

**Official Proceedings  
Board of City Commissioners  
June 11, 2019 - 6:00 pm  
City Hall – Williston, North Dakota**

1. Roll Call of Commissioners and Pledge of Allegiance

**COMMISSIONERS PRESENT:** Brad Bekkedahl, Tate Cymbaluk, Chris Brostuen and Howard Klug

**COMMISSIONERS ABSENT:** Deanette Piesik

**OTHERS PRESENT:** John Kautzman, Dave Tuan, Ryan O’Rear, Dave Bell, Kent Jarcik, Rachel Laqua, David Wicke, Bob Hanson, Andrea Duntz, Pete Furuseth, David Peterson, Derrick Walker, Jason Catrambone, Shawn Wenko, Andrea Placher, Chery Pierzina and Amy Krueger

Mayor Klug presented a quorum

**CHANGES TO AGENDA:** Add 8B2

**Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to approve  
UNANIMOUS BY VOICE VOTE**

- 2. Consent Agenda
  - A. Reading and Approval of Minutes
    - 1) Regular Meeting: May 28, 2019
  - B. Auditor and Finance
    - 1) Accounts, Claims and Bills
      - a. May 24 – June 6, 2019

For checks between: 05/24/19 - 06/06/19

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<b>Check #</b>	<b>Vendor/Employee/Payee Number/Name</b>	<b>Check Amount</b>	<b>Date Issued</b>
-35278	TATE A. CYMBALUK	0.00	05/24/19
-35277	LYNN BYERS-WALLACE	1421.25	05/24/19
-35276	BRENDA D'ANGELO	1512.72	05/24/19
-35275	RANDY M DONNELLY	1677.39	05/24/19
-35274	JOHN L. KAUTZMAN	3591.84	05/24/19
-35273	KATHY KIMLEY	2311.45	05/24/19
-35272	KAREN P. LARSON	1846.55	05/24/19
-35271	STEPHANIE WELLMAN	1514.29	05/24/19
-35270	JASMINE COLLINS	1621.64	05/24/19
-35269	HEATHER DREWELOW	1378.19	05/24/19
-35268	CAITLIN ESTRADA	1398.18	05/24/19
-35267	SARAH HILTON	1835.72	05/24/19

-35266	GEORGIA HOLLEMBEAK	1525.50	05/24/19
-35265	YULISSA JIMENEZ	1412.34	05/24/19
-35264	JULIE KIRKPATRICK	1497.07	05/24/19
-35263	ELIZABETH OLSON	1540.20	05/24/19
-35262	PATRICIA POTTEIGER	1477.25	05/24/19
-35261	MIKAELA SKALICKY	1567.00	05/24/19
-35260	JOLEEN S. TINKER	1749.34	05/24/19
-35259	CARLI WADE	1510.38	05/24/19
-35258	DERRICK WALKER	3223.51	05/24/19
-35257	CINDY WHITE	1509.94	05/24/19
-35256	LAURA WOLTJER	1565.13	05/24/19
-35255	BRAD D. BEKKEDAHL	197.76	05/24/19
-35254	CHRISTOPHER J. BROSTUEN	811.22	05/24/19
-35253	HOWARD D. KLUG	976.05	05/24/19
-35252	DEANETTE PIESIK	364.38	05/24/19
-35251	DENISE MELBY	902.13	05/24/19
-35250	JACQUELINE MONZON	2157.23	05/24/19
-35249	KENNETH B. OWENS	334.85	05/24/19
-35248	APREL PURVIS	1512.00	05/24/19
-35247	KATHLEEN STAHOWIAK	2454.18	05/24/19
-35246	JANET B. ZANDER	4000.10	05/24/19
-35245	AMY JOHNSON	1732.25	05/24/19
-35244	SUSAN E. MOELLER	1627.92	05/24/19
-35243	HASAN ABDUL JABBAR	1680.12	05/24/19
-35242	GINGER ALBY	664.92	05/24/19
-35241	ARIC ARENDS	1432.00	05/24/19
-35240	BRAD AUTTELET	2044.29	05/24/19
-35239	JOSHUA BANKS	2832.87	05/24/19
-35238	KARALEE BARLOW	1166.93	05/24/19
-35237	CLINTON BATES	3027.96	05/24/19
-35236	JALEN BEN	1362.91	05/24/19
-35235	ROBERT J. BENTH	2546.56	05/24/19
-35234	MINDY BERNSTEIN	2122.17	05/24/19
-35233	JAKE BYMAN	2565.23	05/24/19
-35232	JASON CATRAMBONE	3542.84	05/24/19
-35231	JUSTIN CHAMPION	3503.07	05/24/19
-35230	KHRISTOPHER CHAMPION	3493.45	05/24/19
-35229	MATTHEW CLARK	2656.43	05/24/19
-35228	STEPHEN CLARK	2291.99	05/24/19
-35227	CHRIS DICK	2877.83	05/24/19
-35226	SHERIDAN DOUGLAS	1285.47	05/24/19
-35225	VICTORIA DOUGLAS	1800.19	05/24/19
-35224	RILEY ECKART	1620.70	05/24/19
-35223	GARRET FLESNESS	1359.16	05/24/19
-35222	MICHAEL FRONIMOS	4936.30	05/24/19
-35221	WADE GAMMELL	1400.67	05/24/19
-35220	CHRISTOPHER GILLIES	574.58	05/24/19
-35219	COLTON GUTKNECHT	1400.67	05/24/19
-35218	GRACE GUTLOVICS	1319.87	05/24/19

