

**Official Proceedings
Board of City Commissioners
March 12, 2019 - 6:00 pm
City Hall – Williston, North Dakota**

1. Roll Call of Commissioners and Pledge of Allegiance

COMMISSIONERS PRESENT: Deanette Piesik (via phone), Tate Cymbaluk (via phone), Chris Brostuen, Brad Bekkedahl (via phone) and Howard Klug

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Dave Tuan, Anthony Dudas, Dave Bell, Kent Jarcik, Rachel Laqua, Mark Schneider, Bob Hanson, David Wicke, Andrea Duntz, Taylor Olson, David Peterson, Jason Catrambone, Chery Pierzina, Amy Krueger, Andrea Placher and Darcy Anderson

Mayor Klug presented a quorum

CHANGES TO AGENDA: None

2. Consent Agenda

- A. Reading and Approval of Minutes – February 26, 2019
- B. Auditor and Finance
 - 1) Accounts, Claims and Bills
 - a. February 22 – March 7, 2019

For checks between: 02/22/19 - 03/07/19

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Issued
-37364	CITY OF WILLISTON	2386.22	02/22/19
-37363	LYNN BYERS-WALLACE	1421.25	03/01/19
-37362	BRENDA D'ANGELO	1512.72	03/01/19
-37361	RANDY M DONNELLY	1753.59	03/01/19
-37360	JOHN L. KAUTZMAN	3591.84	03/01/19
-37359	KATHY KIMLEY	2216.39	03/01/19
-37358	KAREN P. LARSON	1846.55	03/01/19
-37357	STEPHANIE WELLMAN	1514.29	03/01/19
-37356	JASMINE COLLINS	1847.96	03/01/19
-37355	HEATHER DREWELow	1310.36	03/01/19
-37354	CAITLIN ESTRADA	1495.76	03/01/19
-37353	SARAH HILTON	1620.59	03/01/19
-37352	GEORGIA HOLLEMBEAK	1379.77	03/01/19
-37351	YULISSA JIMENEZ	1412.34	03/01/19
-37350	JULIE KIRKPATRICK	1758.84	03/01/19
-37349	AMBER MCCLINTOCK	1370.18	03/01/19
-37348	ELIZABETH OLSON	1750.33	03/01/19

-37347	PATRICIA POTTEIGER	1350.02	03/01/19
-37346	MIKAELA SKALICKY	1855.96	03/01/19
-37345	JOLEEN S. TINKER	1685.33	03/01/19
-37344	CARLI WADE	1493.67	03/01/19
-37343	CINDY WHITE	1703.49	03/01/19
-37342	LAURA WOLTJER	1734.87	03/01/19
-37341	DENISE MELBY	1103.06	03/01/19
-37340	JACQUELINE MONZON	2083.71	03/01/19
-37339	KENNETH B. OWENS	346.63	03/01/19
-37338	APREL PURVIS	1512.00	03/01/19
-37337	KATHLEEN STAHOWIAK	2477.18	03/01/19
-37336	AMY JOHNSON	1539.06	03/01/19
-37335	SUSAN E. MOELLER	1408.69	03/01/19
-37334	HASAN ABDUL JABBAR	2182.79	03/01/19
-37333	GINGER ALBY	3547.65	03/01/19
-37332	ARIC ARENDS	1432.00	03/01/19
-37331	BRAD AUTTELET	2334.99	03/01/19
-37330	JOSHUA BANKS	2591.69	03/01/19
-37329	KARALEE BARLOW	1817.62	03/01/19
-37328	CLINTON BATES	2708.85	03/01/19
-37327	JALEN BEN	1203.36	03/01/19
-37326	ROBERT J. BENTH	2546.56	03/01/19
-37325	MINDY BERNSTEIN	2024.94	03/01/19
-37324	JAKE BYMAN	1756.75	03/01/19
-37323	MITCHELL BYMAN	48.29	03/01/19
-37322	JASON CATRAMBONE	3542.84	03/01/19
-37321	JUSTIN CHAMPION	2307.82	03/01/19
-37320	KHRISTOPHER CHAMPION	3264.63	03/01/19
-37319	MATTHEW CLARK	2656.44	03/01/19
-37318	STEPHEN CLARK	2222.48	03/01/19
-37317	PRISCILLA CRAIN	1622.95	03/01/19
-37316	CHRIS DICK	2245.32	03/01/19
-37315	THOMAS DICKEY	193.06	03/01/19
-37314	VICTORIA DOUGLAS	851.26	03/01/19
-37313	BREAYLA DUGGINS	1285.51	03/01/19
-37312	RILEY ECKART	1536.35	03/01/19
-37311	GARRET FLESNESS	1337.32	03/01/19
-37310	MICHAEL FRONIMOS	2895.23	03/01/19
-37309	WADE GAMMELL	1400.67	03/01/19
-37308	CHRISTOPHER GILLIES	3014.19	03/01/19
-37307	MATTHEW GOODE	1802.54	03/01/19
-37306	COLTON GUTKNECHT	1400.67	03/01/19
-37305	GRACE GUTLOVICS	1207.18	03/01/19
-37304	THOMAS HARTLEY	1613.75	03/01/19
-37303	JAMES HERRMANN	234.36	03/01/19
-37302	JOHN HOSKINS	1967.39	03/01/19
-37301	EMILY HUGHES	2616.47	03/01/19
-37300	ANDREW ISAACS	2673.39	03/01/19
-37299	CHRISTOPHER JAMES	2035.34	03/01/19

-37298	COREY JOHNSON	2689.35	03/01/19
-37297	RACHEL KARVONEN	1341.11	03/01/19
-37296	ELIZABETH KASSUBE	1400.67	03/01/19
-37295	MAKAILYN KELLY	2127.73	03/01/19
-37294	TRACY C. KERZMANN	922.12	03/01/19
-37293	ROBERT KISER	2308.75	03/01/19
-37292	JEREMY KNAPKEWICZ	1918.54	03/01/19
-37291	JILL KNAPKEWICZ	2029.65	03/01/19
-37290	WYATT KOENIG	3142.48	03/01/19
-37289	DYLAN LAMONTIA	2850.54	03/01/19
-37288	JOSHUA LARSON	1341.11	03/01/19
-37287	JASON LEWIS	1791.33	03/01/19
-37286	CAROLYN LIMERICK	3459.40	03/01/19
-37285	JARED MACKLEY	1299.62	03/01/19
-37284	CHRISTOPHER MAHONEY	2028.20	03/01/19
-37283	ANDRE MARTONI	1796.43	03/01/19
-37282	RYAN A. MILLER	2490.28	03/01/19
-37281	CRAIG MOEN	1826.43	03/01/19
-37280	WYATT MOEN	1380.97	03/01/19
-37279	JUAN MONSALVE WAGNER	1306.10	03/01/19
-37278	PAUL MONZON	1441.90	03/01/19
-37277	JOHN MORGAN	1686.80	03/01/19
-37276	ERICA J. MYERS	1426.25	03/01/19
-37275	CHRISTIAN OLSON	2184.21	03/01/19
-37274	JESSICA PATTERSON	1922.26	03/01/19
-37273	ANTHONY RINEHART	1345.86	03/01/19
-37272	TRISHA RUSSELL	1338.42	03/01/19
-37271	FLETCHER SCAIFE	2659.49	03/01/19
-37270	PATRICK SELLERS	1395.47	03/01/19
-37269	TRAVIS SHAY	1243.30	03/01/19
-37268	CHARLES STAFFORD	1573.69	03/01/19
-37267	SARA STAFFORD	2703.27	03/01/19
-37266	IAN STEWART	3521.17	03/01/19
-37265	BRITTANY STORM-ANDERSON	1654.01	03/01/19
-37264	EARNEST THEETGE	3243.64	03/01/19
-37263	JEFFREY VANDYKE	890.04	03/01/19
-37262	ANTHONY VERESPE	3917.07	03/01/19
-37261	HUNTER VOSS	1399.40	03/01/19
-37260	JAMES WESTON	1378.32	03/01/19
-37259	MATTHEW ABERLE	1792.29	03/01/19
-37258	SAM M. AIDE	1979.70	03/01/19
-37257	STEVEN D. ARMSTRONG	3276.39	03/01/19
-37256	BRANDON BALOGH	1721.80	03/01/19
-37255	JASON BARTEN	2726.38	03/01/19
-37254	HUGH E BENZEN	2697.80	03/01/19
-37253	DUSTIN J. BERTSCH	2092.31	03/01/19
-37252	LUCAS BRINKMAN	2156.91	03/01/19
-37251	MARTIN BURCH	2363.65	03/01/19
-37250	ASHLEY R. CELANDER	1853.87	03/01/19

