	06/09/17
-52596	56633	BENJAMIN WILLIAMS	1504.05	06/09/17
-52595	19077	MICHAEL S. WILSON	2404.03	06/09/17
-52594	56572	DANIEL ZIMMERMAN	1695.76	06/09/17
-52593	20047	KELLY ABERLE	1807.90	06/09/17
-52592	56209	MARTIN L. COLGAN	2057.20	06/09/17
-52591	56296	JOE DOSS	1947.14	06/09/17
-52590	56762	LESLIE HAMRICK	979.49	06/09/17
-52589	56490	RICHARD KIMBALL II	1835.73	06/09/17
-52588	56702	DOREEN MASTERSON	1205.27	06/09/17
-52587	56771	LACEY MIZELL	1221.12	06/09/17
-52586	56301	TRAVIS MIZZELL	1255.12	06/09/17
-52585	56441	DAVID SASSER	1889.62	06/09/17
-52584	56252	DIANE THOMPSON	1008.29	06/09/17
-52583	56360	NYDEL TOMPKINS	1197.02	06/09/17
-52582	56270	WILLIAM TRACY III	2765.92	06/09/17
-52581	25030	PEDAR A. ANDRE	1374.51	06/09/17
-52580	21041	ROBERT E HANSON	2934.21	06/09/17
-52579	56517	THOMAS HARTLEY	2237.37	06/09/17
-52578	56302	ANTON LEUTY	1773.44	06/09/17
-52577	56417	DEAN RENNINGER	1819.53	06/09/17
-52576	56772	IAN RYPKEMA	520.96	06/09/17
-52575	56428	THOMAS SCOTT	1573.97	06/09/17
-52574	21054	WAYNE A WIEDRICH	2785.78	06/09/17

-52573	56421	JAREK WIGNESS	1803.16	06/09/17
-52572	56712	BRANDON BRUNDAGE	1903.48	06/09/17
-52571	22021	LES CHRISTENSEN	2128.49	06/09/17
-52570	56425	ALEXANDER NELSON	947.96	06/09/17
-52569	56474	JASON ANDREASON	2669.88	06/09/17
-52568	56532	BEAU BERGERON	1321.95	06/09/17
-52567	56558	KYLE BREDWICK	1501.98	06/09/17
-52566	56543	DAVID CURTISS	1615.72	06/09/17
-52565	23136	JAMES B. ENGEN	2722.67	06/09/17
-52564	56653	DOMINICK IOVINO	1531.88	06/09/17
-52563	56528	JONNY IOVINO	1954.02	06/09/17
-52562	23039	BRUCE A. JOHNSON	1398.66	06/09/17
-52561	56559	RANDALL JOHNSON	1716.40	06/09/17
-52560	56315	EARL KILLINGSWORTH	1315.17	06/09/17
-52559	56601	RICHARD MALONEY	1399.37	06/09/17
-52558	56673	KATIE MATLOCK	479.03	06/09/17
-52557	56577	MARC MOHR	1753.10	06/09/17
-52556	56448	EMIL NEHRING	1771.22	06/09/17
-52555	56628	GREG OSTER	1896.24	06/09/17
-52554	56303	TROY OSTER	1639.68	06/09/17
-52553	56756	CLYDE RANSONET	965.11	06/09/17
-52552	56773	CAMERON ROSE	898.06	06/09/17
-52551	56720	JAMES SCHMIDT	1550.87	06/09/17
-52550	56482	GARY SKABO JR	971.96	06/09/17
-52549	56526	GARY SKABO SR	1326.53	06/09/17
-52548	56686	TIMOTHY SNEATH	1386.76	06/09/17
-52547	56167	MATTHEW TUTAS	1617.83	06/09/17
-52546	56652	IAN WEIGEL	1386.91	06/09/17
-52545	56451	DAVID WITTMAN	2134.01	06/09/17
-52544	56409	KENDELL BROWN	1569.28	06/09/17
-52543	56370	JEFFREY BRYSON	2077.14	06/09/17
-52542	24019	ROBERT D. COUGHLIN	1192.50	06/09/17
-52541	56381	MORKATAA DHINAA	1725.92	06/09/17
-52540	56478	KYLE FLEMING	1455.03	06/09/17
-52539	56575	FRANCIS GOODSKY	2184.69	06/09/17
-52538	24017	STEVEN W. JENSEN	1786.61	06/09/17
-52537	56189	AMANDA M. KAISER - LEE	2428.56	06/09/17
-52536	56356	MITCHELL KERSTING	2146.33	06/09/17
-52535	56629	ALDON OLSON	1225.37	06/09/17
-52534	56682	LACEY RIXEN	1737.49	06/09/17
-52533	56415	WILLIAM SCHWENDEMAN	1483.15	06/09/17
-52532	56284	SABRINA SIMS	1632.49	06/09/17
-52531	56550	JAMIE SITZMAN	986.39	06/09/17
-52530	56539	ETHAN TUNNELL	1730.01	06/09/17
-52529	25110	KENNETH W. BERGSTROM	2445.40	06/09/17
-52528	56472	CURTIS CLARYS	2086.64	06/09/17
-52527	56613	SKYLER HENRIE	2232.96	06/09/17
-52526	25111	JASON W. HOULE	1623.25	06/09/17

-52525	56648	BRANDON SANDBERG	1530.30	06/09/17
-52524	56389	THOMAS ATOR	1533.85	06/09/17
-52523	56735	DAMARA GREGORY	1029.78	06/09/17
-52522	56596	KATRINA HENRY	696.79	06/09/17
-52521	56368	ERICA KELASH	1951.39	06/09/17
-52520	56433	RENA COLLIE	1243.93	06/09/17
-52519	56513	ARTHUR CRUMB	2040.75	06/09/17
-52518	56704	JAMIE DUESSLER	1230.11	06/09/17
-52517	54065	PATRICIA K. FIORENZA	2434.31	06/09/17
-52516	27076	DANNY R. GERGEN	1777.93	06/09/17
-52515	56091	JAMES A HAGA JR	1831.66	06/09/17
-52514	56128	VERNON L. HENDRICKSON	1636.37	06/09/17
-52513	56687	LONNY HIATT	1576.19	06/09/17
-52512	56535	JEFFREY LADUCER	1316.95	06/09/17
-52511	56477	ROBERT LADUCER	1524.47	06/09/17
-52510	56423	GREGORY MACE	652.24	06/09/17
-52509	27096	RUSSELL E. MOMBERG	1808.00	06/09/17
-52508	27091	JOSEPH G. MONSON	1189.09	06/09/17
-52507	56622	REX OLSON	1169.36	06/09/17
-52506	56757	TYRELL SMITH	1158.40	06/09/17
-52505	56565	DAVID SMITHBERG	1197.64	06/09/17
-52504	56258	BRYAN THOMPSON	487.08	06/09/17
-52503	56703	BRIAN BOLANOWSKI	1371.24	06/09/17
-52502	56084	KENNETH R. BOYKIN	1879.49	06/09/17
-52501	56514	NICO BUECHNER	2009.27	06/09/17
-52500	56114	ANTHONY D. DUDAS	2991.08	06/09/17
-52499	56688	MASON FUNDERBURG	1084.03	06/09/17
-52498	56671	ROBERT S HANSON	1760.82	06/09/17
-52497	56598	TERRY HARP	1871.34	06/09/17
-52496	12029	LORI A. LARSEN	1615.70	06/09/17
-52495	56611	CORDELL LINDVIG	1511.35	06/09/17
-52494	56708	JOSHUA LOEWENBERG	1682.16	06/09/17
-52493	56705	BRENT MILLER	1068.83	06/09/17
-52492	56725	DEVIN REIFSTECK	1494.78	06/09/17
-52491	56508	JAMES HAGA SR	1170.20	06/09/17
-52490	23126	BRENT E. HANSON	2347.44	06/09/17
-52489	56679	TREVIS ALTON	1257.79	06/09/17
-52488	56488	MARK BRUINEKOOL	1444.95	06/09/17
-52487	56367	TONY SCOTT	804.98	06/09/17
-52486	56340	MICHAEL SIMPSON	2236.01	06/09/17
-52485	56640	BRANDON KUZEL	1343.00	06/09/17
-52484	56200	GINA MOTTL	2371.26	06/09/17
-52483	56693	KELSY NEHRING	1289.71	06/09/17
-52482	56585	SCOTT VASSEN	2195.44	06/09/17
-52481	56352	BRIAN YOUNG	1892.91	06/09/17
-52480	56579	JOSEPHINE CHING	1058.23	06/09/17
-52479	56401	KEVIN CHRISTENSEN	41.56	06/09/17
-52478	56347	CHRISTINE EDWARDS	1420.47	06/09/17