-35217	THOMAS HARTLEY	3177.34	05/24/19
-35216	JOHN HOSKINS	1887.42	05/24/19
-35215	EMILY HUGHES	2616.47	05/24/19
-35214	ANDREW ISAACS	1349.04	05/24/19
-35213	COREY JOHNSON	2907.78	05/24/19
-35212	RACHEL KARVONEN	1362.91	05/24/19
-35211	TRACY C. KERZMANN	2643.91	05/24/19
-35210	ROBERT KISER	2308.75	05/24/19
-35209	JEREMY KNAPKEWICZ	1697.68	05/24/19
-35208	JILL KNAPKEWICZ	2029.65	05/24/19
-35207	WYATT KOENIG	1825.95	05/24/19
-35206	DYLAN LAMONTIA	2455.48	05/24/19
-35205	JOSHUA LARSON	1362.91	05/24/19
-35204	JASON LEWIS	1850.53	05/24/19
-35203	CAROLYN LIMERICK	2874.58	05/24/19
-35202	JARED MACKLEY	1361.12	05/24/19
-35201	CHRISTOPHER MAHONEY	2483.77	05/24/19
-35200	ANDRE MARTONI	2575.28	05/24/19
-35199	RYAN A. MILLER	2435.39	05/24/19
-35198	BRIAN MINTON	3693.46	05/24/19
-35197	CRAIG MOEN	1920.40	05/24/19
-35196	WYATT MOEN	1380.96	05/24/19
-35195	PAUL MONZON	647.50	05/24/19
-35194	JOHN MORGAN	1636.79	05/24/19
-35193	ERICA J. MYERS	1635.67	05/24/19
-35192	CHRISTIAN OLSON	2407.45	05/24/19
-35191	JESSICA PATTERSON	2498.79	05/24/19
-35190	TRISHA RUSSELL	1259.11	05/24/19
-35189	FLETCHER SCAIFE	2254.43	05/24/19
-35188	DEREK SCHIPFERLING	119.27	05/24/19
-35187	PATRICK SELLERS	3333.35	05/24/19
-35186	TRAVIS SHAY	2219.88	05/24/19
-35185	CHARLES STAFFORD	1573.69	05/24/19
-35184	SARA STAFFORD	1742.61	05/24/19
-35183	BRITTANY STORM-ANDERSON	1654.01	05/24/19
-35182	EARNEST THEETGE	3330.96	05/24/19
-35181	ANTHONY VERESPE	3215.58	05/24/19
-35180	HUNTER VOSS	1399.40	05/24/19
-35179	JAMES WESTON	2328.69	05/24/19
-35178	MATTHEW ABERLE	2494.83	05/24/19
-35177	SAM M. AIDE	2465.47	05/24/19
-35176	STEVEN D. ARMSTRONG	3247.46	05/24/19
-35175	BRANDON BALOGH	1759.54	05/24/19
-35174	JASON BARTEN	2370.78	05/24/19
-35173	HUGH E BENZEN	3045.48	05/24/19
-35172	MEGAN BORRELL	1634.73	05/24/19
-35171	LUCAS BRINKMAN	1862.10	05/24/19
-35170	MARTIN BURCH	2392.20	05/24/19
-35169	ASHLEY R. CELANDER	1853.87	05/24/19

-35168	DUSTIN R. CELANDER	2702.13	05/24/19
-35167	KEVIN W. CRAFT	1408.82	05/24/19
-35166	JESSE CRUISE	2915.20	05/24/19
-35165	ERICA DAVIS	1798.65	05/24/19
-35164	DANIEL DERY	3551.75	05/24/19
-35163	RODNEY H. DICKERSON	3092.61	05/24/19
-35162	JAMES DIXON	2323.07	05/24/19
-35161	ALEXIUS ENGET	1948.57	05/24/19
-35160	BRETT FLESNESS	2553.27	05/24/19
-35159	JORY FORSBERG	1634.67	05/24/19
-35158	CHELSEA S FOSSEN	1435.68	05/24/19
-35157	LINDA R. GRANBOIS	1567.95	05/24/19
-35156	ALEXIS HAGGERTY	2066.93	05/24/19
-35155	WALTER H. HALL	2604.68	05/24/19
-35154	ROBERT HARRAH	2055.89	05/24/19
-35153	RANDY M. HAUGENOE	2466.31	05/24/19
-35152	DANIELLE HENDRICKS	2575.52	05/24/19
-35151	JACOB R. HENDRICKS	2337.90	05/24/19
-35150	JONATHAN HOLTER	2040.07	05/24/19
-35149	MICHAEL A. ISENHOWER JR	2596.62	05/24/19
-35148	BEAU JACOBSON	2190.06	05/24/19
-35147	EVAN JOHNSON	2076.19	05/24/19
-35146	ERIC KEYES	1940.81	05/24/19
-35145	KAYLA KLAPPER	1942.35	05/24/19
-35144	AMBER KOEHN	1854.44	05/24/19
-35143	JACOB KOEHN	2442.03	05/24/19
-35142	CINDY KOPAC	1063.65	05/24/19
-35141	AARON KURTENBACH	2130.95	05/24/19
-35140	JEREMIAH LACHNER	1973.24	05/24/19
-35139	TRAVIS LAWHEAD	1737.94	05/24/19
-35138	BRANDON LAWSON	2257.88	05/24/19
-35137	MIA LEFEVER	1792.77	05/24/19
-35136	MICHAEL LICCIARDI	2183.17	05/24/19
-35135	JOSHUA MAHLUM	1826.38	05/24/19
-35134	ANTHONY MANN	1986.92	05/24/19
-35133	TRAVIS J. MARTINSON	2263.10	05/24/19
-35132	CODY MILLER	1928.21	05/24/19
-35131	HEATHER MONTGOMERY	2182.32	05/24/19
-35130	NICHOLAS NELSON	2452.73	05/24/19
-35129	JEFFREY OLSON	1872.18	05/24/19
-35128	GREG OSTER	1885.45	05/24/19
-35127	JOHN PAGANO	2523.17	05/24/19
-35126	JORDAN PATTON	2064.24	05/24/19
-35125	AMBER PELZL	1413.63	05/24/19
-35124	JUSTIN PELZL	1994.24	05/24/19
-35123	DAVID A. PETERSON	3840.43	05/24/19
-35122	KENNETH L. PRENTICE	2539.03	05/24/19
-35121	KRISTIINA RAVASKA	2523.72	05/24/19
-35120	JONATHAN D. ROGGENKAMP	2485.61	05/24/19

-35119	NOVI RUNSABOVE	1645.99	05/24/19
-35118	NICHOLAS SATERMO	1996.98	05/24/19
-35117	NICOLE SAVELA	1676.85	05/24/19
-35116	CRYSTAL A. SCHAUBEL	1554.08	05/24/19
-35115	ZACHARY SCHWARTZ	2275.24	05/24/19
-35114	DAKOTAH SMITH	1986.75	05/24/19
-35113	CALLI STELLMACHER	296.35	05/24/19
-35112	THEODORE VANGRINSVEN	2670.52	05/24/19
-35111	ROBERT VANWINKLE	1891.07	05/24/19
-35110	JESSE WEICHT	2003.43	05/24/19
-35109	JENNIFER WILLARD	2033.72	05/24/19
-35108	MICHAEL S. WILSON	3467.10	05/24/19
-35107	KELLY ABERLE	1981.49	05/24/19
-35106	JOE DOSS	2186.70	05/24/19
-35105	LESLIE HAMRICK	1230.22	05/24/19
-35104	DAVID SASSER	2081.94	05/24/19
-35103	MARK SCHNEIDER	3405.07	05/24/19
-35102	JASMIN TEIGEN	1416.06	05/24/19
-35101	NYDEL TOMPKINS	1403.48	05/24/19
-35100	WILLIAM TOWNSLEY	1740.57	05/24/19
-35099	PEDAR A. ANDRE	2134.92	05/24/19
-35098	MATTHEW ELBERT	1899.14	05/24/19
-35097	ROBERT E HANSON	3195.41	05/24/19
-35096	JASON W. HOULE	1632.71	05/24/19
-35095	DAVID WICKE	3421.77	05/24/19
-35094	WAYNE A WIEDRICH	3001.47	05/24/19
-35093	JAREK WIGNESS	2156.95	05/24/19
-35092	LES CHRISTENSEN	2458.04	05/24/19
-35091	AUBREY FOSBURGH	2311.40	05/24/19
-35090	LES WALTER	2157.54	05/24/19
-35089	JASON ANDREASON	2979.55	05/24/19
-35088	KYLE BREDWICK	1945.23	05/24/19
-35087	LANE CLARK	1738.17	05/24/19
-35086	MICHAEL CLARY	1457.59	05/24/19
-35085	JAMES B. ENGEN	2985.99	05/24/19
-35084	LUKE FATZ	1584.00	05/24/19
-35083	DOMINICK IOVINO	1921.02	05/24/19
-35082	JONNY IOVINO	2796.58	05/24/19
-35081	BRUCE A. JOHNSON	1783.54	05/24/19
-35080	RANDALL JOHNSON	992.73	05/24/19
-35079	RICHARD MALONEY	1392.20	05/24/19
-35078	MARC MOHR	1430.52	05/24/19
-35077	EMIL NEHRING	1832.57	05/24/19
-35076	TROY OSTER	1470.86	05/24/19
-35075	BRET SANDBERG	1363.13	05/24/19
-35074	MATTHEW TUTAS	1967.89	05/24/19
-35073	IAN WEIGEL	2051.47	05/24/19
-35072	MICHAEL BRADFORD	1232.02	05/24/19
-35071	JEFFREY BRYSON	2266.14	05/24/19

