

**Official Proceedings  
Board of City Commissioners  
June 25, 2019 - 6:00 pm  
City Hall – Williston, North Dakota**

1. Roll Call of Commissioners and Pledge of Allegiance

**COMMISSIONERS PRESENT:** Tate Cymbaluk (via phone), Chris Brostuen, Brad Bekkedahl, Deanette Piesik and Howard Klug

**COMMISSIONERS ABSENT:** None

**OTHERS PRESENT:** John Kautzman, Dave Tuan, Anthony Dudas, Dave Bell, Kent Jarcik, Rachel Laqua, Mark Schneider, David Wicke, Bob Hanson, Andrea Duntz, Pete Furuseth, David Peterson, Jason Catrambone, Shawn Wenko, Andrea Placher, Chery Pierzina and Amy Krueger

Mayor Klug presented a quorum

**CHANGES TO AGENDA:** None

2. Consent Agenda

- A. Reading and Approval of Minutes
  - 1) Regular Meeting: June 11, 2019
  - 2) Special Meeting: June 19, 2019
- B. Auditor and Finance
  - 1) Accounts, Claims and Bills
    - a. June 7 – 20, 2019

For checks between: 06/07/19 - 06/20/19

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<b>Check #</b>	<b>Vendor/Employee/Payee Number/Name</b>	<b>Check Amount</b>	<b>Date Issued</b>
-34925	LYNN BYERS-WALLACE	1421.25	06/07/19
-34924	BRENDA D'ANGELO	1528.80	06/07/19
-34923	RANDY M DONNELLY	1677.39	06/07/19
-34922	JOHN L. KAUTZMAN	3583.96	06/07/19
-34921	KATHY KIMLEY	2954.80	06/07/19
-34920	KAREN P. LARSON	1843.29	06/07/19
-34919	STEPHANIE WELLMAN	1511.03	06/07/19
-34918	JASMINE COLLINS	1840.06	06/07/19
-34917	HEATHER DREWELOW	1595.44	06/07/19
-34916	CAITLIN ESTRADA	1590.09	06/07/19
-34915	SARAH HILTON	2054.52	06/07/19
-34914	GEORGIA HOLLEMBEAK	1679.86	06/07/19
-34913	YULISSA JIMENEZ	1550.81	06/07/19

-34912	JULIE KIRKPATRICK	1636.49	06/07/19
-34911	ELIZABETH OLSON	1694.56	06/07/19
-34910	PATRICIA POTTEIGER	1637.91	06/07/19
-34909	MIKAELA SKALICKY	1724.62	06/07/19
-34908	JOLEEN S. TINKER	1682.07	06/07/19
-34907	CARLI WADE	1671.01	06/07/19
-34906	DERRICK WALKER	3214.24	06/07/19
-34905	CINDY WHITE	1744.59	06/07/19
-34904	LAURA WOLTJER	1844.77	06/07/19
-34903	DENISE MELBY	1045.39	06/07/19
-34902	JACQUELINE MONZON	2083.71	06/07/19
-34901	KENNETH B. OWENS	323.06	06/07/19
-34900	APREL PURVIS	1512.00	06/07/19
-34899	KATHLEEN STAHOWIAK	2408.11	06/07/19
-34898	AMY JOHNSON	1535.81	06/07/19
-34897	SUSAN E. MOELLER	1400.78	06/07/19
-34896	HASAN ABDUL JABBAR	2050.79	06/07/19
-34895	ARIC ARENDS	1432.00	06/07/19
-34894	BRAD AUTTELET	1476.14	06/07/19
-34893	JOSHUA BANKS	2161.53	06/07/19
-34892	KARALEE BARLOW	1660.42	06/07/19
-34891	CLINTON BATES	3435.16	06/07/19
-34890	JALEN BEN	1359.66	06/07/19
-34889	ROBERT J. BENTH	2543.41	06/07/19
-34888	MINDY BERNSTEIN	2381.81	06/07/19
-34887	JAKE BYMAN	1804.83	06/07/19
-34886	JASON CATRAMBONE	3542.84	06/07/19
-34885	JUSTIN CHAMPION	2846.16	06/07/19
-34884	KHRISTOPHER CHAMPION	3656.49	06/07/19
-34883	MATTHEW CLARK	2647.39	06/07/19
-34882	STEPHEN CLARK	2064.86	06/07/19
-34881	PRISCILLA CRAIN	670.32	06/07/19
-34880	CHRIS DICK	2453.78	06/07/19
-34879	SHERIDAN DOUGLAS	597.48	06/07/19
-34878	VICTORIA DOUGLAS	676.49	06/07/19
-34877	RILEY ECKART	1495.79	06/07/19
-34876	GARRET FLESNESS	1355.91	06/07/19
-34875	MICHAEL FRONIMOS	4480.22	06/07/19
-34874	WADE GAMMELL	1400.67	06/07/19
-34873	COLTON GUTKNECHT	1400.67	06/07/19
-34872	GRACE GUTLOVICS	1712.43	06/07/19
-34871	THOMAS HARTLEY	3035.90	06/07/19
-34870	JOHN HOSKINS	2362.53	06/07/19
-34869	EMILY HUGHES	2608.57	06/07/19
-34868	ANDREW ISAACS	1356.76	06/07/19
-34867	COREY JOHNSON	4884.53	06/07/19
-34866	RACHEL KARVONEN	1359.66	06/07/19
-34865	TRACY C. KERZMANN	2445.94	06/07/19
-34864	ROBERT KISER	2299.71	06/07/19

-34863	JEREMY KNAPKEWICZ	1694.43	06/07/19
-34862	JILL KNAPKEWICZ	1274.40	06/07/19
-34861	WYATT KOENIG	1842.76	06/07/19
-34860	DYLAN LAMONTIA	1845.16	06/07/19
-34859	JOSHUA LARSON	1359.66	06/07/19
-34858	JASON LEWIS	2568.76	06/07/19
-34857	CAROLYN LIMERICK	2977.07	06/07/19
-34856	JARED MACKLEY	1351.96	06/07/19
-34855	CHRISTOPHER MAHONEY	2523.68	06/07/19
-34854	ANDRE MARTONI	2014.83	06/07/19
-34853	RYAN A. MILLER	2107.01	06/07/19
-34852	BRIAN MINTON	3124.49	06/07/19
-34851	CRAIG MOEN	1570.78	06/07/19
-34850	WYATT MOEN	1380.97	06/07/19
-34849	PAUL MONZON	286.31	06/07/19
-34848	JOHN MORGAN	1819.27	06/07/19
-34847	ERICA J. MYERS	1441.87	06/07/19
-34846	CHRISTIAN OLSON	1301.87	06/07/19
-34845	JESSICA PATTERSON	1705.66	06/07/19
-34844	TRISHA RUSSELL	1237.02	06/07/19
-34843	FLETCHER SCAIFE	1778.42	06/07/19
-34842	PATRICK SELLERS	2667.80	06/07/19
-34841	TRAVIS SHAY	2268.46	06/07/19
-34840	CHARLES STAFFORD	1599.50	06/07/19
-34839	SARA STAFFORD	2280.37	06/07/19
-34838	BRITTANY STORM-ANDERSON	1654.01	06/07/19
-34837	EARNEST THEETGE	2311.97	06/07/19
-34836	JEFFREY VANDYKE	455.70	06/07/19
-34835	ANTHONY VERESPE	5237.01	06/07/19
-34834	HUNTER VOSS	1399.40	06/07/19
-34833	JAMES WESTON	1636.00	06/07/19
-34832	MATTHEW ABERLE	1792.29	06/07/19
-34831	SAM M. AIDE	1976.45	06/07/19
-34830	STEVEN D. ARMSTRONG	3239.56	06/07/19
-34829	BRANDON BALOGH	1756.30	06/07/19
-34828	JASON BARTEN	2717.34	06/07/19
-34827	HUGH E BENZEN	2884.61	06/07/19
-34826	MEGAN BORRELL	1601.53	06/07/19
-34825	LUCAS BRINKMAN	2482.17	06/07/19
-34824	MARTIN BURCH	2658.97	06/07/19
-34823	ASHLEY R. CELANDER	1886.68	06/07/19
-34822	DUSTIN R. CELANDER	1989.67	06/07/19
-34821	KEVIN W. CRAFT	1353.04	06/07/19
-34820	JESSE CRUISE	1881.81	06/07/19
-34819	ERICA DAVIS	1795.39	06/07/19
-34818	DANIEL DERY	2652.37	06/07/19
-34817	RODNEY H. DICKERSON	3092.61	06/07/19
-34816	JAMES DIXON	1869.38	06/07/19
-34815	ALEXIUS ENGET	1945.31	06/07/19

-34814	TANNER FARSTVEET	1952.44	06/07/19
-34813	BRETT FLESNESS	2498.45	06/07/19
-34812	JORY FORSBERG	1786.91	06/07/19
-34811	CHELSEA S FOSSEN	1511.24	06/07/19
-34810	LINDA R. GRANBOIS	1656.09	06/07/19
-34809	ALEXIS HAGGERTY	1983.68	06/07/19
-34808	WALTER H. HALL	2855.06	06/07/19
-34807	ROBERT HARRAH	2010.50	06/07/19
-34806	RANDY M. HAUGENOE	2458.43	06/07/19
-34805	DANIELLE HENDRICKS	2215.73	06/07/19
-34804	JACOB R. HENDRICKS	2084.12	06/07/19
-34803	JONATHAN HOLTER	2948.69	06/07/19
-34802	MICHAEL A. ISENHOWER JR	2211.81	06/07/19
-34801	BEAU JACOBSON	2022.79	06/07/19
-34800	EVAN JOHNSON	2232.96	06/07/19
-34799	ERIC KEYES	2039.22	06/07/19
-34798	KAYLA KLAPPER	2220.12	06/07/19
-34797	AMBER KOEHN	1846.54	06/07/19
-34796	JACOB KOEHN	2070.89	06/07/19
-34795	CINDY KOPAC	1180.60	06/07/19
-34794	AARON KURTENBACH	2387.53	06/07/19
-34793	JEREMIAH LACHNER	2653.95	06/07/19
-34792	TRAVIS LAWHEAD	2243.03	06/07/19
-34791	BRANDON LAWSON	1841.19	06/07/19
-34790	MIA LEFEVER	1917.55	06/07/19
-34789	MICHAEL LICCIARDI	2746.78	06/07/19
-34788	JOSHUA MAHLUM	1823.15	06/07/19
-34787	ANTHONY MANN	2015.68	06/07/19
-34786	TRAVIS J. MARTINSON	2332.04	06/07/19
-34785	CODY MILLER	2056.17	06/07/19
-34784	HEATHER MONTGOMERY	2297.15	06/07/19
-34783	NICHOLAS NELSON	2288.69	06/07/19
-34782	JEFFREY OLSON	1863.02	06/07/19
-34781	GREG OSTER	1993.46	06/07/19
-34780	JOHN PAGANO	2159.06	06/07/19
-34779	JORDAN PATTON	2055.09	06/07/19
-34778	AMBER PELZL	1188.97	06/07/19
-34777	JUSTIN PELZL	1697.32	06/07/19
-34776	DAVID A. PETERSON	3840.43	06/07/19
-34775	KENNETH L. PRENTICE	2723.64	06/07/19
-34774	KRISTIINA RAVASKA	2826.05	06/07/19
-34773	NICK RINTAMAKI	1776.76	06/07/19
-34772	JONATHAN D. ROGGENKAMP	1938.97	06/07/19
-34771	NOVI RUNSABOVE	1904.23	06/07/19
-34770	NICHOLAS SATERMO	1996.98	06/07/19
-34769	NICOLE SAVELA	1939.90	06/07/19
-34768	CRYSTAL A. SCHAUBEL	1453.50	06/07/19
-34767	ZACHARY SCHWARTZ	2403.23	06/07/19
-34766	DAKOTAH SMITH	2059.21	06/07/19

-34765	CALLI STELLMACHER	993.18	06/07/19
-34764	THEODORE VANGRINSVEN	2220.90	06/07/19
-34763	ROBERT VANWINKLE	2478.32	06/07/19
-34762	JESSE WEICHT	2003.44	06/07/19
-34761	JENNIFER WILLARD	1796.18	06/07/19
-34760	MICHAEL S. WILSON	3316.68	06/07/19
-34759	KELLY ABERLE	1981.49	06/07/19
-34758	JOE DOSS	2178.79	06/07/19
-34757	LESLIE HAMRICK	1221.07	06/07/19
-34756	DAVID SASSER	2072.77	06/07/19
-34755	MARK SCHNEIDER	3397.17	06/07/19
-34754	JASMIN TEIGEN	1311.49	06/07/19
-34753	NYDEL TOMPKINS	1356.57	06/07/19
-34752	WILLIAM TOWNSLEY	1737.32	06/07/19
-34751	PEDAR A. ANDRE	2127.02	06/07/19
-34750	MATTHEW ELBERT	1895.90	06/07/19
-34749	ROBERT E HANSON	3192.27	06/07/19
-34748	JASON W. HOULE	1702.10	06/07/19
-34747	DAVID WICKE	3412.73	06/07/19
-34746	WAYNE A WIEDRICH	2993.82	06/07/19
-34745	JAREK WIGNESS	2153.17	06/07/19
-34744	LES CHRISTENSEN	2431.71	06/07/19
-34743	AUBREY FOSBURGH	2302.24	06/07/19
-34742	JOHN JASTRZEBSKI	1264.15	06/07/19
-34741	LES WALTER	2137.59	06/07/19
-34740	JASON ANDREASON	2787.91	06/07/19
-34739	KYLE BREDWICK	2190.18	06/07/19
-34738	LANE CLARK	1551.98	06/07/19
-34737	MICHAEL CLARY	1364.50	06/07/19
-34736	JAMES B. ENGEN	2978.10	06/07/19
-34735	LUKE FATZ	1501.43	06/07/19
-34734	DOMINICK IOVINO	1983.59	06/07/19
-34733	JONNY IOVINO	2623.18	06/07/19
-34732	BRUCE A. JOHNSON	1621.14	06/07/19
-34731	RICHARD MALONEY	1365.19	06/07/19
-34730	MARC MOHR	1336.98	06/07/19
-34729	EMIL NEHRING	1845.94	06/07/19
-34728	TROY OSTER	1360.45	06/07/19
-34727	BRET SANDBERG	1309.93	06/07/19
-34726	MATTHEW TUTAS	1841.61	06/07/19
-34725	IAN WEIGEL	1754.48	06/07/19
-34724	MICHAEL BRADFORD	449.31	06/07/19
-34723	JEFFREY BRYSON	2266.15	06/07/19
-34722	ROBERT D. COUGHLIN	1353.18	06/07/19
-34721	MORKATAA DHINAA	2048.34	06/07/19
-34720	TYLER FIXEN	1390.24	06/07/19
-34719	JANAH JELLISON	468.04	06/07/19
-34718	LACEY JOHNSTON	1699.34	06/07/19
-34717	AMANDA M. KAISER - LEE	2020.31	06/07/19

-34716	MITCHELL KERSTING	2960.02	06/07/19
-34715	EVAN LEWIS	1731.60	06/07/19
-34714	ALDON OLSON	1378.44	06/07/19
-34713	WILLIAM SCHWENDEMAN	2174.76	06/07/19
-34712	SABRINA SIMS	2009.58	06/07/19
-34711	JAMIE SITZMAN	1580.81	06/07/19
-34710	ROBERT SKURDAL	1948.14	06/07/19
-34709	CURTIS CLARYS	2347.21	06/07/19
-34708	CHASE ENGEN	1338.98	06/07/19
-34707	BRANDON SANDBERG	1848.27	06/07/19
-34706	WYATT WILLSON	1322.31	06/07/19
-34705	THOMAS ATOR	1750.21	06/07/19
-34704	KATRINA HENRY	1350.04	06/07/19
-34703	CHRISTOPHER ADAM	1407.22	06/07/19
-34702	RENA COLLIE	1606.72	06/07/19
-34701	JASON COTTAM	1752.05	06/07/19
-34700	ARTHUR CRUMB	2001.16	06/07/19
-34699	PATRICIA K. FIORENZA	2652.76	06/07/19
-34698	DANNY R. GERGEN	2231.74	06/07/19
-34697	JAMES A HAGA JR	2924.81	06/07/19
-34696	VERNON L. HENDRICKSON	1891.18	06/07/19
-34695	LONNY HIATT	1697.93	06/07/19
-34694	JEFFREY LADUCER	1776.72	06/07/19
-34693	JESSICA MEADE	1527.64	06/07/19
-34692	RUSSELL E. MOMBERG	2164.61	06/07/19
-34691	JOSEPH G. MONSON	1341.03	06/07/19
-34690	REX OLSON	2012.29	06/07/19
-34689	ZACKERY OSTER	1394.85	06/07/19
-34688	TYRELL SMITH	1573.81	06/07/19
-34687	DAVID SMITHBERG	1519.57	06/07/19
-34686	BRYCE STORY	1116.17	06/07/19
-34685	KENNETH R. BOYKIN	2098.37	06/07/19
-34684	KASSANDRA BROWN	1809.36	06/07/19
-34683	ZACHARY COTHERN	1706.92	06/07/19
-34682	ANTHONY D. DUDAS	3486.97	06/07/19
-34681	ZACHARY EFFERTZ	1627.10	06/07/19
-34680	ROBERT S HANSON	1572.94	06/07/19
-34679	TERRY HARP	2298.39	06/07/19
-34678	DANIEL KIMLEY	735.64	06/07/19
-34677	LORI A. LARSEN	1696.49	06/07/19
-34676	CORDELL LINDVIG	1627.09	06/07/19
-34675	GLENN MARSHALL	1892.35	06/07/19
-34674	BRENT MILLER	1783.61	06/07/19
-34673	RAHUL NATH	1521.02	06/07/19
-34672	RYAN O'REAR	2446.04	06/07/19
-34671	DEVIN REIFSTECK	1562.40	06/07/19
-34670	KASEY WYMAN-YOUNG	1754.28	06/07/19
-34669	ARMAND BARBOT	933.04	06/07/19
-34668	JAMES HAGA SR	1295.55	06/07/19

-34667	BRENT E. HANSON	2402.67	06/07/19
-34666	BEAU BERGERON	1574.63	06/07/19
-34665	MARK BRUINEKOOL	1579.60	06/07/19
-34664	TONY SCOTT	848.85	06/07/19
-34663	MICHAEL SIMPSON	1991.07	06/07/19
-34662	JORDAN BLOTSKE	1382.65	06/07/19
-34661	PORTER LEWIS	1424.62	06/07/19
-34660	GINA MOTT	2637.43	06/07/19
-34659	KELSY NEHRING	2009.25	06/07/19
-34658	SCOTT VASSEN	2519.42	06/07/19
-34657	BRIAN YOUNG	1982.89	06/07/19
-34656	KENT A. JARCIK	2822.04	06/07/19
-34655	RACHEL K. LAQUA	2342.98	06/07/19
-34654	JEREMY MILLER	1463.74	06/07/19
-34653	KELLY SOTO	1367.55	06/07/19
-34652	JOSILYN F BEAN	2339.41	06/07/19
-34651	DAVID LEE BELL	3191.85	06/07/19
-34650	KENNETH W. BERGSTROM	2785.02	06/07/19
-34649	STEVEN BROE	1076.21	06/07/19
-34648	BARBARA ELLICO	1518.56	06/07/19
-34647	KRISTIN PASEKA	1717.16	06/07/19
-34646	ALYSSA WIEDRICH	1329.11	06/07/19
-34645	NEIL W. BAKKEN	2089.72	06/07/19
-34644	KENT SKABO	1848.47	06/07/19
-34643	SKYLER HENRIE	2238.36	06/07/19
-34642	DIANE C. HAGEN	663.29	06/07/19
-34641	ETHAN BECK	412.24	06/07/19
-34640	TRACI BYRNE	1027.31	06/07/19
-34639	MORGAN COTE	1119.19	06/07/19
-34638	KELLY CRUSCH	184.89	06/07/19
-34637	GARY DESJARDINS	697.45	06/07/19
-34636	ARIEL FLECK	600.27	06/07/19
-34635	KAYLA J. HELL	1016.38	06/07/19
-34634	MICHAEL HELL	380.80	06/07/19
-34633	MONTANA ICENOGLE	182.85	06/07/19
-34632	REBECCA KIEFER	73.88	06/07/19
-34631	WANDA OLAF	1136.82	06/07/19
-34630	ANDREA L. PLACHER	1915.70	06/07/19
-34629	NATASHA TORRES	646.45	06/07/19
-34628	LISA WEBB	1080.66	06/07/19
-34627	SAWYER ZENT	973.20	06/07/19
-34626	SARAH DOBLER	451.24	06/07/19
-34625	ANN M. KVANDE	1830.57	06/07/19
-34624	BARBARA J. PETERSON	1631.28	06/07/19
-34623	BRENDA SCHMIDT	1580.47	06/07/19
-34622	RAYCE VERGETS	465.87	06/07/19
-34621	SHAWN WENKO	3026.53	06/07/19
-34620	KATHY HAVSKJOLD	181.03	06/07/19
-34619	VIVIAN KALMIK	563.37	06/07/19

-34618	AMY A. KRUEGER	2351.73	06/07/19
-34617	ASHLEY OYLOE	1601.01	06/07/19
-34616	SABRINA A RAMEY	1759.37	06/07/19
-34615	JENNIFER STRIETZEL	1433.09	06/07/19
-34614	SHAWN BICE	1644.37	06/07/19
-34613	JULIE HATTER	3522.03	06/07/19
-34612	TRISTA HENRIE	3162.10	06/07/19
-34611	MONICA LAMOREUX	1623.60	06/07/19
-34610	JAMES POIRRIER	1862.10	06/07/19
-34609	Derek Booth	64.64	06/07/19
-34608	Tyler D. Carlstad	64.64	06/07/19
-34607	Mathew P. Ekblad	309.00	06/07/19
-34606	Joshua Foust	96.97	06/07/19
-34605	Brandon Hoffman	183.07	06/07/19
-34604	Ethan Hurley	96.97	06/07/19
-34603	Kenny Kukuk	32.32	06/07/19
-34602	James Laqua	166.65	06/07/19
-34601	Ryan Lee	253.96	06/07/19
-34600	Lyle Lordemann	64.64	06/07/19
-34599	Josh S. Mosbrucker	64.64	06/07/19
-34598	Paul Riely	124.67	06/07/19
-34597	Milton Sluder	124.67	06/07/19
-34596	Brenden L. Stevens	272.43	06/07/19
-34595	Darwin J. Stevens	129.29	06/07/19
-34594	CJ Vinger	129.29	06/07/19
-34593	Michael W. Walters	184.33	06/07/19
-34592	PRESTON OLSON	1375.09	06/07/19
-34591	KEVIN POWERS	2568.12	06/07/19
-34590	BRET WILLIAMS	2131.35	06/07/19
-34589	ANDREA DUNTZ	2266.43	06/07/19
-34588	PEGGY MASTERS	1821.64	06/07/19
-34587	CHERYL PIERZINA	2696.91	06/07/19
-34586	DAVID TUAN	3698.22	06/07/19
-34585	LOCAL 3743 IAFF LOCAL 3743	700.00	06/07/19
-34584	ANDRE MARTONI	2811.13	06/07/19
-34583	GARRETT NORSTEN	1821.20	06/07/19
-34582	ND CHILD SUPPORT ENFORCE	2022.64	06/07/19
-34581	NATIONWIDE RETIREMENT	16600.58	06/07/19
-34580	U.S. TREASURY	241228.78	06/07/19
-34579	ND PUBLIC EMPLOYEES RETIREMENT	289615.34	06/10/19
-34578	MERITAIN HEALTH	9417.38	06/14/19
101464	GARRETT NORSTEN	0.00	06/07/19
101465	RICHARD RADEMACHER	2276.72	06/07/19
101466	GARY L. GLOVATSKY	2249.31	06/07/19
101467	TREVOR ODEGARD	1411.04	06/07/19
101468	RICHARD S. ODEGARD	1937.10	06/07/19
101469	WYATT ANDREASON	342.51	06/07/19
101470	JOSHUA DAGENAIS	1445.29	06/07/19
101471	TAYTIM HAKE	349.22	06/07/19



101472	ZAYDEN STANTON	349.22	06/07/19
101473	MICHAEL BRADFORD	1464.89	06/07/19
101474	CHRISTOPHER GILLIES	10620.54	06/07/19
101664	PA SCDU	505.00	06/07/19
101665	CONNECTICUT - CCSPC	274.00	06/07/19
101666	TREASURER OF VIRGINIA	368.14	06/07/19
101667	CREDIT COLLECTIONS BUREAU	371.34	06/07/19
101668	DCI CREDIT SERVICES INC	23.69	06/07/19
101669	MICHIGAN STATE DISBURSEM	104.75	06/07/19
101670	MINNESOTA CHILD SUPPORT	336.50	06/07/19
101671	MONTANA CSED SDU	85.82	06/07/19
101672	ND STATE TAX COMMISSIONER	370.80	06/07/19
101673	RODENBURG LAW FIRM	100.00	06/07/19
101674	CHILD SUPPORT SERVICES	76.00	06/07/19
101675	WASHINGTON STATE SUPPORT	393.00	06/07/19
101676	TERRY HARP	275.00	06/07/19
101677	VICTORIA DOUGLAS	1201.09	06/07/19
101678	Office of State Controller - California	767.89	06/07/19
101679	SPEARFISH EXCAVATING, INC.	151322.57	06/07/19
101680	Comptroller of Public Accounts	37.53	06/10/19
101681	CLERK OF DISTRICT COURT	500.00	06/11/19
101682	CLERK OF DISTRICT COURT	500.00	06/11/19
101683	CLERK OF DISTRICT COURT	750.00	06/11/19
101684	CLERK OF DISTRICT COURT	750.00	06/11/19
101685	CLERK OF DISTRICT COURT	750.00	06/11/19
101686	CLERK OF DISTRICT COURT	750.00	06/11/19
101687	JAMALE MCBRIDE	1500.00	06/11/19
101688	MUSTAFA BAHAR	20.00	06/11/19
101689	CARLOS TSHIMANGA KALALA	1250.00	06/11/19
101690	CASHWISE	855.00	06/11/19
101691	SAN FARR	200.00	06/11/19
101692	WEX BANK	10006.37	06/11/19
101693	CHI St. Alexius	42.00	06/11/19
101694	Coyote Booster Club	500.00	06/12/19
101695	C & D WATER SERVICES	7.50	06/12/19
101696	LASER DESIGNS ND	91.50	06/12/19
101697	Williston Boys Baseball	500.00	06/12/19
101698	Information Matrix, LLC	27000.00	06/12/19
101699	Dana Ebel Memorial Golf Tournamen	500.00	06/12/19
101700	BANK OF NORTH DAKOTA	10671.90	06/12/19
101701	EDND (ECONOMIC DEV ASSOC OF ND)	1940.00	06/12/19
101702	GOOSENECK IMPLEMENT	18969.97	06/12/19
101703	Christ Scheen	1610.00	06/12/19
101704	CHRISTOPHER J. BROSTUEN	1819.35	06/13/19
101705	COUNTRY FLORAL	105.00	06/13/19
101706	FAMILY CRISIS SHELTER	508.50	06/13/19
101707	VECTOR CONTROL DIST #1	64244.53	06/13/19
101708	Office of North Dakota State Treasurer	5846.43	06/13/19
101709	AMB	9003.66	06/13/19

101710	BORDER PLANES INC	62500.00	06/13/19
101711	BORDER PLANES INC	40000.00	06/13/19
101712	NDASRO	50.00	06/13/19
101713	NDASRO	50.00	06/13/19
101714	FEDERAL AVIATION ADMINISTRATION	807894.17	06/13/19
101715	PRENTISS KENNEY	400.00	06/13/19
101716	WILLIAMS SCOTSMAN, INC.	586.25	06/17/19
101717	STRATA CORPORATION - ND	38272.50	06/17/19
101718	ALLIANCE CONSULTING LC	179386.50	06/17/19
101719	KENNETH R. BOYKIN	110.05	06/17/19
101720	ANTHONY D. DUDAS	1784.62	06/17/19
101721	ALLIANCE CONSULTING LC	24300.00	06/17/19
101722	CLERK OF DISTRICT COURT	750.00	06/17/19
101723	CLERK OF DISTRICT COURT	750.00	06/17/19
101724	CLERK OF DISTRICT COURT	750.00	06/17/19
101725	BCN Telecom, Inc	557.47	06/17/19
101726	MONTANA DAKOTA UTILITIES	5081.73	06/17/19
101727	VERIZON WIRELESS	7997.55	06/17/19
101728	MORKATAA DHINAA	59.50	06/17/19
101729	Team Electronics Inc	33552.00	06/17/19
101730	MONTANA DAKOTA UTILITIES	2163.40	06/17/19
101731	SAFARI FUELS	43.00	06/17/19
101732	MELISSA CLAY	800.00	06/17/19
101733	LESTER HILL C/O BRAD GOEBEL	780.00	06/17/19
101734	Christ Scheen	291.20	06/17/19
101735	VISA	195.09	06/18/19
101736	NEMONT	394.48	06/18/19
101737	DAKOTA FENCE	2675.00	06/18/19
101738	VISA	140.85	06/18/19
101739	VISA	1351.46	06/18/19
101740	VISA	1168.54	06/18/19
101741	VISA	283.13	06/18/19
101742	FIRST NATIONAL BANK	2448.57	06/20/19
101743	BANK OF NORTH DAKOTA	22417.05	06/20/19
101744	Meridian Salon	5000.00	06/20/19
101745	BANK OF NORTH DAKOTA	886.48	06/20/19
101746	NDSU WILLISTON RESEARCH EXTENSION	1000.00	06/20/19
101747	VISA	1571.03	06/20/19
101748	VISA	2249.26	06/20/19
101749	not processed in this period	0.00	/ /
101750	not processed in this period	0.00	/ /
101751	not processed in this period	0.00	/ /
101752	not processed in this period	0.00	/ /
101753	not processed in this period	0.00	/ /
101754	not processed in this period	0.00	/ /
101755	not processed in this period	0.00	/ /
101756	not processed in this period	0.00	/ /
101757	not processed in this period	0.00	/ /
101758	not processed in this period	0.00	/ /

101759	not processed in this period	0.00	/	/
101760	not processed in this period	0.00	/	/
101761	EAPC	27025.30	06/20/19	
101762	3D SPECIALTIES	133.05	06/20/19	
101763	ACE HARDWARE & FLOORING	492.34	06/20/19	
101764	AGRI INDUSTRIES, INC.	242.36	06/20/19	
101765	ALLIANCE CONSULTING LC	32158.50	06/20/19	
101766	AMERICAN WELDING & GAS	5468.01	06/20/19	
101767	AMERIPRIDE LINEN AND APPAREL SERVICE	1545.63	06/20/19	
101768	ASHLEY OYLOE	77.91	06/20/19	
101769	AT&T	105.03	06/20/19	
101770	BAKER & TAYLOR CO.	139.43	06/20/19	
101771	BALCO UNIFORM CO., INC.	8516.08	06/20/19	
101772	BASIN PRINTERS, INC.	464.00	06/20/19	
101773	BASIN TOWING AND RECOVERY	175.00	06/20/19	
101774	BERRY DAKOTA	638.75	06/20/19	
101775	BORDER STATES ELECTRIC	719.71	06/20/19	
101776	BORENE LAW FIRM, P.A.	2065.12	06/20/19	
101777	BOSS OFFICE PRODUCTS	1083.99	06/20/19	
101778	BOULDER CONSULTING	26100.00	06/20/19	
101779	BRAATEN PLUMBING, INC	501.18	06/20/19	
101780	BRANDON BALOGH	25.00	06/20/19	
101781	BSH TOWING	200.00	06/20/19	
101782	BURNS & MCDONNELL ENGINEERING CO	13888.95	06/20/19	
101783	C & D WATER SERVICES	61.50	06/20/19	
101784	CARQUEST/ADVANCED AUTO PARTS	275.58	06/20/19	
101785	CERTIFIED LABORATORIES	4600.00	06/20/19	
101786	CHI ST ALEXIUS OCCUPATIONAL CLINIC	1042.50	06/20/19	
101787	CHI St. Alexius	202.50	06/20/19	
101788	CHRISTOPHERSON'S TIN	980.80	06/20/19	
101789	CITY OF WILLISTON	2695.61	06/20/19	
101790	CITY OF WILLISTON	210.00	06/20/19	
101791	CITY OF WILLISTON	50000.00	06/20/19	
101792	COCA-COLA OF WILLISTON	60.00	06/20/19	
101793	CONNEX INTERNATIONAL	61.88	06/20/19	
101794	CORE & MAIN LP	8460.37	06/20/19	
101795	CORPORATE TRANSLATION SERVICES	34.16	06/20/19	
101796	COUNTRY FLORAL	145.79	06/20/19	
101797	CRAIG'S SMALL ENGINE REPAIR	37.99	06/20/19	
101798	CREATIVE PRODUCT SOURCE	585.09	06/20/19	
101799	DAKOTA SUPPLY GROUP	596.07	06/20/19	
101800	DANIELLE HENDRICKS	150.00	06/20/19	
101801	DEGENSTEIN'S AUTO PLUS	375.00	06/20/19	
101802	DELL MARKETING L.P.	11034.86	06/20/19	
101803	DEMARS FOODS	72.00	06/20/19	
101804	DEMCO	241.59	06/20/19	
101805	DERRICK WALKER	321.62	06/20/19	
101806	DF LIGHTING COMPANY	955.15	06/20/19	
101807	DISCOVERY BENEFITS	187.00	06/20/19	

101808	DOT'S PRETZELS	848.57	06/20/19
101809	DPC INDUSTRIES, INC	6333.00	06/20/19
101810	EAST & WEST EXCAVATING LLC	15417.50	06/20/19
101811	ELECTRIC & MAGNETO, INC.	1110.40	06/20/19
101812	EMERGENCY MEDICAL PRODUCTS	632.10	06/20/19
101813	EMRY'S LOCKSMITHING	11.25	06/20/19
101814	ENVIRONMENTAL TOXICITY CONTROL	800.00	06/20/19
101815	ERIKS North America	154.62	06/20/19
101816	EVERYTHING SAFETY	152.71	06/20/19
101817	FASTENAL COMPANY	14.73	06/20/19
101818	FEDEX	272.60	06/20/19
101819	FIRE PROTECTION PUBLICATIONS	1635.20	06/20/19
101820	FORT UNION SUPPLY & TRADE	508.46	06/20/19
101821	FORTERRA	904.00	06/20/19
101822	GENERAL TRAFFIC CONTROLS, INC	1029.20	06/20/19
101823	GOOSENECK IMPLEMENT	143.50	06/20/19
101824	GRAINGER	758.50	06/20/19
101825	GRAYMONT WESTERN CANADA	19254.09	06/20/19
101826	GREAT NORTHERN ENVIROMENTAL	35.80	06/20/19
101827	GREEN THUMB WEED SERVICE LLC	160.00	06/20/19
101828	HACH	1202.51	06/20/19
101829	HANDY ANDY'S NURSERY	676.47	06/20/19
101830	HAWKINS, INC.	52368.15	06/20/19
101831	HOME OF ECONOMY	73.49	06/20/19
101832	HORIZON RESOURCES	21401.53	06/20/19
101833	HOSE AND RUBBER SUPPLY	317.23	06/20/19
101834	IBM CORPORATION	1026.17	06/20/19
101835	ID WHOLESALER SOUTH	535.50	06/20/19
101836	INK SPOT PRINTING	16.00	06/20/19
101837	INTERSTATE BILLING SERVICE, INC	329.33	06/20/19
101838	INTERSTATE POWER SYSTEMS	143.57	06/20/19
101839	J.M. MARSCHUETZ CONSTRUCTION CO	355097.72	06/20/19
101840	Jasmin Holm	892.50	06/20/19
101841	JASON CATRAMBONE	140.12	06/20/19
101842	JE DUNN CONSTRUCTION	3548858.00	06/20/19
101843	JEFFREY OLSON	25.00	06/20/19
101844	JOHNSON CONTROLS (IL)	384.00	06/20/19
101845	JONATHAN D. ROGGENKAMP	17.50	06/20/19
101846	KNIFE RIVER-NORTH CENTRAL	960.00	06/20/19
101847	KODET ARCHITECTURAL GROUP, INC.	25849.00	06/20/19
101848	KXMC	260.00	06/20/19
101849	LAURA WOLTJER	92.00	06/20/19
101850	LELAND TONG	129.50	06/20/19
101851	LUIS JARAMILLO	6050.00	06/20/19
101852	LYLE SIGNS INC.	1131.34	06/20/19
101853	LYNN CARD COMPANY	43.70	06/20/19
101854	MARCO TECHNOLOGIES LLC (MPLS)	152.03	06/20/19
101855	MARCO TECHNOLOGIES LLC (ST. LOUIS)	686.28	06/20/19
101856	MARTIN CONSTRUCTION INC	187721.28	06/20/19

101857	MATT DEMAY	239.00	06/20/19
101858	MCCODY CONCRETE PRODUCTS, INC	531.78	06/20/19
101859	MEDQUEST INC	1020.00	06/20/19
101860	MEGAN BORRELL	17.50	06/20/19
101861	MENARDS	783.66	06/20/19
101862	MERCY MEDICAL CENTER	1106.08	06/20/19
101863	MICHAEL LICCIARDI	25.00	06/20/19
101864	MIDCONTINENT COMMUNICATIONS	94.18	06/20/19
101865	MIKAELA SKALICKY	52.50	06/20/19
101866	MITCHELL'S MAGIC COLORS	4250.00	06/20/19
101867	MON-DAK HTG & PLG, INC.	172.80	06/20/19
101868	MonDak Animal Rescue	190.00	06/20/19
101869	MONDAK HARDWARE, INC	37.98	06/20/19
101870	MONTANA DAKOTA UTILITIES	11347.91	06/20/19
101871	MVTL/MINNESOTA VALLEY	186.00	06/20/19
101872	NAPA AUTO PARTS	2022.06	06/20/19
101873	ND CHIEF'S OF POLICE ASSN	70.00	06/20/19
101874	ND DEPT OF ENVIRONMENTAL QUALITY	50.00	06/20/19
101875	ND DEPT OF HEALTH	922.77	06/20/19
101876	ND PEACE OFFICER'S ASSOCIATION	2200.00	06/20/19
101877	ND SAFETY COUNCIL, INC.	425.00	06/20/19
101878	ND WORKFORCE SAFETY & INS	526.15	06/20/19
101879	NEMONT	6722.76	06/20/19
101880	NORTH DAKOTA RECYCLING SERVICES	20.00	06/20/19
101881	NORTHERN BALANCE & SCALE INC	67.50	06/20/19
101882	NORTHWEST SUPPLY & R&R TROPHIES	544.00	06/20/19
101883	OCLC, Inc.	603.87	06/20/19
101884	OLYMPIC SALES, INC.	43636.78	06/20/19
101885	ONE-STOP TRAILERZ	260.00	06/20/19
101886	Open Door Center	345.90	06/20/19
101887	OVERLAND AVIATION, LLC	180090.38	06/20/19
101888	PIPE DETECTIVES, LLC	265.00	06/20/19
101889	POET ETHANOL PRODUCTS, LLC	4912.73	06/20/19
101890	Poppy Lu Photography	100.00	06/20/19
101891	PRAXAIR DISTRIBUTION INC.	1603.62	06/20/19
101892	PREBLE MEDICAL SERVICES, INC	285.00	06/20/19
101893	PRO SAFE SERVICES, INC	477.40	06/20/19
101894	QUALITY INN	169.20	06/20/19
101895	QUILL CORPORATION	934.10	06/20/19
101896	RDO INTEGRATED CONTROLS	1500.00	06/20/19
101897	RECORD KEEPERS LLC	32.00	06/20/19
101898	RED ROCK FORD	1488.75	06/20/19
101899	RICHARD A. JOHNSON	3559.21	06/20/19
101900	SANITATION PRODUCTS	2673.78	06/20/19
101901	SHARE CORP	656.53	06/20/19
101902	STONY CREEK RENTALS, LLC	4500.00	06/20/19
101903	STRATA CORPORATION - ND	45871.89	06/20/19
101904	STRATA INCORPORATED - ID	5165.00	06/20/19
101905	TERESSA GRUNDEN	50.00	06/20/19

101906	THE SHOPPER	280.00	06/20/19
101907	TIME MANAGEMENT SYSTEMS	162.00	06/20/19
101908	TOTAL SAFETY U.S., INC	155.00	06/20/19
101909	TRACER ELECTRONICS LLC	786.71	06/20/19
101910	TRACTOR & EQUIPMENT CO.	8718.84	06/20/19
101911	TRAINND NORTHWEST	189.00	06/20/19
101912	TRIANGLE ELECTRIC	296.14	06/20/19
101913	TRILLION AVIATION	2730.00	06/20/19
101914	ULTEIG	624717.47	06/20/19
101915	VISA	977.79	06/20/19
101916	WASTE NOT RECYCLING LLC	3571.20	06/20/19
101917	WATCHGUARD VIDEO	737.45	06/20/19
101918	WESTLIE MOTOR CO.	592.54	06/20/19
101919	WILLIAMS COUNTY SHERIFF'S OFFICE	17752.52	06/20/19
101920	WILLISTON AUTO	601.15	06/20/19
101921	WILLISTON COMMUNITY LIBRARY	454.52	06/20/19
101922	WILLISTON CONVENTION & VISITOR BUREAU	3598.08	06/20/19
101923	WILLISTON FIRE & SAFETY	54.30	06/20/19
101924	WILLISTON HERALD	3004.85	06/20/19
101925	WILLISTON POLICE ASSN.	5000.00	06/20/19
101926	WILLISTON TIRE CENTER	79.55	06/20/19
101927	ZOLL MEDICAL CORP.	13179.26	06/20/19
101928	ZUERCHER TECHNOLOGIES, LLC	848.17	06/20/19

**Total Claims: \$7,047,486.44**

**Total Payroll: \$1,208,199.47**

**Grand Total: \$8,255,685.91**

**# of Checks: 624**

- 2) Business Licenses
  - a. Sierra Chemicals – New Bulk Storage
  - b. Sun Tubular Testing Services – New Bulk Storage
  - c. Basin Filtration – New Bulk Storage
  - d. Jump-N-Fun – New Frozen Dessert
- C. Development Services
  - 1) Contractor Licenses
- D. Engineering
- E. Authorization to Bid

**Motion by Bekkedahl, Seconded by Brostuen to make a motion to approve the Consent Agenda as presented**

**UNANIMOUS BY VOICE VOTE**

- 3. Public Hearings
- 4. Bid Openings
  - A. 26<sup>th</sup> Street Mill & Overlay Project (P290)

Dave Wicke City Engineer presented the following;

North Dakota Department of Transportation (NDDOT) opened bids for the 26<sup>th</sup> Street Mill & Overlay project on June 14, 2019. Two bids were received, one from Northern Improvement Company for \$563,983.05 and the low bid was from Knife River Corporation for \$538,565.62. This project is tentatively scheduled to begin around mid to end of July. This is a federally funded project, in which the City has a Cost Participation and Maintenance Agreement with NDDOT of 20%. The City's cost share is estimated at \$112,974.91. Staff recommends the City award the contract to Knife River Corporation in the amount of \$538,565.62 for the construction of the 26<sup>th</sup> Street Mill & Overlay project.

**Motion by Bekkedahl, Seconded by Brostuen to make a motion to award the contract to Knife River Corporation in the amount of \$538,565.62 for the Construction of the 26<sup>th</sup> Street Mill & Overlay Project as presented with the appropriate Cost Share for the City of \$112,974.91**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

**B. 9<sup>th</sup> Avenue East Water Main Extension Project (P291)**

Bids were opened on June 19, 2019, we received five total, Wagner Construction \$337,575.00, BEK Consulting \$332,790.00, KLE Construction \$299,550.00, East & West Excavating, LLC \$280,925.00 and the low bid from Spearfish Excavating Inc., \$198,811.00. The engineers estimate was \$269,000 and is scheduled to begin mid-July. This project has a Cost Share Agreement with the State Water Commission in which 35% of the preliminary engineering and design and 60% of the construction costs are eligible for cost reimbursement. The City's cost share for this project is estimated at \$156,000. Staff recommends the City to award the contract to Spearfish Excavating Inc., in the amount of \$198,811., for the construction of the 9<sup>th</sup> Avenue East Water Main Extension project.

Commissioner Bekkedahl asked for clarification on the reimbursement costs, as the numbers don't seem to add up. Dave answered he will double check the numbers and Commissioner Bekkedahl asked that the final cost share numbers be brought back to the City, Dave answered yes.

**Motion by Brostuen, Seconded by Piesik to move the City award a contract to Spearfish Excavating Inc., in the amount of \$198,811., for the Construction of the 9<sup>th</sup> Avenue East Water Main Extension project as presented**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

C. 18<sup>th</sup> Street Water Main Improvement Project (P292)

Bids were opened on June 19, 2019, we received two bids, KLE Construction base bid \$3,499,310., alternate #1 \$78,460., alternate #2 \$101,700 and Wagner Construction, Inc., base bid \$3,539,854., alternate #1 \$48,250., alternate #2 \$116,100. Engineers total estimate was \$3,500,000. Alternate #1 is to replace a valve at the 26<sup>th</sup> Street reservoir and alternate #2 is for alternate pipe material for a section of this project that we intend to bore under 2<sup>nd</sup> Avenue. Staff asked our consultant AE2S to review the qualifications from the bidders to determine the lowest responsible bidder. Based on staff findings it has been determined that KLE has not successfully demonstrated the requisite qualifications as outlined in the Section 00100, Article 3 of the instruction to bidders to be considered the lowest responsible bidder. It has not been clearly determined that the type, nature, coordination, time sensitivity and complexity of the work required to complete this project in accordance with the milestone and completion dates can be successfully accomplished by KLE. KLE has several commitments to other large-scale projects that are either currently behind schedule or are just getting started.

Wagner Construction by contrast has available manpower and resources to begin this project immediately. They have successfully demonstrated on past projects of similar size, scope and complexity to complete this type of work in a timely, well-coordinated manner and within budget. Our consultant for this project, AE2S has offered a recommendation to award to Wagner Construction for the base bid plus alternate #1, in the amount of \$3,588,104. It is the opinion of staff that Wagner Construction is the lowest responsible bidder and therefore recommend award of the project to them.

This project has a cost share agreement with the State Water Commission in which 35% of the preliminary engineering and design and 60% of the construction cost is eligible for cost reimbursement. The City's cost share for this project is estimated at \$2,370,000.

Commissioner Bekkedahl asked if this is still broken into a two-year project of east half and west half. Dave answered yes, this is the preliminary schedule right now, however, rumor has it Wagner Construction has two crews available and believe they may be able to start the project from each end and get most of it complete this construction season, but we need to have a sit down with them to review the construction schedule.

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to award the contract to Wagner Construction in the amount of \$3,588,104., for the Construction of the 18<sup>th</sup> Street Water Main Improvement Project as presented**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

5. Ordinances

A. Ordinance 1104 – Amending Cemetery Board (Second reading)

David Tuan City Administrator presented the following;



This is the second reading of Ordinance 1104 amending Section 6-2 of the Williston Code of Ordinances regarding the regulation of cemeteries. The City Commission has previously approved raising the number of positions of the Cemetery Board from three to five to provide more effective functioning of the Board. This Ordinance formalizes that change and we recommend approval.

**Motion by Bekkedahl, Seconded by Piesik to make a motion to approve the Second Reading of Ordinance 1104**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

6. Petitions, Communications and Remonstrance's
  - A. Grace & Glam – Street Close Request

Michelle Mortenson owner of Grace and Glam is requesting a street closure for the grand opening and annual fashion show that they host outside, usually 100 people attend, this is a free community event, we have food catered, drinks and a DJ. Since we have now moved to downtown, we want to incorporate our grand opening celebration into this event. Outlaws will be hosting the drinks and Cooks on Main will be catering the food.

Mayor Klug indicated he can see this for the grand opening but if this is going to be a yearly event suggested using one of the City parking lots. Michelle indicated the new store is large enough to host the annual fashion show inside.

Mayor Klug asked to clarify what day this will be held on, Michelle answered Tuesday July 16, 2019, from 4:30pm until 9pm.

Commissioner Piesik asked if the other business have been consulted. Michelle indicated most business will be closed during this time frame. Commissioner Piesik indicated she does not have an issue, but feels it is the polite thing to do.

Dave Tuan City Administrator asked what section of Main will be closed, Michelle answered from Broadway to her location next door to Cooks on Main, only a partial block.

Commissioner Cymbaluk indicated he feels this is a great opportunity that a business from an outlying area wants to move to downtown and bring this new business into town.

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to Approve the Street Closure as presented**  
**UNANIMOUS BY VOICE VOTE**

- B. Williston Downtowners Association – Street Close Request

Mayor Klug indicated this is an annual event and nothing is changing.

**Motion by Bekkedahl, Seconded by Cymbaluk to make a motion to approve the  
Downtowners Street Closure as requested  
UNANIMOUS BY VOICE VOTE**

7. Report of Commissioners
  - A. President of the Board
  - B. Vice-President; Finance Commissioner
  - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
  - D. Fire, Police and Ambulance Commissioner
  - E. Water Works, Sewer, Airport, Building and Planning Commissioner
8. Report of Departments
  - A. Administration
  - B. Auditor and Finance
    - 1) Record Retention

John Kautzman City Auditor presented the following;

This request is for the Commission's approval for the Auditor's Office to proceed forward with the state mandated annual record retention schedules for the disposal of old records. The various specific record series lists for general city, auditor's office and municipal court are contained within the Annual Certification of Records Disposal forms that are included in the commission packet. With the clean-up proceeding in the basement and offices of city hall in preparation for the building renovation, we are looking to use anticipated records forms inclusive of the upcoming 2020 year, as the state forms utilize a fiscal year rather than a calendar year. The NDLC will be updating their forms later this year or early next spring to reflect the date changes. We are asking the Board's approval to move forward with the preparation and disposal of records, as per state record retention guidelines through fiscal year 2019-2020.

**Motion by Brostuen, Seconded by Bekkedahl to move for approval**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

- C. Attorney
- D. Public Works
- E. Engineering
- F. Fire Department
- G. Police Department
  
- H. Development Services
  - 1) Finalization of the Vacation of 50<sup>th</sup> Rd NW

Rachel Laqua from Planning and Zoning presented the following;

Staff presented the public hearing for the Vacation of 50<sup>th</sup> Rd NW on September 13, 2016. The public hearing was held but there was no decision made, as there were easements that needed to be written and approved by the landowner and another individual. The vacation stayed in unfinished business until mid-January of 2017, at which point it was removed from the Agenda. The owner has asked for this item to be completed. All easement items that were required during the original public hearing have been completed and signed, we have an easement exhibit that needs a surveyor signature that should happen this week. Staff consulted with Assistant City Attorney Jordon Evert and he has noted that this item needs final approval before being recorded, he may have some final wording edits to Resolution 19-032, which has not changed since 2016, the only change is we have given this a current resolution number. Staff recommends approval of the vacation and the resolution 19-032.

**Motion by Brostuen, Seconded by Bekkedahl to move for approval of the Vacation of 50<sup>th</sup> Road NW and Adoption of Resolution 19-032 as presented**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

- I. Economic Development
- J. Airport
  - 1) XWA Border Planes Real Estate Inc. Non-Commercial Ground Lease

Anthony Dudas presented the following;

Border Planes Real Estate, Inc., is working through the required development review process to construct an 80x100 ft private hangar at XWA. The ground rent rates for this facility will be \$.225 per square foot. Should they choose to connect to water and sewer in this location, their rate will increase to \$.30 per square foot. All rates at XWA will be reviewed every five-years to ensure they are at market rate. To incentivize private development at XWA, we are offering to waive ground rent of all non-commercial ground leases executed prior to December 31, 2019 for one-year, which is included within the lease agreement template, included in the packet. We recommend approval of the non-commercial ground lease agreement with Border Planes Real Estate, Inc.

**Motion by Piesik, Seconded by Brostuen to make a motion to approve the Non-Commercial Ground Lease Agreement with Border Planes Real Estate, Inc.**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

- 2) XWA Chapman & Peterson Non-Commercial Ground Lease

Kevin Chapman and Bradley Peterson have partnered to construct an 80x80 ft private hangar at XWA. The ground rent rates for this facility will be \$.225 per square foot. Should they

choose to connect to water and sewer in this location, their rate will increase to \$.30 per square foot. All rates at XWA will be reviewed every five-years to ensure they are at market rate. To incentivize private development at XWA, we are offering to waive ground rent of all non-commercial ground leases executed prior to December 31, 2019 for one-year, which is included within the lease agreement template, included in the packet. We recommend approval of the non-commercial ground lease agreement with Kevin Chapman and Bradley Peterson.

Commissioner Piesik asked regarding the map included in the packet are the purple areas already given out. Anthony indicated the purple indicated ones being anticipated, as they are moving through the process.

**Motion by Brostuen, Seconded by Piesik to move for approval of the Non-Commercial Ground Lease Agreement with Kevin Chapman and Bradley Peterson as presented**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

- K. Convention and Visitor's Bureau
- 9. Appointments and Consultations with Officers
- 10. Unfinished Business
  - A. 2019 Street Improvement District D19-5

Dave Wicke City Engineer presented the following;

This item was tabled at the June 11, 2019 Commission meeting since the low bid was 40% over the engineers estimate. Alliance Consulting has contacted the affected property owners to see how they would like to proceed. The two options would be to either proceed forward with the project this year or wait and re-bid the project early next year. The property owners requested one contractor's construction schedule, they have also indicated they would like to know what the revised estimate of assessment would be, based on a yearly payment and this information has been provided to them. As of today, we still have not heard back from the property owners. Recommendation tonight is to table until the next meeting.

**Motion by Cymbaluk to Table**

**Motion Withdrawn**

There was some discussion on weather or not this needs a motion to table since it is already under Unfinished Business, it was suggested a motion should be made to table.

**Motion by Brostuen, Seconded by Bekkedahl to make a motion to Table**

**UNANIMOUS BY VOICE VOTE**

- 11. New Business
- 12. Executive Session

13. Adjourned meeting at 6:30pm

Motion by Bekkedahl, Seconded by Brostuen to make a motion to Adjourn  
UNANIMOUS BY VOICE VOTE

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Howard Klug, President  
Board of City Commissioners

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John Kautzman, City Auditor