

**Official Proceedings
Board of City Commissioners
January 28, 2020 - 6:00 pm
Williams County Commission Room
County Administrative Building – Williston, North Dakota**

1. Roll Call of Commissioners and Pledge of Allegiance

COMMISSIONERS PRESENT: Chris Brostuen, Brad Bekkedahl, Deanette Piesik, Tate Cymbaluk and Howard Klug

COMMISSIONERS ABSENT: None

OTHERS PRESENT: Dave Tuan, Hercules Cummings, Jordon Everet, Bob Hanson, Anthony Dudas, David Peterson, Jason Catrambone, Dave Bell, Mark Schneider, Kent Jarcik, Shawn Wenko, Chery Pierzina, Amy Krueger, Andrea Placher, Derrick Walker and Derrick Ruble

Mayor Klug presented a quorum and started the meeting with the Pledge of Allegiance

CHANGES TO AGENDA: Add 8L1

**Motion by Cymbaluk, Seconded by Bekkedahl to move to approve.
UNANIMOUS BY VOICE VOTE**

2. Consent Agenda
- A. Reading and Approval of Minutes
 - 1) Regular Meeting: January 14, 2020
 - B. Auditor and Finance
 - 1) Accounts, Claims and Bills
 - a. January 10 – 23, 2020

For checks between: 01/10/20 - 01/23/20

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Date Issued
E-Pay	IAFF Local 3734	\$825.00	01/17/20
E-Pay	Connecticut Child Support EFT	\$274.00	01/17/20
E-Pay	Michigan Child Support	\$104.75	01/17/20
E-Pay	Minnesota Child Support	\$405.50	01/17/20
E-Pay	Montana Child Support	\$85.82	01/17/20
E-Pay	North Dakota Child Support	\$3,085.14	01/17/20
E-Pay	Pennsylvania Child Support	\$505.00	01/17/20
E-Pay	Utah Child Support	\$124.49	01/17/20
E-Pay	Washington Child Support	\$393.00	01/17/20
E-Pay	Missouri Child Support	\$568.50	01/17/20
1131	MONICA LAMOREUX	\$366.60	01/17/20
1132	KENNETH BOYKIN	\$400.00	01/17/20

10111	LESLIE LUTHER	\$457.21	01/17/20
10112	GARY GLOVATSKY	\$2,389.98	01/17/20
10113	RICHARD ODEGARD	\$2,114.49	01/17/20
10114	JOSHUA DAGENAIS	\$1,579.16	01/17/20
10115	American Family Life Assurance Co	\$1,647.89	01/17/20
10116	Avesis	\$1,499.23	01/17/20
10117	ND State Tax Commissioner	\$370.80	01/17/20
10118	Discovery Benefits	\$3,235.56	01/17/20
10119	Medico Life and Health Insurance Co	\$1,071.60	01/17/20
10120	United Way	\$25.00	01/17/20
10121	NDFOP	\$25.00	01/17/20
10122	US Department of Education AWG	\$274.31	01/17/20
10123	United States Treasury	\$440.00	01/17/20
10124	Clerk of the Vigo Superior Court	\$500.00	01/17/20
99894	JOB SERVICE NORTH DAKOTA	6451.76	01/17/20
105579	IRONHIDE EQUIPMENT, INC	59832.10	01/13/20
105580	STREET SMART RENTAL	479.57	01/13/20
105581	MARCO TECHNOLOGIES LLC (MPLS)	1951.19	01/13/20
105582	MARCO TECHNOLOGIES LLC (ST. LOUIS)	5799.21	01/13/20
105583	BOSS OFFICE PRODUCTS	1571.93	01/13/20
105584	FCI CONSTRUCTORS, INC - ND	203407.35	01/13/20
105585	WALMART RESTITUTION RECOVERY	134.45	01/13/20
105586	WALMART RESTITUTION RECOVERY	83.00	01/13/20
105587	CLERK OF DISTRICT COURT	750.00	01/13/20
105588	CLERK OF DISTRICT COURT	750.00	01/13/20
105589	CLERK OF DISTRICT COURT	750.00	01/13/20
105590	CLERK OF DISTRICT COURT	750.00	01/13/20
105591	CLERK OF DISTRICT COURT	750.00	01/13/20
105592	RODOLFO MONTANER BAREA	400.00	01/13/20
105593	AMERICAN WELDING & GAS	32.85	01/13/20
105594	BADLANDS AUCTION & APPRASIAL	50.00	01/14/20
105595	OVERLAND AVIATION, LLC	168380.36	01/14/20
105596	DOUGHERTY & COMPANY LLC	1500.00	01/14/20
105597	WALMART	120.00	01/15/20
105598	CLERK OF DISTRICT COURT	1500.00	01/15/20
105599	MYLES GRANT	500.00	01/15/20
105600	JOSEPH BOYD	500.00	01/15/20
105601	C & D WATER SERVICES	17.00	01/15/20
105602	MARCO TECHNOLOGIES LLC (ST. LOUIS)	502.75	01/15/20
105603	MONTANA DAKOTA UTILITIES	6997.69	01/15/20
105604	BCN Telecom, Inc	437.88	01/15/20
105605	MONTANA DAKOTA UTILITIES	2107.83	01/16/20
105606	WE INTEGRATE, LLC	639.00	01/16/20
105607	Axe Head Thread	1025.00	01/16/20
105608	WEX BANK	10356.02	01/16/20
105609	CHI St. Alexius	20.50	01/16/20
105610	OFFICE DEPOT	2429.61	01/16/20
105611	VISA	179.97	01/16/20
105612	VISA	1901.37	01/16/20
105613	VISA	199.03	01/16/20

105614	VISA	528.08	01/16/20
105615	VISA	278.34	01/16/20
105616	VISA	1019.99	01/16/20
105617	VISA	2510.27	01/16/20
105618	NORTHWEST RURAL WATER DISTRICT	96690.00	01/16/20
105619	NORTH DAKOTA HIGHWAY PATROL	1693.62	01/16/20
105620	DOUGLAS & MICHELLE STANGELAND	250.00	01/16/20
105621	Kirby In-Home Service	26.22	01/17/20
105622	FAMILY CRISIS SHELTER	1300.00	01/17/20
105623	FAMILY CRISIS SHELTER	2818.12	01/17/20
105624	LASHAWNTE CREE TREE	365.00	01/17/20
105625	CLERK OF DISTRICT COURT	135.00	01/17/20
105626	Office of North Dakota State Treasurer	5716.32	01/17/20
105627	NEMONT	2828.47	01/17/20
105628	AMB	5006.07	01/21/20
105629	VISA	248.78	01/21/20
105630	Christ Scheen	1700.00	01/21/20
105631	WALMART RESTITUTION RECOVERY	35.00	01/21/20
105632	CLERK OF DISTRICT COURT	750.00	01/21/20
105633	LUDLUM MEASUREMENTS INC	3700.00	01/22/20
105634	FIRST STATE BANK	4890.12	01/22/20
105635	ValuSource	1890.00	01/22/20
105636	WAL-MART COMMUNITY-RFC SLLC	437.08	01/22/20
105637	AMERICAN STATE BANK	685318.62	01/23/20
105638	WILLISTON PARK DISTRICT	1006633.20	01/23/20
105639	3D SPECIALTIES	673.96	01/23/20
105640	ACE HARDWARE & FLOORING	676.87	01/23/20
105641	ADVANCED ENGINEERING (AE2S)	32813.08	01/23/20
105642	ALLSTATE PETERBILT GROUP	918.53	01/23/20
105643	AMERICAN WATER	410.00	01/23/20
105644	AMERICAN WELDING & GAS	34.34	01/23/20
105645	AMERIPRIDE LINEN AND APPAREL SERVICE	1322.75	01/23/20
105646	AMY A. KRUEGER	167.50	01/23/20
105647	ANTHONY MANN	25.00	01/23/20
105648	APPRAISAL GROUP, LTD	60000.00	01/23/20
105649	AT&T	110.78	01/23/20
105650	BADLANDS STEEL, INC	144.80	01/23/20
105651	BAKER & TAYLOR CO.	290.43	01/23/20
105652	BALCO UNIFORM CO., INC.	3410.99	01/23/20
105653	BASIN PRINTERS, INC.	631.00	01/23/20
105654	BLACK HILLS RAPTOR CENTER	450.00	01/23/20
105655	BORDER STATES ELECTRIC	1490.04	01/23/20
105656	BOSS OFFICE PRODUCTS	742.22	01/23/20
105657	BUTLER MACHINERY CO.	3501.00	01/23/20
105658	C & D WATER SERVICES	91.50	01/23/20
105659	CAR TUNZ	550.44	01/23/20
105660	CARQUEST	475.45	01/23/20
105661	CDW GOVERNMENT	2813.78	01/23/20
105662	CENTRAL STATES WIRE PRODUCTS, INC	301.00	01/23/20
105663	CentralSquare Technologies, LLC	5396.95	01/23/20