-35070	ROBERT D. COUGHLIN	1405.92	05/24/19
-35069	MORKATAA DHINAA	1699.68	05/24/19
-35068	TYLER FIXEN	1408.06	05/24/19
-35067	LACEY JOHNSTON	1702.59	05/24/19
-35066	AMANDA M. KAISER - LEE	1734.19	05/24/19
-35065	MITCHELL KERSTING	2999.52	05/24/19
-35064	EVAN LEWIS	1396.83	05/24/19
-35063	ALDON OLSON	1378.44	05/24/19
-35062	WILLIAM SCHWENDEMAN	1873.39	05/24/19
-35061	SABRINA SIMS	1823.59	05/24/19
-35060	JAMIE SITZMAN	1317.11	05/24/19
-35059	ROBERT SKURDAL	1400.56	05/24/19
-35058	CURTIS CLARYS	2469.92	05/24/19
-35057	CHASE ENGEN	1410.28	05/24/19
-35056	BRANDON SANDBERG	1924.27	05/24/19
-35055	WYATT WILLSON	1351.94	05/24/19
-35054	THOMAS ATOR	1720.36	05/24/19
-35053	KATRINA HENRY	1359.18	05/24/19
-35052	CHRISTOPHER ADAM	1410.01	05/24/19
-35051	RENA COLLIE	1466.28	05/24/19
-35050	JASON COTTAM	1524.55	05/24/19
-35049	ARTHUR CRUMB	2416.57	05/24/19
-35048	PATRICIA K. FIORENZA	2660.39	05/24/19
-35047	DANNY R. GERGEN	2163.75	05/24/19
-35046	JAMES A HAGA JR	2732.49	05/24/19
-35045	VERNON L. HENDRICKSON	1840.89	05/24/19
-35044	LONNY HIATT	1569.21	05/24/19
-35043	JEFFREY LADUCER	1648.72	05/24/19
-35042	JESSICA MEADE	1483.36	05/24/19
-35041	RUSSELL E. MOMBERG	2173.76	05/24/19
-35040	JOSEPH G. MONSON	1436.99	05/24/19
-35039	REX OLSON	1909.44	05/24/19
-35038	ZACKERY OSTER	1371.58	05/24/19
-35037	TYRELL SMITH	1638.99	05/24/19
-35036	DAVID SMITHBERG	1632.13	05/24/19
-35035	BRYCE STORY	975.66	05/24/19
-35034	KENNETH R. BOYKIN	2098.37	05/24/19
-35033	KASSANDRA BROWN	1556.48	05/24/19
-35032	ZACHARY COTHERN	1465.25	05/24/19
-35031	ANTHONY D. DUDAS	3494.85	05/24/19
-35030	ZACHARY EFFERTZ	1351.73	05/24/19
-35029	ROBERT S HANSON	1691.55	05/24/19
-35028	TERRY HARP	1783.26	05/24/19
-35027	DANIEL KIMLEY	1271.67	05/24/19
-35026	LORI A. LARSEN	1704.38	05/24/19
-35025	CORDELL LINDVIG	1684.29	05/24/19
-35024	GLENN MARSHALL	1353.99	05/24/19
-35023	BRENT MILLER	1392.14	05/24/19
-35022	RAHUL NATH	1351.73	05/24/19

-35021	RYAN O'REAR	2453.93	05/24/19
-35020	DEVIN REIFSTECK	1579.46	05/24/19
-35019	KASEY WYMAN-YOUNG	1434.74	05/24/19
-35018	ARMAND BARBOT	1006.16	05/24/19
-35017	JAMES HAGA SR	1295.55	05/24/19
-35016	BRENT E. HANSON	2148.93	05/24/19
-35015	BRITTANIE WILLIAMS	1116.76	05/24/19
-35014	BEAU BERGERON	1662.31	05/24/19
-35013	MARK BRUINEKOOL	1582.85	05/24/19
-35012	TONY SCOTT	844.29	05/24/19
-35011	MICHAEL SIMPSON	1931.61	05/24/19
-35010	JORDAN BLOTSKE	1451.77	05/24/19
-35009	PORTER LEWIS	1515.67	05/24/19
-35008	GINA MOTTL	2645.07	05/24/19
-35007	KELSY NEHRING	1798.17	05/24/19
-35006	SCOTT VASSEN	2374.51	05/24/19
-35005	BRIAN YOUNG	2129.50	05/24/19
-35004	KENT A. JARCIK	3264.73	05/24/19
-35003	RACHEL K. LAQUA	2350.86	05/24/19
-35002	JEREMY MILLER	1466.99	05/24/19
-35001	KELLY SOTO	1322.29	05/24/19
-35000	JOSILYN F BEAN	2462.74	05/24/19
-34999	DAVID LEE BELL	3199.75	05/24/19
-34998	KENNETH W. BERGSTROM	2785.02	05/24/19
-34997	STEVEN BROE	1150.11	05/24/19
-34996	BARBARA ELLICO	1521.81	05/24/19
-34995	KRISTIN PASEKA	1725.06	05/24/19
-34994	ALYSSA WIEDRICH	1329.11	05/24/19
-34993	NEIL W. BAKKEN	2098.89	05/24/19
-34992	KENT SKABO	2093.61	05/24/19
-34991	SKYLER HENRIE	3718.33	05/24/19
-34990	DIANE C. HAGEN	671.23	05/24/19
-34989	ETHAN BECK	263.20	05/24/19
-34988	TRACI BYRNE	1027.31	05/24/19
-34987	MORGAN COTE	1128.35	05/24/19
-34986	KELLY CRUSCH	212.94	05/24/19
-34985	GARY DESJARDINS	871.79	05/24/19
-34984	ARIEL FLECK	554.10	05/24/19
-34983	KAYLA J. HELL	1010.93	05/24/19
-34982	MICHAEL HELL	659.17	05/24/19
-34981	MONTANA ICENOGLE	517.06	05/24/19
-34980	REBECCA KIEFER	166.82	05/24/19
-34979	WANDA OLAF	1017.17	05/24/19
-34978	ANDREA L. PLACHER	1923.61	05/24/19
-34977	ANN REINKE	36.94	05/24/19
-34976	NATASHA TORRES	600.27	05/24/19
-34975	LISA WEBB	1119.96	05/24/19
-34974	SAWYER ZENT	973.20	05/24/19
-34973	ANN M. KVANDE	2573.58	05/24/19