-37249	DUSTIN R. CELANDER	2364.13	03/01/19
-37248	KEVIN W. CRAFT	1356.29	03/01/19
-37247	JESSE CRUISE	2545.82	03/01/19
-37246	ERICA DAVIS	1759.55	03/01/19
-37245	DANIEL DERY	2661.42	03/01/19
-37244	RODNEY H. DICKERSON	2866.18	03/01/19
-37243	JAMES DIXON	2211.87	03/01/19
-37242	ALEXIUS ENGET	2019.22	03/01/19
-37241	JORY FORSBERG	2030.64	03/01/19
-37240	CHELSEA S FOSSEN	1435.68	03/01/19
-37239	LINDA R. GRANBOIS	1567.95	03/01/19
-37238	ALEXIS HAGGERTY	1986.93	03/01/19
-37237	WALTER H. HALL	2715.52	03/01/19
-37236	ROBERT HARRAH	2237.02	03/01/19
-37235	RANDY M. HAUGENOE	2541.53	03/01/19
-37234	DANIELLE HENDRICKS	2147.53	03/01/19
-37233	JACOB R. HENDRICKS	2087.37	03/01/19
-37232	JONATHAN HOLTER	2299.98	03/01/19
-37231	MICHAEL A. ISENHOWER JR	2772.65	03/01/19
-37230	BEAU JACOBSON	2026.05	03/01/19
-37229	EVAN JOHNSON	2012.18	03/01/19
-37228	ERIC KEYES	1835.14	03/01/19
-37227	KAYLA KLAPPER	1696.97	03/01/19
-37226	AMBER KOEHN	1854.44	03/01/19
-37225	JACOB KOEHN	2330.71	03/01/19
-37224	CINDY KOPAC	556.82	03/01/19
-37223	AARON KURTENBACH	1924.04	03/01/19
-37222	JEREMIAH LACHNER	1973.25	03/01/19
-37221	BRANDON LAWSON	2004.97	03/01/19
-37220	MIA LEFEVER	1877.02	03/01/19
-37219	MICHAEL LICCIARDI	2615.05	03/01/19
-37218	JOSHUA MAHLUM	1826.39	03/01/19
-37217	ANTHONY MANN	2178.97	03/01/19
-37216	TRAVIS J. MARTINSON	2349.04	03/01/19
-37215	CODY MILLER	1796.98	03/01/19
-37214	HEATHER MONTGOMERY	2280.75	03/01/19
-37213	NICHOLAS NELSON	2091.87	03/01/19
-37212	JEFFREY OLSON	1872.18	03/01/19
-37211	GREG OSTER	1809.66	03/01/19
-37210	JOHN PAGANO	2096.70	03/01/19
-37209	JORDAN PATTON	1736.61	03/01/19
-37208	AMBER PELZL	1198.15	03/01/19
-37207	JUSTIN PELZL	2007.92	03/01/19
-37206	DAVID A. PETERSON	3840.43	03/01/19
-37205	MEGAN PETERSON	1588.45	03/01/19
-37204	TRAVIS PETERSON	2073.29	03/01/19
-37203	KENNETH L. PRENTICE	2582.08	03/01/19
-37202	KRISTIINA RAVASKA	2514.46	03/01/19
-37201	JONATHAN D. ROGGENKAMP	1946.86	03/01/19

-37200	NICHOLAS SATERMO	1996.98	03/01/19
-37199	CRYSTAL A. SCHAUBEL	1462.67	03/01/19
-37198	ZACHARY SCHWARTZ	2078.41	03/01/19
-37197	DAKOTAH SMITH	1914.30	03/01/19
-37196	THEODORE VANGRINSVEN	2322.56	03/01/19
-37195	ROBERT VANWINKLE	2022.30	03/01/19
-37194	JESSE WEICHT	2003.44	03/01/19
-37193	JENNIFER WILLARD	1760.25	03/01/19
-37192	MICHAEL S. WILSON	3177.20	03/01/19
-37191	KELLY ABERLE	1981.49	03/01/19
-37190	JOE DOSS	2186.70	03/01/19
-37189	LESLIE HAMRICK	1088.04	03/01/19
-37188	DAVID SASSER	2081.94	03/01/19
-37187	MARK SCHNEIDER	3405.07	03/01/19
-37186	DIANE THOMPSON	1401.42	03/01/19
-37185	LORI THRONSDEN	1052.17	03/01/19
-37184	NYDEL TOMPKINS	1403.48	03/01/19
-37183	WILLIAM TOWNSLEY	1740.57	03/01/19
-37182	MATTHEW ELBERT	1899.14	03/01/19
-37181	ROBERT E HANSON	3195.41	03/01/19
-37180	DAVID WICKE	3421.77	03/01/19
-37179	WAYNE A WIEDRICH	3001.47	03/01/19
-37178	JAREK WIGNESS	2131.65	03/01/19
-37177	LES CHRISTENSEN	3086.16	03/01/19
-37176	AUBREY FOSBURGH	3485.79	03/01/19
-37175	LES WALTER	2960.09	03/01/19
-37174	JASON ANDREASON	4025.36	03/01/19
-37173	KYLE BREDWICK	2425.55	03/01/19
-37172	LANE CLARK	1685.81	03/01/19
-37171	MICHAEL CLARY	1963.85	03/01/19
-37170	JAMES B. ENGEN	2985.99	03/01/19
-37169	DOMINICK IOVINO	2819.79	03/01/19
-37168	JONNY IOVINO	2986.16	03/01/19
-37167	BRUCE A. JOHNSON	2359.61	03/01/19
-37166	RANDALL JOHNSON	1459.79	03/01/19
-37165	RICHARD MALONEY	1736.85	03/01/19
-37164	MARC MOHR	2522.55	03/01/19
-37163	EMIL NEHRING	2735.81	03/01/19
-37162	TROY OSTER	2376.15	03/01/19
-37161	MATTHEW TUTAS	2350.66	03/01/19
-37160	IAN WEIGEL	2591.54	03/01/19
-37159	MICHAEL BRADFORD	1475.29	03/01/19
-37158	JEFFREY BRYSON	2279.97	03/01/19
-37157	ROBERT D. COUGHLIN	1356.43	03/01/19
-37156	MORKATAA DHINAA	2215.82	03/01/19
-37155	TYLER FIXEN	1371.58	03/01/19
-37154	LACEY JOHNSTON	2015.40	03/01/19
-37153	AMANDA M. KAISER - LEE	2093.94	03/01/19
-37152	MITCHELL KERSTING	2788.86	03/01/19

-37151	EVAN LEWIS	1678.18	03/01/19
-37150	ALDON OLSON	1396.13	03/01/19
-37149	WILLIAM SCHWENDEMAN	1801.72	03/01/19
-37148	SABRINA SIMS	1787.76	03/01/19
-37147	JAMIE SITZMAN	1558.52	03/01/19
-37146	ROBERT SKURDAL	1647.40	03/01/19
-37145	CURTIS CLARYS	2551.78	03/01/19
-37144	CHASE ENGEN	1544.89	03/01/19
-37143	JASON W. HOULE	1971.05	03/01/19
-37142	BRANDON SANDBERG	1984.85	03/01/19
-37141	WYATT WILLSON	1349.24	03/01/19
-37140	THOMAS ATOR	1898.14	03/01/19
-37139	KATRINA HENRY	1402.70	03/01/19
-37138	CHRISTOPHER ADAM	1789.03	03/01/19
-37137	KOLTEN BRUNELLE	1352.34	03/01/19
-37136	RENA COLLIE	1378.63	03/01/19
-37135	JASON COTTAM	1607.28	03/01/19
-37134	ARTHUR CRUMB	2085.06	03/01/19
-37133	PATRICIA K. FIORENZA	2660.39	03/01/19
-37132	DANNY R. GERGEN	2424.15	03/01/19
-37131	JAMES A HAGA JR	2194.10	03/01/19
-37130	VERNON L. HENDRICKSON	1882.45	03/01/19
-37129	LONNY HIATT	1707.09	03/01/19
-37128	JEFFREY LADUCER	1586.21	03/01/19
-37127	JESSICA MEADE	1363.13	03/01/19
-37126	RUSSELL E. MOMBERG	2101.01	03/01/19
-37125	JOSEPH G. MONSON	1620.24	03/01/19
-37124	REX OLSON	1645.40	03/01/19
-37123	ZACKERY OSTER	1528.69	03/01/19
-37122	THAYNE POPE	1568.75	03/01/19
-37121	TYRELL SMITH	1566.97	03/01/19
-37120	DAVID SMITHBERG	1425.32	03/01/19
-37119	BRYCE STORY	1256.93	03/01/19
-37118	KENNETH R. BOYKIN	2212.50	03/01/19
-37117	KASSANDRA BROWN	1328.77	03/01/19
-37116	ZACHARY COTHERN	1936.92	03/01/19
-37115	ANTHONY D. DUDAS	3494.85	03/01/19
-37114	ROBERT S HANSON	2011.56	03/01/19
-37113	TERRY HARP	2509.24	03/01/19
-37112	LORI A. LARSEN	1810.56	03/01/19
-37111	CORDELL LINDVIG	2132.54	03/01/19
-37110	JOSHUA LOEWENBERG	1208.55	03/01/19
-37109	BRENT MILLER	1873.92	03/01/19
-37108	RYAN O'REAR	2453.94	03/01/19
-37107	DEVIN REIFSTECK	1751.94	03/01/19
-37106	KASEY WYMAN-YOUNG	1757.53	03/01/19
-37105	BRENT E. HANSON	2376.80	03/01/19
-37104	BRITTANIE WILLIAMS	1162.14	03/01/19
-37103	BEAU BERGERON	1677.47	03/01/19

