

**Official Proceedings
Board of City Commissioners
May 28, 2019 - 6:00 pm
City Hall – Williston, North Dakota**

1. Roll Call of Commissioners and Pledge of Allegiance

COMMISSIONERS PRESENT: Chris Brostuen, Brad Bekkedahl (via phone), Deanette Piesik, Tate Cymbaluk and Howard Klug

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Dave Tuan, Anthony Dudas, Ryan O’Rear, Dave Bell, Kent Jarcik, Rachel Laqua, Mark Schneider, David Wicke, Bob Hanson, Andrea Duntz, Pete Furuseth, Taylor Olson, David Peterson, Derrick Walker, Jason Catrambone, Andrea Placher, Chery Pierzina and Amy Krueger

Mayor Klug presented a quorum

CHANGES TO AGENDA: None

2. Consent Agenda

- A. Reading and Approval of Minutes
 - 1) Elk’s Youth Meeting: May 13, 2019
 - 2) Regular Meeting: May 13, 2019
- B. Auditor and Finance
 - 1) Accounts, Claims and Bills May 10-23, 2019

For checks between: 05/10/19 - 05/23/19

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Date Issued
-35615	LYNN BYERS-WALLACE	1421.25	05/10/19
-35614	BRENDA D'ANGELO	1512.72	05/10/19
-35613	RANDY M DONNELLY	1677.39	05/10/19
-35612	JOHN L. KAUTZMAN	3591.84	05/10/19
-35611	KATHY KIMLEY	2417.32	05/10/19
-35610	KAREN P. LARSON	1846.55	05/10/19
-35609	STEPHANIE WELLMAN	1550.52	05/10/19
-35608	JASMINE COLLINS	1649.93	05/10/19
-35607	HEATHER DREWLOW	1378.20	05/10/19
-35606	CAITLIN ESTRADA	1422.59	05/10/19
-35605	SARAH HILTON	1759.26	05/10/19
-35604	GEORGIA HOLLEMBEAK	1551.78	05/10/19
-35603	YULISSA JIMENEZ	1400.15	05/10/19
-35602	JULIE KIRKPATRICK	1419.24	05/10/19

-35601	ELIZABETH OLSON	1487.65	05/10/19
-35600	PATRICIA POTTEIGER	1419.58	05/10/19
-35599	MIKAELA SKALICKY	1698.34	05/10/19
-35598	JOLEEN S. TINKER	1685.33	05/10/19
-35597	CARLI WADE	1453.78	05/10/19
-35596	DERRICK WALKER	3161.55	05/10/19
-35595	CINDY WHITE	1545.77	05/10/19
-35594	LAURA WOLTJER	1565.14	05/10/19
-35593	DENISE MELBY	1418.13	05/10/19
-35592	JACQUELINE MONZON	2167.72	05/10/19
-35591	KENNETH B. OWENS	328.95	05/10/19
-35590	APREL PURVIS	1512.00	05/10/19
-35589	KATHLEEN STAHOWIAK	2515.86	05/10/19
-35588	AMY JOHNSON	1539.06	05/10/19
-35587	SUSAN E. MOELLER	1408.69	05/10/19
-35586	HASAN ABDUL JABBAR	2272.11	05/10/19
-35585	ARIC ARENDS	1432.00	05/10/19
-35584	BRAD AUTTELET	2913.30	05/10/19
-35583	JOSHUA BANKS	1815.67	05/10/19
-35582	KARALEE BARLOW	1073.89	05/10/19
-35581	CLINTON BATES	3247.65	05/10/19
-35580	JALEN BEN	1362.92	05/10/19
-35579	ROBERT J. BENTH	2546.56	05/10/19
-35578	MINDY BERNSTEIN	1949.08	05/10/19
-35577	JAKE BYMAN	2549.27	05/10/19
-35576	JASON CATRAMBONE	3542.84	05/10/19
-35575	JUSTIN CHAMPION	3393.73	05/10/19
-35574	KHRISTOPHER CHAMPION	3726.36	05/10/19
-35573	MATTHEW CLARK	2656.44	05/10/19
-35572	STEPHEN CLARK	2335.02	05/10/19
-35571	CHRIS DICK	1596.96	05/10/19
-35570	SHERIDAN DOUGLAS	615.31	05/10/19
-35569	VICTORIA DOUGLAS	782.10	05/10/19
-35568	RILEY ECKART	1536.35	05/10/19
-35567	GARRET FLESNESS	1359.16	05/10/19
-35566	MICHAEL FRONIMOS	3309.99	05/10/19
-35565	WADE GAMMELL	1400.67	05/10/19
-35564	CHRISTOPHER GILLIES	3022.52	05/10/19
-35563	COLTON GUTKNECHT	1400.67	05/10/19
-35562	GRACE GUTLOVICS	1937.00	05/10/19
-35561	THOMAS HARTLEY	2629.41	05/10/19
-35560	JAMES HERRMANN	889.05	05/10/19
-35559	JOHN HOSKINS	1721.56	05/10/19
-35558	EMILY HUGHES	2616.47	05/10/19
-35557	ANDREW ISAACS	1064.05	05/10/19
-35556	COREY JOHNSON	3191.43	05/10/19
-35555	RACHEL KARVONEN	1362.92	05/10/19
-35554	TRACY C. KERZMANN	2066.51	05/10/19
-35553	ROBERT KISER	2308.75	05/10/19

-35552	JEREMY KNAPKEWICZ	1697.69	05/10/19
-35551	JILL KNAPKEWICZ	2029.65	05/10/19
-35550	WYATT KOENIG	3503.85	05/10/19
-35549	DYLAN LAMONTIA	2092.06	05/10/19
-35548	JOSHUA LARSON	1362.92	05/10/19
-35547	JASON LEWIS	1241.22	05/10/19
-35546	CAROLYN LIMERICK	2075.94	05/10/19
-35545	JARED MACKLEY	1361.13	05/10/19
-35544	CHRISTOPHER MAHONEY	1483.43	05/10/19
-35543	ANDRE MARTONI	2095.67	05/10/19
-35542	RYAN A. MILLER	3080.68	05/10/19
-35541	BRIAN MINTON	3496.18	05/10/19
-35540	CRAIG MOEN	1851.59	05/10/19
-35539	WYATT MOEN	1380.97	05/10/19
-35538	PAUL MONZON	994.47	05/10/19
-35537	JOHN MORGAN	1972.52	05/10/19
-35536	ERICA J. MYERS	1591.85	05/10/19
-35535	CHRISTIAN OLSON	2098.26	05/10/19
-35534	JESSICA PATTERSON	1992.29	05/10/19
-35533	ANTHONY RINEHART	1342.97	05/10/19
-35532	TRISHA RUSSELL	1259.11	05/10/19
-35531	FLETCHER SCAIFE	1325.87	05/10/19
-35530	PATRICK SELLERS	2823.13	05/10/19
-35529	TRAVIS SHAY	1533.62	05/10/19
-35528	CHARLES STAFFORD	1573.69	05/10/19
-35527	SARA STAFFORD	1314.87	05/10/19
-35526	DARWIN STEVENS	216.44	05/10/19
-35525	BRITTANY STORM-ANDERSON	1654.01	05/10/19
-35524	EARNEST THEETGE	2220.91	05/10/19
-35523	JEFFREY VANDYKE	898.40	05/10/19
-35522	ANTHONY VERESPE	3607.28	05/10/19
-35521	HUNTER VOSS	1399.40	05/10/19
-35520	JAMES WESTON	1712.15	05/10/19
-35519	MATTHEW ABERLE	1792.29	05/10/19
-35518	SAM M. AIDE	1979.70	05/10/19
-35517	STEVEN D. ARMSTRONG	3276.63	05/10/19
-35516	BRANDON BALOGH	1759.55	05/10/19
-35515	JASON BARTEN	2548.57	05/10/19
-35514	HUGH E BENZEN	2746.72	05/10/19
-35513	LUCAS BRINKMAN	1772.85	05/10/19
-35512	MARTIN BURCH	2287.53	05/10/19
-35511	ASHLEY R. CELANDER	1853.87	05/10/19
-35510	DUSTIN R. CELANDER	2453.71	05/10/19
-35509	KEVIN W. CRAFT	1356.29	05/10/19
-35508	JESSE CRUISE	1807.70	05/10/19
-35507	ERICA DAVIS	1798.66	05/10/19
-35506	DANIEL DERY	2815.31	05/10/19
-35505	RODNEY H. DICKERSON	3092.61	05/10/19
-35504	JAMES DIXON	1869.38	05/10/19