-34972	BARBARA J. PETERSON	1889.43	05/24/19
-34971	BRENDA SCHMIDT	1775.85	05/24/19
-34970	SHAWN WENKO	3034.17	05/24/19
-34969	VIVIAN KALMIK	533.37	05/24/19
-34968	AMY A. KRUEGER	2351.72	05/24/19
-34967	ASHLEY OYLOE	1985.80	05/24/19
-34966	SABRINA A RAMEY	2268.60	05/24/19
-34965	JENNIFER STRIETZEL	1753.30	05/24/19
-34964	SHAWN BICE	1404.03	05/24/19
-34963	JULIE HATTER	3105.02	05/24/19
-34962	TRISTA HENRIE	3000.83	05/24/19
-34961	MONICA LAMOREUX	1743.22	05/24/19
-34960	JAMES POIRRIER	1929.02	05/24/19
-34959	Derek Booth	96.97	05/24/19
-34958	Tyler D. Carlstad	226.26	05/24/19
-34957	Mathew P. Ekblad	280.57	05/24/19
-34956	Matthew Flaten	129.29	05/24/19
-34955	Joshua Foust	129.29	05/24/19
-34954	Brandon Hoffman	27.70	05/24/19
-34953	Ethan Hurley	96.97	05/24/19
-34952	Nicholas Johnson	64.64	05/24/19
-34951	Kenny Kukuk	161.61	05/24/19
-34950	James Laqua	5.04	05/24/19
-34949	Ryan Lee	447.90	05/24/19
-34948	Lyle Lordemann	32.32	05/24/19
-34947	Eli Lund	193.93	05/24/19
-34946	Josh S. Mosbrucker	129.29	05/24/19
-34945	Paul Riely	92.35	05/24/19
-34944	Milton Sluder	183.07	05/24/19
-34943	Brenden L. Stevens	466.37	05/24/19
-34942	Darwin J. Stevens	64.64	05/24/19
-34941	CJ Vinger	96.97	05/24/19
-34940	Michael W. Walters	216.65	05/24/19
-34939	PRESTON OLSON	1461.29	05/24/19
-34938	KEVIN POWERS	2893.43	05/24/19
-34937	BRET WILLIAMS	2150.71	05/24/19
-34936	ANDREA DUNTZ	2328.24	05/24/19
-34935	PEGGY MASTERS	1908.96	05/24/19
-34934	CHERYL PIERZINA	2704.54	05/24/19
-34933	DAVID TUAN	3701.36	05/24/19
-34932	LOCAL 3743 IAFF LOCAL 3743	675.00	05/24/19
-34931	ND CHILD SUPPORT ENFORCE	2022.64	05/24/19
-34930	NATIONWIDE RETIREMENT SO	17984.43	05/24/19
-34929	U.S. TREASURY	236652.30	05/24/19
-34928	NORTH DAKOTA PUBLIC EMPLOYEES	241613.25	05/28/19
-34927	NORTH DAKOTA PUBLIC EMPLOYEES	4300.00	05/29/19
-34926	CITY OF WILLISTON	1835.81	05/29/19
101244	JOSHUA DAGENAIS	1417.01	05/24/19
101245	GARY L. GLOVATSKY	2318.30	05/24/19



101246	RICHARD S. ODEGARD	2061.46	05/24/19
101247	TREVOR ODEGARD	1445.96	05/24/19
101248	RICHARD RADEMACHER	2285.88	05/24/19
101249	Ian Stewart	161.61	05/24/19
101250	not processed in this period	0.00	/ /
101251	not processed in this period	0.00	/ /
101252	RANDALL JOHNSON	2632.62	05/24/19
101402	PA SCDU	505.00	05/24/19
101403	CONNECTICUT - CCSPC	274.00	05/24/19
101404	TREASURER OF VIRGINIA	368.14	05/24/19
101405	CREDIT COLLECTIONS BUREA	371.34	05/24/19
101406	DCI CREDIT SERVICES INC	157.06	05/24/19
101407	MESSERLI KRAMER P. A.	378.83	05/24/19
101408	MICHIGAN STATE DISBURSEMENT	104.75	05/24/19
101409	MINNESOTA CHILD SUPPORT	336.50	05/24/19
101410	MONTANA CSED SDU	85.82	05/24/19
101411	ND STATE TAX COMMISSIONE	370.80	05/24/19
101412	RODENBURG LAW FIRM	100.00	05/24/19
101413	CHILD SUPPORT SERVICES	76.00	05/24/19
101414	WASHINGTON STATE SUPPORT	393.00	05/24/19
101415	CLERK OF DISTRICT COURT	500.00	05/24/19
101416	WILLISTON PARK DISTRICT	1079312.45	05/28/19
101417	CLERK OF DISTRICT COURT	500.00	05/28/19
101418	CLERK OF DISTRICT COURT	500.00	05/28/19
101419	CLERK OF DISTRICT COURT	500.00	05/28/19
101420	LEILANI RITCHIE	150.00	05/28/19
101421	GREGORY BOWLES	125.00	05/28/19
101422	ANGUS LAING	300.00	05/28/19
101423	TYLER LIVINGSTON	400.00	05/28/19
101424	NICK WEBB	500.00	05/28/19
101425	WALMART RESTITUTION RECOVERY	64.00	05/28/19
101426	NAPA AUTO PARTS	1473.00	05/28/19
101427	MIDCONTINENT COMMUNICATIONS	533.45	05/28/19
101428	MOUNTRAIL-WILLIAMS REC	417.29	05/28/19
101429	WILLIAMS SCOTSMAN, INC.	2239.55	05/28/19
101430	Christ Scheen	1700.00	05/28/19
101431	AMB	6304.48	05/29/19
101432	THE SIGN SHOP	672.50	05/29/19
101433	KOTANA COMMUNICATIONS	234.75	05/29/19
101434	US POSTAL SERVICE	1342.56	05/29/19
101435	RAHUL NATH	225.00	05/29/19
101436	ZACHARY EFFERTZ	225.00	05/29/19
101437	GLENN MARSHALL	324.97	05/29/19
101438	WILLIAMS SCOTSMAN, INC.	2502.83	05/29/19
101439	VELOCITY EHS	7753.05	05/29/19
101440	AMERICAN FAMILY LIFE	3223.81	05/29/19
101441	AVESIS	1484.08	05/29/19
101442	DISCOVERY BENEFITS	5489.32	05/29/19
101443	MEDICO LIFE AND HEALTH I	2025.03	05/29/19