-52477	56734	ROBERT EYNON	41.56	06/09/17
-52476	56616	DONNA HANSEN	41.56	06/09/17
-52475	34017	KENT A. JARCIK	3030.67	06/09/17
-52474	56239	RACHEL K. LAQUA	2088.00	06/09/17
-52473	35025	JOSILYN F BEAN	1820.73	06/09/17
-52472	27058	DAVID LEE BELL	2864.33	06/09/17
-52471	56516	BARBARA ELLICO	1424.73	06/09/17
-52470	56375	KRISTIN THORSON	1673.11	06/09/17
-52469	56710	ALYSSA WIEDRICH	1275.13	06/09/17
-52468	36006	NEIL W. BAKKEN	1924.43	06/09/17
-52467	56366	KENT SKABO	1997.34	06/09/17
-52466	56180	DIANE C. HAGEN	645.13	06/09/17
-52465	56736	TIFFANY BRUNO	719.21	06/09/17
-52464	56777	KELLY CRUSCH	364.05	06/09/17
-52463	56473	ANGELA DECKER	104.73	06/09/17
-52462	48102	KAYLA J. HELL	775.46	06/09/17
-52461	56638	WANDA OLAF	566.70	06/09/17
-52460	56111	ANDREA L. PLACHER	1006.51	06/09/17
-52459	56683	ANN REINKE	178.42	06/09/17
-52458	56364	JASON SAGE	905.90	06/09/17
-52457	48013	DEBORAH A. SLAIS	1336.88	06/09/17
-52456	56588	KIRBY STRICKLAND	944.04	06/09/17
-52455	48034	YVONNE A. TOPP	333.69	06/09/17
-52454	56411	LISA WEBB	985.56	06/09/17
-52453	56298	SAWYER ZENT	121.21	06/09/17
-52452	52011	ANN M. KVANDE	1495.03	06/09/17
-52451	56041	BARBARA J. PETERSON	1342.78	06/09/17
-52450	56578	BRENDA SCHMIDT	1333.08	06/09/17
-52449	56769	MICAH SPANNER	853.60	06/09/17
-52448	52020	SHAWN WENKO	2214.64	06/09/17
-52447	56538	KATHY HAVSKJOLD	114.05	06/09/17
-52446	56222	VIVIAN KALMIK	118.20	06/09/17
-52445	53002	AMY A. KRUEGER	2215.14	06/09/17
-52444	56271	SABRINA A RAMEY	1386.70	06/09/17
-52443	56310	JENNIFER STRIETZEL	1249.24	06/09/17
-52442	56646	THOMAS FRET LAND	1759.15	06/09/17
-52441	56775	TERYAN HAKE	397.59	06/09/17
-52440	56479	TRISTA HENRIE	1880.90	06/09/17
-52439	56213	ROBERT JASON HILLARD	2313.53	06/09/17
-52438	56728	TERRI JOHNSON	1306.17	06/09/17
-52437	56604	BRET WILLIAMS	3006.32	06/09/17
-52436	56435	KEVIN POWERS	1696.21	06/09/17
-52435	56522	RYAN SLAPNICKA	2726.51	06/09/17
-52434	56512	PEGGY MASTERS	1538.39	06/09/17
-52433	56764	CHERYL PIERZINA	2583.34	06/09/17
-52432	56293	DAVID TUAN	3284.58	06/09/17
-52431	IAFF LOCAL 3743	IAFF LOCAL 3743	475.00	06/09/17
-52430		Check not processed in this period	0.00	/ /

-52429	Check not processed in this period	0.00	/ /
-52428	FIT U.S. TREASURY	218754.19	06/09/17
-52427	Medicare U.S. TREASURY	43.24	06/12/17
-52426	FIT U.S. TREASURY	3222.28	06/13/17
-52425	FIT U.S. TREASURY	3458.52	06/15/17
-52424	DEFERRED COMP NATIONWIDE RETIREMENT SO	400.00	06/15/17
88201	56738 DEREK SCHIPFERLING	103.44	06/09/17
88202	56406 RICHARD RADEMACHER	2056.94	06/09/17
88203	22014 GARY L. GLOVATSKY	2146.98	06/09/17
88204	56770 TY BARBOT	796.41	06/09/17
88205	56780 CONNER REMUS	387.53	06/09/17
88206	56774 LARRY WOODWARD	411.81	06/09/17
88207	25106 RICHARD S. ODEGARD	1779.03	06/09/17
88208	56778 WYATT ANDREASON	387.53	06/09/17
88209	30027 JAMES E. PHILLIPS	202.02	06/09/17
88210	56582 JOSHUA DAGENAIS	1238.52	06/09/17
88211	32006 WILLIAM M. MCQUISTON	1406.51	06/09/17
88212	56657 PAUL BAUER	41.56	06/09/17
88213	56625 JEREMY WRIGHT	1695.61	06/09/17
88214	56779 CHASE ENGEN	346.17	06/09/17
88215	56763 ANDREW HAGA	530.50	06/09/17
88216	56776 JOSEPH PACHECO	390.58	06/09/17
88217	56703 BRIAN BOLANOWSKI	939.97	06/09/17
88218	56444 SUSAN GISLASON	3603.42	06/09/17
88219	56302 ANTON LEUTY	3444.56	06/09/17
88220	56423 GREGORY MACE	3736.21	06/09/17
88221	56467 MARGARET RICHARDS	813.67	06/09/17
88222	56258 BRYAN THOMPSON	2923.72	06/09/17
88450	252 MIDCONTINENT COMMUNICATIONS	539.93	06/09/17
88451	267 MOUNTRAIL-WILLIAMS REC	560.96	06/09/17
88452	518 WILLISTON HERALD	58.08	06/09/17
88453	3201 CHRYSALIS AVIATION SOLUTIONS	4945.00	06/12/17
88454	56479 TRISTA HENRIE	0.00	06/12/17
88455	56479 TRISTA HENRIE	260.99	06/12/17
88456	ND HEALTH ND PUBLIC EMPLOYEES RETI	245902.60	06/12/17
88457	1558 BNSF RAILWAY COMPANY	37225.00	06/13/17
88458	2669 SHINGOBEE BUILDERS, INC.	556745.35	06/13/17
88459	623 WEX BANK	6774.61	06/13/17
88460	275 NAPA AUTO PARTS	7708.12	06/13/17
88461	3129 Williams Plumbing and Heating	14124.06	06/13/17
88462	19011 JAMES L LOKKEN	6116.61	06/13/17
88463	2479 INSURANCE INFORMATION EXCHANGE	43.80	06/13/17
88464	173 INFORMATION TECHNOLOGY DEPARTMENT	1039.45	06/13/17
88465	526 ACE HARDWARE & FLOORING	1379.20	06/14/17
88466	220 LEARNING OPPORTUNITIES	5685.05	06/14/17
88467	243 MONTANA DAKOTA UTILITIES	2426.62	06/14/17
88468	56732 JESSE CRUISE	899.17	06/14/17
88469	19028 MARK R. BITZ	5563.50	06/15/17