-35503	ALEXIUS ENGET	1948.57	05/10/19
-35502	BRETT FLESNESS	2164.41	05/10/19
-35501	JORY FORSBERG	1586.29	05/10/19
-35500	CHELSEA S FOSSEN	1435.68	05/10/19
-35499	LINDA R. GRANBOIS	1567.95	05/10/19
-35498	ALEXIS HAGGERTY	1874.92	05/10/19
-35497	WALTER H. HALL	2904.16	05/10/19
-35496	ROBERT HARRAH	1802.31	05/10/19
-35495	RANDY M. HAUGENOE	2466.31	05/10/19
-35494	DANIELLE HENDRICKS	2808.96	05/10/19
-35493	JACOB R. HENDRICKS	2356.45	05/10/19
-35492	JONATHAN HOLTER	2040.07	05/10/19
-35491	MICHAEL A. ISENHOWER JR	2362.51	05/10/19
-35490	BEAU JACOBSON	1976.85	05/10/19
-35489	EVAN JOHNSON	1852.16	05/10/19
-35488	ERIC KEYES	1979.16	05/10/19
-35487	KAYLA KLAPPER	1723.78	05/10/19
-35486	AMBER KOEHN	1854.44	05/10/19
-35485	JACOB KOEHN	2714.00	05/10/19
-35484	CINDY KOPAC	1051.01	05/10/19
-35483	AARON KURTENBACH	2056.72	05/10/19
-35482	JEREMIAH LACHNER	1973.25	05/10/19
-35481	BRANDON LAWSON	1940.91	05/10/19
-35480	MIA LEFEVER	1728.77	05/10/19
-35479	MICHAEL LICCIARDI	2002.73	05/10/19
-35478	JOSHUA MAHLUM	1826.39	05/10/19
-35477	ANTHONY MANN	2082.95	05/10/19
-35476	TRAVIS J. MARTINSON	2355.02	05/10/19
-35475	CODY MILLER	1796.98	05/10/19
-35474	HEATHER MONTGOMERY	1952.69	05/10/19
-35473	NICHOLAS NELSON	2321.51	05/10/19
-35472	JEFFREY OLSON	1872.18	05/10/19
-35471	GREG OSTER	1693.41	05/10/19
-35470	JOHN PAGANO	1899.88	05/10/19
-35469	JORDAN PATTON	1810.67	05/10/19
-35468	AMBER PELZL	1198.15	05/10/19
-35467	JUSTIN PELZL	1975.67	05/10/19
-35466	DAVID A. PETERSON	3840.43	05/10/19
-35465	MEGAN BORRELL	1645.03	05/10/19
-35464	KENNETH L. PRENTICE	2388.32	05/10/19
-35463	KRISTIINA RAVASKA	2254.67	05/10/19
-35462	JONATHAN D. ROGGENKAMP	2105.85	05/10/19
-35461	NICHOLAS SATERMO	2168.24	05/10/19
-35460	CRYSTAL A. SCHAUBEL	1462.67	05/10/19
-35459	ZACHARY SCHWARTZ	2094.82	05/10/19
-35458	DAKOTAH SMITH	1914.30	05/10/19
-35457	THEODORE VANGRINSVEN	2551.52	05/10/19
-35456	ROBERT VANWINKLE	1825.47	05/10/19
-35455	JESSE WEICHT	2207.65	05/10/19

-35454	JENNIFER WILLARD	1804.09	05/10/19
-35453	MICHAEL S. WILSON	2686.35	05/10/19
-35452	KELLY ABERLE	1981.49	05/10/19
-35451	JOE DOSS	2186.70	05/10/19
-35450	LESLIE HAMRICK	1230.23	05/10/19
-35449	DAVID SASSER	2081.94	05/10/19
-35448	MARK SCHNEIDER	3405.07	05/10/19
-35447	JASMIN TEIGEN	413.25	05/10/19
-35446	NYDEL TOMPKINS	1403.48	05/10/19
-35445	WILLIAM TOWNSLEY	1740.57	05/10/19
-35444	PEDAR A. ANDRE	2055.22	05/10/19
-35443	MATTHEW ELBERT	1899.14	05/10/19
-35442	ROBERT E HANSON	3195.41	05/10/19
-35441	JASON W. HOULE	1509.07	05/10/19
-35440	DAVID WICKE	3421.77	05/10/19
-35439	WAYNE A WIEDRICH	3001.47	05/10/19
-35438	JAREK WIGNESS	2156.95	05/10/19
-35437	LES CHRISTENSEN	2484.37	05/10/19
-35436	AUBREY FOSBURGH	2300.20	05/10/19
-35435	LES WALTER	2146.76	05/10/19
-35434	JASON ANDREASON	2680.97	05/10/19
-35433	KYLE BREDWICK	1746.72	05/10/19
-35432	LANE CLARK	1668.35	05/10/19
-35431	MICHAEL CLARY	1457.59	05/10/19
-35430	JAMES B. ENGEN	2985.99	05/10/19
-35429	LUKE FATZ	1590.52	05/10/19
-35428	DOMINICK IOVINO	1850.64	05/10/19
-35427	JONNY IOVINO	2710.34	05/10/19
-35426	BRUCE A. JOHNSON	1594.94	05/10/19
-35425	RANDALL JOHNSON	992.73	05/10/19
-35424	RICHARD MALONEY	1368.43	05/10/19
-35423	MARC MOHR	1543.60	05/10/19
-35422	EMIL NEHRING	1932.32	05/10/19
-35421	TROY OSTER	1607.57	05/10/19
-35420	BRET SANDBERG	1271.12	05/10/19
-35419	MATTHEW TUTAS	1817.51	05/10/19
-35418	IAN WEIGEL	1980.96	05/10/19
-35417	MICHAEL BRADFORD	1232.03	05/10/19
-35416	JEFFREY BRYSON	2266.15	05/10/19
-35415	ROBERT D. COUGHLIN	1374.99	05/10/19
-35414	MORKATAA DHINAA	1793.52	05/10/19
-35413	TYLER FIXEN	1423.94	05/10/19
-35412	LACEY JOHNSTON	1702.59	05/10/19
-35411	AMANDA M. KAISER - LEE	1710.74	05/10/19
-35410	MITCHELL KERSTING	2867.86	05/10/19
-35409	EVAN LEWIS	1418.57	05/10/19
-35408	ALDON OLSON	1378.44	05/10/19
-35407	WILLIAM SCHWENDEMAN	1810.69	05/10/19
-35406	SABRINA SIMS	1814.64	05/10/19