101444	UNITED WAY	90.00	05/29/19
101445	USABLE	138.40	05/29/19
101446	BANK OF NORTH DAKOTA	14790.77	05/30/19
101447	BANK OF NORTH DAKOTA	168965.12	05/30/19
101448	AARON KURTENBACH	225.00	05/31/19
101449	MOUNTRAIL-WILLIAMS REC	4713.09	05/31/19
101450	MONTANA DAKOTA UTILITIES	19329.81	05/31/19
101451	NEW GRAND BUFFET, INC.	75.00	05/31/19
101452	WILLISTON AREA RIDERS	250.00	05/31/19
101453	DUSTIN MEEHAN	750.00	05/31/19
101454	MONTIANA RASUL-CHIONO	150.00	06/04/19
101455	CLERK OF DISTRICT COURT	150.00	06/04/19
101456	SAMANTHA KITZMAN	1707.00	06/04/19
101457	WILLISTON PUBLIC WORKS	500.00	06/04/19
101458	J.M. MARSCHUETZ CONSTRUCTION CO	286286.02	06/04/19
101459	CG WILLISTON, LLC	344039.35	06/05/19
101460	Christ Scheen	502.67	06/05/19
101461	BARR ENGINEERING COMPANY	21468.87	06/06/19
101462	BANK OF NORTH DAKOTA	19663.22	06/06/19
101463	AMERIPRIDE LINEN AND APPAREL SERV	151.55	06/06/19
101464	not processed in this period	0.00	/ /
101465	not processed in this period	0.00	/ /
101466	not processed in this period	0.00	/ /
101467	not processed in this period	0.00	/ /
101468	not processed in this period	0.00	/ /
101469	not processed in this period	0.00	/ /
101470	not processed in this period	0.00	/ /
101471	not processed in this period	0.00	/ /
101472	not processed in this period	0.00	/ /
101473	not processed in this period	0.00	/ /
101474	not processed in this period	0.00	/ /
101475	3D SPECIALTIES	4070.00	06/06/19
101476	ABL MOBILE LOCK & SAFE	365.00	06/06/19
101477	ACE HARDWARE & FLOORING	745.53	06/06/19
101478	ADVANCED ENGINEERING (AE2S)	88670.41	06/06/19
101479	AFFORDABLE TOWING	250.00	06/06/19
101480	AGRI INDUSTRIES, INC.	21.62	06/06/19
101481	AIRSIDE SOLUTIONS, INC	419.39	06/06/19
101482	ALEX AIR APPARATUS INC	280.00	06/06/19
101483	ALTEC	929.66	06/06/19
101484	AMERICAN WATER	390.00	06/06/19
101485	AMERIPRIDE LINEN AND APPAREL SERV	911.48	06/06/19
101486	AT&T MOBILITY	82.68	06/06/19
101487	BADLANDS STEEL, INC	81.63	06/06/19
101488	BAKER & TAYLOR CO.	153.33	06/06/19
101489	BALCO UNIFORM CO., INC.	4675.57	06/06/19
101490	BASIN PRINTERS, INC.	217.00	06/06/19
101491	BATTERIES&BULBS	86.85	06/06/19
101492	BLACK GOLD CLEANING LLC	7988.60	06/06/19

101493	BORDER STATES ELECTRIC	770.16	06/06/19
101494	BOSS OFFICE PRODUCTS	1184.29	06/06/19
101495	BOUND TO STAY BOUND BOOKS, INC.	58.13	06/06/19
101496	BRIAN MINTON	22.09	06/06/19
101497	BURNS & MCDONNELL ENGINEERING CO,	19288.88	06/06/19
101498	C & D WATER SERVICES	52.50	06/06/19
101499	CAMERON ABEL	11.59	06/06/19
101500	CARQUEST/ADVANCED AUTO PARTS STORAGE	826.55	06/06/19
101501	CARSTENSEN CONTRACTING INC	259816.19	06/06/19
101502	CERTIFIED LABORATORIES	6800.00	06/06/19
101503	CG WILLISTON, LLC	344039.35	06/06/19
101504	CHI St. Alexius	426.00	06/06/19
101505	CHRIS FORTHUN	11.59	06/06/19
101506	CITY DIRECTORIES -INFOGROUP	372.60	06/06/19
101507	CITY OF WILLISTON	4737.71	06/06/19
101508	CITY OF WILLISTON	28455.50	06/06/19
101509	CITY OF WILLISTON	63564.89	06/06/19
101510	CITY OF WILLISTON	187.47	06/06/19
101511	CLAUSEN WELDING	30.00	06/06/19
101512	CONWAY SHIELD	3900.72	06/06/19
101513	CORE & MAIN LP	1377.58	06/06/19
101514	CRAIG'S SMALL ENGINE REPAIR	145.54	06/06/19
101515	CREDIT BUREAU OF BISMARCK	38.02	06/06/19
101516	DAKOTA DIESEL	626.45	06/06/19
101517	DAKOTA FIRE EXTINGUISHERS	638.00	06/06/19
101518	DAKOTA SUPPLY GROUP	2200.64	06/06/19
101519	DATRUE PROCESS AUTOMATION	895.00	06/06/19
101520	DEGENSTEIN'S AUTO PLUS	1125.00	06/06/19
101521	DETECTION INSTRUMENTS CORPORATION	1989.51	06/06/19
101522	DISTRIBUTION NOW	106.60	06/06/19
101523	DPC INDUSTRIES, INC	6333.00	06/06/19
101524	EAST & WEST EXCAVATING LLC	13250.00	06/06/19
101525	EDWARD GRANT GREGORY	25.40	06/06/19
101526	EDWIN S HALLGRIMSON	26.65	06/06/19
101527	ELECTRIC & MAGNETO, INC.	42.00	06/06/19
101528	EMERGENCY MEDICAL PRODUCTS	1665.80	06/06/19
101529	EMRY'S LOCKSMITHING	29.75	06/06/19
101530	FCI CONSTRUCTORS, INC - ND	1783531.90	06/06/19
101531	FEDEX	407.08	06/06/19
101532	FIRESIDE OFFICE SOLUTIONS	10889.00	06/06/19
101533	FISHER SCIENTIFIC	372.10	06/06/19
101534	FORT UNION SUPPLY & TRADE	939.04	06/06/19
101535	FURUSETH LAW FIRM, PC	45402.46	06/06/19
101536	G & R CONTROLS, INC	202.50	06/06/19
101537	GALLS, LLC	547.92	06/06/19
101538	GINGER ALBY	15.73	06/06/19
101539	GOLDSTREET DESIGNS	7475.32	06/06/19
101540	GOOSENECK IMPLEMENT	684.16	06/06/19
101541	GRAYMONT WESTERN CANADA	31706.04	06/06/19