88470	999999 JOSHUA COMER	730.00	06/16/17
88471	999999 JEFFREY WASHNOCK	400.00	06/16/17
88472	673 CLERK OF DISTRICT COURT	750.00	06/16/17
88473	999999 JONATHAN JARNIG	250.00	06/16/17
88474	999999 MODESTO GARCIA	750.00	06/16/17
88475	673 CLERK OF DISTRICT COURT	750.00	06/16/17
88476	3044 Christ Scheen	1010.00	06/16/17
88477	1716 WILLIAMS SCOTSMAN, INC.	586.25	06/19/17
88478	320 NEMONT	487.49	06/19/17
88479	999999 JAMMIE NOWLAN	125.00	06/20/17
88480	999999 ADAM CARR	150.00	06/20/17
88481	999999 REBECCA JACKSON	750.00	06/20/17
88482	999999 ROBERT EGYED	400.00	06/20/17
88483	673 CLERK OF DISTRICT COURT	750.00	06/20/17
88484	673 CLERK OF DISTRICT COURT	750.00	06/20/17
88485	1558 BNSF RAILWAY COMPANY	50.00	06/20/17
88486	77 CITY OF WILLISTON	5859.44	06/20/17
88487	2909 NORTH DAKOTA DEPARTMENT OF HEALTH	45.00	06/20/17
88488	243 MONTANA DAKOTA UTILITIES	6919.67	06/20/17
88489	999999 GLENN HICKS	150.00	06/20/17
88490	999999 DONALD HASTLY	390.00	06/20/17
88491	521 WILLISTON PARK DISTRICT	821008.55	06/21/17
88492	19 AMERICAN STATE BANK	823521.20	06/21/17
88493	2490 ECO DESIGN	6210.00	06/21/17
88494	Check not processed in this period	0.00	/ /
88495	Check not processed in this period	0.00	/ /
88496	Check not processed in this period	0.00	/ /
88497	Check not processed in this period	0.00	/ /
88498	Check not processed in this period	0.00	/ /
88499	Check not processed in this period	0.00	/ /
88500	Check not processed in this period	0.00	/ /
88501	Check not processed in this period	0.00	/ /
88502	Check not processed in this period	0.00	/ /
88503	Check not processed in this period	0.00	/ /
88504	Check not processed in this period	0.00	/ /
88505	Check not processed in this period	0.00	/ /
88506	Check not processed in this period	0.00	/ /
88507	Check not processed in this period	0.00	/ /
88508	Check not processed in this period	0.00	/ /
88509	Check not processed in this period	0.00	/ /
88510	2359 11TH STREET PROPERTY, LLC	6000.00	06/22/17
88511	999998 AARON KURTENBACH	30.00	06/22/17
88512	526 ACE HARDWARE & FLOORING	615.69	06/22/17
88513	2274 ACME TOOLS	706.92	06/22/17
88514	3 ADVANCED ENGINEERING &	293133.28	06/22/17
88515	4 AGRI INDUSTRIES, INC.	210.30	06/22/17
88516	999998 ALAN C. BRATT	123.00	06/22/17
88517	645 ALEX AIR APPARATUS INC	170.00	06/22/17

88518	8 ALL SEASONS SPORT ABOUT, INC	45.00	06/22/17
88519	1768 ALLIANCE CONSULTING LC	16305.00	06/22/17
88520	2621 ALLSTATE PETERBILT GROUP	20.79	06/22/17
88521	2993 ALTEC	5293.39	06/22/17
88522	17 AMERICAN PLANNING ASSN.	274.00	06/22/17
88523	3004 AMERICAN WELDING & GAS	157.80	06/22/17
88524	718 AMERIPRIDE LINEN AND APPAREL SERV	1163.70	06/22/17
88525	2288 ANGELA MELGAARD	148.50	06/22/17
88526	999998 ANTHONY D. DUDAS	1007.20	06/22/17
88527	540 AQUA-PURE INCORPORATED	15064.00	06/22/17
88528	33 BAKER & TAYLOR CO.	429.75	06/22/17
88529	34 BALCO UNIFORM CO., INC.	182.19	06/22/17
88530	38 BASIN PRINTERS, INC.	415.00	06/22/17
88531	1307 BOOK SYSTEMS, INC.	990.00	06/22/17
88532	52 BORDER STATES ELECTRIC	763.93	06/22/17
88533	2746 BOUND TO STAY BOUND BOOKS, INC.	155.12	06/22/17
88534	599 BRAATEN PLUMBING, INC	972.44	06/22/17
88535	3208 BRUCE CONWAY	120.00	06/22/17
88536	1054 C & D WATER SERVICES	57.00	06/22/17
88537	1897 CAR QUEST	23.91	06/22/17
88538	549 CASH WISE FOODS	191.52	06/22/17
88539	204 CCR-WILLISTON III, LLC	1000.00	06/22/17
88540	1755 CDW GOVERNMENT	784.35	06/22/17
88541	616 CENTER POINT LARGE PRINT	41.34	06/22/17
88542	2508 CERTIFIED LABORATORIES	4324.00	06/22/17
88543	1261 CHAMBER OF COMMERCE	2500.00	06/22/17
88544	1332 CHARLES WILDER	1600.00	06/22/17
88545	1392 CHECKERS, INC.	345.00	06/22/17
88546	2912 CHI St Alexius Health Williston F	5000.00	06/22/17
88547	79 CITY OF WILLISTON	2885.66	06/22/17
88548	1666 CIVIL SCIENCE	1018.00	06/22/17
88549	1486 CONNEX INTERNATIONAL	124.68	06/22/17
88550	1519 CORPORATE TRANSLATION SERVICES, I	10.35	06/22/17
88551	567 CRAIG'S SMALL ENGINE REPAIR	29.80	06/22/17
88552	92 DACOTAH PAPER CO.	938.46	06/22/17
88553	548 DAKOTA DIESEL	1695.12	06/22/17
88554	93 DAKOTA SUPPLY GROUP	1373.34	06/22/17
88555	2514 DAL GLOBAL SERVICES LLC	6500.00	06/22/17
88556	100 DAWA SOLUTIONS GROUP	2000.00	06/22/17
88557	1705 DEGENSTEIN'S AUTO PLUS	875.00	06/22/17
88558	107 DISCOVERY BENEFITS	192.50	06/22/17
88559	2141 DOT'S PRETZELS	564.14	06/22/17
88560	568 DPC INDUSTRIES, INC	4392.60	06/22/17
88561	3209 DTE, INC.	111.40	06/22/17
88562	999998 DUSTIN J. BERTSCH	35.00	06/22/17
88563	2711 EAGLE ENGRAVING INC	681.95	06/22/17
88564	2353 EAPC	11309.46	06/22/17
88565	1996 EDND (ECONOMIC DEV ASSOC OF ND)	150.00	06/22/17