105664	CHAMBER OF COMMERCE	440.00	01/23/20
105665	CHANEY'S CAR & TRUCK REPAIR	275.00	01/23/20
105666	CITY OF WILLISTON	2680.13	01/23/20
105667	COCA-COLA OF WILLISTON	80.00	01/23/20
105668	COPRO GARAGE DOORS	707.50	01/23/20
105669	CORE & MAIN LP	9239.37	01/23/20
105670	CRAIG'S SMALL ENGINE REPAIR	112.53	01/23/20
105671	CRYOTECH DEICING TECHNOLOGY	24909.66	01/23/20
105672	CUPS DRUG TESTING & OCCUPATIONAL	50.00	01/23/20
105673	Dakota Business Solutions, Inc.	211.99	01/23/20
105674	DAKOTA DIESEL	6705.71	01/23/20
105675	DAKOTA FIRE EXTINGUISHERS	410.50	01/23/20
105676	DAN'S TIRE SERVICE	285.00	01/23/20
105677	DANIEL DERY	30.20	01/23/20
105678	David Hutchinson	30.00	01/23/20
105679	DEGENSTEIN'S AUTO PLUS	2500.00	01/23/20
105680	DON STEVENS	959.44	01/23/20
105681	DPC INDUSTRIES, INC	9499.50	01/23/20
105682	EAPC	4753.00	01/23/20
105683	ELEVEN RESTAURANT AND LOUNGE	3484.00	01/23/20
105684	ELITE HEALTH & FITNESS	380.00	01/23/20
105685	EMERGENCY MEDICAL PRODUCTS	328.91	01/23/20
105686	EMRY'S LOCKSMITHING	26.25	01/23/20
105687	EVERYTHING SAFETY	393.91	01/23/20
105688	FEDEX	279.14	01/23/20
105689	FEE INSURANCE AGENCY, INC	446.00	01/23/20
105690	FISHER SCIENTIFIC	910.88	01/23/20
105691	FORT UNION SUPPLY & TRADE	507.96	01/23/20
105692	GAFFANEY'S OF MINOT	1300.00	01/23/20
105693	GEM CITY MOTORS	884.30	01/23/20
105694	GRAYMONT WESTERN CANADA	20427.08	01/23/20
105695	GREAT NORTHERN ENVIROMENTAL	270.00	01/23/20
105696	HAWKINS, INC.	10841.72	01/23/20
105697	HECK BUILT LLC	45.00	01/23/20
105698	HERC-U-LIFT	1164.80	01/23/20
105699	HERZOG ROOFING	1910.00	01/23/20
105700	HOME OF ECONOMY	863.53	01/23/20
105701	HORIZON RESOURCES	8198.72	01/23/20
105702	HOSE AND RUBBER SUPPLY	89.96	01/23/20
105703	INK SPOT PRINTING	16.00	01/23/20
105704	INTERNATIONAL CODE COUNCIL	1616.85	01/23/20
105705	INTERSTATE BILLING SERVICE, INC	3878.15	01/23/20
105706	INTERSTATE POWER SYSTEMS	802.46	01/23/20
105707	Jasmin Holm	717.50	01/23/20
105708	JE DUNN CONSTRUCTION	39017.01	01/23/20
105709	JEFFREY OLSON	25.00	01/23/20
105710	JOE'S DIGGING SERVICE INC	24000.00	01/23/20
105711	JTH PORTABLES LLC	1460.00	01/23/20
105712	KIMS LAWN SERVICE	382.50	01/23/20
105713	Kronos SaaShr, Inc	6095.29	01/23/20

105714	KXMC	4792.16	01/23/20
105715	LYNN CARD COMPANY	118.50	01/23/20
105716	MANGER INSURANCE, INC.	176.00	01/23/20
105717	MARCO TECHNOLOGIES LLC (ST. LOUIS)	662.39	01/23/20
105718	MCCODY CONCRETE PRODUCTS, INC	1632.14	01/23/20
105719	MENARDS	226.19	01/23/20
105720	MERCY MEDICAL CENTER	322.27	01/23/20
105721	MIA LEFEVER	25.00	01/23/20
105722	MIDCONTINENT COMMUNICATIONS	105.00	01/23/20
105723	MINNKOTA	733.78	01/23/20
105724	MONTANA DAKOTA UTILITIES	7298.09	01/23/20
105725	Multimedia Sales & Marketing	139.00	01/23/20
105726	MUNICIPAL EMERGENCY SERVICES, INC	741.00	01/23/20
105727	MVTL/MINNESOTA VALLEY	92.00	01/23/20
105728	NAPA AUTO PARTS	1370.30	01/23/20
105729	ND DEPT OF HEALTH	1006.32	01/23/20
105730	NDWPCC	40.00	01/23/20
105731	NEMONT	5215.96	01/23/20
105732	NEO SOLUTIONS, INC	29352.70	01/23/20
105733	NORTH DAKOTA TOURISM	550.00	01/23/20
105734	NORTHERN TRUCK EQUIPMENT CORP	444.00	01/23/20
105735	NORTHWEST SUPPLY & R&R TROPHIES	80.50	01/23/20
105736	ODNEY, INC	8376.47	01/23/20
105737	OFFICE DEPOT	19.98	01/23/20
105738	OK DISTRIBUTING CO. INC.	866.32	01/23/20
105739	OK TIRE STORE	65.70	01/23/20
105740	POET ETHANOL PRODUCTS, LLC	3889.18	01/23/20
105741	POLAR REFRIGERATION LLC	310.50	01/23/20
105742	PORTER LEWIS	122.50	01/23/20
105743	PRAXAIR DISTRIBUTION INC.	963.74	01/23/20
105744	PREBLE MEDICAL SERVICES, INC	320.00	01/23/20
105745	PROSAFE SERVICES, INC	470.00	01/23/20
105746	PROSOURCE SPECIALTIES LLC	1577.86	01/23/20
105747	QUILL CORPORATION	1117.79	01/23/20
105748	RECORD KEEPERS LLC	32.00	01/23/20
105749	RED ROCK FORD	2478.87	01/23/20
105750	REEVES COMPANY, INC.	50.36	01/23/20
105751	RICHARD A. JOHNSON	3559.21	01/23/20
105752	RM HOEFS & ASSOCIATES, INC	60000.00	01/23/20
105753	RYAN AUTO SALES	153.36	01/23/20
105754	RYAN MOTORS	53898.00	01/23/20
105755	S&M FENCING & ENERGY SERVICES	246522.50	01/23/20
105756	Sanford Health Insurance	795.00	01/23/20
105757	SCHWAB MFG. & ENVIRONMENTAL SUPPLY	155.90	01/23/20
105758	SKYLER HENRIE	122.50	01/23/20
105759	SMARTPASSIONLLC c/o HACH CO.	212.00	01/23/20
105760	ST. PAUL STAMP WORKS, INC	204.29	01/23/20
105761	STRATA CORPORATION - ND	139491.76	01/23/20
105762	T-MOBILE USA, INC.	51.00	01/23/20
105763	THE SHOPPER	224.00	01/23/20

105764	TRACTOR & EQUIPMENT CO.	3168.48	01/23/20
105765	TRIANGLE ELECTRIC	1214.96	01/23/20
105766	Truax Patient Services	3000.00	01/23/20
105767	U.S. IDENTIFICATION MANUA	82.50	01/23/20
105768	ULTEIG	243708.84	01/23/20
105769	UPPER MISSOURI DISTRICT HEALTH UNIT	718.64	01/23/20
105770	UPS	128.57	01/23/20
105771	USA BLUEBOOK	299.00	01/23/20
105772	VISA	543.53	01/23/20
105773	VISA	4009.71	01/23/20
105774	VWR INTERNATIONAL LLC	78.42	01/23/20
105775	WALLWORK TRUCK CENTER	10628.22	01/23/20
105776	WESTERN REGION ECONOMIC DEVELOPMENT	2426.82	01/23/20
105777	WILLIAMS COUNTY SHERIFF'S OFFICE	20187.99	01/23/20
105778	WILLISTON AUTO	1760.19	01/23/20
105779	WILLISTON COMMUNITY LIBRARY	1140.82	01/23/20
105780	WILLISTON CONVENTION & VISITOR BUREAU	594.39	01/23/20
105781	WILLISTON FIRE & SAFETY	1295.90	01/23/20
105782	WILLISTON HERALD	35.00	01/23/20
105783	WILLISTON TIRE CENTER	2180.92	01/23/20
105784	WINDSHIELD DOCTOR	720.00	01/23/20
105785	Witmer Public Safety Group Inc.	286.99	01/23/20
105786	ZOLL MEDICAL CORP.	13348.34	01/23/20
-503219	ALYSSA WIEDRICH	\$1,506.77	01/17/20
-503220	BARBARA ELLICO	\$1,237.75	01/17/20
-503220	BARBARA ELLICO	\$412.59	01/17/20
-503221	BRAD BEKKEDAHL	\$178.14	01/17/20
-503222	CHERYL PIERZINA	\$1,000.00	01/17/20
-503222	CHERYL PIERZINA	\$2,154.39	01/17/20
-503223	CHRISTOPHER BROSTUEN	\$762.17	01/17/20
-503224	DAVID TUAN	\$3,966.96	01/17/20
-503225	DAVID BELL	\$3,346.19	01/17/20
-503226	DEANETTE PIESIK	\$364.38	01/17/20
-503227	HOWARD KLUG	\$1,066.69	01/17/20
-503228	JOSILYN BEAN	\$390.00	01/17/20
-503228	JOSILYN BEAN	\$2,397.63	01/17/20
-503229	KENNETH BERGSTROM	\$2,839.12	01/17/20
-503230	KRISTIN DIXON	\$1,953.33	01/17/20
-503231	PEGGY MASTERS	\$1,897.68	01/17/20
-503232	STEVEN BROE	\$1,274.97	01/17/20
-503233	ANTHONY DUDAS	\$3,440.85	01/17/20
-503234	BRENT MILLER	\$1,867.37	01/17/20
-503235	CORDELL LINDVIG	\$1,854.22	01/17/20
-503235	CORDELL LINDVIG	\$100.00	01/17/20
-503236	DEVIN REIFSTECK	\$1,976.98	01/17/20
-503237	FELIX RAMOS	\$1,483.73	01/17/20
-503238	GLENN MARSHALL	\$2,147.33	01/17/20

-503239	KASEY WYMAN-YOUNG	\$1,476.87	01/17/20
-503240	KASSANDRA BROWN	\$1,727.21	01/17/20
-503241	LORI LARSEN	\$2,020.69	01/17/20
-503242	MICHAEL SPROUSE	\$1,431.08	01/17/20
-503243	RAHUL NATH	\$1,448.99	01/17/20
-503244	ROBERT HANSON	\$1,915.44	01/17/20
-503245	RYAN O'REAR	\$3,162.08	01/17/20
-503246	TERRY HARP	\$1,820.67	01/17/20
-503247	ZACHARY COTHERN	\$1,926.50	01/17/20
-503248	ZACHARY EFFERTZ	\$1,434.69	01/17/20
-503249	AMY JOHNSON	\$1,686.77	01/17/20
-503250	CARLI WADE	\$1,860.80	01/17/20
-503251	SUSAN MOELLER	\$1,736.42	01/17/20
-503252	BRENT HANSON	\$2,238.57	01/17/20
-503253	JOHN SELEY	\$1,738.15	01/17/20
-503254	AMBER PELZL	\$1,375.12	01/17/20
-503255	AMY KRUEGER	\$2,775.21	01/17/20
-503256	ASHLEY OYLOE	\$1,706.00	01/17/20
-503257	JENNIFER STRIETZEL	\$1,482.30	01/17/20
-503258	SABRINA RAMEY	\$2,405.70	01/17/20
-503259	VIVIAN KALMIK	\$438.42	01/17/20
-503260	AMELIA MOORE	\$1,217.35	01/17/20
-503261	DAVID SASSER	\$2,285.55	01/17/20
-503262	JASMIN TEIGEN	\$1,212.38	01/17/20
-503263	JEREMY MILLER	\$1,580.99	01/17/20
-503264	JOE DOSS	\$2,267.49	01/17/20
-503265	KARA ROBINSON	\$1,294.03	01/17/20
-503266	KELLY ABERLE	\$1,903.02	01/17/20
-503267	KELLY SOTO	\$1,489.42	01/17/20
-503268	KENT JARCIK	\$2,964.32	01/17/20
-503269	LESLIE HAMRICK	\$1,392.79	01/17/20
-503270	MARK SCHNEIDER	\$3,545.70	01/17/20
-503271	NYDEL TOMPKINS	\$1,523.18	01/17/20
-503272	RACHEL LAQUA	\$2,293.17	01/17/20
-503273	THOMAS FREEMAN	\$2,103.07	01/17/20
-503274	WILLIAM TOWNSLEY	\$1,902.80	01/17/20
-503275	CAITLIN ESTRADA	\$1,912.84	01/17/20
-503276	CINDY WHITE	\$2,082.87	01/17/20
-503277	DANA BAILEY	\$1,726.64	01/17/20
-503278	DERRICK WALKER	\$3,524.87	01/17/20
-503279	DERRICK RUBLE	\$2,798.78	01/17/20
-503280	GEORGIA HOLLEMBEAK	\$1,999.13	01/17/20
-503281	HEATHER DREWLOW	\$1,978.28	01/17/20
-503282	JASMINE COLLINS	\$2,019.50	01/17/20

-503283	JULIE KIRKPATRICK	\$1,756.64	01/17/20
-503284	JULIE KIRKPATRICK	\$2,710.98	01/17/20
-503285	LAURA WOLTJER	\$2,262.80	01/17/20
-503286	LAUREN WILKINSON	\$1,508.44	01/17/20
-503287	MIKAELA SKALICKY	\$2,012.15	01/17/20
-503287	MIKAELA SKALICKY	\$100.00	01/17/20
-503288	PATRICIA POTTEIGER	\$1,989.29	01/17/20
-503289	SARAH HILTON	\$2,710.05	01/17/20
-503290	TABITHA WORD	\$2,035.02	01/17/20
-503291	YULISSA JIMENEZ	\$1,794.08	01/17/20
-503292	ANN KVANDE	\$2,433.79	01/17/20
-503293	BARBARA PETERSON	\$1,787.48	01/17/20
-503294	BRENDA SCHMIDT	\$1,554.61	01/17/20
-503294	BRENDA SCHMIDT	\$125.00	01/17/20
-503295	SHAWN WENKO	\$3,160.48	01/17/20
-503296	JAREK WIGNESS	\$2,095.12	01/17/20
-503297	JASON HOULE	\$1,780.92	01/17/20
-503298	MATTHEW ELBERT	\$2,200.80	01/17/20
-503300	ROBERT HANSON	\$3,277.72	01/17/20
-503301	WAYNE WIEDRICH	\$3,147.73	01/17/20
-503302	KEVIN POWERS	\$2,615.44	01/17/20
-503302	KEVIN POWERS	\$50.00	01/17/20
-503303	PRESTON OLSON	\$1,469.20	01/17/20
-503304	HERCULES CUMMINGS	\$2,904.61	01/17/20
-503305	JOHN KAUTZMAN	\$753.07	01/17/20
-503306	JOHN KAUTZMAN	\$19,335.63	01/17/20
-503307	KAREN LARSON	\$1,904.51	01/17/20
-503308	KATHY KIMLEY	\$3,162.77	01/17/20
-503309	LYNN BYERS-WALLACE	\$1,837.60	01/17/20
-503310	RANDY DONNELLY	\$2,096.39	01/17/20
-503310	RANDY DONNELLY	\$300.00	01/17/20
-503311	SHERRY KINSELLA	\$1,482.27	01/17/20
-503312	STEPHANIE WELLMAN	\$774.16	01/17/20
-503312	STEPHANIE WELLMAN	\$800.00	01/17/20
-503313	THOMAS ATOR	\$2,175.88	01/17/20
-503314	ABIGAIL HELWIG	\$1,850.06	01/17/20
-503315	ANTHONY VERESPE	\$2,884.60	01/17/20
-503316	ARIC ARENDS	\$2,925.38	01/17/20
-503317	BRADLEY AUTTELET	\$2,777.53	01/17/20
-503318	BRIAN MINTON	\$3,195.30	01/17/20
-503319	BRITTANY STORM-ANDERSON	\$2,380.73	01/17/20
-503320	CALLEY MANN	\$618.51	01/17/20
-503321	CAROLYN LIMERICK	\$1,882.13	01/17/20
-503322	CASEY RIEGER	\$1,266.52	01/17/20

-503323	CHARLES MENO	\$1,399.89	01/17/20
-503324	CHARLES STAFFORD	\$1,574.52	01/17/20
-503325	CHRIS DICK	\$2,347.67	01/17/20
-503326	CHRISTIAN OLSON	\$3,231.32	01/17/20
-503327	CHRISTOPHER MAHONEY	\$2,458.29	01/17/20
-503328	CLINTON BATES	\$4,733.83	01/17/20
-503329	COLTON GUTKNECHT	\$1,490.22	01/17/20
-503330	COREY JOHNSON	\$3,802.15	01/17/20
-503331	CRAIG MOEN	\$2,896.39	01/17/20
-503332	DAVID HUTCHINSON	\$4,313.75	01/17/20
-503333	EARNEST THEETGE	\$4,385.22	01/17/20
-503334	EMILY HUGHES	\$2,092.17	01/17/20
-503335	ERICA MYERS	\$1,843.55	01/17/20
-503336	FLETCHER SCAIFE	\$337.05	01/17/20
-503336	FLETCHER SCAIFE	\$3,033.40	01/17/20
-503337	GARRET FLESNESS	\$2,755.96	01/17/20
-503338	GRACE GUTLOVICS	\$1,903.46	01/17/20
-503338	GRACE GUTLOVICS	\$475.86	01/17/20
-503339	HASAN ABDUL JABBAR	\$2,063.36	01/17/20
-503340	HUNTER VOSS	\$2,035.79	01/17/20
-503341	IAN STEWART	\$2,921.55	01/17/20
-503342	JAKE BYMAN	\$4,042.30	01/17/20
-503343	JALEN BEN	\$1,713.36	01/17/20
-503344	JAMES HERRMANN	\$598.30	01/17/20
-503345	JAMES WESTON	\$2,477.73	01/17/20
-503346	JARED MACKLEY	\$1,928.33	01/17/20
-503347	JASON CATRAMBONE	\$3,635.66	01/17/20
-503348	JASON LEWIS	\$1,936.75	01/17/20
-503349	JEFFREY VANDYKE	\$898.78	01/17/20
-503350	JEREMY KNAPKEWICZ	\$1,975.57	01/17/20
-503351	JESSICA GILLIES	\$600.00	01/17/20
-503351	JESSICA GILLIES	\$2,182.77	01/17/20
-503352	JOSE SERRATO	\$3,581.57	01/17/20
-503353	JOSHUA BANKS	\$1,529.27	01/17/20
-503354	JOSHUA LARSON	\$2,742.03	01/17/20
-503355	JUAN MONSALVE WAGNER	\$1,669.25	01/17/20
-503356	JUSTIN CHAMPION	\$6,225.89	01/17/20
-503357	KARALEE BARLOW	\$1,406.43	01/17/20
-503358	KELLEE BEGGS	\$349.53	01/17/20
-503359	KHRISTOPHER CHAMPION	\$500.00	01/17/20
-503359	KHRISTOPHER CHAMPION	\$5,580.19	01/17/20
-503360	MATTHEW CLARK	\$2,335.26	01/17/20
-503360	MATTHEW CLARK	\$1,000.83	01/17/20
-503361	MATTHEW PAZANIN	\$999.99	01/17/20

-503362	MITCHELL BYMAN	\$15.97	01/17/20
-503362	MITCHELL BYMAN	\$782.64	01/17/20
-503363	PATRICK SELLERS	\$1,017.77	01/17/20
-503363	PATRICK SELLERS	\$1,017.76	01/17/20
-503364	PAUL MONZON	\$691.68	01/17/20
-503365	PRISCILLA CRAIN	\$1,963.56	01/17/20
-503366	RACHEL KARVONEN	\$2,478.13	01/17/20
-503367	RILEY ECKART	\$5,425.60	01/17/20
-503368	ROBERT BENTH	\$300.00	01/17/20
-503368	ROBERT BENTH	\$2,435.80	01/17/20
-503369	RYAN MILLER	\$2,197.14	01/17/20
-503370	RYAN EDMONDSON	\$2,704.68	01/17/20
-503371	SAMANTHA HAZZARD	\$1,641.87	01/17/20
-503372	SARA STAFFORD	\$1,706.78	01/17/20
-503373	SHERIDAN DOUGLAS	\$1,380.53	01/17/20
-503374	STEPHEN CLARK	\$2,998.06	01/17/20
-503375	TAYLOR BOSLEY	\$1,477.27	01/17/20
-503376	THOMAS DICKEY	\$2,843.09	01/17/20
-503377	THOMAS HARTLEY	\$2,824.72	01/17/20
-503378	TRACY KERZMANN	\$1,963.75	01/17/20
-503379	TRAVIS SHAY	\$2,493.40	01/17/20
-503380	TRISHA LADUE	\$1,608.49	01/17/20
-503381	WADE GAMMELL	\$2,161.59	01/17/20
-503382	WILLIAM GUTLOVICS	\$1,669.57	01/17/20
-503383	WYATT KOENIG	\$3,395.95	01/17/20
-503384	WYATT MOEN	\$1,888.19	01/17/20
-503385	BRENDA D'ANGELO	\$2,280.48	01/17/20
-503386	JILL KNAPKEWICZ	\$2,633.32	01/17/20
-503387	JOHN MORGAN	\$1,940.83	01/17/20
-503388	DAVID HEINEY	\$1,459.96	01/17/20
-503389	JAMES POIRRIER	\$1,544.20	01/17/20
-503390	JULIE HATTER	\$2,641.80	01/17/20
-503391	LESLIE NEHRING	\$1,449.70	01/17/20
-503392	MICHAEL HARBRON	\$1,420.88	01/17/20
-503393	SHAWN BICE	\$1,326.89	01/17/20
-503394	TRISTA HENRIE	\$2,242.46	01/17/20
-503395	ANDREA PLACHER	\$250.00	01/17/20
-503395	ANDREA PLACHER	\$1,736.86	01/17/20
-503395	ANDREA PLACHER	\$550.00	01/17/20
-503396	ARIEL FLECK	\$505.38	01/17/20
-503397	DANIEAL PISZKER	\$386.96	01/17/20
-503398	ETHAN BECK	\$350.59	01/17/20
-503399	KAYLA HELL	\$1,111.48	01/17/20
-503400	KELLY CRUSCH	\$219.30	01/17/20

-503401	LISA WEBB	\$1,295.35	01/17/20
-503402	MICHAEL HELL	\$559.22	01/17/20
-503403	MONTANA ICENOGL	\$742.99	01/17/20
-503404	MORGAN COTE	\$1,210.57	01/17/20
-503405	NATASHA TORRES	\$218.87	01/17/20
-503406	REBECCA KIEFER	\$141.88	01/17/20
-503407	SAWYER ZENT	\$497.30	01/17/20
-503407	SAWYER ZENT	\$497.30	01/17/20
-503408	TRACI BYRNE	\$590.00	01/17/20
-503408	TRACI BYRNE	\$724.14	01/17/20
-503409	WANDA OLAF	\$1,080.25	01/17/20
-503410	ZOEY MELBERG	\$217.41	01/17/20
-503411	DENISE MELBY	\$1,653.84	01/17/20
-503412	JACQUELINE MONZON	\$3,156.04	01/17/20
-503413	JANET ZANDER	\$4,011.18	01/17/20
-503414	KATHLEEN STAHOWIAK	\$3,461.10	01/17/20
-503415	KENNETH OWENS	\$424.04	01/17/20
-503416	SARAH WEIGEL	\$1,461.22	01/17/20
-503417	SCOTT BUSCHING	\$386.20	01/17/20
-503418	DIANE HAGEN	\$691.88	01/17/20
-503419	CINDY KOPAC	\$1,284.72	01/17/20
-503419	CINDY KOPAC	\$100.00	01/17/20
-503420	ALEXIS HAGGERTY	\$2,334.21	01/17/20
-503421	ALEXIUS ENGET	\$2,195.01	01/17/20
-503422	AMANDA PRENTICE	\$2,188.77	01/17/20
-503423	AMBER KOEHN	\$1,198.86	01/17/20
-503423	AMBER KOEHN	\$1,000.00	01/17/20
-503424	ANTHONY MANN	\$2,946.50	01/17/20
-503425	ASHLEY CELANDER	\$1,981.82	01/17/20
-503426	BEAU JACOBSON	\$2,038.38	01/17/20
-503427	BRANDON BALOGH	\$2,285.84	01/17/20
-503428	BRETT FLESNESS	\$2,693.51	01/17/20
-503429	CALLI STELLMACHER	\$1,472.94	01/17/20
-503430	CHELSEA FOSSEN	\$1,432.26	01/17/20
-503431	CHRISTOPHER COOK	\$2,361.40	01/17/20
-503432	CODY MILLER	\$2,285.44	01/17/20
-503433	CRYSTAL SCHAUBEL	\$1,676.38	01/17/20
-503434	DAKOTAH SMITH	\$2,469.56	01/17/20
-503435	DANIEL DERY	\$3,055.98	01/17/20
-503436	DANIELLE HENDRICKS	\$2,580.42	01/17/20
-503437	DAVID PETERSON	\$3,774.42	01/17/20
-503438	DERRICK SAID	\$2,182.61	01/17/20
-503439	DUSTIN CELANDER	\$2,148.40	01/17/20
-503439	DUSTIN CELANDER	\$300.00	01/17/20

-503439	DUSTIN CELANDER	\$50.00	01/17/20
-503440	ERIC KEYES	\$2,535.37	01/17/20
-503441	ERICA DAVIS	\$2,325.07	01/17/20
-503442	EVAN JOHNSON	\$402.67	01/17/20
-503443	EVAN JOHNSON	\$5,126.59	01/17/20
-503444	GARRETT NORSTEN	\$2,510.67	01/17/20
-503445	GREGORY OSTER	\$500.00	01/17/20
-503445	GREGORY OSTER	\$1,657.58	01/17/20
-503446	HEATHER COOK	\$2,012.10	01/17/20
-503447	HUGH BENZEN	\$3,320.94	01/17/20
-503448	JACOB KOEHN	\$1,894.24	01/17/20
-503448	JACOB KOEHN	\$800.00	01/17/20
-503449	JACOB HENDRICKS	\$2,396.73	01/17/20
-503449	JACOB HENDRICKS	\$50.00	01/17/20
-503450	JAMES DIXON	\$2,499.25	01/17/20
-503451	JASON BARTEN	\$2,732.91	01/17/20
-503452	JASON JONAS	\$2,476.53	01/17/20
-503453	JEFFREY OLSON	\$2,550.80	01/17/20
-503454	JENNIFER HURLEY	\$2,503.95	01/17/20
-503455	JEREMIAH LACHNER	\$2,499.79	01/17/20
-503456	JESSE CRUISE	\$2,525.60	01/17/20
-503457	JESSE WEICHT	\$475.00	01/17/20
-503457	JESSE WEICHT	\$2,093.67	01/17/20
-503458	JOHN PAGANO	\$2,473.81	01/17/20
-503459	JONATHAN HOLTER	\$2,421.96	01/17/20
-503460	JONATHAN ROGGENKAMP	\$2,640.11	01/17/20
-503461	JORDAN PATTON	\$2,653.59	01/17/20
-503462	JORY FORSBERG	\$2,020.16	01/17/20
-503463	JOSHUA MAHLUM	\$250.00	01/17/20
-503463	JOSHUA MAHLUM	\$2,580.64	01/17/20
-503464	JUSTIN PELZL	\$75.00	01/17/20
-503464	JUSTIN PELZL	\$2,212.02	01/17/20
-503465	KAYLA KLAPPER	\$2,451.59	01/17/20
-503466	KENNETH PRENTICE	\$3,014.64	01/17/20
-503467	KEVIN CRAFT	\$1,470.24	01/17/20
-503468	KRISTIINA RAVASKA	\$3,062.95	01/17/20
-503469	LINDA GRANBOIS	\$1,804.80	01/17/20
-503470	LUCAS BRINKMAN	\$2,255.92	01/17/20
-503471	MATTHEW ABERLE	\$2,152.23	01/17/20
-503472	MIA LEFEVER	\$2,085.61	01/17/20
-503473	MICHAEL LICCIARDI	\$2,596.67	01/17/20
-503474	MICHAEL ISENHOWER JR	\$2,919.72	01/17/20
-503475	MICHAEL WILSON	\$3,638.44	01/17/20
-503476	MOMCILO BABIC	\$2,724.52	01/17/20

-503477	NICHOLAS NELSON	\$2,590.43	01/17/20
-503478	NICHOLAS SATERMO	\$2,687.48	01/17/20
-503479	NICK RINTAMAKI	\$2,381.02	01/17/20
-503480	NICOLE ROBERTS	\$2,579.90	01/17/20
-503481	RANDY HAUGENOE	\$2,716.26	01/17/20
-503482	ROBERT HARRAH	\$2,480.85	01/17/20
-503483	ROBERT VANWINKLE	\$2,378.97	01/17/20
-503484	ROBERT CUMMINGS	\$2,876.49	01/17/20
-503485	RODNEY DICKERSON	\$3,190.69	01/17/20
-503486	ROWAN HORSWILL	\$2,168.41	01/17/20
-503487	SAM AIDE	\$2,281.67	01/17/20
-503488	SAMUEL VALDEZ	\$2,445.23	01/17/20
-503489	STEVEN ARMSTRONG	\$3,415.70	01/17/20
-503490	STEVEN GUTKNECHT	\$3,074.64	01/17/20
-503491	TANNER FARSTVEET	\$2,748.40	01/17/20
-503492	TANNER GRANGER	\$2,085.65	01/17/20
-503493	THEODORE VANGRINSVEN	\$2,283.10	01/17/20
-503494	TRAVIS LAWHEAD	\$2,716.95	01/17/20
-503495	TRAVIS MARTINSON	\$2,785.43	01/17/20
-503496	WALTER HALL	\$2,976.35	01/17/20
-503497	WRANGLER FRYE	\$2,555.20	01/17/20
-503498	ZACHARY SCHWARTZ	\$2,775.17	01/17/20
-503499	BRUCE JOHNSON	\$600.00	01/17/20
-503499	BRUCE JOHNSON	\$1,168.79	01/17/20
-503500	DYLAN KENDALL	\$1,381.13	01/17/20
-503501	IAN WEIGEL	\$1,703.64	01/17/20
-503502	JAMES ENGEN	\$3,060.33	01/17/20
-503503	JASON ANDREASON	\$2,755.48	01/17/20
-503504	JOSHUA FINNICUM	\$1,497.22	01/17/20
-503505	KENNETH JOHNSON	\$1,435.67	01/17/20
-503506	KENNETH TRAHAN	\$1,449.96	01/17/20
-503507	KYLE BREDWICK	\$1,813.99	01/17/20
-503508	MARC MOHR	\$1,172.63	01/17/20
-503509	MATTHEW TUTAS	\$1,958.10	01/17/20
-503510	PAUL PALACIOS	\$1,461.60	01/17/20
-503511	TREVOR ODEGARD	\$1,541.12	01/17/20
-503512	TROY OSTER	\$100.00	01/17/20
-503512	TROY OSTER	\$1,622.79	01/17/20
-503513	WILLIAM EVANS	\$1,395.41	01/17/20
-503514	BRET WILLIAMS	\$2,312.86	01/17/20
-503515	ARTHUR CRUMB	\$2,304.46	01/17/20
-503516	BRYCE STORY	\$957.81	01/17/20
-503517	CHRISTOPHER ADAM	\$1,502.22	01/17/20
-503518	DANNY GERGEN	\$2,267.08	01/17/20

-503519	DAVID SMITHBERG	\$1,597.70	01/17/20
-503520	JAMES HAGA JR	\$2,476.61	01/17/20
-503521	JASON COTTAM	\$1,505.24	01/17/20
-503522	JEFFREY LADUCER	\$1,620.69	01/17/20
-503523	JESSICA MEADE	\$1,552.35	01/17/20
-503524	JOSEPH MONSON	\$1,493.36	01/17/20
-503525	KIMBERLY WALKER	\$1,687.16	01/17/20
-503526	LONNY HIATT	\$1,610.21	01/17/20
-503527	PATRICIA FIORENZA	\$2,737.18	01/17/20
-503528	RENA COLLIE	\$1,549.70	01/17/20
-503529	REX OLSON	\$2,145.89	01/17/20
-503530	THAYNE POPE	\$1,453.79	01/17/20
-503531	TYRELL SMITH	\$1,703.27	01/17/20
-503532	VERNON HENDRICKSON	\$1,959.31	01/17/20
-503533	ZACKERY OSTER	\$1,511.55	01/17/20
-503534	BEAU BERGERON	\$1,671.62	01/17/20
-503535	MARK BRUINEKOOL	\$2,178.25	01/17/20
-503535	MARK BRUINEKOOL	\$75.00	01/17/20
-503536	MICHAEL SIMPSON	\$400.00	01/17/20
-503536	MICHAEL SIMPSON	\$1,550.48	01/17/20
-503537	AUBREY FOSBURGH	\$2,546.78	01/17/20
-503538	EMMANUEL BACCAY	\$1,486.86	01/17/20
-503539	JOHN JASTRZEBSKI	\$1,549.41	01/17/20
-503540	LES CHRISTENSEN	\$2,631.66	01/17/20
-503541	LES WALTER	\$2,386.02	01/17/20
-503542	KENT SKABO	\$2,446.77	01/17/20
-503543	SKYLER HENRIE	\$2,637.78	01/17/20
-503544	ABRAHAM TORRES	\$64.64	01/17/20
-503545	AUSTIN REED	\$32.32	01/17/20
-503546	BRANDON HOFFMAN	\$154.07	01/17/20
-503547	BRENDEN STEVENS	\$207.79	01/17/20
-503548	CJ VINGER	\$32.32	01/17/20
-503549	DARWIN STEVENS	\$129.29	01/17/20
-503550	DEREK BOOTH	\$32.33	01/17/20
-503551	ETHAN HURLEY	\$32.32	01/17/20
-503552	JAMES LAQUA	\$102.01	01/17/20
-503553	JOSH MOSBRUCKER	\$32.33	01/17/20
-503554	JOSHUA FOUST	\$129.29	01/17/20
-503555	KENNY KUKUK	\$158.18	01/17/20
-503556	LEVI HANCOCK	\$48.48	01/17/20
-503557	LYLE LORDEMANN	\$96.97	01/17/20
-503558	MATHEW EKBLAD	\$337.35	01/17/20
-503559	MATTHEW FLATEN	\$129.29	01/17/20
-503560	MICHAEL WALTERS	\$145.83	01/17/20

-503561	MILTON SLUDER	\$122.37	01/17/20
-503562	PAUL RIELY	\$253.96	01/17/20
-503563	RYAN LEE	\$383.25	01/17/20
-503564	TYLER CARLSTAD	\$32.32	01/17/20
-503565	BRANDON SANDBERG	\$2,347.39	01/17/20
-503566	CHASE ENGEN	\$1,454.96	01/17/20
-503567	CURTIS CLARYS	\$1,965.27	01/17/20
-503567	CURTIS CLARYS	\$500.00	01/17/20
-503568	WYATT WILLSON	\$1,481.20	01/17/20
-503569	BRIAN YOUNG	\$2,288.01	01/17/20
-503570	GINA MOTTL	\$2,798.91	01/17/20
-503571	GORDON HEENAN	\$1,462.12	01/17/20
-503572	JORDAN BLOTSKE	\$1,445.17	01/17/20
-503573	KELSY BROOME	\$2,254.86	01/17/20
-503574	PORTER LEWIS	\$1,448.65	01/17/20
-503575	SCOTT VASSEN	\$250.00	01/17/20
-503575	SCOTT VASSEN	\$2,141.13	01/17/20
-503576	ALDON OLSON	\$1,425.00	01/17/20
-503577	AMANDA KAISER-LEE	\$2,708.99	01/17/20
-503578	BRITTANEY CARRILLO	\$633.38	01/17/20
-503579	EVAN LEWIS	\$1,879.05	01/17/20
-503580	JANAH JELLISON	\$1,434.78	01/17/20
-503581	JEFFREY BRYSON	\$2,603.46	01/17/20
-503582	LACEY JOHNSTON	\$2,133.82	01/17/20
-503583	MITCHELL KERSTING	\$3,040.92	01/17/20
-503584	MORKATAA DHINAA	\$2,131.35	01/17/20
-503585	ROBERT SKURDAL	\$1,656.08	01/17/20
-503586	ROBERT COUGHLIN	\$1,395.33	01/17/20
-503587	TYLER FIXEN	\$1,735.39	01/17/20
-503588	WILLIAM SCHWENDEMAN	\$2,647.04	01/17/20
-503589	MONICA LAMOREUX	\$1,575.80	01/17/20
-503590	KENNETH BOYKIN	\$1,880.55	01/17/20
-503590	KENNETH BOYKIN	\$400.00	01/17/20

Total Claims: \$3,514,842.90

Total Payroll: \$786,287.31

Grand Total: \$4,301,130.21

of Checks: 644

- 2) Business Licenses
 - a. The Rolling Joint – New Mobile Food Truck Application
- C. Development Services
 - 1) Contractor Licenses
- D. Engineering

- E. Authorization to Bid
 - 1) New Three Wheel Street Sweeper (Roads & Streets Department)
 - 2) New Boom Rotary Mower (Roads & Streets Department)

**Motion by Piesik, Seconded by Cymbaluk to move to approve.
UNANIMOUS BY VOICE VOTE**

- 3. Public Hearings
- 4. Bid Openings
- 5. Ordinances

Jordon Evert, City Attorney presented the following:

- A. Ordinance 1110 – Animals & Fowl (First Reading)

The proposed Ordinance 1110 amendment will accomplish several things; it will clearly identify restitution and vet bills be added so the City can re-coup these costs, classify certain offenses as misdemeanors and lastly will add some notice requirements to allow for posting on the City of Williston website as opposed to posting on a bulletin board. The following Resolution 20-002 will coincide with this.

Commissioner Bekkedahl asked if we have equipment to scan for micro-chips in animals. David Peterson, Chief of Police answered, we rely on the vets to do this.

Motion by Cymbaluk, Seconded by Piesik to make a motion to approve Ordinance 1110 First Reading as presented.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- B. Resolution 20-002 – Establishing Impound Fees, License Fees & Kennel Fees for Animals Within Incorporated Limits of Williston

This Resolution 20-002 coincides with the above Ordinance 1110, which establishes impound, licensing and kennel fees and we are recommending approval, contingent upon the approval of the second reading of Ordinance 1110.

Motion by Cymbaluk, Seconded by Brostuen to move for approval of Resolution 20-002 subject to the approval of the Second Reading of Ordinance 1110 as presented.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- 6. Petitions, Communications and Remonstrances
- 7. Report of Commissioners
 - A. President of the Board

- B. Vice-President; Finance Commissioner
 - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - D. Fire, Police and Ambulance Commissioner
 - E. Water Works, Sewer, Airport, Building and Planning Commissioner
8. Report of Departments
- A. Administration
 - 1) Head Start Special Assessment Waiver

Dave Tuan, City Administrator presented the following:

Attached is a letter of request from Michelle Eslinger-Schneider, Program Director of Head Start in Williston. Last year, the City Commission voted to waive the 2018 special assessment total to the Head Start property as a contribution to the learning program. Head Start relies on donations and contributions to maintain their operations and secure additional federal funding. The request submitted this year for a waiver of the 2019 special assessment debt amounts to \$16,045.68 for parcel 01-328-00-62-86-000. In support of this essential local program that relies on public contributions, I recommend approval of the special assessment waiver request from Head Start in the amount of \$16,045.68 for parcel 01-328-00-62-86-000.

Commissioner Bekkedahl asked if this will be considered a donation. Dave Tuan answered yes.

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to approve the Special Assessment Waiver Request from Head Start in the amount of \$16,045.68 for Parcel 01-328-00-62-86-000 as presented.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- B. Finance
 - 1) Pledged Collateral

Hercules Cummings, Finance Director presented the following:

Semi-annually the Board of Commissioners is asked to review the pledged collateral and acknowledge, for the record, that we have our funds covered to 110% for each dollar invested over the FDIC coverage and that the Board approves the collateral listed. The recap ending December 31, 2019 is shown on the memo, American State Bank, 1st International Bank, 1st National Bank and Bank of North Dakota (included in the Commission Packet). Century Code requires us to present pledged collateral, we have presented the report from the financial institutions and ask for your approval of the collateral as presented.

Motion by Bekkedahl, Seconded by Cymbaluk to make a motion to approve as presented.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- C. Attorney
- D. Public Works
- E. Engineering

Bob Hanson, City Engineer presented the following:

1) NDDOT LPA Bridge Inspection & Load Rating Agreement

The Federal Government requires bridges including box culverts over 20 feet in length to be inspected every two years. The City has operation and maintenance responsibilities of the following structures that require inspection:

- 1st Avenue West Bridge north of Apple Bees
- McCody Concrete Approach/Bell Drain Box Culvert
- Front Street/Bell Drain Box Culvert
- Riverside Drive/Bell Drain Box Culvert

A copy of the proposed NDDOT LPA Bridge Inspection and Load Rating Agreement is included in the Commissioner's Information Packet with a recommendation for approval.

Commissioner Cymbaluk asked about cost sharing. Bob Hanson answered there is a cost-sharing mechanism with the State where they charge us a nominal fee.

Motion by Piesik, Seconded by Brostuen to make a motion to enter into the NDDOT LPA Bridge Inspection and Load Rating Agreement as presented.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

2) NDDOT Local Urban Road Program Solicitations

Each year NDDOT requires the City to submit a five-year funding request for the projects we want to build under their Federal Local Urban Road Grant Program. In general, projects on our major roads—excluding Federal and State Highways and Business Routes—are eligible for these grant funds. These grant funds cover 80% of the project's eligible costs (the breakdown is included in the memo in the Commission Packet) and recommend approval.

Motion by Brostuen, Seconded by Cymbaluk to move the City Commission approve the Local Urban Road Program Solicitations as presented.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

3) NDDOT Regional Urban Road Program Solicitations

Projects along Federal and State Highways and Federal Business Routes within the City are eligible for Regional Urban Program Grants. The costs of a project on a Federal Highway is split 90/10 between the Federal Highway Administration and NDDOT without a local cost share. The costs of projects on State Highways and Business Routes are split 80/10/10 between FHWA, NDDOT and the City. We are resubmitting last year's Regional Urban Road Program five-year project requests. This request includes the following projects;

- East Broadway/7th Avenue East intersection Reconstruction Project.
 - NDDOT has scheduled and funded the bid. This project will be constructed this summer.
- 2nd Street West—Gate Ave to 2nd Ave W Mill & Overlay Project.
 - NDDOT has scheduled and funded this project for construction in 2021.
- Construction of the Sloulin Field Access Improvement Project.
We are requesting NDDOT to construct this project in 2021.
- * We are requesting that NDDOT construct either of the following alternatives:
 - o Split Intersection Alternative - Current Estimated Cost = \$31,000,000
 - o Highway Overpass Alternative - Current Estimated Cost = \$46,600,000

We recommend approval.

Motion by Cymbaluk, Seconded by Piesik to make a motion to move for approval as presented.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- F. Fire Department
- G. Police Department
- H. Development Services

Mark Schneider Director of Development Services presented the following:

1) Housing Study

October 2018, the City of Williston commissioned Newmark Grubb Zimmer to work on a Comprehensive Housing Action Plan that explored the local economy and recommended an effective housing policy and housing programs we could implement. Since there was no framework for existing housing, a fundamental analysis had to be completed, a foundation for us to build upon. Dr. Troy Nash and his colleagues came to Williston in March 2019, interviewed 60 local participants, and spent a good part of the week gathering information. We had several rounds of input and requested additional efforts from Dr. Nash's team to contact a few local builder/developers in order to finalize the information we were seeking. The report was completed in October 2019, and we have held-off bringing this forward until we knew what the plan was for the Williston Square project (old Sloulin Field). Currently, we believe the report is a snapshot of where Williston's housing needs are and wish to get this out to the general public to use as a guideline for the 2020 residential building season. I recommend acknowledging the Comprehensive Housing Action Plan conducted by Newmark Grubb Zimmer and use it as a guideline to meet current and future housing needs for the City of Williston.

Commissioner Cymbaluk asked to clarify that this is just an acknowledgment. Mark Schneider answered yes, this is just a guideline and it will be posted on the website under Development Services, tomorrow if approved tonight.

Motion by Cymbaluk, Seconded by Brostuen to move to acknowledge the Comprehensive Housing Action Plan Conducted by Newmark Grubb Zimmer and use it as a Guideline to meet current and future housing needs for the City of Williston.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

2) Establish Housing Commission

The third objective from the Comprehensive Housing Action Plan was to form a Housing Commission. This Commission would explore the Williams County Housing Industry problems and opportunities, and to promote and support comprehensive housing solutions. The Housing Commission would be the liaison between the local housing industry and the City Commission. The goal is for the commission to propose innovative ideas to keep the housing industry sharp, on budget, affordable, and a consistent inventory of homes while the City is in demand. The proposed commission would consist of nine voting members, and we would invite staff of Planning, Engineering, Economic Development and any related staff for those meetings. Other member recommendations are in your packets. All terms would be three-year terms, staggered, and no person shall serve more than two consecutive three-year terms. Voting members must reside in Williams County. Final details will be worked out if you choose to move forward with the Commission, so we can continue to move forward with the idea.

Mayor Klug asked to clarify the City Building Official. Mark Schneider answered currently it is me, however, if we grow, we have the option to fill this position if necessary.

Commissioner Bekkedahl asked in terms of the membership of this commission, would they be brought forward to the City Commission for approval or by the Mayor appointing them. Mark Schneider answered we wanted to leave that up to the Mayor, however, we as a committee recommend the Mayor would appoint those people, but the Mayor has the option to bring these decisions back to the City Commission if he so chooses and this can be added to the motion if you'd like. Commissioner Bekkedahl indicated the Mayor having the ability to appoint is the best option, just wanted this clarified.

Commissioner Piesik asked how often the committee would meet. Mark Schneider answered that has not been determined yet.

Commissioner Piesik stated she has read the study and her main concern is that we are asking the same people to be on similar committees, and we are overburdening them and do not seem to be moving forward. Especially the housing topic, it seems the City has not been able to get a handle on this. My concern is putting this to a committee to come up with a plan for the Commission does not seem like a good idea. The plan has a lot of goal and asked Mark Schneider why they picked this one to address. Mark Schneider answered we felt, as a committee, we could implement this immediately and felt this made the most sense because the Housing Commission could drive and steer the rest of the incentives. Commissioner Piesik asked how you will measure the success of this committee. Mark Schneider answered we could set-up these guidelines before we get started, so that we can measure their progress.

Commissioner Cymbaluk asked if this committee would make recommendations and bring them to the Commission for a final decision. Mark Schneider answered yes, this is correct.

Commissioner Cymbaluk asked if this is common to have a Housing Commission in place. Mark Schneider answered yes, and this was the recommendation by Dr. Nash, due to seeing it in so many other larger cities.

Mayor Klug stated the names will be brought back to the Commission in two weeks and the first task be to set up guidelines on how to measure the success of the committee.

Motion by Bekkedahl, Seconded by Brostuen to move to approve establishing a Housing Commission that will explore the Williams County housing industry problems and opportunities, promote and support the Comprehensive Housing Action Plan and empower the Mayor to appoint members.

AYE: Brostuen, Bekkedahl, Cymbaluk and Klug

NAY: Piesik

ABSENT AND NOT VOTING: None

CARRIES: 4-1

3) Williston Housing Incentives

The current housing committee, consisting of 11 members, would also like to recommend consideration and approval of housing incentives. The first is to eliminate building permit and plan review fees for new single-family residential projects, and the second incentive would allow the landscaping to be installed by the new owner with a deadline of one year to

install trees and grass. Currently we require the landscaping to be completed prior to the issuance of the certificate of occupancy. These were two very simple ideas that cost the City nothing up front but saw an immediate reduction towards the purchase price of a new home. The idea is to work towards affordable housing, and we recommend approval. Mayor Klug asked once the housing committee is formed will they be bringing these items back for approval. Mark Schneider answered if these are approved tonight, they will be implemented immediately and then the Housing Commission would investigate other incentives.

Commissioner Cymbaluk asked about the feasibility for new homeowners to come up with the funds to do this landscaping after the fact, especially in situations like FHA where you must fund a down payment and how would we enforce this. Mark Schneider answered possibly work with the City Attorney to draft a document to be signed at closing.

Jordon Evert, City Attorney answered he feels that what Commissioner Cymbaluk is trying to say is that if they don't have the money to do the initial landscaping, who's to say they will in a year or so, then what, where does this leave the City, doing it themselves and assessing it back through a special assessment. Commissioner Cymbaluk indicated he appreciates this being an incentive, however, maybe another way to bring costs down. There was further discussion on the issues pertaining to this incentive.

Commissioner Cymbaluk asked if we could table this item for now, as he feels this may not be the right incentive.

Commissioner Piesik stated she feels we should be looking at incentives more for the builders and less for the borrower and feels this has not been thought through very well and agrees with Commissioner Cymbaluk that the landscaping issue should be tabled.

There was further discussion on how we can make it more feasible for builders to build more affordable homes.

Mayor Klug stated many options were discussed and this is another reason to have a Housing Commission, they can be tasked to come up with these types of programs.

Commissioner Brostuen asked if we were to approve the "do it yourself landscaping program" would the City be able to provide some guidance on how to landscape effectively. Mark answered yes, we have information available to this effect that can be handed out with the permit paperwork.

Mayor Klug stated we need to stay proactive in coming up with support for the home builders and buyers.

**Motion by Cymbaluk, Seconded by Piesik to make a motion to table.
Motion Passed Majority Voice Vote 4-1**

- 4) Final Plat, Williston Square Subdivision Located in Sections 3,10,11
T154N R101W, 5th PM, City of Williston, Williams County, ND

Kent Jarcik City Planner presented the following:

This application is for the final plat of the former Sloulin Field International Airport, known as the Williston Square Subdivision, consisting of 769.13 acres. The preliminary plat, comprehensive plan amendment, base zone changes and PUD master plan for the proposal were approved by the City Commission at their January 14th, 2020 meeting. The final plat was reviewed by the Planning and Zoning Commission on January 21st, 2020 and recommended for approval. Final plat: The final plat has additional detail to include a few of the rights-of-way that can be described at this time. In addition, the environmental avoidance areas have been removed and will be addressed through deed restrictions or other instruments as directed by the FAA and City Attorney.

Block 3: There is shown an existing 30-foot access easement adjacent to Highway 2, this is to be vacated with the subsequent phase 1a plat.

WBI Energy Transmission: WBI owns and operates a high pressure 12-inch natural gas pipeline crossing the Williston Square project (see attached map). WBI provided comment and requested additional restrictions be added to the plat. These additional restrictions, however, are not memorialized in the parties' written easement agreement. WBI Energy's comments reflects its desire to ensure that all parties understand that utility is in the area and properly reflected within the plat (see additional restrictions attached). City Attorney's comment: The City Attorney requested not to include the additional restrictions at this time, but to address them at a future time when the property is further subdivided. WBI's easement is a blanket easement, and it would be in the best interests of the parties to define each party's rights in more detail. The City Attorney requests not to include these additional restrictions at this time and have discussions with WBI to negotiate a more definitive easement agreement, which would include WBI's requested restrictions and consider possible city right-of-way and utilities adjacent to the easement. Therefore, the City Attorney requests, that currently, the plat only show the location of the gas line with existing easement document numbers. Some final redline items will need to be corrected prior to recording.

James Hammon from Alliance Consulting addressed the Commission and pointed out a few of the changes between the preliminary and final plat.

Commissioner Bekkedahl asked if there has been any discussion regarding moving the WBI pipeline. James Hammon answered, we have not had any discussions about moving this. Commissioner Bekkedahl asked James Hammon to investigate this and consider what options are there to move this pipeline out of the City.

Commissioner Cymbaluk asked how wide the easement is. James Hammon deferred to Jordon Evert, City Attorney. Jordon Evert, City Attorney answered there was no width identified in the easement, as it was just a blanket easement.

Motion by Brostuen, Seconded by Bekkedahl to move the City Commission approve the final plat for the Williston Square Subdivision as presented.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- I. Economic Development
 - 1) Community Enhancement Grants

Shawn Wenko, Executive Director of Economic Development presented the following:

This year 32 applications were received for the 2020 Community Enhancement Program with funds requested being approximately \$325,000 and 23 projects being chose to receive funding in 2020 (list included in the memo in the Commission Packet). The STAR Fund Board recommends approval of the 2020 Community Enhancement list as presented.

Motion by Brostuen, Seconded by Cymbaluk to move for approval

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- J. Airport
- K. Convention and Visitor's Bureau
- L. **UMRRDC**
 - 1) **Introduction – New Operations Manager Derrick Ruble**

Derrick Walker, Director of Upper Missouri River Regional Dispatch Center introduced the new Operations Manager, Derrick Ruble.

Derrick Ruble addressed the Commission gave a brief summary of his history and experience, indicated he was happy to be in Williston and looks forward to working with the City.

9. Appointments and Consultations with Officers
10. Unfinished Business
11. New Business
12. Executive Session
 - A. Purchase Contracts for Williston Square

Mayor Klug stated it is now 7:01 p.m. and the next item on the agenda is contract negotiations for the Williston Square Development Proposal as well as discussion relating to Economic Development purposes related to Williston Square. Under N.D.C.C. 44-04-17.1, 44-04-19.1, 44-04-19.2 and 44-04-18.4, the Commission may consult with each other in an executive session that is closed to the public.

At this time, a motion would be in order to discuss this topic in executive session rather than in an open meeting, is there such a motion.

Motion by Bekkedahl, Seconded by Cymbaluk to so move.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

This motion has passed and under N.D.C.C. 44-04-17.1, 44-04-19.1, 44-04-19.2 and 44-04-18.4 to discuss contract negotiations and Economic Development purposes related to Williston Square.

The executive session of this meeting began at 7:01 p.m. on January 28, 2020.

The executive session was adjourned at 8:08 p.m. on January 28, 2020 and the Commission is now back in open session. One motion was made and will be referred to as Motion #1.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

13. Adjourned meeting at 8:10 p.m.

**Motion by Cymbaluk, Seconded by Bekkedahl to adjourn.
UNANIMOUS BY VOICE VOTE**



**Howard Klug, President
Board of City Commissioners**



Hercules Cummings, Finance Director