101542	Great American Financial Services	284.90	06/06/19
101543	GREAT NORTHERN ENVIROMENTAL	2570.76	06/06/19
101544	GUNNAR & ASHLEY HULL	42.35	06/06/19
101545	HANDY ANDY'S NURSERY	269.47	06/06/19
101546	HAWKINS, INC.	33832.40	06/06/19
101547	HEATHER HARDING	36.59	06/06/19
101548	HEIL ENVIRONMENTAL	1276.41	06/06/19
101549	HEIMAN FIRE EQUIPMENT, INC.	2275.00	06/06/19
101550	HOIST AND CRANE SERVICES INC	5675.00	06/06/19
101551	HOME OF ECONOMY	115.66	06/06/19
101552	HORIZON RESOURCES	5019.07	06/06/19
101553	HOSE AND RUBBER SUPPLY	1195.96	06/06/19
101554	iDSS GLOBAL LLC	250.00	06/06/19
101555	INFORMATION SYSTEMS CORP.	795.00	06/06/19
101556	INFORMATION TECHNOLOGY DEPARTMENT	1355.45	06/06/19
101557	INK SPOT PRINTING	793.45	06/06/19
101558	INNOVA INTEGRATED SOLUTIONS	602.05	06/06/19
101559	INSURANCE INFORMATION EXCHANGE	199.62	06/06/19
101560	INTERSTATE BILLING SERVICE, INC	1123.35	06/06/19
101561	INTERSTATE POWER SYSTEMS	5883.98	06/06/19
101562	ISAAC & KELSEY DOBRENZ	19.22	06/06/19
101563	IWERX CONNECT	674.00	06/06/19
101564	JANEL K STEVENS	82.32	06/06/19
101565	JARRED PASSIG	25.43	06/06/19
101566	Jasmin Holm	735.00	06/06/19
101567	JAZMINE MCKAY	25.00	06/06/19
101568	JOE'S DIGGING SERVICE INC	562.50	06/06/19
101569	JOHN PAGANO	25.00	06/06/19
101570	JOHNSON CONTROLS (TX)	1181.80	06/06/19
101571	JONATHAN D. ROGGENKAMP	400.00	06/06/19
101572	JUSTIN & DONNA SLAUGH	23.75	06/06/19
101573	KATHLEEN KEY IMES	11.32	06/06/19
101574	KATHLEEN STAHOWIAK	512.99	06/06/19
101575	KENNETH H SIMMONS, JR	13.00	06/06/19
101576	KENT A. JARCIK	42.00	06/06/19
101577	KNIFE RIVER-NORTH CENTRAL	2418.40	06/06/19
101578	KOTANA COMMUNICATIONS	8709.04	06/06/19
101579	KRISTIINA RAVASKA	63.00	06/06/19
101580	LANE CLAWSON	27.12	06/06/19
101581	LASER DESIGNS ND	375.00	06/06/19
101582	LAUB TRUCKING LLC	32.86	06/06/19
101583	LAURA SWEENEY	3.26	06/06/19
101584	LAW ENFORCEMENT TARGETS	587.50	06/06/19
101585	LEXIS NEXIS	307.29	06/06/19
101586	LYLE SIGNS INC.	996.51	06/06/19
101587	LYNN CARD COMPANY	43.70	06/06/19
101588	MARCO TECHNOLOGIES LLC (ST. LOUIS)	1557.62	06/06/19
101589	MATTHEW A JOHNSON	31.80	06/06/19
101590	MEGAN BORRELL	17.50	06/06/19

101591	MEMPHIS NET & TWINE CO., INC.	1027.85	06/06/19
101592	MENARDS	559.40	06/06/19
101593	MIDCONTINENT COMMUNICATIONS	75.00	06/06/19
101594	MILLY'S ALTERATIONS	435.00	06/06/19
101595	MISSOURI VALLEY PETROLEUM INC	181.50	06/06/19
101596	MONTANA DAKOTA UTILITIES	35901.81	06/06/19
101597	MOUNTRAIL-WILLIAMS REC	2716.73	06/06/19
101598	MUTH ELECTRIC	22201.63	06/06/19
101599	MVTL/MINNESOTA VALLEY	546.50	06/06/19
101600	MYGOV, LLC	1920.00	06/06/19
101601	NAPA AUTO PARTS	852.25	06/06/19
101602	ND ONE CALL	518.15	06/06/19
101603	NDLTAP-UGPTI/ND SU	250.00	06/06/19
101604	NELSON AUTO CENTER	139752.48	06/06/19
101605	NEOPOST	1538.42	06/06/19
101606	NMN, INC.	3350.10	06/06/19
101607	NORTHWEST RURAL WATER DISTRICT	599.06	06/06/19
101608	NORTHWEST SUPPLY & R&R TROPHIES	630.70	06/06/19
101609	OFFICE DEPOT	96.72	06/06/19
101610	OK TIRE STORE	480.55	06/06/19
101611	OLYMPIC SALES, INC.	31677.88	06/06/19
101612	ORRIN DOCKHAM	43.28	06/06/19
101613	OWL	280.00	06/06/19
101614	PAIGE BAILEY	10.58	06/06/19
101615	PARACLETE PRESS, INC	498.93	06/06/19
101616	PAYMENT PRINCIPALS	20.30	06/06/19
101617	Planetizen Inc.	329.00	06/06/19
101618	POET ETHANOL PRODUCTS, LLC	4867.43	06/06/19
101619	PRAXAIR DISTRIBUTION INC.	146.70	06/06/19
101620	PREBLE MEDICAL SERVICES, INC	726.00	06/06/19
101621	QUILL CORPORATION	959.11	06/06/19
101622	R & C TREE SERVICE	10000.00	06/06/19
101623	RECORD KEEPERS LLC	32.00	06/06/19
101624	REECE MCMILLAN	40.35	06/06/19
101625	REEVES COMPANY, INC.	217.30	06/06/19
101626	ROBERT HARRAH	25.00	06/06/19
101627	RYAN MOTORS	452.79	06/06/19
101628	SAM M. AIDE	531.54	06/06/19
101629	SANI-STAR	200.00	06/06/19
101630	SKYE ATCHLEY	45.71	06/06/19
101631	SOURIS RIVER TELECOMMUNICATIONS	2.05	06/06/19
101632	STEIN'S, INC	3003.99	06/06/19
101633	STITCHED & FIXED BY RHODA	125.00	06/06/19
101634	STREICHER'S	7150.00	06/06/19
101635	SUNDRE SAND & GRAVEL, INC.	3855.54	06/06/19
101636	SYN-TECH SYSTEMS, INC.	374.00	06/06/19
101637	TERESA GRUNDEM	25.00	06/06/19
101638	THE SHOPPER	707.00	06/06/19
101639	THE SUPPLY CACHE	3232.29	06/06/19