88566	1331 ELECTRIC PUMP	300.00	06/22/17
88567	2524 ELITE HEALTH & FITNESS	190.00	06/22/17
88568	577 EMERGENCY MEDICAL PRODUCTS	643.49	06/22/17
88569	2617 EMILY HUGHES	246.64	06/22/17
88570	126 EMRY'S LOCKSMITHING	92.75	06/22/17
88571	850 ENTERTAINMENT INC.	34.54	06/22/17
88572	1567 EXPERT AUTO GLASS	300.00	06/22/17
88573	2960 EXPERT AUTO GLASS	335.00	06/22/17
88574	569 FEDEX	557.54	06/22/17
88575	571 FEE INSURANCE AGENCY, INC	8560.03	06/22/17
88576	133 FLEXIBLE PIPE TOOL CO.	101.90	06/22/17
88577	134 FORT UNION SUPPLY & TRADE	873.33	06/22/17
88578	354 FURUSETH LAW FIRM, PC	32503.20	06/22/17
88579	139 GAFFANEY'S	1348.70	06/22/17
88580	1096 GALLS, LLC	157.84	06/22/17
88581	1154 GOOSENECK IMPLEMENT	468.28	06/22/17
88582	3216 GRATECH COMPANY	44949.05	06/22/17
88583	2287 GRAVEL PRODUCTS INC	1873.65	06/22/17
88584	144 GRAYMONT WESTERN CANADA	34145.52	06/22/17
88585	1826 GREAT WEST TIRE & LUBE LLC	2041.23	06/22/17
88586	1022 GREEN THUMB LAWN SERVICE	150.00	06/22/17
88587	539 HACH	1040.18	06/22/17
88588	624 HAMERS AUTOMOTIVE	7600.20	06/22/17
88589	3215 HANSON'S CARPET CLEANING	735.00	06/22/17
88590	151 HAWKINS, INC.	13541.54	06/22/17
88591	153 HEIMAN FIRE EQUIPMENT, INC.	30047.89	06/22/17
88592	161 HOME OF ECONOMY	148.32	06/22/17
88593	162 HORIZON RESOURCES	29964.19	06/22/17
88594	163 HOSE AND RUBBER SUPPLY	375.64	06/22/17
88595	170 IBM CORPORATION	963.50	06/22/17
88596	2554 IDEXX DISTRIBUTION, INC	1132.90	06/22/17
88597	2952 INTERNATIONAL CODE COUNCIL, INC	4.50	06/22/17
88598	2322 INTERSTATE BILLING SERVICE, INC	73.11	06/22/17
88599	999998 JASON BARTEN	25.00	06/22/17
88600	1609 JMAC RESOURCES	8335.07	06/22/17
88601	999998 JOLEEN S. TINKER	52.20	06/22/17
88602	196 KADRMAS LEE & JACKSON INC	718412.87	06/22/17
88603	999999 KAREN ROSAAEN	25.00	06/22/17
88604	3210 KATHY SINCLAIR	124.62	06/22/17
88605	1299 KNIFE RIVER-NORTH CENTRAL	4724.20	06/22/17
88606	2881 KODET ARCHITECTURAL GROUP, INC.	72114.80	06/22/17
88607	3176 MARTIN CONSTRUCTION INC	614421.99	06/22/17
88608	585 MCCODY CONCRETE PRODUCTS, INC	132.59	06/22/17
88609	999998 MEGAN PETERSON	17.50	06/22/17
88610	2685 MENARDS	107.84	06/22/17
88611	247 MERCY MEDICAL CENTER	340.02	06/22/17
88612	250 MICROMARKETING ASSOCIATES	782.09	06/22/17
88613	252 MIDCONTINENT COMMUNICATIONS	168.08	06/22/17

88614	254 MIKE'S WINDOW CLEANING SERVICE	80.00	06/22/17
88615	255 MILLY'S ALTERATIONS	102.00	06/22/17
88616	2683 MISSOURI VALLEY PETROLEUM INC	146.53	06/22/17
88617	2511 MONDAK HARDWARE, INC	6.97	06/22/17
88618	1150 MONDAK PORTABLES LLC	900.00	06/22/17
88619	243 MONTANA DAKOTA UTILITIES	6600.06	06/22/17
88620	2189 MONTANA-DAKOTA UTILITIES	1846.36	06/22/17
88621	1410 MORNING STAR RANCH	293.12	06/22/17
88622	2291 MUNICIPAL EMERGENCY SERVICES, INC	613.90	06/22/17
88623	270 MURPHY MOTORS, INC.	278.06	06/22/17
88624	271 MVTL/MINNESOTA VALLEY	410.60	06/22/17
88625	275 NAPA AUTO PARTS	1250.27	06/22/17
88626	3219 National Tactical Officers Assoc.	7712.60	06/22/17
88627	3214 NCC NORTHWEST COMMUNICATIONS COOP	21276.50	06/22/17
88628	289 ND DEPT OF HEALTH	3942.97	06/22/17
88629	298 ND PEACE OFFICER'S ASSOCIATION	1560.00	06/22/17
88630	303 ND POST BOARD	135.00	06/22/17
88631	1674 NDSU WILLISTON RESEARCH EXTENSION	1000.00	06/22/17
88632	3218 NELSON AUTO CENTER	64665.00	06/22/17
88633	319 NELSON INTERNATIONAL	73.81	06/22/17
88634	2224 NELSON INTERNATIONAL DICKINSON	1280.20	06/22/17
88635	320 NEMONT	5894.31	06/22/17
88636	1697 NEOPOST	88.95	06/22/17
88637	584 NMN, INC.	237.75	06/22/17
88638	2826 NORTH AMERICAN RESCUE	999.86	06/22/17
88639	2909 NORTH DAKOTA DEPARTMENT OF HEALTH	1025.00	06/22/17
88640	1494 NORTH DAKOTA INSURANCE DEPARTMENT	195.00	06/22/17
88641	1003 NORTH PRAIRIE SIGNATURE, LLP	476.20	06/22/17
88642	324 NORTHERN IMPROVEMENT CO.	1734.70	06/22/17
88643	333 NORTHWEST SUPPLY & R&R TROPHIES I	615.30	06/22/17
88644	337 O'DAY EQUIPMENT, INC.	511.71	06/22/17
88645	1635 OCLC, Inc.	554.53	06/22/17
88646	1803 ODNEY	2316.38	06/22/17
88647	2339 OFFICE DEPOT	3310.20	06/22/17
88648	343 OLYMPIC SALES, INC.	800.92	06/22/17
88649	351 PENWORTHY	249.87	06/22/17
88650	356 PITNEY BOWES, INC.	964.23	06/22/17
88651	1051 POET ETHANOL PRODUCTS, LLC	2770.68	06/22/17
88652	2162 PRAXAIR DISTRIBUTION INC.	492.97	06/22/17
88653	362 PRO SAFE SERVICES, INC	599.00	06/22/17
88654	3212 Quick Draw Art Studio	5000.00	06/22/17
88655	367 QUILL CORPORATION	936.17	06/22/17
88656	2688 RECORD KEEPERS LLC	16.00	06/22/17
88657	2922 RED ROCK FORD	479.12	06/22/17
88658	390 RICHARD A. JOHNSON	3235.65	06/22/17
88659	3026 River Oaks Communications Corpora	1987.50	06/22/17
88660	3195 Sew	63.00	06/22/17
88661	836 SHARE CORP	407.77	06/22/17