-35405	JAMIE SITZMAN	1341.28	05/10/19
-35404	ROBERT SKURDAL	1414.71	05/10/19
-35403	CURTIS CLARYS	2592.68	05/10/19
-35402	CHASE ENGEN	1331.95	05/10/19
-35401	BRANDON SANDBERG	1884.38	05/10/19
-35400	WYATT WILLSON	1282.43	05/10/19
-35399	THOMAS ATOR	1973.94	05/10/19
-35398	KATRINA HENRY	1229.37	05/10/19
-35397	CHRISTOPHER ADAM	1410.02	05/10/19
-35396	RENA COLLIE	1621.36	05/10/19
-35395	JASON COTTAM	1814.09	05/10/19
-35394	ARTHUR CRUMB	2479.25	05/10/19
-35393	PATRICIA K. FIORENZA	2660.39	05/10/19
-35392	DANNY R. GERGEN	2115.53	05/10/19
-35391	JAMES A HAGA JR	2510.30	05/10/19
-35390	VERNON L. HENDRICKSON	1807.62	05/10/19
-35389	LONNY HIATT	1610.57	05/10/19
-35388	JEFFREY LADUCER	1411.21	05/10/19
-35387	JESSICA MEADE	1812.73	05/10/19
-35386	RUSSELL E. MOMBERG	2101.01	05/10/19
-35385	JOSEPH G. MONSON	1465.92	05/10/19
-35384	REX OLSON	1629.41	05/10/19
-35383	ZACKERY OSTER	1604.32	05/10/19
-35382	TYRELL SMITH	1839.01	05/10/19
-35381	DAVID SMITHBERG	1811.37	05/10/19
-35380	BRYCE STORY	925.67	05/10/19
-35379	KENNETH R. BOYKIN	2098.37	05/10/19
-35378	KASSANDRA BROWN	1536.79	05/10/19
-35377	ZACHARY COTHERN	1425.85	05/10/19
-35376	ANTHONY D. DUDAS	3494.85	05/10/19
-35375	ROBERT S HANSON	1642.34	05/10/19
-35374	TERRY HARP	1986.24	05/10/19
-35373	LORI A. LARSEN	1651.69	05/10/19
-35372	CORDELL LINDVIG	1612.26	05/10/19
-35371	GLENN MARSHALL	1291.33	05/10/19
-35370	BRENT MILLER	1543.08	05/10/19
-35369	RYAN O'REAR	2453.94	05/10/19
-35368	DEVIN REIFSTECK	1593.25	05/10/19
-35367	KASEY WYMAN-YOUNG	1292.80	05/10/19
-35366	ARMAND BARBOT	1042.73	05/10/19
-35365	JAMES HAGA SR	1295.55	05/10/19
-35364	BRENT E. HANSON	2527.55	05/10/19
-35363	BRITTANIE WILLIAMS	1210.12	05/10/19
-35362	BEAU BERGERON	1411.73	05/10/19
-35361	MARK BRUINEKOOL	1533.92	05/10/19
-35360	TONY SCOTT	851.14	05/10/19
-35359	MICHAEL SIMPSON	1859.95	05/10/19
-35358	JORDAN BLOTSKE	1358.66	05/10/19
-35357	PORTER LEWIS	1364.50	05/10/19

-35356	GINA MOTTL	2645.07	05/10/19
-35355	KELSY NEHRING	1876.38	05/10/19
-35354	SCOTT VASSEN	2454.89	05/10/19
-35353	BRIAN YOUNG	1956.41	05/10/19
-35352	KENT A. JARCIK	3264.73	05/10/19
-35351	RACHEL K. LAQUA	2350.86	05/10/19
-35350	JEREMY MILLER	1467.00	05/10/19
-35349	KELLY SOTO	1370.81	05/10/19
-35348	JOSILYN F BEAN	2162.55	05/10/19
-35347	DAVID LEE BELL	3199.75	05/10/19
-35346	KENNETH W. BERGSTROM	2785.02	05/10/19
-35345	STEVEN BROE	1085.38	05/10/19
-35344	BARBARA ELLICO	1521.82	05/10/19
-35343	KRISTIN PASEKA	1725.06	05/10/19
-35342	ALYSSA WIEDRICH	1329.11	05/10/19
-35341	NEIL W. BAKKEN	2112.21	05/10/19
-35340	KENT SKABO	1851.73	05/10/19
-35339	SKYLER HENRIE	3539.75	05/10/19
-35338	DIANE C. HAGEN	663.29	05/10/19
-35337	ETHAN BECK	314.74	05/10/19
-35336	TRACI BYRNE	1027.31	05/10/19
-35335	MORGAN COTE	1128.35	05/10/19
-35334	KELLY CRUSCH	248.03	05/10/19
-35333	GARY DESJARDINS	697.45	05/10/19
-35332	ARIEL FLECK	646.45	05/10/19
-35331	KAYLA J. HELL	1003.64	05/10/19
-35330	MICHAEL HELL	476.36	05/10/19
-35329	MONTANA ICENOGLE	429.30	05/10/19
-35328	REBECCA KIEFER	115.44	05/10/19
-35327	WANDA OLAF	1017.17	05/10/19
-35326	ANDREA L. PLACHER	1923.61	05/10/19
-35325	ANN REINKE	73.88	05/10/19
-35324	NATASHA TORRES	600.27	05/10/19
-35323	LISA WEBB	1090.06	05/10/19
-35322	SAWYER ZENT	973.20	05/10/19
-35321	ANN M. KVANDE	1666.42	05/10/19
-35320	BARBARA J. PETERSON	1639.16	05/10/19
-35319	BRENDA SCHMIDT	1570.92	05/10/19
-35318	SHAWN WENKO	3034.16	05/10/19
-35317	VIVIAN KALMIK	476.52	05/10/19
-35316	AMY A. KRUEGER	2351.73	05/10/19
-35315	ASHLEY OYLOE	1786.28	05/10/19
-35314	SABRINA A RAMEY	2625.80	05/10/19
-35313	JENNIFER STRIETZEL	1925.72	05/10/19
-35312	SHAWN BICE	1500.33	05/10/19
-35311	THOMAS FRETTLAND	1315.03	05/10/19
-35310	JULIE HATTER	3461.04	05/10/19
-35309	TRISTA HENRIE	2883.95	05/10/19
-35308	MONICA LAMOREUX	1923.62	05/10/19

-35307	JAMES POIRRIER	1863.44	05/10/19
-35306	Derek Booth	64.64	05/10/19
-35305	Tyler D. Carlstad	32.32	05/10/19
-35304	Mathew P. Ekblad	337.44	05/10/19
-35303	Matthew Flaten	193.93	05/10/19
-35302	Joshua Foust	193.93	05/10/19
-35301	Brandon Hoffman	92.35	05/10/19
-35300	Kenny Kukuk	64.64	05/10/19
-35299	James Laqua	198.97	05/10/19
-35298	Ryan Lee	415.57	05/10/19
-35297	Lyle Lordemann	96.97	05/10/19
-35296	Eli Lund	129.29	05/10/19
-35295	Paul Riely	286.28	05/10/19
-35294	Milton Sluder	92.35	05/10/19
-35293	Brenden L. Stevens	272.43	05/10/19
-35292	Darwin J. Stevens	258.58	05/10/19
-35291	CJ Vinger	193.93	05/10/19
-35290	Michael W. Walters	278.74	05/10/19
-35289	PRESTON OLSON	1350.45	05/10/19
-35288	KEVIN POWERS	2493.17	05/10/19
-35287	BRET WILLIAMS	2185.17	05/10/19
-35286	ANDREA DUNTZ	2269.68	05/10/19
-35285	PEGGY MASTERS	1824.90	05/10/19
-35284	CHERYL PIERZINA	2704.54	05/10/19
-35283	DAVID TUAN	3701.37	05/10/19
-35282	LOCAL 3743 IAFF LOCAL 3743	675.00	05/10/19
-35281	COMP ROTH NATIONWIDE RETIREMENT	16165.47	05/10/19
-35280	ND CHILD SUPPORT ENFORCEMENT	2022.64	05/10/19
-35279	U.S. TREASURY	224826.87	05/10/19
100914	RICHARD RADEMACHER	2285.88	05/10/19
100915	GARY L. GLOVATSKY	2416.97	05/10/19
100916	TREVOR ODEGARD	1364.50	05/10/19
100917	RICHARD S. ODEGARD	1980.83	05/10/19
100918	DANIEL KIMLEY	1220.74	05/10/19
100919	JOSHUA DAGENAIS	1560.94	05/10/19
101176	THOMAS FRET LAND	6319.27	05/10/19
101177	ANTHONY RINEHART	801.03	05/10/19
101178	PA SCDU	505.00	05/10/19
101179	CONNECTICUT - CCSPC	274.00	05/10/19
101180	TREASURER OF VIRGINIA	368.14	05/10/19
101181	CREDIT COLLECTIONS BUREAU	371.34	05/10/19
101182	DCI CREDIT SERVICES INC	233.03	05/10/19
101183	MESSERLI KRAMER P. A.	378.83	05/10/19
101184	MICHIGAN STATE DISBURSEMENT	104.75	05/10/19
101185	MINNESOTA CHILD SUPPORT	336.50	05/10/19
101186	MONTANA CSED SDU	85.82	05/10/19
101187	ND STATE TAX COMMISSIONER	370.80	05/10/19
101188	RODENBURG LAW FIRM	100.00	05/10/19
101189	CHILD SUPPORT SERVICES	76.00	05/10/19