101640	TIME MANAGEMENT SYSTEMS	162.00	06/06/19
101641	TRACTOR & EQUIPMENT CO.	858.52	06/06/19
101642	TRAINND NORTHWEST	199.00	06/06/19
101643	TRANSUNION RISK & ALTERNATIVE	68.40	06/06/19
101644	TRI-COUNTY GLASS	1370.00	06/06/19
101645	TRIANGLE ELECTRIC	100.00	06/06/19
101646	TRILLION AVIATION	2000.00	06/06/19
101647	UPS	17.48	06/06/19
101648	US POSTAL SERVICE	356.00	06/06/19
101649	VERIZON WIRELESS	173.76	06/06/19
101650	VISA	18369.07	06/06/19
101651	VISA	6970.46	06/06/19
101652	WESTERN EMULSIONS	10143.48	06/06/19
101653	WESTLIE MOTOR CO.	260.62	06/06/19
101654	WILLIAMS COUNTY AUDITOR	9136.88	06/06/19
101655	WILLIAMS COUNTY TREASURER/RECORDE	731.00	06/06/19
101656	WILLISTON COMMUNITY LIBRARY	40.00	06/06/19
101657	WILLISTON CONVENTION & VISITOR BU	2915.58	06/06/19
101658	WILLISTON FIRE & SAFETY	326.00	06/06/19
101659	WILLISTON HERALD	4021.92	06/06/19
101660	WILLISTON HOME & LUMBER	47.70	06/06/19
101661	WILLISTON TIRE CENTER	795.87	06/06/19
101662	WILLISTON VOLUNTEER	1000.00	06/06/19
101663	YOURMEMBERSHIP.COM, INC	449.00	06/06/19

**Total Claims: \$5,176,926.26**

**Total Payroll: \$1,161,259.21**

**Grand Total: \$6,338,185.47**

**# of Checks: 624**

- 2) Business Licenses
  - a. Hooligan Vapes LLC – New Tobacco License
- C. Development Services
  - 1) Contractor Licenses
- D. Engineering
- E. Authorization to Bid
  - 1) Rental Car Operations RFP
  - 2) XWA Wildlife Hazard Assessment RFP

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the Consent Agenda for June 11, 2019 as presented  
UNANIMOUS BY VOICE VOTE**

- 3. Public Hearings
- 4. Bid Openings
  - A. Rider Sweeper and Scrubber (PW Shop)

Dave Bell Director of Public Works presented the following;

Public Works opened bids on Tuesday June 4, 2019 for a Rider Sweeper and Scrubber for the Shop and Building Maintenance Department, budget for both pieces of equipment was \$40,000. We received one bid from Stein's of Minot for \$37,399 and we recommend award of the Sweeper and Scrubber to Steins in the amount of \$37,399.

**Motion by Brostuen, Seconded by Cymbaluk to move for approval of award of the Sweeper and Scrubber to Stein's in the amount of \$37,399 as presented**

**AYE: Bekkedahl, Cymbaluk, Brostuen and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Piesik**

**CARRIES: 4-0**

**B. 2019 Sidewalk Improvement District D19-1 (Engineering)**

Dave Wicke City Engineer presented the following;

This is a re-bid, bids were opened on June 5, 2019. We received two bids, J.M. Marschuetz for \$292,000 and the low bidder being G Kemp LLC, in the amount of \$152,075. We recommend the City to award a contract to G Kemp LLC in the amount of \$152,075 for the construction of the 2019 Sidewalk Improvement District D19-1.

**Motion by Cymbaluk, Seconded by Bekkedahl to make a motion that the City award the Contract to G Kemp LLC in the amount of \$152,075 for the Construction of the 2019 Sidewalk Improvement District D19-1 as presented**

**AYE: Bekkedahl, Cymbaluk, Brostuen and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Piesik**

**CARRIES: 4-0**

**C. 2019 Street Improvement District 19-5 (Engineering)**

Bids were opened on June 5, 2019, we received two bids, Knife River Corporation for \$963,568.50 and the low bidder being Northern Improvement Company in the amount of \$777,894 and we recommend approval to Northern Improvement.

Commissioner Bekkedahl asked for an explanation for why the bid is 40% over the engineers estimate, did something change. Dave answered nothing changed between the estimate and the bid, this is just the way the numbers come in, they came in high. Commissioner Bekkedahl asked if it has to do with timing, Dave answered this may be part of it, however, what he is seeing this season, overall bids have been coming in relatively higher. It was clarified this is a special assessment district project, one the landowners petitioned to have done.

**Motion by Bekkedahl, Seconded by Brostuen to move that the City award a contract to Northern Improvement Company in the amount of \$777,894 for the Construction of the 2019 Street Improvement District D19-5**

Mayor Klug asked if there was a chance of getting better numbers if we wait a season. Dave answered it would depend on what the wishes of the landowners are, as they are the ones who petitioned for the project and wanted to get it done this season, but we could always go back and have a conversation and see if they would be willing to delay.

Commissioner Bekkedahl asked is there a time limit on the bids and can I withdraw my motion to allow a discussion with the landowners. Dave answered we have 60-days.

**Commissioner Bekkedahl withdrew his motion  
Commissioner Brostuen withdrew his second**

**Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to table  
UNANIMOUS BY VOICE VOTE**

D. 26<sup>th</sup> Street Patching Project (Engineering)

Bids were opened on June 5, 2019, we received two bids, Knife River Corporation for \$528,850 and the low bidder was J.M. Marschuetz Construction in the amount of \$279,225. Staff recommend award to J.M. Marschuetz. This project will be coordinated with the Mill & Overlay project.

Commissioner Cymbaluk asked if J.M. Marschuetz is on schedule with the work they are doing at XWA. Dave answered he does not know what their status is currently at the airport.

City Administrator David Tuan asked if this bid included any sub-contractor work or are they performing all the work themselves. Dave answered no, it will all be done by J.M. Marschuetz. Administrator Tuan then asked if we could consult with Rick Skumavc from Cardon Global regarding the project schedule at XWA and what impact it may have.

Rick Skumavc from Cardon Global indicated that as far as the schedule for XWA and J.M. Marschuetz includes the concrete paving for the Commercial Apron and the Taxiway. The current schedule ties them up through the end of September 2019. We also have another caveat with the current cement issue, which is the layered paving of the Runway/Taxiway and they do have enough powder to get 150 feet of the Commercial Apron paved before the first part of August, which is a substantial amount of work that needs to be completed.

Commissioner Bekkedahl asked Rick regarding the concrete issue, would that relieve some of their personnel to get on to this project, because they can't do the taxiway and commercial apron pours at the same time. Rick indicated, none of the concrete, excluding the Apron, they are planning on doing this once they get the aggregate laid down and they have a schedule of the end of July they are shooting for, for the 150 feet from the terminal, so their paving crew is going to be working on that project, obviously not the Taxiway, as there is not enough cement. Rick asked what the nature of this project involves. Dave indicated it is paving and patching.



Administrator Tuan asked if we could request a schedule from J.M. Marschuetz to show their work schedule and how it will be completed without impacting their work at XWA, to give the Board confidence this can be done before the contract is awarded, it was clarified we want to see a work plan from J.M. Marschuetz.

Commissioner Bekkedahl asked if the Commission would consider a special meeting to come together to award this contract, if deemed necessary, for the timely nature of both projects. It was answered yes by Commissioners Cymbaluk, Brostuen and Mayor Klug.

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to table pending written confirmation from J.M. Marschuetz  
UNANIMOUS BY VOICE VOTE**

5. Ordinances

A. Ordinance 1104 – Amending Cemetery Board (First reading)

Pete Furuseth City Attorney presented the following;

This is a first reading of Ordinance 1104 amending Section 6-2 of the Williston Code of Ordinances regarding the regulation of cemeteries. The City Commission has previously approved raising the number of positions of the Cemetery Board from three to five to provide more effective functioning of the Board.