88662	669 SHIRT WORX	1055.00	06/22/17
88663	3213 STEVE GRUNENWALD	79.50	06/22/17
88664	436 STONY CREEK RENTALS, LLC	4500.00	06/22/17
88665	3143 Surprise Expressions	40.00	06/22/17
88666	1186 SYN-TECH SYSTEMS, INC.	1882.00	06/22/17
88667	447 THE SHOPPER	625.00	06/22/17
88668	3211 Tioga Economic Development	2500.00	06/22/17
88669	3072 TRACTOR & EQUIPMENT CO.	284.17	06/22/17
88670	655 TRAINND NORTHWEST	356.00	06/22/17
88671	999998 TRAVIS J. MARTINSON	35.00	06/22/17
88672	999998 TRAVIS PETERSON	25.00	06/22/17
88673	463 TRIANGLE ELECTRIC	2177.69	06/22/17
88674	2072 TRIZETTO PROVIDER SOLUTIONS	183.40	06/22/17
88675	999998 TYLER HOFF	25.00	06/22/17
88676	1610 ULTEIG	33802.78	06/22/17
88677	750 UPS	133.36	06/22/17
88678	489 VISA	3270.03	06/22/17
88679	2614 WAL-MART COMMUNITY-RFC SLLC	129.86	06/22/17
88680	503 WESTLIE MOTOR CO.	117.40	06/22/17
88681	999998 WILLIAM E. HOLLER	25.00	06/22/17
88682	3094 Williams and Williams, Inc	170.65	06/22/17
88683	531 WILLIAMS COUNTY AUDITOR	8026.88	06/22/17
88684	648 WILLIAMS COUNTY SHERIFF'S OFFICE	23872.65	06/22/17
88685	3129 Williams Plumbing and Heating	115.00	06/22/17
88686	1716 WILLIAMS SCOTSMAN, INC.	2273.06	06/22/17
88687	514 WILLISTON COMMUNITY LIBRARY	394.96	06/22/17
88688	1878 WILLISTON CONVENTION & VISITOR BU	221.93	06/22/17
88689	517 WILLISTON FIRE & SAFETY	138.00	06/22/17
88690	518 WILLISTON HERALD	3807.68	06/22/17
88691	519 WILLISTON HOME & LUMBER	54.09	06/22/17
88692	999999 WMNS	13.33	06/22/17

Total Claims: \$4,583,054.08

Total Payroll: \$1,011,692.75

Grand Total: \$5,594,746.83

of Checks: 575

- 2) Business License
 - a. Quality Landscaping - Arborist
- C. Building Official
 - 1) Master Plumber
 - a. Ephraim Hammon – Advanced Construction and Design
 - Master Mechanical
 - a. Michael Zerr – Cool Fish Services Inc.
 - Fuel and Gas Installer
 - a. Michael Zerr – Cool Fish Services Inc.
- D. City Planner

- 1) Request for a Public Hearing at the July 11, 2017 City Commission Meeting to Proposed Ordinance 1065 and Amendment to Ordinance 1061 Which Regulates Temporary Use Permits, Allowing an Exemption for Seasonal Greenhouses- Staff
 - 2) Request for a Public Hearing at the July 11, 2017 City Commission Meeting to Consider a Proposed Temporary Moratorium Prohibiting the City of Williston from Receiving and Processing Applications for Beverage Kiosks for a Period of One Year within the City Limits of the City of Williston and its Extra-Territorial Jurisdiction – Staff
 - 3) Request for a Public Hearing at the July 11, 2017 City Commission Meeting to Consider a Zone Change to M-1: Light Industrial for Property in the NWNE, Sec. 28, T154N, R101W, in the City's Extra-Territorial Zone – Staff
- E. Authorization to Bid
- 1) New Sedan Patrol Car (PD)
- F. Assessor

Motion by Piesik, Seconded by Brostuen to approve the Consent Agenda for June 27, 2017 as presented.

UNANIMOUS BY VOICE VOTE

John Kautzman, City Auditor, presented the following two items:

3. Public Hearings

- A. Mercy Medical Center – City Host Authorization – COHFA Bonds with Resolution 17-028

Mayor Klug opened the public hearing.

Attorney Jessica Zaiger, with Polsinelli Law Firm and bond counsel for Catholic Health Initiatives (CHI), addressed the Commission via teleconference.

The Commission is being asked to hold a public hearing and give an approval for federal income tax purposes related to an issuance of tax exempt bonds to the Colorado Health Facilities Authority. A portion of the proceeds of those bonds are expected to be used to finance capital improvement projects at Mercy Medical Center in Williston, including an addition featuring an outpatient service center and birth place.

Because a portion of the proceeds are expected to be used on a facility located within city limits, the federal income tax code requires approval of the elected officials in the local jurisdiction in the form of a resolution. The purpose of the public hearing is to take any comments prior to the Commission's approval of the resolution. The paperwork has been reviewed by the City's bond attorney and the approval does not create any liability or obligation upon the City.

Mayor Klug opened the public hearing for public comment regarding COHFA Bonds with Resolution 17-028. Mayor Klug repeated his request for public comment two additional times. Hearing no response, Mayor Klug declared the hearing closed.

Motion by Cymbaluk, Seconded by Brostuen to approve Resolution 17-028 COHFA Bonds as presented.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING:

CARRIES: 5-0

- B. Safari Fuels – New Alcoholic Beverage Sales Site Location – Transfer of Licenses from Eagle Ridge Golf

Safari Fuels, LLC has purchased general off-sale beer and general off-sale liquor from Eagle Ridge Golf Club. The new location for sale of alcohol is 1401 9th Ave NW. A Notice of Public Hearing has been published and land owners with 150' of the lot line have been notified, as per Williston Code of Ordinances. The store interior is currently under renovation, expected to be completed later this summer.

This application has been reviewed by the Liquor Committee with recommendation for approval for the transfer of the licenses contingent upon all applicable department approvals, as well as, passing Building Inspector and Fire Department inspections.

Mayor Klug opened the public hearing for public comment regarding transfer of licenses from Eagle Ridge Golf to Safari Fuels. Mayor Klug repeated his request for public comment two additional times. Hearing no response, Mayor Klug declared the hearing closed.

Motion by Cymbaluk, Seconded by Bekkedahl to allow the transfer of the liquor license from Eagle Ridge Golf Course to Safari Fuels contingent upon all applicable department approvals, as well as, passing Building Inspector and Fire Department inspections.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING:

CARRIES: 5-0

4. Bid Openings

Dave Bell, Director of Public Works presented the following two items:

- A. 2017 Forestry Improvement Project

Public Works opened bids on June 1, 2017 for the 2017 Forestry Improvement Project.

2017 Forestry Improvement	\$178,000.00
A & A Landscaping	\$95,056.50
Landscape Elements	\$110,180.50
Quality Landscaping	\$146,250.00
Klein Landscaping	\$177,869.00

Public Works recommends the award to A&A Landscaping in the amount of \$95,056.50.

Commissioner Cymbaluk asked about timing. Mr. Bell stated A&A Landscaping is prepared to order trees in order to start right away.

Motion by Brostuen, Seconded by Bekkedahl to award the 2017 Forestry Project to A&A Landscaping in the amount of \$95,056.50.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING:

CARRIES: 5-0

B. 2017 Street Striping Project

Public Works opened bids on June 1, 2017 for the 2017 Striping Project. Only one bid was received from Traffic Safety Services.

2017 Striping Project	\$192,000.00
Traffic Safety Services	\$152,483.50

The majority of this project will be to create three lanes on Broadway and improvements on 2nd Ave from 2nd Street to 11th Street. Public Works Department recommends awarding the project to Traffic Safety Service in the amount of \$152,483.50.

Mayor Klug asked about timing. Mr. Bell stated the project will start this summer in conjunction with the County's project.

Commissioner Cymbaluk asked if the project included the necessary crosswalks, specifically the crosswalk at Broadway and 3rd Ave. Mr. Bell confirmed the project includes crosswalks and the crosswalk in question.

Motion by Cymbaluk, Seconded by Brostuen to award the 2017 Street Striping Project to Traffic Safety Services in the amount of \$152,483.50 as presented.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING:

CARRIES: 5-0

5. Accounts, Claims and Bills Not Approved in the Consent Agenda

6. Ordinances

7. Petitions, Communications and Remonstrance's

A. *Williston Basin Speedway – Fireworks Application – July 3rd*

Motion by Cymbaluk, Seconded by Brostuen to approve the fireworks display permit request for TNT Fireworks and the Williston Basin Speedway on July 3rd, subject to review and approval from Fire Chief Catrambone.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING:

CARRIES: 5-0

8. Report of Commissioners
 - A. President of the Board

Mayor Howard Klug, President of the Board presented the following two items:

- 1) Taxi Licenses

In the past six months, the Auditor's office has received a growing number of new taxi applications and additional vehicle applications. To understand how other North Dakota cities approach taxis, the Auditor's office recently surveyed the cities of Minot, Dickinson and Grand Forks. Included in Commission Information Packet is a city to city comparison.

Currently, Williston has 26 taxis, Dickinson has 18, Minot has 22, and Grand Forks has 23. Based on this information, Mayor Klug is requesting the City place a moratorium on the issuance of taxi licenses until a thorough study is completed. The moratorium will take effect immediately.

The Auditor's office will not be accepting any applications for new taxi companies going forward.

Current licensees will also be affected. Any application to add or replace a vehicle in a fleet will need to meet handicap accessibility requirements, specifically wheelchair access.

The moratorium will NOT apply to new driver applications. The Police Department will continue to accept and process applications for new drivers.

Mayor Klug would like to have a thorough study and comparison of regulations in order to possibly present the Commission in two months with new resolution.

Commissioner Cymbaluk asked about how the study will be conducted, specifically if land mass would be considered. Mayor Klug confirmed.

Commissioner Bekkedahl asked about the length of the moratorium. Mayor Klug stated the moratorium should remain in effect until the study is completed and a recommendation can be made. Commissioner Cymbaluk asked if there was a time frame to complete the study. Mayor Klug expected to have a study complete within two or three months.

Motion by Bekkedahl, Seconded by Piesik to authorize the moratorium by the Auditor's Office on the issuance of taxi license effective immediately and that the moratorium also effect current licenses such as any application to add or replace a vehicle in the fleet will need to meet handicap accessibility requirements, specifically wheelchair access. This will not apply to new driver applications. The Police Department will continue to accept and process applications for new drivers and the moratorium will remain in place until removed by the City Commission at the end of the study.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

**ABSENT AND NOT VOTING:
CARRIES: 5-0**

2) *Closing City Offices on July 3rd*

City offices will be closed on July 3rd in order for city employees to enjoy a long weekend. An alternate day will be chosen for those employees who must work that day, such as, Municipal Court, and the Fire and Police Departments.

- B. Vice-President; Finance Commissioner
- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
- D. Fire, Police and Ambulance Commissioner
- E. Water Works, Sewer, Airport, Building and Planning Commissioner

Commissioner Chris Brostuen stated the following five items are significant contracts that will shape the future of the XWA Airport. He further stated that a lot of time and effort has been put into these contracts by city staff, the Commission and consultants and he want to extend his gratitude.

City Administrator David Tuan stated the following five contracts are subject to FAA approval. The City is hopeful that these meet FAA requirements in terms of format and language.

1) XWA ARFF/SRE CMAR Contract

This is a construction manager at risk contract for the aircraft rescue firefighting and snow removal equipment facility with JE Dunn. This contract will extend through the end of the project. Currently, the contract outlines the pre-construction services only and a Guaranteed Maximum Price (GMP) amendment for additional services will be presented to the Commission in a few months.

The City Administrator recommends approval of the XWA ARFF/SRE CMAR Contract with JE Dunn in the amount of \$29,500.00, with a GMP amendment to follow.

Commissioner Cymbaluk asked about Section 15.2 of the contract referring to "initial decision", what that means for the Commission and if it changes the intent of the contract. City Attorney Pete Furuseth stated it does not change the intent of the contract and that the Commission will always be involved. City Administrator further stated the City is and will be involved in every step as the owner. He also stated that the specific language in Section 15.2 refers to claims arising from disputes between the contractor and their subs.

Motion by Brostuen, Seconded by Cymbaluk to approve XWA ARFF/SRE CMAR contract for construction management services between the City of Williston and JE Dunn as presented.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING:

CARRIES: 5-0

2) XWA Terminal CMAR Contract

This is a construction manager at risk contract for the terminal facility with JE Dunn. This contract includes a Guaranteed Maximum Price (GMP) for the terminal. The overall design of the terminal is complete, with exception to a few design changes resulting from the Design Committee asking for value engineering changes that will be addressed in the coming weeks. The value engineering changes will result in cost-cutting measures that will not hurt functionality of the building and would retain its ability to expand in the future.

The current contract and GMP totals \$49,910,459.00 will be reduced by approximately \$6,300,000.00 as a result of the value engineering. Ultimately, the grand total is \$43,661,888.00 which is well below the initial estimate of \$45,000,000.00.

The City Administrator recommends approval of the XWA Terminal CMAR Contract with JE Dunn with a GMP of \$43,661,888.00.

Mayor Klug asked City Administrator Tuan to introduce the JE Dunn representative for the record. City Administrator Tuan introduced Mark Mellmer with JE Dunn.

Commissioner Bekkedahl asked if the \$43,661,888.00 included contingency line items. City Administrator Tuan stated it did not as this only includes the building cost, not FF&E. Commissioner Bekkedahl asked if contingencies would be addressed at a later date. Mr. Mellmer stated there are outliers within the FAA guidelines as it relates to contingency on the project. There are parameters that are set in which certain items cannot be call a contingency so those are addressed as separate items and allowances.

Motion by Bekkedahl, Seconded by Brostuen to approve the XWA Terminal CMAR Contract as recommended by the City Administrator.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING:

CARRIES: 5-0

3) XWA Program Coordination Contract

This is program coordination contract with Ulteig and AE2S. This contract is the broad scope of project management for the duration of the XWA project. They will oversee the coordination of the engineer of record, the contractors, the tribal coordination, etc. to ensure the project comes in on time and on budget. This contract covers Phase 1 through the end of 2017.

The City Administrator recommends approval of the XWA Program Coordination Contract in the amount of \$1,749,486.00.

Motion by Brostuen, Seconded by Cymbaluk to approve the XWA Program Coordination Contract between the City of Williston and Ulteig and AE2S in the amount of \$1,749,486.00 as presented.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

**ABSENT AND NOT VOTING:
CARRIES: 5-0**

4) XWA Engineer of Record Contract Amendment – Task Order 36

This is an amendment to the XWA Engineer of Record contract under Task Order 36. This amendment covers site grading, terminal surcharge, 59th Street Reroute and the runway projects.

The City Administrator recommends approval of Task Order 36 of the XWA Engineer of Record with KLJ in the amount of \$79,433.12.

Motion by Cymbaluk, Seconded by Brostuen to approve Task Order 36 of the XWA Engineer of Record contract in the amount of \$79,433.12 as presented.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING:

CARRIES: 5-0

5) *XWA CA/CO Contract*

This is Work Order 17.00495.01 for the construction administration and observation services with Ulteig to oversee the site grading, terminal surcharge, and the 59th Street reroute projects currently underway at the new airport site.

The City Administrator recommends approval of the XWA CA/CO Contract Work Order with Ulteig in the amount of \$856,976.00.

Motion by Bekkedahl, Seconded by Cymbaluk to approve Work Order 17.00495.01 for the XWA CA/CO contract with Ulteig not to exceed \$856,976.00 as presented.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING:

CARRIES: 5-0

9. Report of Department Heads

David Tuan, City Administrator, presented the following:

A. City Administrator

1) Emergency Purchase – Communications Equipment

Due to the City's expansion, there is an immediate need to upgrade the City's radio communication network in order to provide coverage and ensure first responder safety in all areas of town. Most portable radio systems currently issued to first responders rely on dated technology that is limited in its capability.

As the state institutes requirements for the SIRN radio network, the intent was to purchase new radios and install trunking infrastructure over time. Since the City has become aware that radio coverage in areas of Harvest Hills, Williston High

School, Menards, Loves Travel Stop and other regions affected by distance or topography is limited, there is a need to implement the new equipment immediately.

The City has partnered with Kotana Communications on the implementation of a trunking system to correct the issue. A trunking system would allow multiple departments and agencies to use the system through different talk groups, without the need for numerous frequencies. More importantly, radio coverage would be greatly improved throughout the city and compatibility with the state network and other agency partners would be possible.

The total cost of this project is estimated at \$744,565.00 and includes the following components: new mobile and portable radios for the Fire Department (\$115,423.00), Police Department (\$245,378.00), and trunking infrastructure (\$383,755.00) that would provide transmission points at Fire Station 2 and the University Ave water tower. Detailed quotes are included in the Commission Information Packet.

This project would establish complete communications coverage throughout the City for all emergency responders while ensuring compatibility with the state's interoperability radio network. Furthermore, as a first-responder and public safety issue, this project will allow for the coordination of responding units in a safe and effective manner. While this expense was not budgeted in the 2017 calendar year, plans had been made to slowly phase in the replacement radios and trunking equipment over the course of the next few years, prior to understanding the entirety of the coverage limitations the City is currently experiencing.

The City Administrator is requesting authorization to proceed with the emergency purchase of radios and trunking equipment from Kotana Communications, as recommended by staff in the amount of \$744,565.00, to be allocated as a public safety sales tax expense.

Commissioner Piesik asked about the 2nd and 3rd year warranties included in the quotes. City Administrator Tuan stated the warranties would be paid for up front. He further stated there are options with the manufacturers to take advantage of some 12month 0% financing payment plans which would allow the City to include the cost in the 2018 budget.

Commissioner Brostuen asked about project timing and if there would be a period in which both the old and new system would be running at the same time. Chief David Peterson stated the new system is expected to be operational in early 2018.

Commissioner Cymbaluk asked if it's possible to purchase the new system in phases, specifically purchasing the radios first then possibly bid out the trunking system.

Commissioner Bekkedahl stated that under the emergency provisions and the testimony heard that the new system should be purchased all at once. He further stated that this project will take a while to get it in place and delaying could result in harm to the public or to staff.

Commissioner Cymbaluk stated through many conversations with Chief Peterson, Chief Catrambone and City Administrator Tuan, this has become a necessity and the unintentional consequence of so many communications systems evolving at once could lead to tied up channels or a breakdown in communications during an emergency scenario, and that could have terrible consequences. He further stated this is in the best interest of both the city and the public to make the upgrade now, rather than later.

Mayor Howard Klug stated that it is also his belief that the City has to make this purchase.

Motion by Bekkedahl, Seconded by Cymbaluk to declare the emergency purchase of communications equipment from Kotana Communications in the amount \$744,565.00.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING:

CARRIES: 5-0

- B. City Auditor
 - 1) ~~Resolution 17-029 Alcoholic Beverage License Fees~~
- C. Attorney
- D. Director of Public Works

Bob Hanson, City Engineer, presented the following:

- E. City Engineer
 - 1) *Introduce College Intern*

Mr. Hanson took a moment to introduce college intern, Ian Rypkema, from Gonzaga University to the Commission. Ian has been working on his internship with the Engineering Department for three weeks. He is working on ADA compliance tasks and preliminary design work.

Chief Jason Catrambone, Fire Department, presented the following two items:

- F. Fire Chief
 - 1) Fire Station 2 – Change Order 7 / Shingobee Builders

This is a change order from Shingobee Builders on Fire Station 2. This is a deduction on the overall for \$16,578.18.

The Fire Department recommends approval.

Motion by Cymbaluk, Seconded by Piesik to approve Change Order 7 from Shingobee Builders in the deduction amount of \$16,578.18.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING:

CARRIES: 5-0

Mayor Klug stated that he asked Chief Catrambone to speak about firework safety due to the upcoming holiday and the dry weather conditions. Mayor Klug further stated that unlike other North Dakota cities, Williston will not be banning fireworks and the same rules from the last three years will apply.

2) Fireworks

Chief Catrambone quoted the following statistics from the National Fire Protection Association:

- Fireworks start an average of 18,500 fires per year, including 1,300 structure fires, 300 vehicle fires, and 16,900 outside and other fires. These fires caused an average of three deaths, 40 civilian injuries, and an average of \$43 million in direct property damage.
- In 2015, U.S. hospital emergency rooms treated an estimated 11,900 people for fireworks related injuries; 51% of those injuries were to the extremities and 41% were to the head. Children younger than 15 years of age accounted for one-quarter (26%) of the estimated 2015 injuries. These injury estimates were obtained or derived from the Consumer Product Safety Commission's 2015 Fireworks Annual Report by Yongling Tu.

Unfortunately, over the last few years, the City of Williston has contributed to these statistics. The Fire Department has seen multiple injuries to children and adults, deaths, structure fires and grass fires. With that, the Fire Department is asking the community to use caution, understand the dangers, and to be especially cautious around young children.

- G. Chief of Police
- H. Building Official
- I. City Planner

Shawn Wenko, Director of Economic Development, presented the following six items:

- J. Economic Development
 - 1) Treasurer's Report Recommendations

There was a STAR Fund Board meeting on Tuesday, June 20, 2017. In reviewing the STAR Fund Treasurer's Report, there were several businesses that received a commitment of STAR funds that have either changed the scope of their project or have not moved forward altogether. All of these projects have been on the books for an extensive period of time, greater than 18 months. The STAR Fund Board recommends making the following adjustments:

Walts Market

Flex PACE funds were approved in 2014 for the purchase of the business. The client has not provided information needed to close the loan. This loan has since gone to permanent financing which will make the STAR Fund unable to continue with the buy-down.

STAR Fund Board recommends de-obligation of the previous Flex PACE financing of \$34,500.00 to Walts Market.

Williston Downtowners

In 2012, a community growth application was approved for the Williston Downtowners to be used for the purchase of flags/flag poles and a trailer to store them in. They have since purchased the items and a remaining fund balance of \$2,215.26 remains on our books.