101190	WASHINGTON STATE SUPPORT	393.00	05/10/19
101191	VISA	9833.46	05/10/19
101192	BOX, INC	1050.49	05/10/19
101193	BEST WESTERN KELLY INN & SUITES	502.20	05/13/19
101194	CIVIL AIR PATROL MAGAZINE	395.00	05/13/19
101195	MONTANA DAKOTA UTILITIES	6589.48	05/13/19
101196	WILLISTON HERALD	130.00	05/13/19
101197	BASIN CAB	7.05	05/14/19
101198	CLERK OF DISTRICT COURT	750.00	05/14/19
101199	MICHAEL KIXX HERRAN	350.00	05/14/19
101200	BRENDEN PETERS	400.00	05/14/19
101201	EDGAR VELASQUEZ	650.00	05/14/19
101202	GRAYMONT WESTERN CANADA	6234.30	05/14/19
101203	CARQUEST/ADVANCED AUTO PARTS STORAGE	1271.10	05/14/19
101204	NAPA AUTO PARTS	700.00	05/14/19
101205	NEMONT	393.80	05/15/19
101206	VISA	484.98	05/15/19
101207	VISA	580.00	05/15/19
101208	VISA	194.92	05/15/19
101209	MATTHEW CLARK	600.00	05/15/19
101210	DAKOTA DIESEL	108.30	05/15/19
101211	WEX BANK	10866.86	05/15/19
101212	VISA	2491.63	05/15/19
101213	VISA	454.61	05/15/19
101214	VISA	381.62	05/15/19
101215	VISA	3322.95	05/15/19
101216	VISA	1835.06	05/15/19
101217	VISA	567.99	05/15/19
101218	NAPA AUTO PARTS	1650.76	05/15/19
101219	DELL MARKETING L.P.	56364.72	05/16/19
101220	CDW GOVERNMENT	5869.95	05/16/19
101221	ANDREA DUNTZ	20.90	05/16/19
101222	Christ Scheen	2460.00	05/16/19
101223	EHLERS	2000.00	05/16/19
101224	Office of North Dakota State Treasurer	4211.94	05/16/19
101225	VECTOR CONTROL DIST #1	125404.95	05/16/19
101226	WILLIAMS COUNTY ASSESSOR'S OFFICE	223175.00	05/16/19
101227	WESTSIDE FUEL	85.52	05/16/19
101228	STEVEN CLARK	314.48	05/16/19
101229	MONTANA DAKOTA UTILITIES	4179.54	05/16/19
101230	Torrie Vader Daycare	900.00	05/17/19
101231	Little Rascals Clubhouse	750.00	05/17/19
101232	JACOB HAUSER	400.00	05/17/19
101233	BANK OF NORTH DAKOTA	8706.41	05/17/19
101234	FAMILY CRISIS SHELTER	1300.00	05/17/19
101235	FAMILY CRISIS SHELTER	9055.81	05/17/19
101236	BEAU JACOBSON	25.00	05/20/19
101237	BEAU JACOBSON	25.00	05/20/19
101238	CHELSEA LANE	400.00	05/21/19

101239	DALTON TANGEDAL	400.00	05/21/19
101240	DALTON TANGEDAL	400.00	05/21/19
101241	CLERK OF DISTRICT COURT	500.00	05/21/19
101242	CLERK OF DISTRICT COURT	750.00	05/21/19
101243	CLERK OF DISTRICT COURT	750.00	05/21/19
101244	not processed in this period	0.00	/ /
101245	not processed in this period	0.00	/ /
101246	not processed in this period	0.00	/ /
101247	not processed in this period	0.00	/ /
101248	not processed in this period	0.00	/ /
101249	not processed in this period	0.00	/ /
101250	FIRST NATIONAL BANK	1460.88	05/23/19
101251	AMERICAN STATE BANK	1112413.50	05/23/19
101252	not processed in this period	0.00	/ /
101253	ABL MOBILE LOCK & SAFE	675.00	05/23/19
101254	ACE HARDWARE & FLOORING	251.38	05/23/19
101255	ADVANCED ENGINEERING (AE2S)	151322.57	05/23/19
101256	AFFORDABLE TOWING	785.00	05/23/19
101257	AGRI INDUSTRIES, INC.	130.43	05/23/19
101258	ALLGUARD SECURITY LLC	160.00	05/23/19
101259	ALLIANCE CONSULTING LC	50931.50	05/23/19
101260	AMERICAN GENERAL CONTRACTORS, INC	406178.56	05/23/19
101261	AMERICAN WELDING & GAS	32.25	05/23/19
101262	AMERIPRIDE LINEN AND APPAREL SERVICE	1247.73	05/23/19
101263	APPLIED CONCEPTS, INC	300.00	05/23/19
101264	AQUA-PURE INCORPORATED	16734.30	05/23/19
101265	AT&T	109.55	05/23/19
101266	AUTO VALUE	52.98	05/23/19
101267	BAKER & TAYLOR CO.	239.80	05/23/19
101268	BALCO UNIFORM CO., INC.	2173.81	05/23/19
101269	BASIN PRINTERS, INC.	420.00	05/23/19
101270	BLACK GOLD CLEANING LLC	10866.97	05/23/19
101271	BLACKBURN MFG. CO.	410.53	05/23/19
101272	BORDER STATES ELECTRIC	277.36	05/23/19
101273	BOSS OFFICE PRODUCTS	1892.14	05/23/19
101274	BRAATEN PLUMBING, INC	971.75	05/23/19
101275	BURNS & MCDONNELL ENGINEERING CO	29769.89	05/23/19
101276	C & D WATER SERVICES	52.50	05/23/19
101277	CARQUEST/ADVANCED AUTO PARTS STORAGE	28.00	05/23/19
101278	CASH WISE FOODS	136.51	05/23/19
101279	CDW GOVERNMENT	54369.27	05/23/19
101280	Cherry Creek Media	1000.00	05/23/19
101281	CHI ST ALEXIUS OCCUPATIONAL CLINIC	635.00	05/23/19
101282	CHIEF SUPPLY	41.08	05/23/19
101283	CHRYSALIS GLOBAL AVIATION	42263.57	05/23/19
101284	CITY OF WILLISTON	2561.08	05/23/19
101285	CLARA FIXEN	64.00	05/23/19
101286	COCA-COLA OF WILLISTON	322.25	05/23/19
101287	COLSTRIP ELECTRIC INC	1800.15	05/23/19

101288	CORE & MAIN LP	3359.63	05/23/19
101289	COUNTRY FLORAL	112.29	05/23/19
101290	CRAIG'S SMALL ENGINE REPAIR	126.40	05/23/19
101291	DACOTAH PAPER CO.	1409.67	05/23/19
101292	DAKOTA DIESEL	3834.40	05/23/19
101293	DAKOTA FIRE EXTINGUISHERS	23674.80	05/23/19
101294	DAN'S TIRE SERVICE	180.00	05/23/19
101295	DEGENSTEIN'S AUTO PLUS	625.00	05/23/19
101296	DF LIGHTING COMPANY	498.77	05/23/19
101297	DISTRIBUTION NOW	590.36	05/23/19
101298	DPC INDUSTRIES, INC	3166.50	05/23/19
101299	EMRY'S LOCKSMITHING	51.00	05/23/19
101300	EVERYTHING SAFETY	1256.23	05/23/19
101301	EXPERT AUTO GLASS	1510.00	05/23/19
101302	FEDEX	370.38	05/23/19
101303	FEE INSURANCE AGENCY, INC	7143.00	05/23/19
101304	FERGUSON WATERWORKS #2516	404.02	05/23/19
101305	FIRESIDE OFFICE SOLUTIONS	8001.00	05/23/19
101306	FISHER SCIENTIFIC	255.85	05/23/19
101307	FORT UNION SUPPLY & TRADE	131.25	05/23/19
101308	GALLS, LLC	141.74	05/23/19
101309	GATED SOLUTIONS	941.98	05/23/19
101310	GLEASON CONSTRUCTION, INC	38919.84	05/23/19
101311	GLOBAL EQUIPMENT CO, INC.	443.80	05/23/19
101312	GOOSENECK IMPLEMENT	920.18	05/23/19
101313	GRAYMONT CAPITAL INC.	12568.14	05/23/19
101314	GRAYMONT WESTERN CANADA	6289.82	05/23/19
101315	GREEN THUMB WEED SERVICE LLC	600.00	05/23/19
101316	HACH	2469.95	05/23/19
101317	HANDY ANDY'S NURSERY	464.75	05/23/19
101318	HAWKINS, INC.	17817.35	05/23/19
101319	Health Care Logistics	70.21	05/23/19
101320	HEIL ENVIRONMENTAL	288.32	05/23/19
101321	HOME OF ECONOMY	130.86	05/23/19
101322	HORIZON RESOURCES	44084.08	05/23/19
101323	HOSE AND RUBBER SUPPLY	415.44	05/23/19
101324	Hotsy Cleaning Systems	120.00	05/23/19
101325	IDEXX DISTRIBUTION & LABORATORIES	774.45	05/23/19
101326	INNOVA INTEGRATED SOLUTIONS	1829.00	05/23/19
101327	INNOVATIVE OFFICE SOLUTIONS LLC	359.04	05/23/19
101328	INTERSTATE BILLING SERVICE, INC	32.64	05/23/19
101329	IRONHIDE EQUIPMENT, INC	57588.79	05/23/19
101330	Jasmin Holm	805.00	05/23/19
101331	JASON BARTEN	94.68	05/23/19
101332	JE DUNN CONSTRUCTION	5198785.77	05/23/19
101333	JOURNEYS BY JAN	801.00	05/23/19
101334	KADRMAS LEE & JACKSON INC	293329.91	05/23/19
101335	KEVIN POWERS	149.50	05/23/19
101336	KOTANA COMMUNICATIONS	2585.00	05/23/19

101337	KRISTIINA RAVASKA	108.84	05/23/19
101338	KXMC	390.00	05/23/19
101339	LAND'S END BUSINESS OUTFITTERS	95.00	05/23/19
101340	LAW ENFORCEMENT TARGETS	1102.87	05/23/19
101341	LYLE SIGNS INC.	166.19	05/23/19
101342	LYNN CARD COMPANY	43.70	05/23/19
101343	MARCO TECHNOLOGIES LLC (ST. LOUIS)	879.29	05/23/19
101344	MARTIN BURCH	25.00	05/23/19
101345	MENARDS	669.20	05/23/19
101346	MERCY MEDICAL CENTER	1267.77	05/23/19
101347	MIA LEFEVER	25.00	05/23/19
101348	MICHAEL LICCIARDI	25.00	05/23/19
101349	MIDCONTINENT COMMUNICATIONS	199.99	05/23/19
101350	MIKE'S WINDOW CLEANING SERVICE	80.00	05/23/19
101351	MON-DAK HTG & PLG, INC.	172.80	05/23/19
101352	MONTANA DAKOTA UTILITIES	41219.91	05/23/19
101353	MVTL/MINNESOTA VALLEY	454.50	05/23/19
101354	NAPA AUTO PARTS	720.47	05/23/19
101355	ND DEPT OF HEALTH	32.96	05/23/19
101356	NEMONT	6597.84	05/23/19
101357	NEO SOLUTIONS, INC	11354.99	05/23/19
101358	NORTH DAKOTA HORIZONS	132.00	05/23/19
101359	NORTHERN CONTROLS, INC.	675.00	05/23/19
101360	NORTHERN IMPROVEMENT COMPANY	177416.46	05/23/19
101361	NORTHWEST SUPPLY & R&R TROPHIES	607.40	05/23/19
101362	O'REILLY AUTO PARTS	10.99	05/23/19
101363	OFFICE DEPOT	782.63	05/23/19
101364	OK DISTRIBUTING CO. INC.	695.32	05/23/19
101365	OK TIRE STORE	26.00	05/23/19
101366	OLYMPIC SALES, INC.	24345.28	05/23/19
101367	PKG CONTRACTING, INC.	39969.00	05/23/19
101368	POLAR REFRIGERATION LLC	742.39	05/23/19
101369	PRAXAIR DISTRIBUTION INC.	775.03	05/23/19
101370	PRO SAFE SERVICES, INC	642.40	05/23/19
101371	PTM EQUIPMENT INC	20960.00	05/23/19
101372	QUILL CORPORATION	185.48	05/23/19
101373	RAMKOTA HOTEL BISMARCK	580.80	05/23/19
101374	RED ROCK FORD	33.63	05/23/19
101375	RICHARD A. JOHNSON	3559.21	05/23/19
101376	ROBERT HARRAH	25.00	05/23/19
101377	RODNEY H. DICKERSON	91.00	05/23/19
101378	ROUGH RIDER INDUSTRIES	12324.00	05/23/19
101379	RYAN MOTORS	452.79	05/23/19
101380	SANITATION PRODUCTS	21.65	05/23/19
101381	SHIRTWORX	2726.00	05/23/19
101382	STRATA INCORPORATED - ID	7290.00	05/23/19
101383	STRYKER	17154.70	05/23/19
101384	THE SHOPPER	380.00	05/23/19
101385	THE SIGN SHOP	504.00	05/23/19

101386	THERMAL PROCESS SYSTEMS	1912.88	05/23/19
101387	TRACTOR & EQUIPMENT CO.	1284.90	05/23/19
101388	TRI-COUNTY GLASS	196.00	05/23/19
101389	TRIANGLE ELECTRIC	1054.15	05/23/19
101390	ULTEIG	644260.13	05/23/19
101391	UPS	13.62	05/23/19
101392	VISA	591.03	05/23/19
101393	WALTER H. HALL	91.00	05/23/19
101394	WASTE NOT RECYCLING LLC	11593.80	05/23/19
101395	WAYNE NICKS	2378.79	05/23/19
101396	WILLIAMS COUNTY AUDITOR	37500.00	05/23/19
101397	WILLIAMS COUNTY SHERIFF'S OFFICE	25879.49	05/23/19
101398	WILLISTON COMMUNITY LIBRARY	286.00	05/23/19
101399	WILLISTON CONVENTION & VISITOR BUREAU	1952.43	05/23/19
101400	WILLISTON FIRE & SAFETY	5022.40	05/23/19
101401	WILLISTON HERALD	700.56	05/23/19

Total Claims: \$9,248,305.52

Total Payroll: \$860,623.78

Grand Total: \$10,108,929.30

of Checks: 569

- 2) Business Licenses
 - a. City Taxi – Replacement Vehicle (ADA Requirement Met)
 - b. Williston Airport Int'l Inn – Transfer of Alcoholic Beverage License to Prime Hospitality LLC
 - c. Embers A & A Fusion – Transfer of Alcoholic Beverage License to New Grand Buffet, Inc.
- C. Development Services
 - 1) Contractor License Renewals
- D. Engineering
- E. Authorization to Bid
 - 1) New Skid Steer (Landfill)
 - 2) Wayfinding RFQ (Planning & Zoning)

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the Consent Agenda for May 28, 2019 as presented
UNANIMOUS BY VOICE VOTE**

- 3. Public Hearings
- 4. Bid Openings
 - A. Vac Trailer (Sewer Collection)

Dave Bell Director of Public Works presented the following;

Public Works opened bids on Thursday May 16, 2019 for a Vac Trailer for the Sewer Collection Department, the budget was \$100,000. We received one bid from Flexible Pipe Tool Company, in the amount of \$79,500 and we recommend approval.

Commissioner Cymbaluk asked when we will take delivery, Dave answered 6-8 weeks.

Motion by Brostuen, Seconded by Piesik to move that the Commission award the Vac Trailer to Flexible Pipe Tool Company in the amount of \$79,500 as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

5. Ordinances
6. Petitions, Communications and Remonstrance's

Mayor Klug stated these will be voted on together.

John Kautzman City Auditor presented the following;

- A. Williston Police Association – Street Closure Request: Guns & Hoses Softball Game

The Williston Police Association is requesting a street closure for its annual softball game featuring the Williston Police and Fire Departments. The game will take place on August 29th, 2019 at 5:30pm at Aafedt Stadium. The closure will be on Davidson Drive from the parking area to 11th Street West by the REC Center. The street closure will provide safety for foot traffic participants of this community event. The request has been reviews and approved by the appropriate department heads.

- B. CrossFit Vokse – Street Closure Request: The Murph – 1 Mile Run

This request is for placement of barricades on two intersections on 7th Avenue East, during a one-mile run.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the Street Closures for the Guns and Hoses Softball Game as well as the Murph One-Mile Run as presented with the necessary signatures required

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

7. Report of Commissioners
 - A. President of the Board
 - 1) Lemonade Day 2019 Proclamation

Mayor Klug presented the following;

WHEREAS: Lemonade Day is a free, community-wide educational program dedicated to providing children with the opportunity to learn and apply entrepreneurial skills necessary to become successful, contributing members of their communities; and

WHEREAS: Lemonade Day exists to infuse today's youth with the spirit of enterprise, teaching the basic business and entrepreneurial skills; and

WHEREAS: Lemonade Day has a core philosophy of Spend, Save and Share that is implemented by teaching children how to start, own and operate a business... learn goal-setting, develop a business plan, establish a budget, seek investors, provide customer service and donate a portion of their profits to any local charity of their choice; and

WHEREAS: Lemonade Day offers opportunities for families, businesses, schools, youth organizations, faith-based communities, neighborhoods, institutes of higher learning and government agencies to unite for a common purpose – to train the next generation of entrepreneurs thanks to free materials and support from our local sponsors; and

WHEREAS: Lemonade Day is an event that demonstrates to young people of Williston that they are important, and citizens care about their future; Lemonade Day is good for kids, good for business and good for Williston. Local businesses and organizations are joining forces to continue this innovative program in Williston; and

The City of Williston salutes and commends sponsors, organizers, volunteers and participants of Lemonade Day, a program that advances life skills, character and entrepreneurship and extend best wishes for a successful and rewarding observance.

NOW, THEREFORE, I, Howard Klug, Mayor of the City of Williston, North Dakota, do hereby proclaim the second Saturday in June, as

"Lemonade Day"

AND encourage all residents of the greater Williston area to participate and have a role: either selling or buying Lemonade on June 8, 2019.

- B. Vice-President; Finance Commissioner
- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
- D. Fire, Police and Ambulance Commissioner
- E. Water Works, Sewer, Airport, Building and Planning Commissioner
 - 1) XWA JPA Zoning Ordinance

David Tuan City Administrator presented the following;

This is the legal agreement between the City, County and indirectly the Townships surrounding XWA. As this new location is in Williams County, but still city-use, there is an effective area that is outside the airport boundaries that requires guidelines and input from all entities involved. We put together this Joint Powers Agreement to bring all these groups

together in one board. Should there be development proposals from any landowners in this area around the airport, they would have to come to the JPA board rather than each individual entity, as this streamlines the process and establishes clear guidelines for this area, that could potentially impact airport operations. This has already been approved by the County Commission and we recommend approval.

Commissioner Cymbaluk asked if this goes into effect immediately and Dave answered yes, as soon as we sign it.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the Amended Version of the JPA and grant the Mayor the Authority to Execute the same as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

2) Burns & McDonnell/Alliance Design Contract Amendment (XWA)

Anthony Dudas Airport Director presented the following;

Burns & McDonnell (BMcD) in a partnership with Alliance Consulting were selected through a qualifications-based selection to design and provide construction administration services for the following projects:

- MALSR Tower Support Structures
- Airfield Electrical Vault
- General Aviation (GA) Apron and Associated Taxiways
- Rental Car/Employee Parking and Quick Turn Around (QTA) Facility
- Perimeter Fence and Associated Roads

Since these projects were initially scoped, multiple changes have occurred throughout the design and construction of these projects.

1. During bidding of the MALSR tower support structures, a bid question was asked about the tower foundation design. This spurred BMcD to ask the geotechnical firm, Braun, who provided the foundation design recommendation to review their effort. When the geo-tech reviewed this document, it was found the original recommendation for steel piles was not sufficient due to lignite in the soils, which will rust steel and weaken the foundation over time. At the time this was found, BMcD immediately went to work to redesign these foundations, while the project was still out for bid, as augured cast-in-place concrete piles, to alleviate this concern. The cost for this redesign is \$37,000.

In addition to the change in foundation, BMcD had to work through several iterations of the type of structure allowable by the FAA to place their lighting system. The FAA wanted to build a bridge across the ravine. The costs for this were higher for initial

construction and long-term maintenance vs. the chosen tower structures. Our team had to show the tower structures met FAA access standards and required substantial tribal coordination effort to ensure there were no environmental impacts.

2. We had to bid the airfield electrical vault 3 times to get full and complete bids for this construction. The original design included a prefabricated concrete structure. The first time this was bid, we received a reasonable bid for the electrical portion of the project, which was awarded to Strata corporation, but a very high bid for the building/parking lot. After this bid, our team chose to design a CMU block building and include the plans in the bid documents in an attempt to lower construction costs and increase the competition for construction. This design effort was not included in the original scope of work. This attempt resulted in no building/parking lot bids. Lastly, we repackaged this project with our GA Apron project to make sure we received bids for the vault, as it was an extremely time critical project to get underway to meet our deadlines for the FAA flight checks.
3. While designing the GA Apron, it was identified that the mass site grading project had graded the apron to smaller, category II aircraft slope standards which are typically small propeller driven aircraft. BMcD identified this should be designed for category III aircraft to accommodate the larger charter and private aircraft we see daily at our facility. The site grading design firm originally chose this design based off the airport master planning effort in 2013, which was reviewed and approved by the FAA. By updating the grading for this apron, much of the adjacent property required grading changes which can be seen in the graphic in your packet and shows the increase in scope. The original scope had very minimal grading design as it was understood at the time the site grading project had already accomplished the necessary grading.

In addition to the change in grading, we had to split this project into multiple bid packages because of federal funding availability. Specifically, the GA Apron was split from the taxi lanes and roads. Lastly, the Taxi lanes expanded greatly in scope to meet the needs for access. We worked with the Fire Chief to make sure we had adequate access should we have a fire, which is why some things are connected the way they are and make sense for development.

4. BMcD began design of the QTA, rental car parking, and staff parking with the understanding of the project area based on the airport master planning effort, which is shown (in the packet) shaded in green. While working through this effort, FAA tribal coordination changed the limits of construction for this project and is shown shaded in red below. Because of this change, a larger project area and more challenging terrain required more effort to meet the FAA limitations. This terrain created the need for a large retaining wall on the southern edge of the project, and a geotechnical review for this wall, which wasn't originally anticipated. We went through a few iterations of the entrances to the loading dock/staff parking area to ensure adequate access to these areas for deliveries. Our original intent was a controlled access area, but it was ultimately determined that this area would not have any access controls due to the complex roadway network required. We bid this project several weeks ago, and received very high bids, more than double the estimate. We did not award

any of these bids. With this information, we are working with the FAA to limit the constraints currently placed on the parking development, repackaging the bids to allow for the building to be separate from the parking area construction, and working with several entities on potential P3's for the building construction. Ultimately, this repackaging effort was not anticipated in the original scope.

5. BMcD has partnered with Alliance consulting to design the perimeter fence and all on-site roadways. Through this partnership, this team identified substantial cost savings by providing value engineering of the pavement sections for these roads which is estimated to be approximately \$390,000 based on bids received. Because of the substantial grading changes as previously explained, there were additional changes required to the on-site road grading, fuel station grading, FBO and ARFF/SRE facility road grading, and utility coordination, which Alliance completed. We also added scope to this effort by requesting they perform plan and profile sketches for dry utilities to facilitate their installation. This included additional survey work to get a current topographical map of these areas and staking for the pertinent temporary construction access roads. Once the revisions and plans were complete for the fence specifically, we had to split this package into two separate projects to the timing of federal grant funding. This was originally scoped for one single bidding effort.

A breakdown of these projects, their original design fee, the requested addition to each scope, and the overall percentage cost of design compared to construction cost is included in the packet. Our City team has worked diligently to negotiate this cost and has been working for more than a month to review and ensure these proposed costs are reasonable and recommend approval.

Commissioner Cymbaluk asked if some of these changes were based on the FAA or lack of due diligence from previous engineers, did they fail to properly identify what needed to be done. Anthony answered that through the master planning effort, which was reviewed and approved by the FAA, state, city staff, as well as the engineering staff, specifically the GA Apron, was an oversight that we should have identified and changed.

Commissioner Cymbaluk asked if this is something we can take back to the engineers are review, Anthony indicated yes possibly so, however, these decisions were made six years ago.

Mayor Klug asked are we re-grading because we did not realize we needed to accommodate larger aircraft. Anthony indicated it was originally designed for the smaller aircraft.

Commissioner Brostuen asked if Anthony remembers the cost savings from the pedestrian bridge across the ravine to the light towers. Anthony answered he does not have that information in front of him now but will forward it to the group.

Commissioner Cymbaluk indicated this may be something we want to revisit with the City Attorney and Anthony agreed.

Commissioner Piesik asked for clarification that we need to spend more money for Burns & McDonnell to do some re-design, then we will have to spend more money to pay for these things that they re-designed. Anthony indicated, not necessarily, the professional services side falls under their fee for the construction administration on-site for construction, there were more costs associated with several of the projects and those are kind of hard to quantify what they would have originally cost vs. what it was ultimately bid at. We were fortunate we caught a lot of these things before they were constructed, there were a few that were not and had to be re-worked.

Motion by Brostuen, Seconded by Piesik to move the Commission Approve the Proposed Design Amendment to Burns & McDonnell in the amount hourly not to exceed \$478,966.16 and Task City Staff to Enter into Discussions with the Geotechnical Firm on Costs Associated with their Foundation Recommendation and Task City Staff to Enter into Discussions regarding some of the other Errors and Omissions with previous Engineers on the General Aviation Apron Changes that had to be made

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

3) Sloulin Field Review Appraisal Services

A committee selected Dakota Appraisal through a qualification-based selection in April. This committee consisted of Commissioner Brostuen, Commissioner Cymbaluk, Administrator Tuan, Development Services Director Schneider, SBDC Director Olson, and me. After this recommendation was made, we met with Dakota Appraisal to develop a scope of work and to be reviewed by the FAA to ensure it met their requirements. The result of that effort is what is in front of you today. This appraisal effort will consist of developing a scope of work for two value appraisal firms to be brought on board to appraise Sloulin Field. Dakota Appraisal will then review these value appraisals and provide a recommendation to the City Commission. This will ultimately be what cost the City will have to release the property from the FAA strings to allow uninhibited development. I recommend approval of the committee selection of Dakota Appraisal and award the Review Appraisal Services Contract to Dakota Appraisal in the amount of \$60,000.

Mayor Klug asked how many proposals we received, Anthony answered three.

Motion by Cymbaluk, Seconded by Brostuen to move to approve the Committee Selection of Dakota Appraisal and Award the Review Appraisal Services Contract to Dakota Appraisal in the amount not to exceed \$60,000 as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

8. Report of Departments
 - A. Administration
 - B. Auditor and Finance
 - 1) FCI Constructors – City Hall Remodel Construction Management Agreement

John Kautzman City Auditor presented the following;

FCI Construction has submitted a standard AIA Form Agreement and General Conditions for the remodel of the first floor at City Hall.

Dave Tuan City Administrator stated he would like the opportunity to visit with the City Attorney and collect any input from Mayor Klug and/or Commissioner Bekkedahl, request is to table.

Mayor Klug asked for clarification on why the request to table, Dave Tuan indicated they have not reviewed it with the Commissioners and the Attorney yet.

Motion by Cymbaluk, Seconded by Brostuen to so move to table

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- C. Attorney
 - 1) JTM Properties

Taylor Olson City Attorney presented the following;

This was already before the commission on March 26, 2019. A Dangerous Building case was opened on this property in 2013 this is also known as the old LEC Building. The property owners were supposed to submit some extensive proposals to the city. I received an email from the property owner today, this is the first time I have heard from them throughout the entire process, stating that they are unable to make tonight's meeting and requested it be moved to next month.

Director of Development Services Mark Schneider presented the following;

The owners of this property have pulled a bond for the required amount of the demolition, they have submitted plans, they have a demolition permit, paid the property taxes. There were a few other items we had asked them to comply with to include; talking to the school and check what their schedules were, they did this and the school recommended waiting until school is out for summer break. We had them call the radio station, as they share the same power and gas, they have done this and had a conversation with MDU. We asked for a schedule to be put together that we received late today. Mr. Schneider gave a summary of their schedule. The only thing I asked for but have not received is a signed contract from a contractor to ensure they were indeed moving forward.

2) 909 6th Avenue West

Taylor Olson City Attorney presented the following;

A Dangerous Building case was opened on this property on June 25, 2015. This property also has a mortgage and I have had conversations with the North Dakota Finance Housing Agency, their loan servicing coordinator, who also received notice of this hearing. The provided a response indicating they understand the cities point of view and understand this has been going on for quite some time and that the city is not willing to wait any longer. When this property came before the Commission in March, foreclosure proceedings had already begun and had halted any further action from the city. The foreclosure has now been dismissed and things are proceeding. This property was referred back to the building department and a private agreement was drafted with the homeowner and the building department, outlining the items that needed to be completed by May 24, 2019, these items have not been completed as agreed.

Section 5-267 gives the definitions of dangerous building, which both of these properties are and requires the City of Williston to notify the property owners of a hearing, which was done, at this hearing the city would decide what is to be done with the property. The recommendation is to declare both properties dangerous building properties, then they would have to be in compliance with the statute and the city would be able to tear down the properties and assess the cost to the property taxes through a special assessment.

Director of Development Services Mark Schneider presented the following;

909 6th Avenue West is owned by Josh Lawrence, he was given 60-days to comply but because the bank was taking over it was delayed, after the first 30-days the bank released the foreclosure and we sat down with Mr. Lawrence and the decision was made to give him (2) 30-day periods to come into compliance. The first 30-days his goal was to re-connect all the utilities. Mr. Lawrence communicated today that Mon-Dak Heating and Plumbing came over and indicated there were some leaks that needed repair and they have been repaired but still needs an air test done before the permit can be signed. The property passed the state inspection; however, the power has still not been turned on. There has been some work completed, however, it has not been fully completed per the agreement dated April 24, 2019. Mr. Lawrence is making progress, I do believe the structure is safe, but since the utilities are turned off it is not a livable situation, which is why it was deemed dangerous back in 2015.

David Tuan City Administrator commented that he has been working with Mark Schneider and the City Attorney on both properties and the amount of time in non-compliance has been excessively long. In the case of JTM Properties, I personally visited with the property owner and they are very difficult to deal with and it has taken a very long time with staff time and resources, including the Attorney's time to attempt to negotiate with them. They continue to provide different information, change their plans and at this point I have very little confidence that any commitment to a schedule will be met. In the case of Mr. Lawrence at 909 6th Avenue W, I do not know the property owner. I have spoken with the neighbors personally and there is also a side effect to this being the longer we don't deal with it, the more it creates a criminal law enforcement issue, which we have also tied up many resources dealing with. While it is not an unsafe structure issue, it is a public safety issue.

Mayor Klug stated JTM Properties contacted him today also explaining why they could not make it tonight, he reiterated that they are working on this issue and have a plan. Mayor Klug asked him if this is the same plan he has had for the past four years and his answer was yes. Mayor Klug indicated we have been waiting a very long time.

Mayor Klug stated he has also had phone calls from the neighbors and he himself would not want to have to live next door to a building like this one. It degrades property value all the way around and needs to be dealt with.

Commissioner Cymbaluk indicated he has received phone calls regarding Mr. Lawrence's property and interacted with JTM Properties, they have not delivered and made no progress and thinks its time to move forward and make the decision for them and both these buildings need to be demolished.

Motion by Cymbaluk, Seconded by Piesik to make a motion to have the property located at 512 4th Avenue East and 909 6th Avenue West both the City of Williston, Williams County, State of North Dakota declared a Dangerous Building according to our City Code Section 5-267 and that the owners shall comply with City Code Ordinance Section 5-279 and the Written Findings as presented from our City Attorney

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- D. Public Works
- E. Engineering
 - 1) 9th Avenue East Water Main Extension Project P291

Dave Wicke City Engineer presented the following;

Our Capital Improvements Plan calls for watermain extension on 9th Avenue East from 26th Street to the north looping into the existing system north of 26th Street. This will improve the water service in that area. Our consulting engineer, AE2S has submitted the plans and

specifications for this project which appear to be in order. Total Project Cost is estimated at \$424,375, with an estimated construction cost of \$389,875. This project is eligible for State Water Commission funding in which up to 35% of engineering and 60% of construction qualify for reimbursements. The total SWC cost-share is \$246,000 and the City's total cost-share is \$178,375. Staff recommends the Commission approve the plans and specifications and authorize the City Engineer to advertise for bids for the construction of the 9th Avenue East Water Main Extension Project as presented.

Motion by Piesik, Seconded by Brostuen to make a motion to approve the Plans and Specifications and Authorize the City Engineer to Advertise for Bids for the Construction of the 9th Avenue East Water Main Extension Project as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

2) 18th Street Water Main Improvement Project P292

Our Capital Improvements Plan calls for improving the existing water main along 18th Street from Davidson Drive to University Avenue. The existing 12-inch main shall be replaced with a new 18-inch water main to improve the water service in the area and provide for future water demands. Our consulting engineer, AE2S has submitted the plans and specifications for this project which appear to be in order. Total Project Cost is estimated at \$3,600,417, with an estimated construction cost of \$3,319,417. This project is eligible for State Water Commission funding in which up to 35% of engineering and 60% of construction qualify for reimbursements. The total SWC cost-share is \$2,090,000 and the City's total cost-share is \$1,510,417. Staff recommends the Commission approve the plans and specifications and authorize the City Engineer to advertise for bids for the construction of the 18th Street Water Main Improvement Project as presented.

Commissioner Bekkedahl asked will we be without the entire road from Davidson to University for the entire season or will the work be fragmented. Dave answered it will be in phases, as they can only go so far without having to come back. The entire stretch will not be torn up all at the same time, it will be worked on in a couple different phases.

Commissioner Bekkedahl also commented he wanted as little public disruption as possible.

Commissioner Piesik asked if the entire road will have to be tore up or just where the water main is. Dave answered the water main exists primarily on the south lanes, so this is where the biggest impact will be. Commissioner Piesik asked if this will continue into the beginning of the school year. Dave answered we have milestone dates established just for these types of activities.

Commissioner Cymbaluk asked when the start date is and where the construction will begin. Dave answered no start date yet, tentatively last part of June, first of July and construction will begin on the Davidson Drive end and work their way east.

Commissioner Brostuen asked for an estimated completion date, Dave answered tentatively due to the size and scope of the project and the way it must be phased out, it will be next year.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to Approve the Plans and Specifications and Authorize the City Engineer to Advertise for Bids for the Construction of the 18th Street Water Main Improvement Project as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

3) Engineering Services Task Order – Ulteig Engineers

The roundabout at the East Dakota Parkway, 26th Street Intersection and the Williston State College Improvement were added by addendum to the final phase of the East Dakota Parkway Project. The design and construction services of these two add-ons were not part of the original scope of work for Ulteig's services. Ulteig proceeded with the design at the direction of the City. The enclosed work order represents the work required for the design and construction services to complete those portions of the project. Ulteig offers an Engineering Services Task Work Order Agreement to be billed hourly not to exceed \$225,510.00 for the design engineering and construction services required for this project. Staff recommends the City accept Ulteig's Engineering Service Task Work Order Agreement to be billed hourly not to exceed \$225,510 for the design engineering and construction services required for the East Dakota Parkway Round About Williston State College Site Improvements as presented.

Commissioner Brostuen asked if there was any state cost-share for this project, Dave answered there is not.

Commissioner Piesik asked for an update on East Dakota Parkway, is it on schedule. Dave answered this project is currently ahead of schedule and they are making good progress.

Motion by Brostuen, Seconded by Piesik to move that the Commission Accept Ulteig's Engineering Service Task Work Order Agreement to be billed hourly not to exceed \$225,510 for the Design Engineering and Construction Services Required for the East Dakota Parkway Round About Williston State College Site Improvements as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- F. Fire Department
- G. Police Department

- H. Development Services
 - 1) Final Plat for Williston Basin International Airport Subdivision

Rachel Laqua from Planning and Zoning presented the following;

Staff presented the preliminary plat and zone change request to the Planning and Zoning Commission on April 15, 2019 and to the City Commission on April 23, 2019. The final plat was presented to the Planning and Zoning Commission on May 20, 2019. There have not been too many changes since the preliminary plat. There has been some work done with easements and rights-of-ways that we are working on with the City Attorney and there are several redlines that need to be corrected before recording. We recommend approval.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the Final Plat as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- I. Economic Development
- J. Airport
- K. Convention and Visitor's Bureau
- 9. Appointments and Consultations with Officers
 - A. Planning and Zoning Commission Appointment – Kaylyn Bondy

Rachel Laqua from Planning and Zoning presented the following;

Deann Long has retired from the Planning and Zoning Commission after a lengthy term. We recommend the appointment of Kaylyn Bondy, who is currently the Vice President of Student Affairs for Williston State College, to the Planning and Zoning Commission for a five-year term.

Mayor Klug, on behalf of the entire Commission, wanted to thank Deann Long for her service on the Planning and Zoning Commission and commented how she has made a large contribution to the Commission during her seven-year term. Planning and Zoning may not get enough thanks, however, we appreciate all they do, by keeping us on track.

Motion by Cymbaluk, Seconded by Piesik to make a motion to approve Kaylyn Bondy to the Planning and Zoning Commission for a five-year term for the City of Williston as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- 10. Unfinished Business
 - A. Herman Oil Property Purchase Conditions

David Tuan City Administrator presented the following;

Requested to remove this item from the agenda.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to so move

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- 11. New Business
- 12. Executive Session
- 13. Adjourned meeting at 7:02pm

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to adjourn
UNANIMOUS BY VOICE VOTE**

**Howard Klug, President
Board of City Commissioners**

John Kautzman, City Auditor