**Motion by Brostuen, Seconded by Bekkedahl to move for approval of the First Reading of Ordinance 1104 Increasing the Size of the Cemetery Board as presented**

**AYE: Bekkedahl, Cymbaluk, Brostuen and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Piesik**

**CARRIES: 4-0**

6. Petitions, Communications and Remonstrance's

7. Report of Commissioners

- A. President of the Board
- B. Vice-President; Finance Commissioner
- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
- D. Fire, Police and Ambulance Commissioner
- E. Water Works, Sewer, Airport, Building and Planning Commissioner
  - 1) XWA Commercial Apron Change Order #3

Commissioner Brostuen stated the airport is behind schedule on the Commercial Apron and it is having an impact on the construction of the three Jet Bridges.

David Tuan City Administrator presented the following;

This is a J.M. Marschuetz project, it is the concrete apron that is adjacent to the terminal and in-between the taxiway. This is a fairly-large concrete project, what we are trying to

accomplish here is scheduling and prioritizing some of the work, so that we can time the delivery of our passenger boarding bridges, so when they are delivered they have a place to go. This requires the contractor to move a little out of sequence, as a result there are some additional costs due to the inefficiency. The costs have been negotiated down from \$126,000 to \$70,960 and we feel this is reasonable. The contractor has agreed to amend their schedule to complete the 150 feet of apron next to the terminal, for the delivery of the passenger boarding bridges and we recommend approval.

**Motion by Bekkedahl, Seconded by Cymbaluk to move the City approve Change Order No.3 to J.M. Marschuetz for the Commercial Apron Construction in the amount of \$70,960 as presented**

**AYE: Bekkedahl, Cymbaluk, Brostuen and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Piesik**

**CARRIES: 4-0**

8. Report of Departments
  - A. Administration
  - B. Auditor and Finance
    - 1) Resolution 19-031 – Updated USDA Loan

John Kautzman City Auditor presented the following;

On April 23<sup>rd</sup> the Commission approved Resolution 19-028 authorizing a USDA loan providing for the construction of a new ARFF/SRE facility and support services building at the XWA Airport. Resolution 19-031 before you today, updates the final amount of the loan to \$2,982,741. This updated amount reflects cap issues for grant funding that needed to be addressed.

**Motion by Bekkedahl, Seconded by Brostuen to make a motion to approve Resolution 19-031 as presented**

**AYE: Bekkedahl, Cymbaluk, Brostuen and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Piesik**

**CARRIES: 4-0**

## **2) Williams County Vector Control Agreement**

Mayor Klug presented the following;

This is an annual agreement to allow the Air Force to do mosquito spraying training over Williston, this is for years 2020-2021.

**Motion by Brostuen, Seconded by Bekkedahl to move for approval as presented**

**AYE: Bekkedahl, Cymbaluk, Brostuen and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Piesik**

**CARRIES: 4-0**

- C. Attorney
- D. Public Works
- E. Engineering
  - 1) 2019 Street Improvement District D19-4 – Change Order #1

Dave Wicke City Engineer presented the following;

The City of Williston has received a change order from Knife River Corporation for Asphalt Cement (AC) Binder to change the Performance Grade (PG) from 58-28 to 58-34. The project was bid using current city specifications which identifies asphalt paving materials to use a PG 58-28 asphalt cement binder in their mix design. The department has begun to specify utilizing an asphalt cement binder of PG 58-34 on city paving and overlay projects. Adjustments are generally made to the PG grade of asphalt cement based on traffic conditions and traffic volumes which is intended to enhance the design life of the pavement. PG 58-34 has been demonstrated to perform better at colder temperatures to resist thermal cracking of the pavement. The department requested the contractor to change the asphalt mix design to incorporate the PG 58-34 AC binder into their mix design to provide a pavement section that is more durable and better performance over the life of the pavement. The project's consultant, Alliance Consulting issued and received, signed Change Order No. 1 from Knife River to be compensated for the difference in price between PG 58-28 and PG 58-34 for the lump sum amount of \$7,824.40. This change order increases the project's original contract price of \$434,687.85 to a total of \$442,512.25. This project was originally budgeted at \$566,000, this change order will revise the contract amount to \$442,512.25, which is \$123,487.75 (22%) below the original budgeted amount. Staff recommends approval of Knife River's Change Order No.1 in the amount of \$7,824.40

**Motion by Cymbaluk, Seconded by Brostuen to move to approve the Knife River Change Order No. 1 for the additional work described in the amount of \$7,824.40 as presented**

**AYE: Bekkedahl, Cymbaluk, Brostuen and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Piesik**

**CARRIES: 4-0**

- F. Fire Department
- G. Police Department
- H. Development Services
- I. Economic Development
  - 1) Flex PACE Applications

Shawn Wenko Director of Economic Development presented the following;

- a. Creation Carpets of North Dakota

Request for Flex PACE Buydown in the amount not to exceed \$15,000 for repairs to the existing building, mainly replacing the roof.

- b. Creedence Properties

Request for an additional Flex PACE buydown in the amount not to exceed \$26,000 for expansion of the current business. We have already done a Flex PACE within the five-year window; however, this will be the amount that caps out the Flex PACE.

- c. Dan's Tire Service

Request for a Flex PACE buydown in the amount not to exceed \$57,000 for purchase of existing business.

Shawn also indicated these dollars are matched 2:1 by the Bank of North Dakota.

**Motion by Bekkedahl, Seconded by Cymbaluk to make a motion to approve the above Flex PACE Buydowns for the amounts indicated**

**AYE: Bekkedahl, Cymbaluk, Brostuen and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Piesik**

**CARRIES: 4-0**

- J. Airport
- K. Convention and Visitor's Bureau
9. Appointments and Consultations with Officers
  - A. STAR Fund Board Member – Heidi Lee

Shawn Wenko Director of Economic Development presented the following;

Nick Lee's term has expired on the STAR Fund Board. Heidi Lee has been nominated and has agreed to fill the vacant seat.

Mayor Klug, on behalf of the Commission thanked Nick Lee for his six-years of service on the STAR Fund Board.

**Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to approve as presented**

**UNANIMOUS BY VOICE VOTE**

10. Unfinished Business
  - A. FCI Constructors – City Hall Remodel Construction Management Agreement

David Tuan City Administrator presented the following;

After reviewing the documents, it is a straightforward contract and we recommend approval.  
**Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the FCI Construction Management Agreement for the City Hall First Floor Re-model as presented**

**AYE: Bekkedahl, Cymbaluk, Brostuen and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Piesik**

**CARRIES: 4-0**

11. New Business
12. Executive Session
13. Adjourned meeting at 6:30pm

**Motion by Bekkedahl, Seconded by Cymbaluk to make a motion to adjourn  
UNANIMOUS BY VOICE VOTE**

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Howard Klug, President  
Board of City Commissioners

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John Kautzman, City Auditor