-37102	MARK BRUINEKOOL	1582.85	03/01/19
-37101	TONY SCOTT	1524.20	03/01/19
-37100	MICHAEL SIMPSON	2074.96	03/01/19
-37099	JORDAN BLOTSKE	1340.20	03/01/19
-37098	BRETT FLESNESS	2053.07	03/01/19
-37097	PORTER LEWIS	1591.44	03/01/19
-37096	GINA MOTTI	2645.07	03/01/19
-37095	KELSY NEHRING	1759.07	03/01/19
-37094	SCOTT VASSEN	2328.56	03/01/19
-37093	BRIAN YOUNG	1956.54	03/01/19
-37092	KENT A. JARCIK	3264.73	03/01/19
-37091	RACHEL K. LAQUA	2350.86	03/01/19
-37090	JEREMY MILLER	1467.00	03/01/19
-37089	KELLY SOTO	1322.30	03/01/19
-37088	JOSILYN F BEAN	2082.49	03/01/19
-37087	DAVID LEE BELL	3313.69	03/01/19
-37086	KENNETH W. BERGSTROM	2785.02	03/01/19
-37085	STEVEN BROE	1117.74	03/01/19
-37084	BARBARA ELLICO	1521.82	03/01/19
-37083	KRISTIN PASEKA	1725.06	03/01/19
-37082	ALYSSA WIEDRICH	1211.69	03/01/19
-37081	NEIL W. BAKKEN	2218.81	03/01/19
-37080	KENT SKABO	2192.19	03/01/19
-37079	SKYLER HENRIE	2943.94	03/01/19
-37078	DIANE C. HAGEN	675.22	03/01/19
-37077	ETHAN BECK	263.20	03/01/19
-37076	TRACI BYRNE	1027.31	03/01/19
-37075	MORGAN COTE	1092.53	03/01/19
-37074	KELLY CRUSCH	205.93	03/01/19
-37073	GARY DESJARDINS	684.02	03/01/19
-37072	ARIEL FLECK	646.45	03/01/19
-37071	KAYLA J. HELL	1003.64	03/01/19
-37070	MICHAEL HELL	841.98	03/01/19
-37069	MONTANA ICENOGLE	341.55	03/01/19
-37068	REBECCA KIEFER	115.44	03/01/19
-37067	WANDA OLAF	1136.82	03/01/19
-37066	ANDREA L. PLACHER	1923.61	03/01/19
-37065	ANN REINKE	73.88	03/01/19
-37064	NATASHA TORRES	577.19	03/01/19
-37063	LISA WEBB	1202.24	03/01/19
-37062	SAWYER ZENT	973.20	03/01/19
-37061	ANN M. KVANDE	1979.23	03/01/19
-37060	BARBARA J. PETERSON	1639.16	03/01/19
-37059	BRENDA SCHMIDT	1622.15	03/01/19
-37058	SHAWN WENKO	3034.16	03/01/19
-37057	KATHY HAVSKJOLD	17.32	03/01/19
-37056	VIVIAN KALMIK	257.19	03/01/19
-37055	AMY A. KRUEGER	2351.73	03/01/19
-37054	ASHLEY OYLOE	1265.01	03/01/19

-37053	SABRINA A RAMEY	1768.52	03/01/19
-37052	JENNIFER STRIETZEL	1433.09	03/01/19
-37051	THOMAS FRET LAND	2595.45	03/01/19
-37050	JULIE HATTER	3368.25	03/01/19
-37049	TRISTA HENRIE	3174.60	03/01/19
-37048	MICHAEL HOWETH	1952.78	03/01/19
-37047	MONICA LAMOREUX	1376.63	03/01/19
-37046	JAMES POIRRIER	1548.65	03/01/19
-37045	Derek Booth	129.29	03/01/19
-37044	Tyler D. Carlstad	64.64	03/01/19
-37043	Mathew P. Ekblad	365.87	03/01/19
-37042	Matthew Flaten	129.29	03/01/19
-37041	Joshua Foust	32.32	03/01/19
-37040	Brandon Hoffman	239.94	03/01/19
-37039	Kenny Kukuk	129.29	03/01/19
-37038	James Laqua	198.97	03/01/19
-37037	Ryan Lee	512.54	03/01/19
-37036	Lyle Lordemann	64.64	03/01/19
-37035	Eli Lund	64.64	03/01/19
-37034	Kelly Moody	32.32	03/01/19
-37033	Josh S. Mosbrucker	96.97	03/01/19
-37032	Paul Riely	124.67	03/01/19
-37031	Milton Sluder	353.69	03/01/19
-37030	Brenden L. Stevens	531.01	03/01/19
-37029	Darwin J. Stevens	64.64	03/01/19
-37028	CJ Vinger	64.64	03/01/19
-37027	Michael W. Walters	152.00	03/01/19
-37026	PRESTON OLSON	1574.71	03/01/19
-37025	KEVIN POWERS	2837.88	03/01/19
-37024	BRET WILLIAMS	2123.06	03/01/19
-37023	ANDREA DUNTZ	2172.08	03/01/19
-37022	PEGGY MASTERS	1824.90	03/01/19
-37021	CHERYL PIERZINA	2704.54	03/01/19
-37020	DAVID TUAN	3701.37	03/01/19
-37019	LOCAL 3743 IAFF LOCAL 3743	700.00	03/01/19
-37018	NATIONWIDE RETIREMENT	15348.42	03/01/19
-37017	ND CHILD SUPPORT ENFORCE	2130.10	03/01/19
-37016	U.S. TREASURY	240213.95	03/01/19
-37015	MERITAIN HEALTH	10365.98	03/05/19
99693	ALEX M PRICE	41.48	02/22/19
99694	WESTON GLASSHIEN	500.00	02/22/19
99695	WILLISTON PARK DISTRICT	1202652.95	02/22/19
99696	AMERICAN STATE BANK	901989.71	02/22/19
99697	CLERK OF DISTRICT COURT	500.00	02/22/19
99698	CLERK OF DISTRICT COURT	0.00	02/22/19
99699	CLERK OF DISTRICT COURT	750.00	02/22/19
99700	CLERK OF DISTRICT COURT	750.00	02/22/19
99701	CAMERON DOLLAR	750.00	02/22/19
99702	TERRY NJOS	150.00	02/22/19

99703	MICHAEL OMAR ELKOUZ	150.00	02/22/19
99704	RYAN HENDERSON	400.00	02/22/19
99705	CASSANDRA PATTON	50.00	02/22/19
99706	TIMOTHY BLOOD	250.00	02/22/19
99707	LAYNE OLSON	400.00	02/22/19
99708	COMMUNITY SERVICE ND -	100.00	02/22/19
99709	WALMART RESTITUTION RECOVERY	93.87	02/22/19
99710	WALMART RESTITUTION RECOVERY	59.00	02/22/19
99711	AMERICAN FAMILY LIFE ASS	3627.49	02/22/19
99712	AVESIS	2387.36	02/22/19
99713	MEDICO LIFE AND HEALTH	1820.72	02/22/19
99714	UNITED WAY	90.00	02/22/19
99715	USABLE	138.40	02/22/19
99716	TUCKER SMITH	100.00	02/22/19
99717	VISA	5.88	02/22/19
99718	NORTH DAKOTA PUBLIC EMPL	240788.91	02/25/19
99719	NORTH DAKOTA PUBLIC EMPL	4375.00	02/25/19
99720	TODAY'S MACHINE SHOP	1600.00	02/25/19
99721	MARCO TECHNOLOGIES LLC (ST. LOUIS)	446.73	02/25/19
99722	MARCO TECHNOLOGIES LLC (MPLS)	132.20	02/25/19
99723	NAPA AUTO PARTS	1739.37	02/25/19
99724	FDIC INTERNATIONAL	8263.65	02/25/19
99725	WYATT BLACK	20.00	02/25/19
99726	ANT CARE DISCOVERY BENEFITS	5193.45	02/25/19
99727	AMERICAN STATE BANK	1390347.99	02/26/19
99728	MOUNTRAIL-WILLIAMS REC	6366.68	02/26/19
99729	MONTANA DAKOTA UTILITIES	11517.44	02/26/19
99730	MIDCONTINENT COMMUNICATIONS	232.74	02/26/19
99731	RFS, LLC	2545.76	02/26/19
99732	CLERK OF DISTRICT COURT	750.00	02/26/19
99733	CLERK OF DISTRICT COURT	20.00	02/26/19
99734	CLERK OF DISTRICT COURT	750.00	02/26/19
99735	CLERK OF DISTRICT COURT	500.00	02/26/19
99736	CLERK OF DISTRICT COURT	750.00	02/26/19
99737	NICOLE SITTNER	750.00	02/26/19
99738	SONYA HAMPTON	400.00	02/26/19
99739	WILLIAM CROWE	750.00	02/26/19
99740	CLARA KEMP	250.00	02/26/19
99741	SCHLUMBERGER	158.76	02/26/19
99742	Melissa Edenloff	750.00	02/26/19
99743	WILLISTON CONVENTION & VISITOR BU	10000.00	02/26/19
99744	INTERNATIONAL ED COUNCIL	435.00	02/26/19
99745	EDND (ECONOMIC DEV ASSOC OF ND)	945.00	02/26/19
99746	MIDCONTINENT COMMUNICATIONS	105.00	02/26/19
99747	WILLISTON HERALD	250.00	02/26/19
99748	FIRST NATIONAL BANK	1530.43	02/26/19
99749	US POSTAL SERVICE	1346.55	02/27/19
99750	BANK OF NORTH DAKOTA	180283.87	02/27/19
99751	BANK OF NORTH DAKOTA	121673.37	02/28/19

99752	RICHARD RADEMACHER	2285.88	03/01/19
99753	GARY L. GLOVATSKY	2425.19	03/01/19
99754	DAVID CURTISS	1782.08	03/01/19
99755	TREVOR ODEGARD	1981.31	03/01/19
99756	RICHARD S. ODEGARD	0.00	03/01/19
99757	JOSHUA DAGENAIS	1423.05	03/01/19
99758	NDSU WILLISTON RESEARCH EXTENSION	250.00	02/28/19
99759	ELECTRO WATCHMAN, INC.	359.40	02/28/19
99760	CITY OF WILLISTON	1095.54	02/28/19
99761	GATEKEEPER	2333.00	02/28/19
99762	MOUNTRAIL-WILLIAMS REC	630.60	02/28/19
99763	MIDCONTINENT COMMUNICATIONS	533.43	02/28/19
99764	WILLIAMS SCOTSMAN, INC.	2189.55	02/28/19
99765	PA SCDU	505.00	03/01/19
99766	CONNECTICUT - CCSPC	274.00	03/01/19
99767	TREASURER OF VIRGINIA	368.14	03/01/19
99768	DCI CREDIT SERVICES INC	593.43	03/01/19
99769	MESSERLI KRAMER P. A.	378.83	03/01/19
99770	MICHIGAN STATE DISBURSEM	104.75	03/01/19
99771	FAMILY SUPPORT PAYMENT	193.05	03/01/19
99772	MINNESOTA CHILD SUPPORT	322.00	03/01/19
99773	MONTANA CSED SDU	85.82	03/01/19
99774	ND STATE TAX COMMISSIONER	370.80	03/01/19
99775	RODENBURG LAW FIRM	100.00	03/01/19
99776	CHILD SUPPORT SERVICES	76.00	03/01/19
99777	WASHINGTON STATE SUPPORT	393.00	03/01/19
99778	RICHARD S. ODEGARD	2249.62	03/01/19
99779	Christ Scheen	2750.00	03/01/19
99780	REINA REYNALDIS	10.00	03/01/19
99781	BRANDON ATIYEH	322.00	03/01/19
99782	ORLANDO ZUNIGO	50.00	03/01/19
99783	WALMART RESTITUTION RECOVERY	46.00	03/01/19
99784	KLE CONSTRUCTION, LLC	36414.50	03/01/19
99785	CARSTENSEN CONTRACTING INC	258478.61	03/01/19
99786	MONTANA DAKOTA UTILITIES CO	2400.00	03/01/19
99787	Christ Scheen	1280.00	03/01/19
99788	JOSHUA LOEWENBERG	2913.17	03/01/19
99789	MEDICAL ACCTS RECEIVABLE SYSTEMS	863.56	03/01/19
99790	CLERK OF DISTRICT COURT	750.00	03/05/19
99791	CLERK OF DISTRICT COURT	1500.00	03/05/19
99792	FULTON FORTNER	750.00	03/05/19
99793	WHITNEY MARIE PFLUG	400.00	03/05/19
99794	WALMART RESTITUTION RECOVERY	37.00	03/05/19
99795	SCENIC SPORTS & REC	2062.64	03/06/19
99796	11TH STREET PROPERTY, LLC	6000.00	03/07/19
99797	4IMPRINT	20895.70	03/07/19
99798	ACE HARDWARE & FLOORING	270.13	03/07/19
99799	ADVANCED ENGINEERING (AE2S)	77440.73	03/07/19
99800	AIRGAS ON-SITE SAFETY SERVICES	1000.00	03/07/19

99801	AIRSIDE SOLUTIONS, INC	443.55	03/07/19
99802	ALLIANCE CONSULTING LC	5820.00	03/07/19
99803	ALLSTATE PETERBILT GROUP	1042.86	03/07/19
99804	AMERIPRIDE LINEN AND APPAREL SERV	1620.57	03/07/19
99805	AMY A. KRUEGER	187.50	03/07/19
99806	APPLIED CONCEPTS, INC	300.00	03/07/19
99807	ASHLEY OYLOE	187.50	03/07/19
99808	AT&T MOBILITY	82.68	03/07/19
99809	AUTO VALUE	103.68	03/07/19
99810	AUTOGATE, INC.	788.00	03/07/19
99811	AXON ENTERPRISE, INC.	5994.00	03/07/19
99812	BAKER & TAYLOR CO.	33.75	03/07/19
99813	BALCO UNIFORM CO., INC.	709.09	03/07/19
99814	BASIN PRINTERS, INC.	830.00	03/07/19
99815	BLACK GOLD CLEANING LLC	10956.98	03/07/19
99816	BORDER STATES ELECTRIC	198.81	03/07/19
99817	BOSS OFFICE PRODUCTS	854.51	03/07/19
99818	BRAATEN PLUMBING, INC	442.73	03/07/19
99819	BRADY'S TOWING AND RECOVERY	125.00	03/07/19
99820	BURNS & MCDONNELL ENGINEERING CO	207912.80	03/07/19
99821	C & D WATER SERVICES	64.50	03/07/19
99822	CAR QUEST	200.48	03/07/19
99823	CARSTENSEN CONTRACTING INC	18431.01	03/07/19
99824	CASH WISE FOODS	55.91	03/07/19
99825	CDW GOVERNMENT	8684.06	03/07/19
99826	CG WILLISTON, LLC	344039.35	03/07/19
99827	CHARLES WILDER	2750.00	03/07/19
99828	CHASE ENGEN	137.51	03/07/19
99829	CHI St. Alexius	179.00	03/07/19
99830	CHRISTOPHERSON'S TIN	3741.38	03/07/19
99831	CHRYSLIS GLOBAL AVIATION	39407.92	03/07/19
99832	CITY OF WILLISTON	1676.95	03/07/19
99833	CITY OF WILLISTON	28455.50	03/07/19
99834	CITY OF WILLISTON	86257.76	03/07/19
99835	CONNEX INTERNATIONAL	54.65	03/07/19
99836	COPRO GARAGE DOORS	165.00	03/07/19
99837	CORE & MAIN LP	4565.64	03/07/19
99838	CRAIG'S SMALL ENGINE REPAIR	5.40	03/07/19
99839	DAKOTA DIESEL	6002.08	03/07/19
99840	DAKOTA SUPPLY GROUP	889.44	03/07/19
99841	DAVID A. PETERSON	400.00	03/07/19
99842	DEGENSTEIN'S AUTO PLUS	1500.00	03/07/19
99843	DELL MARKETING L.P.	2381.44	03/07/19
99844	DEMCO	2307.62	03/07/19
99845	DERRICK WALKER	214.91	03/07/19
99846	DF LIGHTING COMPANY	147.50	03/07/19
99847	ELECTRIC & MAGNETO, INC.	178.33	03/07/19
99848	ENVIRONMENTAL RESOURCE ASSOCIATES	1287.77	03/07/19
99849	EPG COMPANIES, INC.	2993.13	03/07/19

99850	ERIKS North America	9.00	03/07/19
99851	ESCO GROUP LLC	3837.32	03/07/19
99852	EXPERT AUTO GLASS	565.00	03/07/19
99853	FAIR MANUFACTURING, INC.	2437.20	03/07/19
99854	FARGO GLASS & PAINT CO.	1541.48	03/07/19
99855	FASTENAL COMPANY	5.92	03/07/19
99856	FCI CONSTRUCTORS, INC - ND	762946.90	03/07/19
99857	FEDEX	532.57	03/07/19
99858	FEE INSURANCE AGENCY, INC	778.00	03/07/19
99859	FIRE SAFETY USA, INC.	385.00	03/07/19
99860	FISHER SCIENTIFIC	222.74	03/07/19
99861	FORT UNION SUPPLY & TRADE	1016.01	03/07/19
99862	FURUSETH LAW FIRM, PC	33235.85	03/07/19
99863	GA Group, PC	45.00	03/07/19
99864	GALE/CENGAGE LEARNING	534.05	03/07/19
99865	GASE	520.00	03/07/19
99866	GRAINGER	232.60	03/07/19
99867	GRAYMONT WESTERN CANADA	13777.33	03/07/19
99868	Great American Financial Services	313.39	03/07/19
99869	GREAT NORTHERN ENVIROMENTAL	753.00	03/07/19
99870	GREY HOUSE PUBLISHING	331.50	03/07/19
99871	H & H TRUCKING	2074.59	03/07/19
99872	HACH	45925.67	03/07/19
99873	HAMERS AUTOMOTIVE	1481.80	03/07/19
99874	HAWKINS, INC.	16657.83	03/07/19
99875	HECK BUILT LLC	303.00	03/07/19
99876	HEIL ENVIRONMENTAL	445.90	03/07/19
99877	HOME OF ECONOMY	265.65	03/07/19
99878	HORIZON RESOURCES	43649.87	03/07/19
99879	HOSE AND RUBBER SUPPLY	961.69	03/07/19
99880	IDEXX LABORATORIES	1783.20	03/07/19
99881	INFORMATION TECHNOLOGY DEPARTMENT	1300.30	03/07/19
99882	INSURANCE INFORMATION EXCHANGE	45.80	03/07/19
99883	INTERSTATE BILLING SERVICE, INC	108.92	03/07/19
99884	INTERSTATE POWER SYSTEMS	391.98	03/07/19
99885	IWERX CONNECT	674.00	03/07/19
99886	JAROD HOLDREN	910.24	03/07/19
99887	JE DUNN CONSTRUCTION	111452.39	03/07/19
99888	JEFFREY OLSON	25.00	03/07/19
99889	JERRY MAYO	1788.57	03/07/19
99890	JESSE WEICHT	25.00	03/07/19
99891	JOE'S DIGGING SERVICE INC	11790.00	03/07/19
99892	JOSHUA HERRERA	15.00	03/07/19
99893	KENNETH W. BERGSTROM	66.50	03/07/19
99894	KOTANA COMMUNICATIONS	4351.70	03/07/19
99895	LEXIS NEXIS	23.94	03/07/19
99896	M-B COMPANIES, INC.	232.29	03/07/19
99897	MARCO TECHNOLOGIES LLC (MPLS)	3003.60	03/07/19
99898	MARCO TECHNOLOGIES LLC (ST. LOUIS)	1005.35	03/07/19

99899	MARTIN BURCH	25.00	03/07/19
99900	MATTHEW ABERLE	25.00	03/07/19
99901	MCCODY CONCRETE PRODUCTS, INC	7728.69	03/07/19
99902	MENARDS	1057.14	03/07/19
99903	MIA LEFEVER	25.00	03/07/19
99904	MICHAEL A. ISENHOWER JR	25.00	03/07/19
99905	MIDAMERICA BOOKS	138.27	03/07/19
99906	MIDCONTINENT COMMUNICATIONS	75.00	03/07/19
99907	MMI EXCAVATION, LLC	5250.00	03/07/19
99908	MON-DAK HTG & PLG, INC.	175.00	03/07/19
99909	MONTANA DAKOTA UTILITIES	86353.46	03/07/19
99910	MOUNTRAIL-WILLIAMS REC	3491.11	03/07/19
99911	MPOWER TECHNOLOGIES	2500.00	03/07/19
99912	MUNICIPAL EMERGENCY SERVICES, INC	247.00	03/07/19
99913	MUNICIPAL GOVERNMENT ACADEMY	30.00	03/07/19
99914	MVTL/MINNESOTA VALLEY	186.00	03/07/19
99915	NAPA AUTO PARTS	1489.83	03/07/19
99916	ND DEPT OF TRANSPORTATION	5455.21	03/07/19
99917	ND ONE CALL	69.00	03/07/19
99918	NEIL W. BAKKEN	105.00	03/07/19
99919	NEMONT	43.05	03/07/19
99920	NEOPOST	1124.22	03/07/19
99921	North Dakota Attorney General	2217.00	03/07/19
99922	NORTH DAKOTA INSURANCE DEPARTMENT	111.08	03/07/19
99923	NORTH DAKOTA LEAGUE OF CITIES	160.00	03/07/19
99924	NORTHSTAR SAFETY INC.	204.33	03/07/19
99925	NORTHWEST RURAL WATER DISTRICT	536.64	03/07/19
99926	NORTHWEST SUPPLY & R&R TROPHIES I	1021.35	03/07/19
99927	O'DAY EQUIPMENT, INC.	45.00	03/07/19
99928	OFFICE DEPOT	499.60	03/07/19
99929	OHNSTAD TWICHELL PC	403.00	03/07/19
99930	Otis Elevator Company	1542.00	03/07/19
99931	PAYMENT PRINCIPALS	20.00	03/07/19
99932	POLAR REFRIGERATION LLC	350.00	03/07/19
99933	PRAXAIR DISTRIBUTION INC.	239.49	03/07/19
99934	PREBLE MEDICAL SERVICES, INC	106.00	03/07/19
99935	QUILL CORPORATION	665.75	03/07/19
99936	RADISSON HOTEL BISMARCK	387.20	03/07/19
99937	RECORD KEEPERS LLC	16.00	03/07/19
99938	RED ROCK FORD	30.01	03/07/19
99939	SABRINA SIMS	45.50	03/07/19
99940	SANI-STAR	200.00	03/07/19
99941	SHIRTWORX	400.00	03/07/19
99942	SKILLPATH NST	487.80	03/07/19
99943	SKYLER HENRIE	105.00	03/07/19
99944	SOIL TESTING LABORATORY	62.50	03/07/19
99945	SOURIS RIVER TELECOMMUNICATIONS	2.56	03/07/19
99946	SPEARFISH EXCAVATING, INC.	51678.08	03/07/19
99947	STEVEN D. ARMSTRONG	105.00	03/07/19

99948	STRATA INCORPORATED - ID	332.50	03/07/19
99949	TERESSA GRUNDEN	25.00	03/07/19
99950	TIME MANAGEMENT SYSTEMS	162.00	03/07/19
99951	TRACTOR & EQUIPMENT CO.	25449.92	03/07/19
99952	TRANSUNION RISK & ALTERNATIVE	50.00	03/07/19
99953	TREATMENT RESOURCES, INC.	1483.95	03/07/19
99954	TRILLION AVIATION	3876.75	03/07/19
99955	ULTEIG	116641.09	03/07/19
99956	US POSTAL SERVICE	356.00	03/07/19
99957	USA BLUEBOOK	396.01	03/07/19
99958	USDA	7500.00	03/07/19
99959	VERIZON WIRELESS	173.76	03/07/19
99960	VISA	18857.78	03/07/19
99961	VISA	3276.11	03/07/19
99962	WALTER H. HALL	35.00	03/07/19
99963	WATCHGUARD VIDEO	405.00	03/07/19
99964	WILLIAMS COUNTY AUDITOR	9136.88	03/07/19
99965	WILLIAMS COUNTY TREASURER/RECORDE	310.00	03/07/19
99966	WILLIAMS SCOTSMAN, INC.	2169.73	03/07/19
99967	WILLISTON AUTO	178.86	03/07/19
99968	WILLISTON FIRE & SAFETY	15.60	03/07/19
99969	WILLISTON HERALD	2099.44	03/07/19
99970	WILLISTON HOME & LUMBER	33.05	03/07/19
99971	WILLISTON PD PETTY CASH	668.90	03/07/19
99972	WILLISTON STATE COLLEGE FOUNDATIO	200.00	03/07/19
99973	WILLISTON TIRE CENTER	2048.00	03/07/19
99974	WILLISTON VOLUNTEER	1000.00	03/07/19
99975	WINDSHIELD DOCTOR	100.00	03/07/19
99976	ZUERCHER TECHNOLOGIES, LLC	4713.75	03/07/19

Total Claims: \$6,525,957.66

Total Payroll: \$1,178,480.72

Grand Total: \$7,704,438.38

of Checks: 634

- 2) Business Licenses
 - a. Nuverra Environmental Solutions – Bulk Storage
 - b. Tiger Paw Holdings LLC – Transfer of Alcoholic Beverage License from WHC-JD, Inc. dba J-Dub’s Bar & Grill
- C. Development Services
- D. Engineering
- E. Authorization to Bid
 - 1) 72” Zero Turn Mower (Roads & Streets)

**Motion by Brostuen, Seconded by Cymbaluk to move for approval of the Consent Agenda as presented
UNANIMOUS BY VOICE VOTE**

3. Public Hearings
 - A. Zone Change Request from A: Agriculture To R-5: Mobile Home Court and Review of a Short Plat for the NE ¼ of Section 30, T155N R100W – Northern Improvement

Rachel Laqua from Planning and Zoning presented the following;

At the February 25, 2019 Planning and Zoning Commission meeting, the Commission heard the application of Northern Improvement for three items;

1. A zone change to change a 9.93 acre parcel (Lot 3) created by the requested short plat to R-5: Mobile Home Court from A: Agriculture.
2. A short plat to split the east half of the northeast quarter of Section 30, T155N R100W (Pherrin Township) into three lots.
3. A Special Use Permit (SPU) to allow an RV Park on the 9.93 acre lot once it is zoned R-5.

All approvals were contingent on the City Commission approving the zone change and short plat request. The approval of this application would turn an existing crew camp RV park into a compliant public RV park. Staff has evaluated this using the same methodology as all other crew camp conversion requests, which involves evaluating and requiring all development standards as if it were a green development. For the zone change, in this case, based on the location in the extra-territorial jurisdiction (ETJ) staff evaluated the current zoning, the zoning of the surrounding areas and the future land use plan. Staff also evaluated the city's future growth plan and areas. In this case, based on the location in the Extra Territorial Jurisdiction, staff evaluated the current zoning, zoning of the surrounding area, and the Future Land Use Plan. Staff also evaluated the City's future growth plan and areas. The current zoning of the property is A: Agricultural, as is the surrounding area to the north, south, and west, including the Northern Improvement gravel mine to the west of the proposed R-5 lot. The future land use plan shows this area as previously developed (grey), and doesn't have a future land use assigned, so no amendment to this plan is required. A residential use in this area is consistent with the surrounding zoning. A component of Agricultural zoning is residential use. The residential use in the area is established. R-5 is a low-density residential use. A public RV park in an agricultural area would be common. Based on this, staff analysis is that this current agricultural district is not an inconsistent place for an RV Park to be located and it would fit the surrounding area, zoning, and future land use. This area is not an established industrial park. The land use plan shows that this area is developed because of past and current usage. The land use plan does not show it expanding into an industrial area. In addition, several of the industrial uses in the area involve natural resource mining which will eventually cease. At that time, the land will be reclaimed and available for additional residential development, again in alignment with the Comprehensive Plan and Future Land Use Plan. This area of Pherrin Township is not part of the City's main growth area. That area is to the west and northwest of the City. Since this is not in an annexed area and not in the future growth area, it is something that could be contained on an independent septic system. This independent septic system usage is an allowable use for an RV Park in the R-5 district and in the land use plan for this area. In the growth area in the ETJ, this would not be an appropriate use because it does not meet the parameters on the future land use plan. In the annexed area of the city, in a residential area allowable by the future land use plan, a similar application may be considered but would have additional requirements such as hooking into the city sewer system. In non-residential areas in the ETJ or city limits, this application would most likely not be an appropriate use and staff would recommend denial. In particular, in industrial zones, this would not be an appropriate use. In this area, however, this

use as a green development meets the evaluation requirements of zoning, Comprehensive Plan and Future Land Use Plan. This short plat would split the two current parcels into three, allowing a 9.93 acre parcel for Lot 3, which is proposed for the zone change to R-5 and the SPU for the RV Park. There are several minor redlines, but no additional concerns from staff, the county may require some additional right-of-way, however, we have not received confirmation from them. The conversation at the Development Review Committee and the Planning and Zoning Commission had a couple items that we want to highlight; The city is not approving crew camps, this will be a public RV park at the Development Review Committee meeting there was a comment from a Commissioner that even though the RV park would be public, that they would not necessarily be open to the public. Northern Improvement noted that they were not trying to extend the crew camp but were trying to continue using this part of the property and understand that it will be public from now on. On this item the City Commission has directed staff, in the past, to work with facilities to re-purpose or re-work sites as appropriate, based on the zoning code and future land use guidelines. In this case, staff recommends that a public RV park would fit. We have analyzed this using the same legal guidelines as with all other previous crew camps and have looked at it as if it were a green property. Staff, Development Review Committee and Planning and Zoning Commission discussed 4-mile corner area, noting that it is shown on the future land use plan as industrial, so this proposed application would not be something staff would recommend in that area. There are several completion recordation requirements;

- Recordation of the short plat
- Approval by State Health Department, UMDHU, Fire Department and any other needed approvals of RV park
- Buffering as noted for RV park
- Any County required ROW dedication

The requested zone change received a 4-1 vote, as two Commissioners were absent to approve and the requested short plat received a 5-0 vote to approve and the requested SPU received 5-0 vote to approve. The Planning and Zoning Commission recommends approval of the zone change request and approval of the short plat.

Commissioner Bekkedahl joined the meeting at 6:08pm

Commissioner Cymbaluk asked if the interior roads need to be a hard surface and Rachel answered we have not required this in the past on similar projects inside city limits.

Mayor Klug opened the public hearing for the zone change request and asked if anyone would like to speak on this issue, he asked a second time and a third time, hearing none, Mayor Klug closed the public hearing.

Motion by Cymbaluk, Seconded by Brostuen to move to approve the Zone Change Request from A: Agriculture to R-5 Mobile Home Court as well as Approve the Short Plat for the NE ¼ of Section 30, T155N R100W for Northern Improvement as presented

AYE: Cymbaluk, Brostuen and Bekkedahl

NAY: Piesik and Klug

ABSENT AND NOT VOTING: None

CARRIES: 3-2

- B. John Cecil – Tax Abatement: Property 01-798-54-01-02-420. Tax years 2017 and 2018.

Darcy Anderson Williams County Tax Director presented the following;

Attached is our property record cards to correspond with the Application for Abatement or Refund of Taxes for the 2017 and 2018 tax years filed by John Cecil on a 75' x 138' parcel in the SENE Sec 2, T154 R 101. The application is requesting removal of the structure value due to building being removed. Mr. Cecil property owner came in on 12/26/18 saying that a building on his property was still being assessed after it was demolished. He feels it was torn down 3-5 years ago. Per aerials it was still there in the spring of 2015 but gone in the fall of 2015. No demo permit was issued by the Building Department and no notice was given to our office prior to December of 2018. Our office recommends approval of the 2017-2018 Application for Abatement.

Mayor Klug opened the public hearing and asked if anyone would like to speak on this issue, to approach the podium and state your name for the record.

John Cecil addressed the Commission and indicated the building was tore down April 8, 2015 and did not realize he needed a permit to demo the building.