STAR Fund Board recommends de-obligation of the remaining funds of \$2,215.26 for the Williston Downtowners 2012 community growth application

Red River Supply

In 2015, a Flex PACE interest buy-down application was approved for \$52,800.00 to Red River Supply for the purchase of a second locomotive and a facility expansion. Red River has since opted not to do the facility expansion, but is moving forward on the purchase of the locomotive. Red River Supply is currently in the later stages of the lending cycle and is requesting a re-appropriation of the approved funds towards only the purchase of the locomotive. This will result in a time saving measure of not having to re-submit a new application through the STAR Fund.

STAR Fund Board recommends re-appropriating the approved buy-down amount of \$52,800.00 for the purchase of just the locomotive. Board also recommends a 60-day finance window that funds must be used or they will automatically be re-obligated to the STAR Fund account.

Culvers

This is a Flex PACE approved in 2014 not to exceed \$52,800.00. Although it has taken considerable time to close the loan and allocate funds, it is believed the application is in process at this time. However, in order to keep things moving forward, the STAR Fund has proposed a 60-day trigger timeline for the loan.

STAR Fund Board recommends a 60-day timeline on the Culvers Flex PACE application. Funds must be used or they will automatically be re-obligated to the STAR Fund account.

Motion by Brostuen, Seconded by Cymbaluk to approve to the STAR Fund Treasurer's Report Adjustments be approved as presented.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING:

CARRIES: 5-0

2) STAR Fund Board Member Updates

STAR Fund Board President Laurie Pederson will be terming out June 30, 2017. The Board proposes that Leah Johnson Ellis will serve as incoming board president.

The STAR Fund Board also recommends the appointment of Brad Curtis (VP of Commercial Lending) American State Bank be appointed to the STAR Fund Board as of July 1, 2017.

Motion by Bekkedahl, Seconded by Brostuen to approve the appointment of STAR Fund Board member Leah Johnson Ellis to serve as STAR Fund Board president and also appoint Brad Curtis to fill the vacated board seat.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING:

CARRIES: 5-0

3) Changes to Flex PACE Scoring Grid

Due to recent Bank of ND changes, the maximum Flex PACE buy-down for a local business increased to \$200,000.00 from \$100,000.00. The maximum buy-down limit for a daycare facility remains at \$300,000.00 and affordable housing projects at \$500,000.00.

In order to capitalize on the maximum amount of matching dollars offered by BND, the STAR Fund Board proposes a modified scoring grid for projects applying through the Flex PACE program. The original local match was \$52,800.00. Under the new guidelines, the STAR Fund will increase the local match to max out at \$106,000.00.

A detailed modified scoring grid is included in the Commission Information Packet.

The STAR Fund Board recommends the modifications to the Flex PACE scoring grid.

The STAR Fund Board also recommends the adoption of the new Flex PACE funding maximums to \$106,000.00 with a probationary period of 6 months ending December 31, 2017.

Motion by Bekkedahl, Seconded by Brostuen to approve the adoption of the new Flex PACE funding maximums to \$106,000.00 with a probationary period of 6 months ending December 31, 2017.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING:

CARRIES: 5-0

Motion by Bekkedahl, Seconded by Cymbaluk to adopt the modifications to the Flex PACE scoring grid as presented.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING:

CARRIES: 5-0

4) Creedence Energy – Flex

For the record, the name on the Flex PACE application is Creedence Energy Services, however, the loan will be under Creedence Properties. The company operates under two separate LLC's for liability purposes.

Creedence utilizes a custom designed high pressure pump truck, specifically fabricated to transport and pump hydrochloric acid and other oilfield chemicals. Equipped with a high tech monitoring and data acquisitions system, Creedence can accurately deliver down-hole acid and chemical treatments with optimal results.

Currently the company is ordering their chemical supply pre-mix. They are seeking to build a new facility in order to bring in chemicals in bulk and mix on site.

Creedence is currently at 13 employees with intent to expand to 15 or more. Average annual wage is \$75,000.00.

The STAR Fund Board recommends approval of a Flex PACE Express interest buy-down in the amount not to exceed \$82,500.00 for the construction of a new building. Buy-down will be paid out annually with first year payment not to exceed \$18,750.00.

Motion by Piesik, Seconded by Cymbaluk to approve a Flex PACE Express interest buy-down in the amount not to exceed \$82,500.00 for the construction of a new building for Creedence Properties. Buy-down will be paid out annually with first year payment not to exceed \$18,750.00.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING:

CARRIES: 5-0

5) Western Veterinary Clinic – Flex

Western Veterinary Clinic is preparing to do a \$1,200,000.00 expansion to their existing facility. The proposed expansion will add one full time vet, expanded receiving area, additional retail space for pet products, and three additional exam rooms.

Western Vet has already completed \$300,000.00 in dirt work to the site that is not included in this application request.

Western Vet is an established veterinary practice in the area since the 1970's.

The STAR Fund Board recommends approval of a Flex PACE Express interest buy-down in the amount not to exceed \$82,000.00 for the expansion and remodel. Buy-down is payable annually with first year payment not to exceed \$18,750.00.

Motion by Cymbaluk, Seconded by Bekkedahl to approve a Flex PACE Express interest buy-down in the amount not to exceed \$82,000.00 for the expansion and remodel for

Western Veterinary Clinic. Buy-down is payable annually with first year payment not to exceed \$18,750.00.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING:

CARRIES: 5-0

6) Kringen Holdings – Flex

Kringen Holdings is the parent LLC of Chatter Pediatric Therapy located in the building on the corner of University and Broadway (Joe Lafave Building).

Kringen Holdings is seeking to purchase the building from Joe Lafave and conduct a completed remodel on the main floor towards the expansion of Chatter Pediatric Therapy.

Chatter Pediatric offers speech, language, physical and occupational therapy.

The STAR Fund Board recommends approval of a Flex PACE Express interest buy-down in the amount not to exceed \$72,000.00 for the purchase of an existing building. Buy-down payable yearly with first year payment not to exceed \$19,701.00

Motion by Bekkedahl, Seconded by Brostuen to approve a Flex PACE Express interest buy-down in the amount not to exceed \$72,000.00 for the purchase of an existing building for Kringen Holdings. Buy-down payable yearly with first year payment not to exceed \$19,701.00.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING:

CARRIES: 5-0

Anthony Dudas, Airport Director, presented the following two items:

K. Airport

- 1) Advertising Lease – John Voll, RE/Max Bakken Realty – Monthly Lease at \$200.00/Month for One Year

This lease agreement is with Re/Max Bakken Realty to advertise on the electronic screens throughout the commercial terminal. The agreement begins July 1, 2017. Re/Max Bakken Realty agrees to pay \$200.00 per month for the advertisement space. This lease can be terminated with 30 day written notice.

The Airport recommends approval.

Motion by Cymbaluk, Seconded by Brostuen to approve.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING:

CARRIES: 5-0

2) Hangar Lease – Nordak Living – Darrell Dyer – Church Hangar #3

This lease agreement is with Nordak Living to lease Church Hangar #3. This hangar lease is \$150.00/mo or \$1,800.00 per year, paid on a quarterly basis. This lease can be terminated with 30 day written notice.

The Airport recommends approval.

Motion by Brostuen, Seconded by Cymbaluk to approve.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING:

CARRIES: 5-0

- L. Assessor
- M. Convention and Visitor's Bureau

Mayor Klug noted that item 10A was addressed in item 9J2.

- 10. Appointments and Consultations with Officers
 - A. ~~Appointment of STAR Fund Board Members~~
- 11. Unfinished Business
- 12. New Business
- 13. Executive Session
- 14. Adjourn

Motion by Cymbaluk, Seconded by Brostuen to adjourn.

UNANIMOUS BY VOICE VOTE

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor