

**Official Proceedings  
Board of City Commissioners  
April 9, 2019 - 6:00 pm  
City Hall – Williston, North Dakota**

1. Roll Call of Commissioners and Pledge of Allegiance

**COMMISSIONERS PRESENT:** Chris Brostuen, Brad Bekkedahl (via phone), Deanette Piesik, Tate Cymbaluk and Howard Klug

**COMMISSIONERS ABSENT:** None

**OTHERS PRESENT:** John Kautzman, Dave Tuan, Anthony Dudas, Dave Bell, Kent Jarcik, Rachel Laqua, Mark Schneider, David Wicke, Bob Hanson, Andrea Duntz, Taylor Olson, Pete Furuseth, David Peterson, Jason Catrambone, Ryan Lee, Shawn Wenko and Chery Pierzina

Mayor Klug presented a quorum

**CHANGES TO AGENDA:** Add 3C (Moved to 8C)  
Add 8A3  
Remove 8H1

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve  
UNANIMOUS BY VOICE VOTE**

2. Consent Agenda
- A. Reading and Approval of Minutes – March 26, 2019
  - B. Auditor and Finance
    - 1) Accounts, Claims and Bills
      - a. March 22 – April 4, 2019

For checks between: 03/22/19 - 04/04/19

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Check #	Vendor/Employee/Payee Number/Name	Check Amount	Date Issued
-36662	LYNN BYERS-WALLACE	1421.25	03/29/19
-36661	BRENDA D'ANGELO	1617.14	03/29/19
-36660	RANDY M DONNELLY	1659.01	03/29/19
-36659	JOHN L. KAUTZMAN	3667.62	03/29/19
-36658	KATHY KIMLEY	2243.15	03/29/19
-36657	KAREN P. LARSON	1869.61	03/29/19
-36656	STEPHANIE WELLMAN	1373.95	03/29/19
-36655	JASMINE COLLINS	1653.70	03/29/19
-36654	HEATHER DREWELow	1435.15	03/29/19
-36653	CAITLIN ESTRADA	1518.82	03/29/19
-36652	SARAH HILTON	2019.21	03/29/19
-36651	GEORGIA HOLLEMBEAK	1514.46	03/29/19

-36650	YULISSA JIMENEZ	1421.25	03/29/19
-36649	JULIE KIRKPATRICK	1481.82	03/29/19
-36648	AMBER MCCLINTOCK	1413.97	03/29/19
-36647	ELIZABETH OLSON	1645.80	03/29/19
-36646	PATRICIA POTTEIGER	1545.29	03/29/19
-36645	MIKAELA SKALICKY	1540.73	03/29/19
-36644	JOLEEN S. TINKER	1799.63	03/29/19
-36643	CARLI WADE	1524.14	03/29/19
-36642	CINDY WHITE	1345.89	03/29/19
-36641	LAURA WOLTJER	1605.38	03/29/19
-36640	DENISE MELBY	1427.46	03/29/19
-36639	JACQUELINE MONZON	2085.18	03/29/19
-36638	KENNETH B. OWENS	247.73	03/29/19
-36637	APREL PURVIS	1513.65	03/29/19
-36636	KATHLEEN STAHOWIAK	2555.84	03/29/19
-36635	AMY JOHNSON	1580.57	03/29/19
-36634	SUSAN E. MOELLER	1516.13	03/29/19
-36633	HASAN ABDUL JABBAR	2504.01	03/29/19
-36632	GINGER ALBY	3827.34	03/29/19
-36631	ARIC ARENDS	1432.00	03/29/19
-36630	BRAD AUTTELET	2282.23	03/29/19
-36629	JOSHUA BANKS	2525.40	03/29/19
-36628	KARALEE BARLOW	1468.36	03/29/19
-36627	CLINTON BATES	4414.07	03/29/19
-36626	JALEN BEN	1400.67	03/29/19
-36625	ROBERT J. BENTH	2568.88	03/29/19
-36624	MINDY BERNSTEIN	1583.14	03/29/19
-36623	JAKE BYMAN	2996.36	03/29/19
-36622	JASON CATRAMBONE	3542.84	03/29/19
-36621	JUSTIN CHAMPION	5313.07	03/29/19
-36620	KHRISTOPHER CHAMPION	2410.36	03/29/19
-36619	MATTHEW CLARK	2778.15	03/29/19
-36618	STEPHEN CLARK	2529.50	03/29/19
-36617	PRISCILLA CRAIN	1431.81	03/29/19
-36616	CHRIS DICK	2364.10	03/29/19
-36615	THOMAS DICKEY	56.34	03/29/19
-36614	SHERIDAN DOUGLAS	376.03	03/29/19
-36613	VICTORIA DOUGLAS	841.33	03/29/19
-36612	BREAYLA DUGGINS	1400.67	03/29/19
-36611	RILEY ECKART	1629.17	03/29/19
-36610	GARRET FLESNESS	1400.67	03/29/19
-36609	MICHAEL FRONIMOS	4379.61	03/29/19
-36608	WADE GAMMELL	1400.67	03/29/19
-36607	CHRISTOPHER GILLIES	4275.64	03/29/19
-36606	MATTHEW GOODE	1096.52	03/29/19
-36605	COLTON GUTKNECHT	1400.67	03/29/19
-36604	GRACE GUTLOVICS	1544.32	03/29/19
-36603	THOMAS HARTLEY	2472.48	03/29/19
-36602	JAMES HERRMANN	559.26	03/29/19

-36601	JOHN HOSKINS	2223.23	03/29/19
-36600	EMILY HUGHES	2793.48	03/29/19
-36599	ANDREW ISAACS	3344.23	03/29/19
-36598	CHRISTOPHER JAMES	1719.86	03/29/19
-36597	COREY JOHNSON	4081.54	03/29/19
-36596	RACHEL KARVONEN	1400.67	03/29/19
-36595	ELIZABETH KASSUBE	770.77	03/29/19
-36594	MAKAILYN KELLY	1782.94	03/29/19
-36593	TRACY C. KERZMANN	1719.63	03/29/19
-36592	ROBERT KISER	2408.56	03/29/19
-36591	JEREMY KNAPKEWICZ	2023.57	03/29/19
-36590	JILL KNAPKEWICZ	2077.80	03/29/19
-36589	WYATT KOENIG	4062.31	03/29/19
-36588	DYLAN LAMONTIA	1938.22	03/29/19
-36587	JOSHUA LARSON	1400.67	03/29/19
-36586	JASON LEWIS	2544.89	03/29/19
-36585	CAROLYN LIMERICK	1727.81	03/29/19
-36584	JARED MACKLEY	1500.07	03/29/19
-36583	CHRISTOPHER MAHONEY	3930.77	03/29/19
-36582	ANDRE MARTONI	1977.99	03/29/19
-36581	RYAN A. MILLER	2052.67	03/29/19
-36580	BRIAN MINTON	1432.51	03/29/19
-36579	CRAIG MOEN	2058.71	03/29/19
-36578	WYATT MOEN	1400.67	03/29/19
-36577	JUAN MONSALVE WAGNER	1388.55	03/29/19
-36576	PAUL MONZON	987.37	03/29/19
-36575	JOHN MORGAN	1956.50	03/29/19
-36574	ERICA J. MYERS	1759.95	03/29/19
-36573	CHRISTIAN OLSON	1620.51	03/29/19
-36572	JESSICA PATTERSON	2049.26	03/29/19
-36571	ANTHONY RINEHART	1474.31	03/29/19
-36570	TRISHA RUSSELL	1406.70	03/29/19
-36569	FLETCHER SCAIFE	2361.33	03/29/19
-36568	PATRICK SELLERS	1972.19	03/29/19
-36567	TRAVIS SHAY	1612.56	03/29/19
-36566	CHARLES STAFFORD	1601.13	03/29/19
-36565	SARA STAFFORD	1760.48	03/29/19
-36564	IAN STEWART	2432.14	03/29/19
-36563	BRITTANY STORM-ANDERSON	1676.41	03/29/19
-36562	EARNEST THEETGE	2444.64	03/29/19
-36561	ANTHONY VERESPE	4590.25	03/29/19
-36560	HUNTER VOSS	1400.67	03/29/19
-36559	JAMES WESTON	1961.21	03/29/19
-36558	MATTHEW ABERLE	1772.29	03/29/19
-36557	SAM M. AIDE	1977.78	03/29/19
-36556	STEVEN D. ARMSTRONG	3348.19	03/29/19
-36555	BRANDON BALOGH	1772.29	03/29/19
-36554	JASON BARTEN	2386.62	03/29/19
-36553	HUGH E BENZEN	2067.31	03/29/19

-36552	LUCAS BRINKMAN	1811.40	03/29/19
-36551	MARTIN BURCH	2557.16	03/29/19
-36550	ASHLEY R. CELANDER	1851.45	03/29/19
-36549	DUSTIN R. CELANDER	2246.93	03/29/19
-36548	KEVIN W. CRAFT	1413.50	03/29/19
-36547	JESSE CRUISE	2234.74	03/29/19
-36546	ERICA DAVIS	1772.29	03/29/19
-36545	DANIEL DERY	2787.50	03/29/19
-36544	RODNEY H. DICKERSON	3068.84	03/29/19
-36543	JAMES DIXON	2029.56	03/29/19
-36542	ALEXIUS ENGET	2038.94	03/29/19
-36541	BRETT FLESNESS	2029.33	03/29/19
-36540	JORY FORSBERG	1934.70	03/29/19
-36539	CHELSEA S FOSSEN	1457.49	03/29/19
-36538	LINDA R. GRANBOIS	1589.75	03/29/19
-36537	ALEXIS HAGGERTY	2115.45	03/29/19
-36536	WALTER H. HALL	2474.75	03/29/19
-36535	ROBERT HARRAH	1961.75	03/29/19
-36534	RANDY M. HAUGENOE	2568.88	03/29/19
-36533	DANIELLE HENDRICKS	2276.26	03/29/19
-36532	JACOB R. HENDRICKS	2143.25	03/29/19
-36531	JONATHAN HOLTER	2476.12	03/29/19
-36530	MICHAEL A. ISENHOWER JR	2164.29	03/29/19
-36529	BEAU JACOBSON	1923.98	03/29/19
-36528	EVAN JOHNSON	1850.22	03/29/19
-36527	ERIC KEYES	1811.40	03/29/19
-36526	KAYLA KLAPPER	1772.29	03/29/19
-36525	AMBER KOEHN	1901.82	03/29/19
-36524	JACOB KOEHN	1991.35	03/29/19
-36523	CINDY KOPAC	177.16	03/29/19
-36522	AARON KURTENBACH	2055.26	03/29/19
-36521	JEREMIAH LACHNER	2041.74	03/29/19
-36520	BRANDON LAWSON	1952.77	03/29/19
-36519	MIA LEFEVER	1762.80	03/29/19
-36518	MICHAEL LICCIARDI	2146.70	03/29/19
-36517	JOSHUA MAHLUM	1880.78	03/29/19
-36516	ANTHONY MANN	1811.40	03/29/19
-36515	TRAVIS J. MARTINSON	2494.16	03/29/19
-36514	CODY MILLER	1895.50	03/29/19
-36513	HEATHER MONTGOMERY	1929.10	03/29/19
-36512	NICHOLAS NELSON	1904.09	03/29/19
-36511	JEFFREY OLSON	1970.36	03/29/19
-36510	GREG OSTER	3082.04	03/29/19
-36509	JOHN PAGANO	1933.74	03/29/19
-36508	JORDAN PATTON	1910.45	03/29/19
-36507	AMBER PELZL	1321.32	03/29/19
-36506	JUSTIN PELZL	2217.28	03/29/19
-36505	DAVID A. PETERSON	3816.84	03/29/19
-36504	MEGAN PETERSON	1593.15	03/29/19

-36503	KENNETH L. PRENTICE	2661.36	03/29/19
-36502	KRISTIINA RAVASKA	2512.50	03/29/19
-36501	JONATHAN D. ROGGENKAMP	2016.60	03/29/19
-36500	NICHOLAS SATERMO	2038.31	03/29/19
-36499	CRYSTAL A. SCHAUBEL	1546.62	03/29/19
-36498	ZACHARY SCHWARTZ	1898.08	03/29/19
-36497	DAKOTAH SMITH	1889.30	03/29/19
-36496	THEODORE VANGRINSVEN	1874.76	03/29/19
-36495	ROBERT VANWINKLE	1841.96	03/29/19
-36494	JESSE WEICHT	2040.49	03/29/19
-36493	JENNIFER WILLARD	1851.45	03/29/19
-36492	MICHAEL S. WILSON	2855.53	03/29/19
-36491	KELLY ABERLE	1981.49	03/29/19
-36490	JOE DOSS	2247.21	03/29/19
-36489	LESLIE HAMRICK	1211.21	03/29/19
-36488	KARA ROBINSON	648.76	03/29/19
-36487	DAVID SASSER	2262.97	03/29/19
-36486	MARK SCHNEIDER	3512.64	03/29/19
-36485	LORI THRONDSSEN	1100.31	03/29/19
-36484	NYDEL TOMPKINS	1457.57	03/29/19
-36483	WILLIAM TOWNSLEY	1763.65	03/29/19
-36482	MATTHEW ELBERT	1940.64	03/29/19
-36481	ROBERT E HANSON	3221.51	03/29/19
-36480	DAVID WICKE	3729.47	03/29/19
-36479	WAYNE A WIEDRICH	3053.80	03/29/19
-36478	JAREK WIGNESS	2220.65	03/29/19
-36477	LES CHRISTENSEN	2485.82	03/29/19
-36476	AUBREY FOSBURGH	2415.68	03/29/19
-36475	LES WALTER	2231.45	03/29/19
-36474	JASON ANDREASON	3026.58	03/29/19
-36473	KYLE BREDWICK	1466.87	03/29/19
-36472	LANE CLARK	1371.58	03/29/19
-36471	MICHAEL CLARY	1551.98	03/29/19
-36470	JAMES B. ENGEN	3062.90	03/29/19
-36469	DOMINICK IOVINO	2041.82	03/29/19
-36468	JONNY IOVINO	2826.38	03/29/19
-36467	BRUCE A. JOHNSON	1674.51	03/29/19
-36466	RANDALL JOHNSON	1197.63	03/29/19
-36465	RICHARD MALONEY	1414.01	03/29/19
-36464	MARC MOHR	1896.40	03/29/19
-36463	EMIL NEHRING	1892.63	03/29/19
-36462	TROY OSTER	1794.83	03/29/19
-36461	MATTHEW TUTAS	1696.85	03/29/19
-36460	IAN WEIGEL	1822.11	03/29/19
-36459	MICHAEL BRADFORD	2236.47	03/29/19
-36458	JEFFREY BRYSON	2540.43	03/29/19
-36457	ROBERT D. COUGHLIN	1453.55	03/29/19
-36456	MORKATAA DHINAA	1734.33	03/29/19
-36455	TYLER FIXEN	1365.76	03/29/19

-36454	LACEY JOHNSTON	1756.93	03/29/19
-36453	AMANDA M. KAISER - LEE	1783.52	03/29/19
-36452	MITCHELL KERSTING	2854.71	03/29/19
-36451	EVAN LEWIS	1567.07	03/29/19
-36450	ALDON OLSON	1383.76	03/29/19
-36449	WILLIAM SCHWENDEMAN	1847.18	03/29/19
-36448	SABRINA SIMS	2150.65	03/29/19
-36447	JAMIE SITZMAN	1565.50	03/29/19
-36446	ROBERT SKURDAL	1499.20	03/29/19
-36445	CURTIS CLARYS	2848.38	03/29/19
-36444	CHASE ENGEN	1464.68	03/29/19
-36443	JASON W. HOULE	1954.30	03/29/19
-36442	BRANDON SANDBERG	2193.49	03/29/19
-36441	WYATT WILLSON	2174.15	03/29/19
-36440	THOMAS ATOR	2022.92	03/29/19
-36439	KATRINA HENRY	1038.33	03/29/19
-36438	CHRISTOPHER ADAM	1567.07	03/29/19
-36437	KOLTEN BRUNELLE	1390.24	03/29/19
-36436	RENA COLLIE	1608.29	03/29/19
-36435	JASON COTTAM	1572.83	03/29/19
-36434	ARTHUR CRUMB	2111.88	03/29/19
-36433	PATRICIA K. FIORENZA	2801.31	03/29/19
-36432	DANNY R. GERGEN	2642.90	03/29/19
-36431	JAMES A HAGA JR	2503.63	03/29/19
-36430	VERNON L. HENDRICKSON	1861.58	03/29/19
-36429	LONNY HIATT	1487.16	03/29/19
-36428	JEFFREY LADUCER	1451.45	03/29/19
-36427	JESSICA MEADE	1493.17	03/29/19
-36426	RUSSELL E. MOMBERG	2257.17	03/29/19
-36425	JOSEPH G. MONSON	1427.58	03/29/19
-36424	REX OLSON	1714.19	03/29/19
-36423	ZACKERY OSTER	1389.01	03/29/19
-36422	THAYNE POPE	1403.16	03/29/19
-36421	TYRELL SMITH	1637.33	03/29/19
-36420	DAVID SMITHBERG	1507.85	03/29/19
-36419	BRYCE STORY	1476.45	03/29/19
-36418	KENNETH R. BOYKIN	2099.79	03/29/19
-36417	KASSANDRA BROWN	1572.99	03/29/19
-36416	ZACHARY COTHERN	1534.17	03/29/19
-36415	ANTHONY D. DUDAS	3547.54	03/29/19
-36414	ROBERT S HANSON	1689.86	03/29/19
-36413	TERRY HARP	3050.91	03/29/19
-36412	LORI A. LARSEN	1888.83	03/29/19
-36411	CORDELL LINDVIG	1690.85	03/29/19
-36410	BRENT MILLER	1360.26	03/29/19
-36409	RYAN O'REAR	2551.61	03/29/19
-36408	DEVIN REIFSTECK	1601.26	03/29/19
-36407	KASEY WYMAN-YOUNG	1351.67	03/29/19
-36406	BRENT E. HANSON	2145.28	03/29/19

-36405	BRITTANIE WILLIAMS	1334.85	03/29/19
-36404	BEAU BERGERON	1588.95	03/29/19
-36403	MARK BRUINEKOOL	1948.58	03/29/19
-36402	TONY SCOTT	1386.07	03/29/19
-36401	MICHAEL SIMPSON	2465.38	03/29/19
-36400	JORDAN BLOTSKE	1365.76	03/29/19
-36399	PORTER LEWIS	1458.86	03/29/19
-36398	GINA MOTT	2770.38	03/29/19
-36397	KELSY NEHRING	1811.78	03/29/19
-36396	SCOTT VASSEN	2351.62	03/29/19
-36395	BRIAN YOUNG	1970.65	03/29/19
-36394	KEVIN CHRISTENSEN	41.56	03/29/19
-36393	ROBERT EYNON	41.56	03/29/19
-36392	LUCAS GJOVIG	41.56	03/29/19
-36391	KENT A. JARCIK	3353.74	03/29/19
-36390	RACHEL K. LAQUA	2423.24	03/29/19
-36389	JEREMY MILLER	1507.21	03/29/19
-36388	KELLY SOTO	1645.07	03/29/19
-36387	JOSILYN F BEAN	2322.42	03/29/19
-36386	DAVID LEE BELL	3374.35	03/29/19
-36385	KENNETH W. BERGSTROM	2786.43	03/29/19
-36384	STEVEN BROE	1121.88	03/29/19
-36383	BARBARA ELLICO	1574.36	03/29/19
-36382	KRISTIN PASEKA	1822.92	03/29/19
-36381	ALYSSA WIEDRICH	1211.69	03/29/19
-36380	NEIL W. BAKKEN	2288.58	03/29/19
-36379	KENT SKABO	2460.61	03/29/19
-36378	SKYLER HENRIE	2247.88	03/29/19
-36377	DIANE C. HAGEN	679.20	03/29/19
-36376	ETHAN BECK	302.50	03/29/19
-36375	TRACI BYRNE	1027.31	03/29/19
-36374	MORGAN COTE	1193.81	03/29/19
-36373	KELLY CRUSCH	241.01	03/29/19
-36372	GARY DESJARDINS	697.45	03/29/19
-36371	ARIEL FLECK	600.27	03/29/19
-36370	KAYLA J. HELL	1069.11	03/29/19
-36369	MICHAEL HELL	811.52	03/29/19
-36368	MONTANA ICENOGLA	292.62	03/29/19
-36367	REBECCA KIEFER	158.69	03/29/19
-36366	WANDA OLAF	1077.34	03/29/19
-36365	ANDREA L. PLACHER	1977.69	03/29/19
-36364	ANN REINKE	73.88	03/29/19
-36363	NATASHA TORRES	323.22	03/29/19
-36362	LISA WEBB	1210.41	03/29/19
-36361	SAWYER ZENT	973.20	03/29/19
-36360	ANN M. KVANDE	1768.38	03/29/19
-36359	BARBARA J. PETERSON	1702.88	03/29/19
-36358	BRENDA SCHMIDT	1572.11	03/29/19
-36357	SHAWN WENKO	3153.39	03/29/19

-36356	KATHY HAVSKJOLD	55.41	03/29/19
-36355	VIVIAN KALMIK	477.92	03/29/19
-36354	AMY A. KRUEGER	2381.99	03/29/19
-36353	ASHLEY OYLOE	1974.82	03/29/19
-36352	SABRINA A RAMEY	2749.35	03/29/19
-36351	JENNIFER STRIETZEL	1962.65	03/29/19
-36350	SHAWN BICE	1493.76	03/29/19
-36349	THOMAS FRETLAND	2198.27	03/29/19
-36348	JULIE HATTER	3158.07	03/29/19
-36347	TRISTA HENRIE	2516.78	03/29/19
-36346	MONICA LAMOREUX	1464.68	03/29/19
-36345	JAMES POIRRIER	1774.98	03/29/19
-36344	Derek Booth	129.29	03/29/19
-36343	Tyler D. Carlstad	129.29	03/29/19
-36342	Mathew P. Ekblad	337.44	03/29/19
-36341	Matthew Flaten	193.93	03/29/19
-36340	Joshua Foust	323.22	03/29/19
-36339	Brandon Hoffman	325.25	03/29/19
-36338	Ethan Hurley	329.32	03/29/19
-36337	Kenny Kukuk	161.61	03/29/19
-36336	James Laqua	69.68	03/29/19
-36335	Ryan Lee	771.12	03/29/19
-36334	Lyle Lordemann	226.26	03/29/19
-36333	Eli Lund	258.58	03/29/19
-36332	Kelly Moody	64.64	03/29/19
-36331	Paul Riely	350.93	03/29/19
-36330	Milton Sluder	92.35	03/29/19
-36329	Brenden L. Stevens	240.11	03/29/19
-36328	Darwin J. Stevens	32.32	03/29/19
-36327	CJ Vinger	290.90	03/29/19
-36326	Michael W. Walters	87.36	03/29/19
-36325	PRESTON OLSON	1433.09	03/29/19
-36324	KEVIN POWERS	2514.59	03/29/19
-36323	BRET WILLIAMS	2525.70	03/29/19
-36322	ANDREA DUNTZ	2227.36	03/29/19
-36321	PEGGY MASTERS	1918.76	03/29/19
-36320	CHERYL PIERZINA	2831.08	03/29/19
-36319	DAVID TUAN	3736.67	03/29/19
-36318	NATIONWIDE RETIREMENT	15097.97	03/29/19
-36317	CITY OF WILLISTON	28.44	03/29/19
-36316	JEFFREY VANDYKE	1284.67	03/29/19
-36315	NORTH DAKOTA PUBLIC EMPLOYEES	364573.09	03/29/19
-36314	U.S. TREASURY	235784.47	03/29/19
-36313	NORTH DAKOTA PUBLIC EMPLOYEES	4450.00	03/29/19
-36312	NORTH DAKOTA PUBLIC EMPLOYEES	2225.00	04/02/19
-36311	NORTH DAKOTA PUBLIC EMPLOYEES	280733.68	04/02/19
-36310	VALLEY RENTAL - BAKKEN H	0.00	04/02/19
-36309	VALLEY RENTAL - BAKKEN H	0.00	04/02/19
-36308	CITY OF WILLISTON	0.00	04/02/19



100269	SECRETARY OF STATE	36.00	03/22/19
100270	CLERK OF DISTRICT COURT	750.00	03/25/19
100271	OLGA FRONIMOS	400.00	03/25/19
100272	BRANDON WATERS	150.00	03/25/19
100273	RAMON CRUZ	650.00	03/25/19
100274	CHRISTIAN DAUGHERTY	250.00	03/25/19
100275	Newmark Grubb Zimmer	46000.00	03/25/19
100276	Hauck Sales & Services	2850.00	03/25/19
100277	QUILL CORPORATION	271.55	03/25/19
100278	WESTERN AREA WATER SUPPLY	512711.74	03/25/19
100279	WILLIAMS SCOTSMAN, INC.	1608.09	03/25/19
100280	ND DEPARTMENT OF HEALTH	2000.00	03/25/19
100281	CLERK OF DISTRICT COURT	750.00	03/26/19
100282	CLERK OF DISTRICT COURT	20.00	03/26/19
100283	CLERK OF DISTRICT COURT	750.00	03/26/19
100284	CLERK OF DISTRICT COURT	750.00	03/26/19
100285	DANNI THORP	1300.00	03/26/19
100286	WALMART RESTITUTION RECOVERY	77.00	03/26/19
100287	TECTA AMERICA DAKOTAS	1000.00	03/26/19
100288	ANTHONY D. DUDAS	1508.46	03/26/19
100289	MARCO TECHNOLOGIES LLC (MPLS)	132.20	03/26/19
100290	WILLIAMS SCOTSMAN, INC.	2189.55	03/26/19
100291	MIDCONTINENT COMMUNICATIONS	533.43	03/26/19
100292	MOUNTRAIL-WILLIAMS REC	495.64	03/26/19
100293	Christ Scheen	1710.00	03/27/19
100294	RILEY SPRAVZOFF	290.00	03/27/19
100295	STANDARD AND POOR'S	8075.00	03/27/19
100296	RICHARD RADEMACHER	2348.46	03/29/19
100297	GARY L. GLOVATSKY	2335.06	03/29/19
100298	DAVID CURTISS	1247.57	03/29/19
100299	TREVOR ODEGARD	1528.69	03/29/19
100300	RICHARD S. ODEGARD	2151.40	03/29/19
100301	JOSHUA DAGENAIS	1451.32	03/29/19
100302	PAUL BAUER	41.56	03/29/19
100303	CHRISTOPHER JAMES	5862.53	03/29/19
100304	MAKAILYN KELLY	2857.25	03/29/19
100305	AVESIS	2385.10	03/29/19
100306	CONNECTICUT - CCSPC	274.00	03/29/19
100307	DISCOVERY BENEFITS	5287.76	03/29/19
100308	RI CHILD FAMILY SUPPORT PAYMENT C	56.34	03/29/19
100309	ND STATE TAX COMMISSIONER	370.80	03/29/19
100310	ND Guaranty & Title Company	35.86	03/28/19
100311	EAST COAST RESCUE SOLUTIONS	10285.00	03/28/19
100312	CHI St. Alexius	74.50	03/28/19
100313	US POSTAL SERVICE	1338.81	03/28/19
100314	RED HOT FIRE EXTINGUISHER SALES A	185.00	03/28/19
100315	MESSERLI KRAMER P. A.	378.83	03/29/19
100316	USABLE	138.40	03/29/19
100317	CLERK OF DISTRICT COURT	350.00	03/29/19

100318	NIKOLE O'BRIEN	400.00	03/29/19
100319	KRISTOPHER BERGSTROM	250.00	03/29/19
100320	JON SOLEM	50.00	03/29/19
100321	TRE HENANDEZ	500.00	03/29/19
100322	NORTH HOLIDAY	6.00	03/29/19
100323	COMMUNITY SERVICE ND	100.00	03/29/19
100324	MIDCONTINENT COMMUNICATIONS	232.74	03/29/19
100325	MONTANA DAKOTA UTILITIES	17579.86	03/29/19
100326	WILLISTON AUTO	39053.00	03/29/19
100327	ADVANCED ENGINEERING (AE2S)	6935.45	03/29/19
100328	KENNETH R. BOYKIN	124.08	03/29/19
100329	MENARDS	238.95	03/29/19
100330	MENARDS	49.76	03/29/19
100331	BANK OF NORTH DAKOTA	168965.12	03/29/19
100332	Ballard Spahr LLP	7500.00	04/02/19
100333	STARION BOND SERVICES	900.00	04/02/19
100334	DAVID O'BRIEN	800.00	04/02/19
100335	CLERK OF DISTRICT COURT	1500.00	04/02/19
100336	CLERK OF DISTRICT COURT	750.00	04/02/19
100337	AMERICAN LEGION POST #37	100.00	04/02/19
100338	JE DUNN CONSTRUCTION	520623.00	04/02/19
100339	BANK OF NORTH DAKOTA	14479.92	04/03/19
100340	Due North Media	3750.00	04/03/19
100341	MISS ND SCHOLARSHIP PAGEANT	500.00	04/03/19
100342	MERCY MEDICAL FOUNDATION	2000.00	04/03/19
100343	INK SPOT PRINTING	120.05	04/03/19
100344	WILLISTON AREA BUILDERS ASSOCIATI	2500.00	04/03/19
100345	BANK OF NORTH DAKOTA	41836.57	04/03/19
100346	DOLLY PARTON IMAGINATION LIBRARY	3000.00	04/03/19
100347	Sunset Park District	2000.00	04/03/19
100348	CROSBY COUNTRY CLUB	1000.00	04/03/19
100349	Prairie Tumbleweeds Association	1000.00	04/03/19
100350	WILLISTON BASIN CURLING CLUB	2000.00	04/03/19
100351	ENTERTAINMENT INC.	3000.00	04/03/19
100352	WILLISTON PARKS & RECREATION FOU	2500.00	04/03/19
100353	MonDak Animal Rescue	600.00	04/03/19
100354	TransportMe LLC	5000.00	04/03/19
100355	Northern Plains Oyate	2000.00	04/03/19
100356	DIVIDE CO. MUSEUM & HISTORICAL SO	1300.00	04/03/19
100357	VISA	261.51	04/04/19
100358	CHI St. Alexius	163.50	04/04/19
100359	BRAD AUTTELET	600.00	04/04/19
100360	ACE HARDWARE & FLOORING	288.78	04/04/19
100361	VISA	1010.79	04/04/19
100362	VISA	1580.89	04/04/19
100363	VISA	2122.00	04/04/19
100364	VISA	3763.83	04/04/19
100365	VISA	3936.60	04/04/19
100366	11 BRAVO PROPERTY SERVICES LLC.	15000.00	04/04/19

100367	11TH STREET PROPERTY, LLC	6000.00	04/04/19
100368	ABL MOBILE LOCK & SAFE	175.00	04/04/19
100369	ACE HARDWARE & FLOORING	89.88	04/04/19
100370	ACME TOOLS	144.81	04/04/19
100371	ADVANCED BUSINESS METHODS	112.00	04/04/19
100372	ADVANCED ENGINEERING (AE2S)	55072.27	04/04/19
100373	ALEXIS SANCHEZ	11.67	04/04/19
100374	AMERIPRIDE LINEN AND APPAREL SERV	1018.09	04/04/19
100375	AMY A. KRUEGER	217.50	04/04/19
100376	APPLIED CONCEPTS, INC	4144.00	04/04/19
100377	ASHLEY OYLOE	105.00	04/04/19
100378	LEASING OFFICE FAIR HILLS A	4724.67	04/04/19
100379	AUTO VALUE	299.98	04/04/19
100380	AUTOGATE, INC.	788.00	04/04/19
100381	BALCO UNIFORM CO., INC.	807.02	04/04/19
100382	BASIN PRINTERS, INC.	462.00	04/04/19
100383	BEST WESTERN KELLY INN	502.20	04/04/19
100384	BLACK GOLD CLEANING LLC	22550.30	04/04/19
100385	BORDER STATES ELECTRIC	1030.28	04/04/19
100386	BOSS OFFICE PRODUCTS	469.73	04/04/19
100387	BSH TOWING	250.00	04/04/19
100388	BURNS & MCDONNELL ENGINEERING CO,	104442.18	04/04/19
100389	BYERLY COMPUTER SERVICES	400.00	04/04/19
100390	C & D WATER SERVICES	67.50	04/04/19
100391	CARQUEST/ADVANCED AUTO PARTS STOR	93.76	04/04/19
100392	CASH WISE FOODS	104.94	04/04/19
100393	CDW GOVERNMENT	1259.52	04/04/19
100394	CENTURYLINK	7875.00	04/04/19
100395	CERTIFIED LABORATORIES	4600.00	04/04/19
100396	CG WILLISTON, LLC	344039.35	04/04/19
100397	Cherry Creek Media	500.00	04/04/19
100398	CHIEF SUPPLY	607.97	04/04/19
100399	CITY OF WILLISTON	3559.94	04/04/19
100400	CITY OF WILLISTON	28455.50	04/04/19
100401	CITY OF WILLISTON	78060.50	04/04/19
100402	CONCORDANCE HEALTHCARE SOLUTIONS	1080.00	04/04/19
100403	CONNEX INTERNATIONAL	69.25	04/04/19
100404	CREDIT BUREAU OF BISMARCK	68.21	04/04/19
100405	CURRENT SOFTWARE, INC	500.00	04/04/19
100406	CUSTOM AIRE MECHANICAL CONTRACTIN	456.78	04/04/19
100407	DACOTAH PAPER CO.	217.20	04/04/19
100408	DAKOTA DIESEL	710.12	04/04/19
100409	DAKOTA SUPPLY GROUP	1002.04	04/04/19
100410	DAN'S TIRE SERVICE	228.00	04/04/19
100411	DARCY PETERS	20.24	04/04/19
100412	DEGENSTEIN'S AUTO PLUS	1000.00	04/04/19
100413	DEVIN LACHANCE	17.27	04/04/19
100414	DON STEVENS	457.56	04/04/19
100415	DPC INDUSTRIES, INC	9499.50	04/04/19

100416	ELECTRIC & MAGNETO, INC.	486.64	04/04/19
100417	ELMER ALLARD	312.66	04/04/19
100418	EMERGENCY MEDICAL PRODUCTS	712.19	04/04/19
100419	EMRY'S LOCKSMITHING	571.25	04/04/19
100420	ERIC KEYES	25.00	04/04/19
100421	ESCO GROUP LLC	885.01	04/04/19
100422	ETSystems, INC.	68.50	04/04/19
100423	EVAN JOHNSON	25.00	04/04/19
100424	EVAN LEWIS	47.70	04/04/19
100425	FCI CONSTRUCTORS, INC - ND	1272255.20	04/04/19
100426	FEDEX	1129.45	04/04/19
100427	FISHER SCIENTIFIC	507.18	04/04/19
100428	FLEXIBLE PIPE TOOL CO.	48.40	04/04/19
100429	FORT UNION SUPPLY & TRADE	837.80	04/04/19
100430	FURUSETH LAW FIRM, PC	42060.28	04/04/19
100431	GA Group, PC	7500.00	04/04/19
100432	GALLS, LLC	283.88	04/04/19
100433	GRAINGER	10.06	04/04/19
100434	GRAND FORKS FIRE EQUIPMENT LLC	739.21	04/04/19
100435	GRAYMONT WESTERN CANADA	12452.74	04/04/19
100436	Great American Financial Services	284.90	04/04/19
100437	H W WILSON COMPANY	432.50	04/04/19
100438	HACH	9472.72	04/04/19
100439	HANSON'S CARPET CLEANING	1585.15	04/04/19
100440	HAWKINS, INC.	29482.34	04/04/19
100441	HECK BUILT LLC	565.00	04/04/19
100442	HOME OF ECONOMY	23.24	04/04/19
100443	HORIZON RESOURCES	43665.04	04/04/19
100444	HOSE AND RUBBER SUPPLY	371.75	04/04/19
100445	Hotsy Cleaning Systems	2364.10	04/04/19
100446	IDSS GLOBAL LLC	250.00	04/04/19
100447	INNOVA INTEGRATED SOLUTIONS	12499.96	04/04/19
100448	INNOVATIVE OFFICE SOLUTIONS LLC	3168.00	04/04/19
100449	INSURANCE INFORMATION EXCHANGE	139.47	04/04/19
100450	INTELLICORP	29.60	04/04/19
100451	INTERSTATE POWER SYSTEMS	572.93	04/04/19
100452	IWERX CONNECT	674.00	04/04/19
100453	Jasmin Holm	910.00	04/04/19
100454	JEFFREY OLSON	68.48	04/04/19
100455	JENNIFER OST	5.07	04/04/19
100456	JEREMIAH LACHNER	25.00	04/04/19
100457	JOE'S DIGGING SERVICE INC	1300.00	04/04/19
100458	JOHANNA ELECTA JOHNSON	28.17	04/04/19
100459	JOHN WARD	47.59	04/04/19
100460	JORDAN HANSON	46.52	04/04/19
100461	JUSTIN NEHRING	2.29	04/04/19
100462	KOTANA COMMUNICATIONS	54.00	04/04/19
100463	Kronos	77421.20	04/04/19
100464	LINDVIG FAMILY CHIROPRACTIC	35.45	04/04/19

100465	M-B COMPANIES, INC.	7300.00	04/04/19
100466	MARCO TECHNOLOGIES LLC (ST. LOUIS	1219.88	04/04/19
100467	MARK BRUINEKOOL	117.56	04/04/19
100468	MCCODY CONCRETE PRODUCTS, INC	101.34	04/04/19
100469	MELANIE PORTRA	40.45	04/04/19
100470	MENARDS	563.47	04/04/19
100471	MICHAEL LICCIARDI	25.00	04/04/19
100472	MIDCONTINENT COMMUNICATIONS	75.00	04/04/19
100473	MON-DAK HTG & PLG, INC.	2825.32	04/04/19
100474	MONTANA DAKOTA UTILITIES	16695.43	04/04/19
100475	MOUNTRAIL-WILLIAMS REC	4238.30	04/04/19
100476	MUNICIPAL EMERGENCY SERVICES, INC	880.00	04/04/19
100477	MVTL/MINNESOTA VALLEY	92.00	04/04/19
100478	NAPA AUTO PARTS	1587.35	04/04/19
100479	NATIONAL PEN CO, LLC	502.85	04/04/19
100480	ND 911 ASSOCIATION	75.00	04/04/19
100481	ND DEPT OF TRANSPORTATION	11259.43	04/04/19
100482	ND ONE CALL	7.20	04/04/19
100483	NEHRING LAW OFFICE, PLLC	402.50	04/04/19
100484	NEMONT	43.05	04/04/19
100485	NEOPOST	1188.77	04/04/19
100486	NORTH DAKOTA INSURANCE DEPARTMENT	109.44	04/04/19
100487	NORTH DAKOTA RECYCLING SERVICES	40.00	04/04/19
100488	NORTHWEST RURAL WATER DISTRICT	495.84	04/04/19
100489	NORTHWEST SUPPLY & R&R TROPHIES I	239.00	04/04/19
100490	OFFICE DEPOT	347.28	04/04/19
100491	OK TIRE STORE	20.00	04/04/19
100492	OLYMPIC SALES, INC.	29755.84	04/04/19
100493	PARACLETE PRESS, INC	86.33	04/04/19
100494	PAYMENT PRINCIPALS	20.12	04/04/19
100495	PLATINUM MEASUREMENT LLC	1081.00	04/04/19
100496	POET ETHANOL PRODUCTS, LLC	4828.96	04/04/19
100497	PREBLE MEDICAL SERVICES, INC	100.00	04/04/19
100498	PRO SAFE SERVICES, INC	92.40	04/04/19
100499	QUILL CORPORATION	582.59	04/04/19
100500	RADIO TIME BILLING	252.00	04/04/19
100501	RAMKOTA HOTEL BISMARCK	84.60	04/04/19
100502	RED ROCK FORD	3740.34	04/04/19
100503	RICHARD A. JOHNSON	120.00	04/04/19
100504	ROSENBAUER SOUTH DAKOTA LLC	32.61	04/04/19
100505	RYAN AUTO SALES	842.38	04/04/19
100506	RYAN MOTORS	361.63	04/04/19
100507	SABRINA A RAMEY	105.00	04/04/19
100508	SANI-STAR	200.00	04/04/19
100509	SANITATION PRODUCTS	6078.24	04/04/19
100510	SHAYLEE STUEN	32.29	04/04/19
100511	SHIRTWORX	116.00	04/04/19
100512	SOURIS RIVER TELECOMMUNICATIONS	2.55	04/04/19
100513	STANDARD SIGNS, INC.	59.95	04/04/19

100514	STEPHANIE WELLMAN	32.40	04/04/19
100515	STRATA CORPORATION - ND	10076.00	04/04/19
100516	SUNLAND FIELD SERVICES	27.65	04/04/19
100517	TASHEENA GREAVES	25.00	04/04/19
100518	THE KEN YOUNG CO	1105.74	04/04/19
100519	THEODORE VANGRINSVEN	25.00	04/04/19
100520	TIME MANAGEMENT SYSTEMS	162.00	04/04/19
100521	TONYA SKABO	26.03	04/04/19
100522	TRACTOR & EQUIPMENT CO.	4963.49	04/04/19
100523	TRACY RALPH	58.55	04/04/19
100524	TRANSUNION RISK & ALTERNATIVE	130.20	04/04/19
100525	TRI-COUNTY GLASS	55.00	04/04/19
100526	TRILLION AVIATION	2562.50	04/04/19
100527	Truax Patient Services	2625.00	04/04/19
100528	ULTEIG	12912.54	04/04/19
100529	UPPER MISSOURI DISTRICT HEALTH UN	93.61	04/04/19
100530	UPS	16.80	04/04/19
100531	VERIZON WIRELESS	173.76	04/04/19
100532	VESSCO, INC.	5050.03	04/04/19
100533	VISA	22225.86	04/04/19
100534	VISA	2592.02	04/04/19
100535	VIVIAN ADUM	36.05	04/04/19
100536	VOICE PRODUCTS SERVICE, LLC	4101.00	04/04/19
100537	WESTERN VET CLINIC	345.73	04/04/19
100538	WESTLIE MOTOR CO.	404.54	04/04/19
100539	WILLIAMS COUNTY AUDITOR	9136.88	04/04/19
100540	WILLIAMS COUNTY TREASURER/RECORDE	468.00	04/04/19
100541	WILLISTON BASIN CURLING CLUB	272.00	04/04/19
100542	WILLISTON COMMUNITY LIBRARY	427.50	04/04/19
100543	WILLISTON CONVENTION & VISITOR BU	329.26	04/04/19
100544	WILLISTON FIRE & SAFETY	215.07	04/04/19
100545	WILLISTON HERALD	4518.80	04/04/19
100546	WILLISTON TIRE CENTER	3270.24	04/04/19
100547	WILTEC SOLUTIONS	55.00	04/04/19
100548	WINTER EQUIPMENT COMPANY	666.50	04/04/19
100549	ZACHARY SCHWARTZ	25.00	04/04/19
100550	ZUERCHER TECHNOLOGIES, LLC	1344.82	04/04/19

**Total Claims: \$3,887,971.44**

**Total Payroll: \$1,561,154.74**

**Grand Total: \$5,449,126.18**

**# of Checks: 637**

- 2) Business Licenses
- C. Development Services
  - 1) Contractor Licenses
  - 2) Request for a Public Hearing at the April 23 Meeting of the Board of City Commissioners for a Plat and Zone Change for the Williston Basin International Airport Subdivision.
- D. Engineering
- E. Authorization to Bid
  - 1) New Roll-Off Hook Truck – Sanitation
  - 2) New Underbody Mower – Cemetery
  - 3) Parking Lot Management RFP - XWA
  - 4) ½ Ton Crew Cab Truck – Airport

**Motion by Brostuen, Seconded by Piesik to move for approval as presented  
UNANIMOUS BY VOICE VOTE**

- 3. Public Hearings
  - A. Vacation Request for a 10'9" Dedicated Alley ROW North of Lots 1 and 2 of Block 1 of the Larson-Stang Addition

Rachel Laqua from Planning and Zoning presented the following;

At the March 18, 2019 Planning and Zoning Commission meeting, the Commission heard the application of David Kringen for a vacation request for a 10'9" alleyway located adjacent to and north of Lots 1 and 2, Block 1 of the Larson-Stang Addition. There is a required utility easement that must be reserved. The Planning and Zoning Commission Recommended approval to include Resolution 19-005. This alleyway goes no-where, it ends at the 20/20 Building and all that is left is the piece north of the Kringen's lot and this will allow him to utilize this piece of land.

Commissioner Bekkedahl asked if this in any way affects the access or development of the adjacent property. Rachel indicated no it does not as their plan does not include this piece of alleyway.

Mayor Klug opened the public hearing for 3A vacation request for the alleyway and asked if anyone would like to speak, to approach the podium and state your name for the record, he asked a second time, he asked a third time, hearing none, Mayor Klug closed the public hearing.

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to Approve Resolution 19-005 Approving the Vacation of 10'9" Alleyway in the Larson-Stang Addition as well as reserving the Utility Easement through the said Vacated Alleyway as presented**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

**B. Lounge 33 Espresso, Beer & Wine – New Beer & Wine License Application**

John Kautzman City Auditor presented the following;

Meg and Eddie Wold, owners of Lounge 33, have submitted an application for a Beer & Wine license and provided full payment of the license fee for their proposed business located at 204 13<sup>th</sup> Street W. The Lounge 33 business model is for an upscale, soft lounge atmosphere for customers aged 21 and older. No minors will be allowed on the premises. They expect to do some minor remodeling of the space and do not anticipate needing to obtain a building permit. The anticipated open date is July – August. Per the Williston Code of Ordinances, a notice of this hearing was published and property owners within 150' of the location lot line were notified by certified mail. The application was reviewed by the Liquor & Licensing Committee on March 26<sup>th</sup> with a recommendation to approve.

Mayor Klug opened the public hearing and asked if anyone would like to speak on this issue, to approach the podium and state your name for the record, he asked a second time, he asked a third time, hearing none, Mayor Klug closed the public hearing.

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to Approve the Lounge 33 Application for an On-Sale Beer & Wine License subject to meeting all current Building and Fire Codes per Inspection Requirements from the Auditor's Office with the Final Documents of Ownership and State Business Registration as presented**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

**C. Liquor Ordinance Affidavit**

Taylor Olson City Attorney presented the following;

Taylor indicated that this does not require a public hearing and requested this to be moved to 8C City Attorney to be presented there.

Mayor Klug entertained a motion to move this to 8C.

**Motion by Cymbaluk, Seconded by Brostuen to so move**

**UNANIMOUS BY VOICE VOTE**

**4. Bid Openings****A. 72" Zero Turn Mower – Roads & Streets Department**

Dave Bell Director of Public Works presented the following;

Public Works opened bids on Tuesday April 2, 2019 for a 72" Zero Turn Mower for the Roads & Streets Department, the budgeted amount was \$12,500. We received two bids, Gooseneck Implement for \$11,498.42 and Ironhide Equipment for \$11,900. We recommend award for the mower to Gooseneck Implement in the amount of \$11,498.42.



**Motion by Brostuen, Seconded by Piesik to move to Award as Recommended for the Mower to Gooseneck Implement in the amount of \$11,498.42**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

**B. Tractor Drawn Aerial – Fire Department**

Jason Catrambone Fire Chief presented the following;

The Fire Department held bid openings for a Tractor Drawn Aerial Friday on March 29, 2019. Over a year ago an apparatus committee was formed to look into options to replace our current 75' 2002 E-One Aerial. This committee was formed shortly after one of our larger fires, due to operational issues, due to the size and capabilities of Ladder 4. The apparatus committee consisted of Volunteer Battalion Chief Ryan Lee, Lieutenant Milt Sluder, Lieutenant Brandon Hoffman, Career Assistant Chief Marc Brade, Captain Ian Schulte, Lieutenant Craig Moen, and FF Chris James. After performing in-depth research and comparing different types of aerial apparatus as well as visiting and talking with communities across the country using different types of aerial devices, the committee recommends the aerial apparatus that will replace Ladder 4 should be a Tractor Drawn Aerial. The Tractor Drawn Aerial is the most versatile piece of apparatus in the fire service, it will meet the needs of the City now and into the future. We received three bids for this apparatus from Rosenbauer(Heiman Fire Equipment) for \$1,309,357., KME(Fire Safety USA) for \$1,521,102.45 and Pierce(McQueen Emergency Group) for \$1,516,462. The bids offered an option to trade in our 2002 E-One 75'Aerial. The following are the trade amounts that were offered, ranging from \$50,000 - \$51,250. The recommendation is to award to Rosenbauer/Heiman Fire Equipment for one Tractor Drawn Aerial and associated loose equipment, including the trade in of the 2002 E-one 75' Aerial in the amount of \$1,275,616.00.

Mayor Klug asked why the difference from the \$1,309,357 to the \$1,275,616, does not reflect the \$50,000 trade in. Jason answered that in the bids included exceptions, there was a difference this was to include everything in our bid specification.

Commissioner Bekkedahl commented on the replacement cost of the vehicle and also asked if there was any reason to keep it as opposed to trading it in, as it has been out of commission for more than 58 days. Jason answered that with the annual costs to keep the old vehicle operational, it is not cost effective and feels the trade in value is a good price and the best option. It was also clarified that this leaves us with two vehicles like this.

Commissioner Piesik asked if Heiman Fire Equipment is aware of the condition this vehicle is in and the number of repairs it has required. Chief Catrambone indicated yes, they know, and all the repairs will be completed before it is traded in.

Mayor Klug asked why we don't fix it and keep it. Jason stated it will be ours for another 425 days and keeping it is an option, it would just increase our purchase price by \$50,000.

Commissioner Piesik asked if the Fire Department has room to keep this vehicle. Jason answered yes there would be room for it.

Commissioner Bekkedahl stated it seems we pay a lot for the new vehicles and get very little trade in value and wonders where the market is for these older vehicles and why would anyone want them and wonders if the repairs will increase the value. Jason answered that at the moment we need this vehicle, so we must repair it, it is very feasible to keep it and reevaluate next year. If we were to sell it ourselves, we would probably end up in the same price range. The people who are purchasing these types of vehicles are refurbishing them to bring the value up to \$75,000 - \$90,000 range after some significant overhauling.

Mayor Klug indicated since we are fixing it we should keep it and have this conversation again in 425 days to then decide if we should sell it.

Commissioner Cymbaluk indicated he feels we should keep it, as we will continue to grow and are unsure of what are needs will be. Jason stated we were just trying to keep costs low with the trade in option.

**Motion by Cymbaluk, Seconded by Piesik to make a motion to Award the Bid to Rosenbauer/Heiman Fire Equipment) for one Tractor Drawn Aerial and Associated Equipment Less the Trade In of the 2002 E-One 75' Aerial in the amount of \$1,325,616. as presented**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

5. Ordinances
  - A. Ordinance 1101 – Administrative Fees for Sales of Alcohol to Minors Offenses (First Reading)

John Kautzman City Auditor presented the following;

A detailed memo was provided in the packet, but this Ordinance is an increase in fees for violations, in an effort to provide a greater penalty and the tracking period was moved from 24-month to 60-months. In addition, there were changes made to subsequent offenses.

Commissioner Cymbaluk stated that Section 5 of the Ordinance has been taken out and this cannot be removed.

Mayor Klug reiterated Section 5 will be added back in.

**Motion by Piesik, Seconded by Cymbaluk to make a motion to Approve the First Reading of Ordinance 1101 Regarding the Administrative Fees for Sales of Alcohol to Minors Offenses keeping Section 5 in the Ordinance**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

B. Ordinance 1102 – Special Event Permits (First Reading)

Taylor Olson City Attorney presented the following;

Some time ago, a committee worked on combining many of the permits for various events in the city limits. This included parades, gatherings, etc. It has come to the attention of the Chief of Police that the Chief is to be authorizing events pursuant to NDCC 53-02 and is to be regulating music events. Thus, these events have now been added to the application but in order to require people to fill it out, we must add an ordinance requiring their compliance and putting a penalty provision in place. I worked with Chief Peterson on drafting this and we have simplified this on one easy use permit application.

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve Ordinance 1102 as presented**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

6. Petitions, Communications and Remonstrance's

Mayor Klug indicated there are two requests and these will be heard together.

A. City Public Works – Street Close Request: Public Works Celebration Week

The Public Works Department is requesting a street closure for its annual Celebration Week on May 22<sup>nd</sup> from 9 a.m. to 4 p.m. The closure will be on Davidson Drive from 9<sup>th</sup> to 11<sup>th</sup> by the REC Center. The street closure will provide safety for foot traffic participants of this community event. The request has been reviewed and approved by the appropriate department heads.

B. City Police Department – Street Close Request: National Night Out

The PD is requesting street closures for its National Night Out at Davidson Park. The event will take place August 6<sup>th</sup> from 5 p.m. to 8 p.m. Due to the large number of expected attendees, the PD is asking that Public Works place the closures from 10:00 a.m. through 10:00 p.m. The closures will be on Davidson Drive between the REC Center and Aafedt Stadium, on 9<sup>th</sup> Ave NW at Park Place and Davidson Drive intersections and intersecting the library parking lot, as depicted on the site map. The street closure will provide for traffic control and safety for foot traffic. The request has been reviewed and approved by the appropriate department heads.

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to Approve as presented**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

7. Report of Commissioners
  - A. President of the Board
    - 1) National Service Recognition Day Proclamation 2019

Mayor Klug presented the following;

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation's cities are increasingly turning to national service and volunteerism as a cost-effective strategy to meet their needs; and

WHEREAS, AmeriCorps and Senior Corps participants address the most pressing challenges facing our communities, from educating students for the jobs of the 21<sup>st</sup> century, to fighting the opioid epidemic, to responding to natural disasters, to supporting veterans and military families; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, AmeriCorps and Senior Corps participants serve in more than 50,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve, both through their direct service and by managing millions of additional volunteers; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, national service participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, the Corporation for National and Community Service shares a priority with local leaders nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, the National Association of Counties, Cities of Service, and local leaders across the country for National Service Recognition Day on April 2, 2019.

THEREFORE, BE IT RESOLVED that I, Howard Klug, Mayor of the City of Williston, do hereby proclaim April 2, 2019, as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our community, to thank those who serve; and to find ways to give back to their communities.

- B. Vice-President; Finance Commissioner
- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
- D. Fire, Police and Ambulance Commissioner
- E. Water Works, Sewer, Airport, Building and Planning Commissioner
  - 1) Airport Rules and Regulations Adoption – XWA

Anthony Dudas Airport Director presented the following;

The purpose of these Rules and Regulations is to protect the public health, safety, interest, and general welfare of the Operators, Lessees, Sublessees, Permittees, and users of the Williston Basin International Airport, and to restrict or prevent any activity or action which would interfere with the safe, orderly, and efficient use of the Airport. These rules and regulations include aircraft operations, passenger terminal operations, ground transportation rules, commercial business operations, and many other items as you can see in the full document included in your packet. I recommend approval of the proposed rules and regulations for the Williston Basin International Airport.

**Motion by Brostuen, Seconded by Cymbaluk to move for approval of the proposed Rules as presented**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

2) 2019 Program Coordination – XWA

The City of Williston selected Ulteig and AE2S in 2017 to assist in the coordination of program management support for the design and construction of Williston Basin International Airport (XWA). While this selection for services will continue through the decommissioning of Sloulin Field International Airport (ISN) in 2020, the scope for your review this evening specifically pertains to the services provided from January 1, 2019 through December 31, 2019 and will be denoted as Phase 3 – 2019 it includes many services, to name a few, Master Program Scheduling, Capital Improvement Plan Updates, FAA/NDAC Coordination and Grant Management, Meetings & Stakeholder Coordination. One item of great importance is the oversight of all our other professional service firms that are currently designing and constructing on-site, something that we as a City do not have the time or the manpower to do to stay on schedule for our October 10, 2019 opening. In addition, they are also doing a lot of communication and event planning outreach, to ensure that when we have this facility open all these events the City would like to have will be adequately communicated with all necessary parties. A breakdown of costs from 2017-2018 was included in the memo and you will see there was approximately \$300,000 per year that was not spent. The program coordination effort in 2019 will be far greater than it has been in the previous two years. More than 20 prime contracts will be ongoing concurrently to meet our October 10, 2019 deadline for commencement of airport operations. Additionally, we are currently working to ensure all federal obligations to the Sloulin Field property are being adequately addressed to release this property for future development. It is imperative we have this expertise and personnel outlined in this effort to meet these goals. The proposed fee for this effort fits within our program coordination budget on our capital improvement program and will not result in any increase to the overall project cost. I recommend approval of the 2019 Program Coordination contract to Ulteig Engineering in the amount, hourly not to exceed, \$3,915,392.00.

**Motion by Brostuen, Seconded by Cymbaluk to move for approval of the 2019 Program Coordination Contract to Ulteig Engineering in the amount, hourly not to exceed, \$3,915,392.00 as presented**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

City Administrator David Tuan wanted to thank Airport Director Anthony Dudas, his team and the Owner's Representative, as it took many months to go through that scope and the entire process.

8. Report of Departments
  - A. Administration
    - 1) Vestal Property Purchase

David Tuan City Administrator presented the following;

Attached is a real estate purchase agreement for the property located near the intersection of US Hwy 2 / 2nd Ave and 26th St W, referred to as the Vestal Property. This corner property consists of 2 lots, with an area of approximately 5 acres, and would be of value for the City to own as we prepare for the reconstruction of the 26th St intersection and the Sloulin Field redevelopment project. The benefits of purchasing this property include: Right of way for the 26th St intersection reconstruction, Right of way for future street, sewer, water infrastructure connectivity into Sloulin Field, land available for future storm water infrastructure and potential cost savings over future land and right of way negotiations. This purchase agreement has been in negotiations for nearly 2 years, and while the purchase price of \$3,000,000 is not a small sum, it is worth consideration as the opportunity to purchase at a lower value and without condemnation may not present itself again. Staff has evaluated this property and considers it a necessity for future infrastructure needs, and our master developer for the Sloulin Field project has recommended we strongly consider this property for the benefit of the entire development.

Administrator Tuan indicated that there will be an assignment of leases from that property that will off-set the \$3 million by about a quarter of a million in revenue coming from the rental of this property.

**Motion by Brostuen, Seconded by Piesik to move accept the Terms of the Real Estate Purchase Agreement for the Vestal Commercial Property located at the intersection of US Hwy 2/2nd Ave and 26th St W in the amount of \$3,000,000 as presented**

**AYE: Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSTAIN: Cymbaluk**

**ABSENT AND NOT VOTING: None**

**CARRIES: 4-1-0**

## 2) Herman Oil Property

In the fall of 2018, the City accepted proposals on the Herman Oil property located at the northwest intersection of 11th St W and 16th Ave, this property was advertised for sale two times and we received very little interest. The City has done a substantial amount of work, including removal of the underground storage tanks from the former fuel facility that was there and can now be utilized for commercial development. The sole proposal received during the bidding process was from Ventana Designs & Development which intends to utilize 2 lots (approx. 3.8 acres) for the construction of an urgent care clinic and pharmacy. After consideration and review by the committee appointed by the Commission in the fall of 2018 (including representatives from engineering, public works, and economic development staff, city commission, chamber of commerce, and SBDC), a recommendation to accept the Ventana proposal has been determined. The proposal includes a purchase price of \$500,000, with a construction timeline beginning in 2020 and completing in January of 2022. While there remains a task of establishing the final conditions of the purchase agreement, I recommend approval of the sale of the Herman Oil Property to Ventana Design & Development in the amount of \$500,000 for the purpose of an urgent care clinic and pharmacy contingent upon a final purchase agreement to be approved by the City Attorney.

Commissioner Cymbaluk asked what the time frame is to receive documents from the developer, Dave indicated weeks.

Commissioner Brostuen asked about the proposed construction timeline and is this a condition of the agreement. Dave indicated yes, it is. Commissioner Brostuen indicated this seems a bit tight. Commissioner Cymbaluk indicated this has been discussed and Ventana Design & Development has indicated they are comfortable with this timeline, however, if they needed to extend this, we would be willing to work with them accordingly. Dave Tuan indicated the critical issue is construction begins and then progress.

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the Purchase Agreement of the Sale of the Herman Oil Property to Ventana Design & Development in the amount of \$500,000 for the purpose of an Urgent Care Facility and Pharmacy subject to Final Purchase Agreement to be Drafted and Approved with the Conditions Stipulated in that Agreement by the City Attorney**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: Piesik**

**ABSENT AND NOT VOTING: None**

**CARRIES: 4-1**

## 3) RFQ/RFP for Child Care Center

This is an authorization to advertise, what we are looking for is to recruit through an RFQ process a contractor or construction manager and architect team to help us evaluate some building sites that could potentially be used for a child care facility. The long-term goal is to improve child care facility capacity in town, we realize multiple buildings may need to be evaluated and we need assistance doing this. We are looking to form a small team to evaluate structures, building conditions and the building code. We are proposing to advertise in April and go through proposals and award to a team at the first meeting on May 13, 2019.

**Motion by Cymbaluk, Seconded by Piesik to make a motion to Approve the Request as presented****AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug****NAY: None****ABSENT AND NOT VOTING: None****CARRIES: 5-0**

- B. Auditor and Finance
- C. Attorney
  - 1) **Liquor Ordinance Affidavit**

Taylor Olson City Attorney presented the following;

Per our City Code, under 3-145, there is a process that a city resident or anyone involved in city government can file an affidavit with the city attorney alleging a violation of an alcohol ordinance or a liquor license. On March 22, 2019 the city attorney's office received a letter from an individual stating they believe five establishments have violated our city liquor laws. Notice was sent to all five of the establishments. At this point the city can choose to pursue penalties under Section 3-150, which is the Section we are currently amending.

Mayor Klug stated after discussions, even though we have a petition with 700 signatures from people who would like to see some of these licenses revoked, that are over the number, but that would not be fair, and we are not recommending that. We are going to do what we have done in the past and we have not suspended any licenses until there were serious violations, which in my opinion would be the third violation or maybe even the second, if there is no cooperation. We would like to see these five establishments pay the administrative fee with no suspension at this time.

Commissioner Cymbaluk stated that since we are currently in the process of re-defining the fine structure, of which the first reading was approved tonight, feels we are sending the message that we are done trying to be manipulated, either license holders follow the rules and if you don't, here are the consequences. We believe the message is clear and don't feel the license's need to be suspended at this time, however, the administrative fee needs to be paid.

Taylor stated that she checked with the Auditor's Office and all these establishments have been assessed, before today, their administrative fee.

Commissioner Cymbaluk also added that all these establishments are good business and we are hoping to educate their employees.

Commissioner Piesik asked if these five were all first offenders, Taylor indicated these five that were named in the affidavit have been fined twice in the last 24-months.

Commissioner Piesik stated the we sat through an attempt to improve our liquor ordinance and everyone commented on the underage drinking in our community and how we need to address this and maybe this is the way to address this. If you are selling liquor, you need to do your due diligence and apparently these establishments are not doing this and all we are doing is encouraging young people to go out and go to a bar and get alcohol. I understand if we are changing the fines to make it stricter, there should also be time where they must be closed as



well, because this is the only way people are going to take this seriously, is when you affect the amount of money that they make.

Mayor Klug also added that the city received a letter from one of the five indicating they have scheduled some additional training and have ordered a special scanner to include with their POS system to allow ID's to be scanned and will make it impossible to sell alcohol without putting in a birthdate first.

Commissioner Cymbaluk asked if we needed a motion and Taylor answered if the Commission does not take any action, no motion is needed.

Mayor Klug asked John Kautzman, City Auditor, if these establishments have paid their fees, John answered he does not have this information now. Mayor Klug then addressed the five establishments in the audience and asked if they have paid, most said yes. Mayor Klug indicated if these fees do not get paid, we will have to have another meeting.

Commissioner Cymbaluk asked if we needed a motion regarding a deadline to pay and Mayor Klug answered he is comfortable with the discussion.

Mayor Klug stated the Commission will not be suspending any licenses tonight, even though one Commissioner is not in favor.

- D. Public Works
- E. Engineering
  - 1) NDDOT Cost Participation Agreement – 4<sup>th</sup> Street Cultural Corridor

Dave Wicke City Engineer presented the following;

During the February 26th City Commission meeting the City approved the award of the Urban Grant for the 4th Street Cultural Corridor. The North Dakota Department of Transportation has submitted for the City's review and acceptance a Cost Participation, Construction, and Maintenance Agreement for this Project. The project includes sidewalk, lighting and streetscape improvements along 4th Street West from 2nd Avenue West to Main Street, including the intersection at 2nd Avenue West. The total project cost is estimated at \$254,655. Federal funds have been granted not to exceed 80.93% of the total eligible project cost up to a maximum of \$203,724. The funding for this project is scheduled for the State's 2021 – 2022 biennium. A copy of the NDDOT's Cost Agreement is included in the Commissioner's Information Packet. Staff recommends approval.

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve as presented**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

- 2) Sidewalk Improvement District 19-1

The City Engineer's Office is requesting authorization to advertise for bids for the construction of Sidewalk Improvement District 19-1. Under this project individual property owners may sign up

to have their sidewalks, driveways and curb work located within the public right of way repaired, replaced and/or installed. The project costs are then assessed to that property. A copy of Sidewalk Improvement District 19-1 Advertisement for Bids is included in the Commissioner's Information Packet. Staff recommends approval.

**Motion by Piesik, Seconded by Cymbaluk to make a motion to Authorize the City Engineer to Advertise for bids for the Construction of Sidewalk Improvement District 19-1 as presented**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

3) 2019 Water, Sewer & Street Improvement District 19-2

During the March 12th City Commission meeting the City adopted a series of resolutions creating Water, Sewer and Street Improvement District 19-2 for the reconstruction of the water system, sewer system and streets along 3rd Avenue West from 7th Street to West Broadway and West Broadway, 4th Street West, 5th Street West, 6th Street West and 7th Street West from 3rd Avenue West to 2nd Avenue West. Our current project cost estimate is \$3,370,000. Our 2019 Capital Improvements Plan anticipates a project cost of \$2,800,000. Our consulting engineer, Ulteig, has submitted the plans and specifications for this project which appear to be in order. The project's plans and specifications are available for your review at the City Engineer's Office. In order to proceed with this project, the City will need to adopt the following Resolutions:

- 19-007 - Resolution Approving the Plans and Specifications for Water, Sewer and Street Improvement District 19-2.
- 19-008 - Resolution ordering Advertisement for a Construction Bid for Water, Sewer and Street Improvement District 19-2.

Staff recommends approval.

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to Approve the 2019 Water, Sewer and Street Improvement District 19-2 as presented**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

4) 2019 Street Improvement District 19-4

During the March 12th City Commission meeting the City adopted a series of resolutions creating Street Improvement District 19-4 for the mill and overlay of Main Street from 14th St E to 11th St E and associated side streets from Main to 1st Ave E; Highland Drive from 3rd Ave W to 2nd Ave W; and Jackson Place from 14th St W to Park Place. Originally, we had this project in three different legs and after our public input meeting it was discussed that Jackson Place will probably be pulled from this project because the mill and overlay was not going to address the

underlying issues with sub-grade, to be addressed in a future capital improvement project. Our current project cost estimate is \$468,600. Our 2019 Capital Improvements Plan anticipates a project cost of \$566,000. Our consulting engineer, Alliance Consulting, has submitted the plans and specifications for this project which appear to be in order. The project's plans and specifications are available for your review at the City Engineer's Office. In order to proceed with this project, the City will need to adopt the following Resolutions:

- 19-015 - Resolution Approving the Plans and Specifications for Street Improvement District 19-4.
- 19-016 - Resolution ordering Advertisement for a Construction Bid for Street Improvement District 19-4.

Staff recommends the City adopt the resolutions necessary to Approve the Project' Plans and Specifications and Authorize the City Engineer to Advertise for bids.

Mayor Klug asked when we will be addressing Jackson Place, Dave answered we are looking at it for next year's project list.

Commissioner Cymbaluk asked if when they do Jackson Place could that include 7<sup>th</sup> & 8<sup>th</sup> Ave E also, that ties back to 6th Street. Dave answered yes, we can evaluate and look into that whole area.

Mayor Klug indicated one of these streets has already been done, Dave answered we did some water main work on Park Place to Jackson Place.

**Motion by Brostuen, Seconded by Cymbaluk to move the City Commission Adopt the Resolutions Necessary to Approve the Project' Plans and Specifications and Authorize the City Engineer to Advertise for Bids for the Construction of Water, Sewer and Street Improvement District 19-4 excluding the Jackson Place Portion of the Project**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

#### 5) 2019 Chip Seal Project

Our 2019 Capital Improvements Plan calls for pavement surface rehabilitation for the following streets;

- 1st Avenue West from 18th Street to 26th Street
- Main Street from 18th Street to 20th Street
- 1st Avenue East from 18th Street to 23rd Street
- 2nd Avenue East from 18th Street to 23rd Street
- 3rd Avenue East from 20th Street to 22nd Street
- 4th Avenue East from 18th Street to a point 160 feet North of 23rd Terrace East
- Rose Lane from 18th Street to 4th Avenue East
- North Main Court from 21st Street West to a point approximately 660 feet North
- 23rd Terrace East
- 20th Street from 2nd Avenue West to University Avenue

- 21st Street from 1st Avenue West to North Main Court and 4th Avenue East to University Avenue
- 22nd Street from 2nd Avenue West to University Avenue
- 23rd Street from 1st Avenue East to 2nd Avenue East
- 24th Street from 1st Avenue West to a point approximately 300 feet East
- 25th Street from 1st Avenue West to a point approximately 660 feet East

Staff recommends approval of the Plans and Specifications and authorize the City Engineer to advertise for bids.

Commissioner Bekkedahl asked about discussion from last year regarding not having a cost share in chip seal projects and does this project follow our 50% cost share to the property owners. Dave answered this was budgeted to not be a 50% cost share.

**Motion by Piesik, Seconded by Brostuen to make a motion to Approve the Plans and Specifications and Authorize the City Engineer to Advertise for Bids for the Construction of the 2019 Chip Seal Project as presented**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

6) 2019 Local Water Main Replacement Project

Our 2019 Capital Improvements Plan calls for watermain replacement for Hill Court from 4th Ave east to 14th Street and along 4th Ave east from Hill Court to 14th Street. Our consulting engineer, Alliance Consulting, has submitted the plans and specifications for this project which appear to be in order. The project's plans and specifications are available for your review at the City Engineer's Office. The current estimated cost of this project is \$1,500,000. Our Capital Improvements Plan set aside \$2,000,000. A Project Location Map and a copy of the Ad for Bids is included in the Commissioner's Information Packet. The Project Plans and Specifications are available for your review at the City Engineer's Office. Staff recommends approval the Plans and Specifications and authorize the City Engineer to advertise for bids for the construction of the 2019 Local Water Main Replacement Project as presented.

**Motion by Brostuen, Seconded by Piesik to move to Approve the Plans and Specifications and Authorize the City Engineer to Advertise for Bids for the Construction of the 2019 Local Water Main Replacement Project as presented**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

7) Engineering Task Order 21 / AE2S – 9<sup>th</sup> Avenue E Watermain Extension Project

Our 2020 Capital Improvements Plan includes \$450,000 of which approximately \$246,000 is eligible for State Water Commission reimbursements for the installation of approximately 1950 lineal feet of new 8-inch watermain along 9th Avenue East, North of 26th Street; and the upgrading of approximately 3000 lineal feet of purchased rural watermain to municipal standards. A copy of AE2S's Engineering Services Task Order Agreement is included in the Commissioner's Information Packet. Staff recommends the Commission accept AE2S's Engineering Service Task Order Agreement No. 20 to be billed hourly not to exceed \$76,000 for the design engineering and construction services required for the 9th Avenue East Water Main Improvement Project as presented. Some of this cost is eligible for State Water Commission reimbursement of 35%.

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to Approve the AE2S's Engineering Service Task Order Agreement No. 20 as presented**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

- F. Fire Department
- G. Police Department
- H. Development Services
  - 1) ~~Dangerous Buildings~~
- I. Economic Development
  - 1) Flex PACE Applications
    - a. Tubing Conveyed LLC
    - b. BHR Holding Company
    - c. BP Auto Sales
    - d. American Amusement/Safari Trampoline Park

Shawn Wenko Director of Economic Development presented the following;

Tubing Conveyed LLC (owner Chris Hanson) is a wireline company that specializes in pipe recovery, this request is for a \$1.1 million expansion. The approval was for \$25,000 not to exceed, however, the bank has since come back indicating the cost have gone up and are now requesting \$35,000, not to exceed. The STAR Fund Board is in verbal agreement.

BHR Holding Company; Owners Eddie and Megan Wold want to purchase the old Pizza Hut location and doing a full renovation for a coffee shop with a drive-thru, it's going to be an \$800,000 project. This request is for a Flex PACE buydown in the amount not to exceed \$38,500.

BP Auto Sales; Owner Barron Parizek, a longtime employee of Ryan Motors, wants to start his own dealership, he owns the property across the street from Ryan Motors and is going to specialize in certified pre-owned vehicles. This request is for a Flex PACE buydown in the amount not to exceed \$15,000.

American Amusement/Safari Trampoline Park, in May of 2018 an interest buy-down not to exceed for \$82,000 was approved, since then the project has grown. We are requesting an increase of \$26,000 for previously approved Flex PACE Buydown.

Mayor Klug clarified the amounts requested.

Shawn did reiterate that all the monies are matched by Bank of North Dakota, so we leveraged approximately \$230,000 from BND.

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to Approve the Flex PACE Buydown as the Amount Specified in the Memo**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

- 2) Community Building/Growth Application
  - a. Williston Power Play Facility

David Tuan City Administrator presented the following;

Williston Power Play Hockey Facility project that is planned for the Sloulin Field redevelopment property, they have proposed to build on city property once the airport moves. We have requested several things to include; what this site would look like and what the economic impact of it would be if we consider a property donation or a land sale. In the past, we have funded some of these economic impact studies for large scale projects, this would be approximately a \$20-30 million project. This is a request for Community Build grant to Williston Economic Development in the amount not to exceed \$3,500 for an economic impact study for hockey facility. The STAR Fund Board recommends the above Community Build Grant be approved by the Williston City Commission.

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the \$3,500 request as presented**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

- J. Airport
- K. Convention and Visitor's Bureau
- 9. Appointments and Consultations with Officers
- 10. Unfinished Business
- 11. New Business
- 12. Executive Session
- 13. Adjourned meeting at 7:15pm

**Motion by Cymbaluk, Seconded by Piesik to make a motion to adjourn  
UNANIMOUS BY VOICE VOTE**

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Howard Klug, President  
Board of City Commissioners

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John Kautzman, City Auditor