Mayor Klug asked a second time and a third time, hearing none, Mayor Klug closed the public hearing.

Motion by Brostuen, Seconded by Bekkedahl to move that the Commission Approve the Abatement Applications for John Cecil for the years 2017 and 2018 as requested

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

4. Bid Openings
5. Ordinances
 - A. Ordinance 1099 – Truck Route Violations (Second Reading)

David Tuan City Administrator presented the following,

This is the second reading of this ordinance to adjust the penalty violations for the truck route from \$100 to \$500.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve Ordinance 1099 Second Reading as presented

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

6. Petitions, Communications and Remonstrance's
7. Report of Commissioners
 - A. President of the Board
 - B. Vice-President; Finance Commissioner
 - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - D. Fire, Police and Ambulance Commissioner
 - E. Water Works, Sewer, Airport, Building and Planning Commissioner
 - 1) XWA Commercial Parking Lot and Loop Road Phase II Award

Anthony Dudas Airport Director presented the following;

Anthony indicated there is an incorrect dollar figure in the memo that was previously provided. We opened bids for the Commercial Parking Lot Phase II and Terminal Loop Road Improvements on February 21st, 2019. The budget for the project in our Capital Improvement Program was \$3.7 million, rather than the \$4,232,237 previously stated. It is approximately \$500,000 over budget, if the Commission were to approve the request this evening. The full bid tabulation was provided in the packet, including the electrical. We reviewed the bid with City Engineers Wicke and Hanson to evaluate the advantages of the respective asphalt and concrete alternates. Through that effort, the base bid with alternate 2 is recommended because of the cost savings for the project along with the add alternates A and B to include graveling the overflow parking areas and graveling the cell phone parking lot, which is the current contractor pad. We recommend award of the General Construction of the Commercial Parking Lot and Terminal Loop Road Phase II Paving Improvement Project Base Bid, Alternate 2, Alternate A, and Alternate B to Northern Improvement Company in the amount, \$3,687,504.19. We also, recommend award of the Electrical Construction of the Commercial Parking Lot and Terminal Loop Road Phase II Paving Improvement Project Base Bid to Strata Corporation in the amount, \$248,777.50.

Motion by Brostuen, Seconded by Cymbaluk to move for approval of the first portion of this request as presented

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

Motion by Brostuen, Seconded by Piesik to move for approval of the second portion of the request dealing with the Strata Bid as requested

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

2) XWA General Aviation Taxi-lanes, On-Site Access Roads, and Perimeter Fence Phase II Award

We opened bids for General Aviation Taxi-lanes, On-Site Access Roads, and Perimeter Fence Phase II on March 6th, 2019. We split this project bid into three separate bid packages, 1 – General Construction of taxi-lanes and on-site roads (inside the fence), 2 – General Construction of Wildlife Security Fence Phase II and on-site roads (outside the fence), and 3 – Wildlife Security Fence Phase II Electrical Construction. The overall engineer's estimate for this project for all three bid packages is \$15,157,096.34. The recommended bid award for all three packages is \$14,620,184.90, approximately \$500,000 under budget. Upon review of the bids for bid pack 1, the engineering firm recommendation (Burns & McDonnell) is to move forward with the lowest responsive bidder. Upon review of the apparent low bid, it was found that the bidder did not comply with the Buy American forms by failing to complete a required response. They also failed to supply the full project manual in their bid as is required within the bid specifications and additionally noted in an addendum as shown below. The recommendation by the City Attorney is that we move forward with the lowest responsive bidder, which is Strata Corporation. The lowest bidder is not deemed responsive and therefore isn't included in the summary of bids above or in the bid tabulation. We recommend disregarding the low bid as incomplete and award the general construction of General Aviation Taxi-lanes, On-Site Access Roads, and Perimeter Fence Phase II, bid package 1 to the apparent responsive low bidder Strata Corporation in the amount of \$9,398,686.90.

Motion by Brostuen, Seconded by Cymbaluk to move for approval awarding the XWA General Aviation Taxi-lanes, On-Site Access Roads and Perimeter Fence Phase II award to Strata in the amount of \$9,398,686.90 as presented

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

Bid Package 2 received three bids, and two bids were found to be responsive with the same explanation as above. We recommend award of general construction of General Aviation Taxi-lanes, On-Site Access Roads, and Perimeter Fence Phase II, bid package 2 to Northern Improvement Company in the amount of \$4,573,608.00.

Motion by Brostuen, Seconded by Cymbaluk to move to award to Northern Improvement in the amount of \$4,573,608.00 as presented

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

Lastly, bid package 3 received two responsive bids for the electrical portion of this project. We recommend award of electrical construction of General Aviation Taxi-lanes, On-Site Access Roads, and Perimeter Fence Phase II, bid package 3 to Muth Electric in the amount of \$647,890.00.

Motion by Brostuen, Seconded by Cymbaluk to move to approve the award to Muth Electric in the amount of \$647,890.00 as requested

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

8. Report of Departments
 - A. Administration
 - 1) Employee Handbook

David Tuan City Administrator presented the following;

We are requesting approval of the updated Employee Handbook. The City of Williston Employee Handbook was last updated some years ago with subsequent amendments added over the last several years. The Human Resources Department spent a considerable amount of time evaluating policies and procedures with the result being a completely rewritten version of the handbook which reflects the changing needs of the City as well as the employees. I recommend approval of the City of Williston Employee Handbook.

Motion by Brostuen, Seconded by Bekkedahl to move to adopt the Employee Handbook as presented and endorse it for the use by The City of Williston

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- B. Auditor and Finance
 - 1) Date for City Tax Equalization

John Kautzman City Auditor presented the following;

Darcy Anderson Williams County Tax Director is requesting April 24, 2019 at 6pm for the City Tax Equalization meeting. We recommend approval.

Mayor Klug asked where it will be held, John answered here in the City Commission room.

**Motion by Brostuen, Seconded by Cymbaluk to move to accept the date for the City Tax Equalization of April 24, 2019 at 6pm in the City Hall Commission Chambers
UNANIMOUS BY VOICE VOTE**

- C. Attorney
 - 1) Ordinance Petition – Raymond Melendez

Taylor Olson City Attorney presented the following;

Taylor gave a brief overview of North Dakota Century Code, regarding how these proceedings happen. The City of Williston received a petition for referendum on February 22, 2019, containing signatures, which were reviewed by the City Auditor and deemed valid on March 4, 2019. The City Commission has a few options, first; the City can review the ordinance and then repeal it, second option would be to pass the ordinance again and then it would be referred for a special city election.

Commissioner Cymbaluk asked to clarify the options are to repeal or spend the money going to a vote, Taylor answered yes, that is correct.

Motion by Cymbaluk, Seconded by Piesik to make a motion to Repeal the Ordinance 1093 in its entirety pursuant to the North Dakota Century Code 40-12-19 as presented

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- D. Public Works
- E. Engineering
 - 1) 32nd Ave W / 2nd Street NDDOT Project, Change Order No. 4 – JM Marschuetz Construction

David Wicke City Engineer presented the following;

The City of Williston has received a change order from JM Marschuetz Construction Company for construction of asphalt paving along 32nd Ave W and Frontage Road on the north side of OK Tire coinciding with the utility work required in those areas. It was identified during construction that the bid item to pave the roadway along the west side of OK Tire and Conoco gas station was not included in the bid tabulation for the City's portion of work that was non-participating outside the CPU Project. It was agreed upon during construction to pave those areas at the contract unit bid price for commercial grade hot mix asphalt in which there was a unit price bid item in the City's participation portion of the project. The unit price for the commercial grade hot mix asphalt is \$157.25 per ton and a total of 388.30 tons of material was used to complete the paving on the City's non-participating portion of the project. The project's consultant, KU, has issued and received, signed Change Order No. 4 from JM Marschuetz to be compensated for the asphalt paving required to complete the work in the lump sum amount of \$64,863.19. This change order increases the project's original contract price of \$1,079,457.60 to a total of \$1,180,936.19 (including all change orders). This Project was originally budgeted at \$1,231,022. This change order will revise the contract amount to \$1,180,936.43 which is \$50,085.57 (4%) below the original budgeted amount. Staff recommends the City Commission accept JM Marschuetz's Change Order No. 4 for the additional work as described above in the amount of \$64,863.19 as presented.

Motion by Brostuen, Seconded by Bekkedahl to move to for approval of Change Order No.4 for the 32nd Ave W / 2nd Street NDDOT Project in the amount of \$64,863.19 to JM Marschuetz Construction as recommended

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- 2) Water, Sewer and Street Improvement District 19-2 (3rd Ave W Street Reconstruction – 7th St to W Broadway)

Our 2019 Capital Improvements Plan calls for the reconstruction of the water system, sewer system and street along 3rd Ave W from 7th St W to W Broadway and associated side streets from 3rd Ave W to 2nd Ave W. Our 2019 Capital Improvements Plan anticipated a project cost of \$2,800,000. Our current project cost estimate is \$3,370,300. As has been our policy for past reconstruction projects, the City would pay for the replacement of the water and sewer systems and 2/3 of the street reconstruction costs. The remaining 1/3 of the street reconstruction costs would be assessed to the benefited property owners on a linear foot basis. The City's estimated cost for this project is \$2,594,400. The 1/3 street replacement cost to be assessed to the property owners is approximately \$775,900. Individual property owners may add the replacement of their public sidewalks to the project. The costs associated with this sidewalk replacement work would be assessed directly to the property owners requesting the work. A Public Input Meeting is scheduled to be held on March 21st at the Williston Public Library. In order to proceed with this project, the City will need to adopt the following Resolutions:

- 19-002 - Resolution creating Water, Sewer and Street Improvement District 19-2.
- 19-003 - Resolution directing the City Engineer to prepare a report regarding the feasibility and cost of District 19-2.
- 19-004 – Resolution Receiving Engineer's Report.
- 19-005 - Resolution declaring the necessity of constructing District 19-2.
- 19-006 - Resolution directing the City Engineer to prepare plans and specifications for District 19-2.
- 19-007 – Resolution Approving Detailed Plan and Specifications for District 19-2.
- 19-008 – Ordering Advertisement for District 19-2
- 19-009 – As to Protests for District 19-2.

These resolutions call for a Protest Hearing to be held during the April 23th Commission Meeting. Staff recommends the City adopt the resolutions necessary to create Water, Sewer and Street Improvement District 19-2 as presented.

Motion by Brostuen, Seconded by Bekkedahl to move that the City Commission Adopt all Resolutions Necessary to Create Water, Sewer and Street Improvement District 19-2 and establish the Public Protest Hearing date of April 23, 2019 as requested

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- 3) Street Improvement District 19-4 (Main St Mill & Overlay – 14th St E to 11th St E)

Our 2019 Capital Improvements Plan calls for the mill and overlay of Main Street from 14th St E to 11th St E and associated side streets from Main to 1st Ave E; Highland Drive from 3rd Ave W to 2nd Ave W; and Jackson Place from 14th St W to Park Place. Our 2019 Capital Improvements Plan anticipated a project cost of \$566,000. Our current project cost estimate is \$468,600. It has been our policy for past mill and overlay projects, the City would pay for ½ of the costs. The remaining ½ of the costs would be assessed to the benefited property owners on a linear foot basis. The City's estimated cost for this project is \$234,300. The ½ mill and overlay cost to be assessed to the property owners is approximately \$234,300. A Public Input Meeting is tentatively scheduled to be held on March 19th at the ARC. In order to proceed with this project, the City will need to adopt the following Resolutions:

- 19-010 - Resolution creating Water, Sewer and Street Improvement District 19-4.
- 19-011 - Resolution directing the City Engineer to prepare a report regarding the feasibility and cost of District 19-4.
- 19-012 – Resolution Receiving Engineer's Report.
- 19-013 - Resolution declaring the necessity of constructing District 19-4.
- 19-014 - Resolution directing the City Engineer to prepare plans and specifications for District 19-4.
- 19-015 – Resolution Approving Detailed Plan and Specifications for District 19-4.
- 19-016 – Ordering Advertisement for District 19-4.
- 19-017 – As to Protests for District 19-4.

Also included in the packet are the Engineer's Reports, a detailed cost estimate and an estimate of assessments. These resolutions call for a Protest Hearing to be held during the April 23th Commission Meeting. Staff recommends the City adopt the resolutions necessary to create Street Improvement District 19-4 as presented.

Mayor Klug asked if this includes Highland Drive and Jackson Place W, David answered yes it does. We have three different projects going on Main Street, Highland Drive and Jackson Place W, David indicated it will be bid as one project and three separate units.

Motion by Brostuen, Seconded by Piesik to move that the City Commission Adopt all Necessary Resolutions to Create Street Improvement District 19-4 Main Street Mill and Overlay - 14th Street E to 11th Street E and Establish a Public Information Meeting for March 19, 2019 at the ARC and a Protest Hearing at the City Commission Meeting on April 23, 2019 as requested

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

4) Street Improvement District 19-5 (Whitlock Industrial Park Subdivision)

The City received a petition from the adjacent land owners to pave a portion of Town and Country Lane from US Hwy 2 to Sunrise Drive in the Whitlock Industrial Park Subdivision. Since it has been petitioned by the land owners, it is not subject to a protest hearing.

In order to proceed with this project, the City will need to adopt the following Resolutions:

- 19-018 - Resolution creating Water, Sewer and Street Improvement District 19-5.
- 19-019 - Resolution directing the City Engineer to prepare a report regarding the feasibility and cost of District 19-5.
- 19-020 – Resolution Receiving Engineer’s Report.
- 19-021 - Resolution declaring the necessity of constructing District 19-5.
- 19-022 - Resolution directing the City Engineer to prepare plans and specifications for District 19-5.
- 19-023 – Resolution Approving Detailed Plan and Specifications for District 19-5.
- 19-024 – Ordering Advertisement for District 19-5.

Also included in the packet are the Engineer’s Report, a detailed cost estimate, estimate of assessments and signed petitions. Staff recommends the City Commission adopt the resolutions necessary to create Street Improvement District 19-5 as presented. The proposed project has an estimated cost of approximately \$575,000 and this was not part of our 2019 Capital Improvement Project, but it does fit with our overall budget.

Commissioner Brostuen asked to clarify why it does not need a protest hearing, David answered because the land owners petitioned to have the work done.

Commissioner Cymbaluk asked if we have checked with Williams County to see if there were any development agreements in place prior to us bringing this property into the city. David answered that he does not have this information available. City Engineer Bob Hanson indicated he is not aware of any outstanding letters of credit or bonds; however, they will double check on this.

Mayor Klug asked who is paying for this project, David answered it will be assessed back to the property owners. Mayor Klug asked to clarify the entire project will be assessed back to the property owners, David answered yes for this project the entire cost will be assessed to the property owners.

Motion by Brostuen, Seconded by Cymbaluk to move that the City Commission Adopt all Necessary Resolutions to Create Street Improvement District 19-5 Whitlock Industrial Park Subdivision as presented

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- F. Fire Department
- G. Police Department
- H. Development Services
- I. Economic Developments
 - 1) Flex PACE Application
 - a. Busted Knuckle Brewery

David Tuan City Administrator presented the following;

This request is for a Flex PACE Buydown in the amount, not to exceed \$108,000 for development of new business. We recommend approval.

Motion by Brostuen, Seconded by Cymbaluk to move for approval of the Flex PACE Buydown in the amount not to exceed \$108,000 to Busted Knuckle Brewery as presented

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- b. Noble Trucking

This request is for a Flex PACE Buydown in the amount, not to exceed \$72,000 for the purchase of location for current business, they are a strong employer in the City and we recommend approval.

Motion by Brostuen, Seconded by Piesik to move for approval of the Flex PACE Buydown in the amount not to exceed \$72,000 to Noble Trucking as presented

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- J. Airport
- K. Convention and Visitor's Bureau
- 9. Appointments and Consultations with Officers
- 10. Unfinished Business
 - A. IBEW Local Union 714 – Tax Abatement: Property 01-029-00-00-01-040

Darcy Anderson Williams County Tax Director presented the following;

We originally heard this abatement request on February 26, 2019 and it was requested we do a second inspection of the property, which we did, and everything is in order and our office recommends approval.

Mayor Klug asked if we had a public hearing on this, Darcy answered we did. Mayor Klug asked if we closed the public hearing and Darcy indicated it was not closed.

Mayor Klug opened the public hearing and asked if anyone would like to speak on this issue, he asked a second time and a third time, hearing none, Mayor Klug closed the public hearing.

Motion by Brostuen, Seconded by Cymbaluk to move that the City Commission approve the Abatement of Taxes for the 2018 Tax Year for the IBEW Local Union 714

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

11. New Business
12. Executive Session
13. Adjourned meeting at 6:48pm

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to adjourn
UNANIMOUS BY VOICE VOTE**

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor