

**Official Proceedings
Board of City Commissioners
January 8, 2019 - 6:00 pm
City Hall – Williston, North Dakota**

1. Roll Call of Commissioners and Pledge of Allegiance

COMMISSIONERS PRESENT: Deanette Piesik, Tate Cymbaluk, Chris Brostuen, Brad Bekkedahl (via phone) and Howard Klug

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Dave Tuan, Anthony Dudas, Ryan O’Rear, Dave Bell, Jeremy Miller, Rachel Laqua, Mark Schneider, David Wicke, Andrea Duntz, Pete Furuseth, Taylor Olson, David Peterson, Chery Pierzina, Andrea Placher and Amy Krueger

Mayor Klug presented a quorum

CHANGES TO AGENDA: Move 10B to after Consent Agenda

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve UNANIMOUS BY VOICE VOTE

- 2. Consent Agenda
 - A. Reading and Approval of Minutes – December 27, 2018
 - B. Auditor and Finance
 - 1) Accounts, Claims and Bills
 - a. December 21, 2018 – January 3, 2019

For checks between: 12/21/18 - 01/03/19

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Issued
-39105	LYNN BYERS-WALLACE	1387.37	12/21/18
-39104	BRENDA D'ANGELO	1470.34	12/21/18
-39103	RANDY M DONNELLY	1674.22	12/21/18
-39102	JOHN L. KAUTZMAN	3846.12	12/21/18
-39101	KATHY KIMLEY	2200.62	12/21/18
-39100	KAREN P. LARSON	1779.75	12/21/18
-39099	STEPHANIE WELLMAN	1474.80	12/21/18
-39098	JASMINE COLLINS	1526.01	12/21/18
-39097	HEATHER DREWELow	1275.84	12/21/18
-39096	CAITLIN ESTRADA	1364.31	12/21/18
-39095	SARAH HILTON	1507.19	12/21/18
-39094	GEORGIA HOLLEMBEAK	1345.86	12/21/18
-39093	JULIE KIRKPATRICK	1383.34	12/21/18
-39092	ELIZABETH OLSON	1451.49	12/21/18
-39091	PATRICIA POTTEIGER	1043.92	12/21/18

-39090	MIKAELA SKALICKY	1478.32	12/21/18
-39089	JOLEEN S. TINKER	1662.20	12/21/18
-39088	CARLI WADE	1351.19	12/21/18
-39087	CINDY WHITE	1542.80	12/21/18
-39086	LAURA WOLTJER	1536.00	12/21/18
-39085	BRAD D. BEKKEDAHL	196.77	12/21/18
-39084	CHRISTOPHER J. BROSTUEN	811.04	12/21/18
-39083	HOWARD D. KLUG	974.60	12/21/18
-39082	DEANETTE PIESIK	364.38	12/21/18
-39081	DENISE MELBY	1199.75	12/21/18
-39080	JACQUELINE MONZON	2080.91	12/21/18
-39079	KENNETH B. OWENS	363.65	12/21/18
-39078	APREL PURVIS	1530.22	12/21/18
-39077	KATHLEEN STAHOWIAK	2973.97	12/21/18
-39076	JANET B. ZANDER	2501.47	12/21/18
-39075	SUSAN E. MOELLER	1445.95	12/21/18
-39074	HASAN ABDUL JABBAR	1640.57	12/21/18
-39073	GINGER ALBY	2644.65	12/21/18
-39072	BRAD AUTTELET	1963.28	12/21/18
-39071	JOSHUA BANKS	1802.24	12/21/18
-39070	KARALEE BARLOW	1411.58	12/21/18
-39069	CLINTON BATES	2703.68	12/21/18
-39068	ROBERT J. BENTH	2483.22	12/21/18
-39067	MINDY BERNSTEIN	2053.99	12/21/18
-39066	JAKE BYMAN	2363.63	12/21/18
-39065	MITCHELL BYMAN	376.60	12/21/18
-39064	JASON CATRAMBONE	3763.46	12/21/18
-39063	JUSTIN CHAMPION	3034.22	12/21/18
-39062	KHRISTOPHER CHAMPION	3758.86	12/21/18
-39061	MATTHEW CLARK	2497.57	12/21/18
-39060	STEPHEN CLARK	2144.87	12/21/18
-39059	PRISCILLA CRAIN	1653.41	12/21/18
-39058	CHRIS DICK	2171.05	12/21/18
-39057	THOMAS DICKEY	293.70	12/21/18
-39056	VICTORIA DOUGLAS	1488.05	12/21/18
-39055	RILEY ECKART	1285.99	12/21/18
-39054	MICHAEL FRONIMOS	3102.60	12/21/18
-39053	CHRISTOPHER GILLIES	3373.22	12/21/18
-39052	MATTHEW GOODE	1842.24	12/21/18
-39051	GRACE GUTLOVICS	1505.98	12/21/18
-39050	JOHN HOSKINS	2409.51	12/21/18
-39049	EMILY HUGHES	2550.39	12/21/18
-39048	ANDREW ISAACS	2981.70	12/21/18
-39047	CHRISTOPHER JAMES	2035.65	12/21/18
-39046	COREY JOHNSON	3205.04	12/21/18
-39045	MAKAILYN KELLY	1526.71	12/21/18
-39044	TRACY C. KERZMANN	2536.58	12/21/18
-39043	ROBERT KISER	2240.09	12/21/18
-39042	JEREMY KNAPKEWICZ	1883.91	12/21/18

-39041	JILL KNAPKEWICZ	1979.22	12/21/18
-39040	WYATT KOENIG	2521.88	12/21/18
-39039	DYLAN LAMONTIA	1862.94	12/21/18
-39038	JASON LEWIS	2631.88	12/21/18
-39037	CAROLYN LIMERICK	2537.42	12/21/18
-39036	CHRISTOPHER MAHONEY	3236.25	12/21/18
-39035	ANDRE MARTONI	1808.31	12/21/18
-39034	RYAN ALAN MILLER	1570.68	12/21/18
-39033	CRAIG MOEN	1501.25	12/21/18
-39032	PAUL MONZON	1494.29	12/21/18
-39031	ERICA J. MYERS	1410.13	12/21/18
-39030	CHRISTIAN OLSON	1326.93	12/21/18
-39029	JESSICA PATTERSON	1641.31	12/21/18
-39028	TRISHA RUSSELL	1819.08	12/21/18
-39027	FLETCHER SCAIFE	2758.12	12/21/18
-39026	PATRICK SELLERS	2004.18	12/21/18
-39025	TRAVIS SHAY	1782.39	12/21/18
-39024	SARA STAFFORD	2199.59	12/21/18
-39023	IAN STEWART	1736.87	12/21/18
-39022	BRITTANY STORM-ANDERSON	3238.49	12/21/18
-39021	EARNEST THEETGE	4000.43	12/21/18
-39020	JEFFREY VANDYKE	869.12	12/21/18
-39019	ANTHONY VERESPE	2986.67	12/21/18
-39018	JAMES WESTON	2239.72	12/21/18
-39017	MATTHEW ABERLE	1749.85	12/21/18
-39016	SAM M. AIDE	1932.24	12/21/18
-39015	STEVEN D. ARMSTRONG	3207.18	12/21/18
-39014	JASON BARTEN	1914.38	12/21/18
-39013	HUGH E BENZEN	2069.03	12/21/18
-39012	DUSTIN J. BERTSCH	1950.06	12/21/18
-39011	LUCAS BRINKMAN	1691.29	12/21/18
-39010	MARTIN BURCH	1832.52	12/21/18
-39009	ASHLEY R. CELANDER	1809.50	12/21/18
-39008	DUSTIN R. CELANDER	1894.85	12/21/18
-39007	KEVIN W. CRAFT	1320.11	12/21/18
-39006	JESSE CRUISE	1755.01	12/21/18
-39005	BRYCE DAHL	2032.00	12/21/18
-39004	ERICA DAVIS	1717.10	12/21/18
-39003	DANIEL DERY	2814.34	12/21/18
-39002	RODNEY H. DICKERSON	2528.51	12/21/18
-39001	JAMES DIXON	1313.55	12/21/18
-39000	ALEXIUS ENGET	1894.76	12/21/18
-38999	BRETT FLESNESS	1792.84	12/21/18
-38998	JORY FORSBERG	1447.32	12/21/18
-38997	CHELSEA S FOSSEN	1463.59	12/21/18
-38996	LINDA R. GRANBOIS	1526.71	12/21/18
-38995	ALEXIS HAGGERTY	1713.35	12/21/18
-38994	WALTER H. HALL	2408.89	12/21/18
-38993	RANDY M. HAUGENOE	2478.21	12/21/18

-38992	DANIELLE HENDRICKS	2020.19	12/21/18
-38991	JACOB R. HENDRICKS	2037.28	12/21/18
-38990	SHAWN HOLM	96.79	12/21/18
-38989	JONATHAN HOLTER	2106.68	12/21/18
-38988	MICHAEL A. ISENHOWER JR	2007.30	12/21/18
-38987	BEAU JACOBSON	1784.84	12/21/18
-38986	EVAN JOHNSON	1808.29	12/21/18
-38985	ERIC KEYES	1753.60	12/21/18
-38984	AMBER KOEHN	1893.14	12/21/18
-38983	JACOB KOEHN	1874.90	12/21/18
-38982	CINDY KOPAC	985.77	12/21/18
-38981	AARON KURTENBACH	1972.52	12/21/18
-38980	JEREMIAH LACHNER	1888.40	12/21/18
-38979	MIA LEFEVER	1738.63	12/21/18
-38978	MICHAEL LICCIARDI	1794.33	12/21/18
-38977	JOSHUA MAHLUM	1781.55	12/21/18
-38976	ANTHONY MANN	1751.50	12/21/18
-38975	TRAVIS J. MARTINSON	2287.12	12/21/18
-38974	CODY MILLER	1752.60	12/21/18
-38973	HEATHER MONTGOMERY	1907.40	12/21/18
-38972	NICHOLAS NELSON	1850.20	12/21/18
-38971	JEFFREY OLSON	1879.81	12/21/18
-38970	GREG OSTER	1579.87	12/21/18
-38969	JOHN PAGANO	1877.48	12/21/18
-38968	AMBER PELZL	1164.54	12/21/18
-38967	JUSTIN PELZL	1436.44	12/21/18
-38966	DAVID A. PETERSON	4060.94	12/21/18
-38965	MEGAN PETERSON	1729.22	12/21/18
-38964	TRAVIS PETERSON	2001.05	12/21/18
-38963	KENNETH L. PRENTICE	1912.77	12/21/18
-38962	KRISTIINA RAVASKA	2019.45	12/21/18
-38961	JONATHAN D. ROGGENKAMP	364.79	12/21/18
-38960	NICHOLAS SATERMO	2041.73	12/21/18
-38959	CRYSTAL A. SCHAUBEL	1416.79	12/21/18
-38958	ZACHARY SCHWARTZ	1797.57	12/21/18
-38957	CHARLES STAFFORD	1885.32	12/21/18
-38956	THEODORE VANGRINSVEN	1756.60	12/21/18
-38955	ROBERT VANWINKLE	1781.09	12/21/18
-38954	CRAIG WARE	1954.35	12/21/18
-38953	JESSE WEICHT	2009.59	12/21/18
-38952	JENNIFER WILLARD	1715.85	12/21/18
-38951	MICHAEL S. WILSON	2616.66	12/21/18
-38950	KELLY ABERLE	1928.41	12/21/18
-38949	JOE DOSS	2130.70	12/21/18
-38948	LESLIE HAMRICK	1049.01	12/21/18
-38947	DAVID SASSER	2008.37	12/21/18
-38946	MARK SCHNEIDER	3301.42	12/21/18
-38945	DIANE THOMPSON	1292.01	12/21/18
-38944	LORI THRONSEN	1025.03	12/21/18

-38943	NYDEL TOMPKINS	1362.85	12/21/18
-38942	WILLIAM TOWNSLEY	1695.59	12/21/18
-38941	MATTHEW ELBERT	1741.31	12/21/18
-38940	ROBERT E HANSON	3151.53	12/21/18
-38939	THOMAS HARTLEY	2270.63	12/21/18
-38938	DAVID WICKE	3428.63	12/21/18
-38937	WAYNE A WIEDRICH	2926.63	12/21/18
-38936	JAREK WIGNESS	2061.75	12/21/18
-38935	LES CHRISTENSEN	2492.39	12/21/18
-38934	AUBREY FOSBURGH	1908.13	12/21/18
-38933	LES WALTER	2099.05	12/21/18
-38932	JASON ANDREASON	3162.29	12/21/18
-38931	KYLE BREDWICK	1358.02	12/21/18
-38930	LANE CLARK	1358.68	12/21/18
-38929	MICHAEL CLARY	1402.73	12/21/18
-38928	DAVID CURTISS	1262.36	12/21/18
-38927	JAMES B. ENGEN	2937.14	12/21/18
-38926	DOMINICK IOVINO	1759.32	12/21/18
-38925	JONNY IOVINO	2152.93	12/21/18
-38924	BRUCE A. JOHNSON	1569.57	12/21/18
-38923	RANDALL JOHNSON	1067.71	12/21/18
-38922	RICHARD MALONEY	1365.74	12/21/18
-38921	MARC MOHR	1144.93	12/21/18
-38920	EMIL NEHRING	1846.62	12/21/18
-38919	TROY OSTER	1463.00	12/21/18
-38918	MATTHEW TUTAS	1469.00	12/21/18
-38917	IAN WEIGEL	1678.60	12/21/18
-38916	MICHAEL BRADFORD	1295.34	12/21/18
-38915	JEFFREY BRYSON	2234.86	12/21/18
-38914	ROBERT D. COUGHLIN	1321.60	12/21/18
-38913	MORKATAA DHINAA	1525.00	12/21/18
-38912	TYLER FIXEN	1432.29	12/21/18
-38911	LACEY JOHNSTON	1620.69	12/21/18
-38910	AMANDA M. KAISER - LEE	1665.75	12/21/18
-38909	MITCHELL KERSTING	2732.00	12/21/18
-38908	EVAN LEWIS	1328.86	12/21/18
-38907	ALDON OLSON	1302.86	12/21/18
-38906	WILLIAM SCHWENDEMAN	1575.94	12/21/18
-38905	SABRINA SIMS	1845.35	12/21/18
-38904	JAMIE SITZMAN	1313.73	12/21/18
-38903	ROBERT SKURDAL	1308.69	12/21/18
-38902	CURTIS CLARYS	2374.84	12/21/18
-38901	CHASE ENGEN	1351.75	12/21/18
-38900	JASON W. HOULE	1618.62	12/21/18
-38899	BRANDON SANDBERG	1732.68	12/21/18
-38898	WYATT WILLSON	1353.60	12/21/18
-38897	THOMAS ATOR	1768.36	12/21/18
-38896	KATRINA HENRY	1364.85	12/21/18
-38895	CHRISTOPHER ADAM	1392.93	12/21/18

-38894	KOLTEN BRUNELLE	1390.28	12/21/18
-38893	RENA COLLIE	1360.05	12/21/18
-38892	JASON COTTAM	1359.71	12/21/18
-38891	ARTHUR CRUMB	1858.16	12/21/18
-38890	PATRICIA K. FIORENZA	2654.30	12/21/18
-38889	DANNY R. GERGEN	1882.80	12/21/18
-38888	JAMES A HAGA JR	2024.34	12/21/18
-38887	VERNON L. HENDRICKSON	1781.13	12/21/18
-38886	LONNY HIATT	1348.14	12/21/18
-38885	JEFFREY LADUCER	1388.90	12/21/18
-38884	JESSICA MEADE	1332.63	12/21/18
-38883	RUSSELL E. MOMBERG	2090.26	12/21/18
-38882	JOSEPH G. MONSON	1311.56	12/21/18
-38881	REX OLSON	1426.75	12/21/18
-38880	ZACKERY OSTER	1381.33	12/21/18
-38879	THAYNE POPE	1357.86	12/21/18
-38878	TYRELL SMITH	1459.72	12/21/18
-38877	DAVID SMITHBERG	1343.69	12/21/18
-38876	BRYCE STORY	776.48	12/21/18
-38875	KENNETH R. BOYKIN	2047.93	12/21/18
-38874	KASSANDRA BROWN	1454.76	12/21/18
-38873	ZACHARY COTHERN	1133.41	12/21/18
-38872	ANTHONY D. DUDAS	3121.76	12/21/18
-38871	ROBERT S HANSON	1535.12	12/21/18
-38870	TERRY HARP	1683.63	12/21/18
-38869	LORI A. LARSEN	1798.47	12/21/18
-38868	CORDELL LINDVIG	1545.54	12/21/18
-38867	JOSHUA LOEWENBERG	1869.81	12/21/18
-38866	BRENT MILLER	1237.58	12/21/18
-38865	RYAN O'REAR	2392.97	12/21/18
-38864	DEVIN REIFSTECK	1527.73	12/21/18
-38863	KASEY WYMAN-YOUNG	1603.67	12/21/18
-38862	JAMES HAGA SR	1269.17	12/21/18
-38861	BRENT E. HANSON	2020.04	12/21/18
-38860	BEAU BERGERON	1453.63	12/21/18
-38859	MARK BRUINEKOOL	1538.23	12/21/18
-38858	TONY SCOTT	1190.26	12/21/18
-38857	MICHAEL SIMPSON	1829.64	12/21/18
-38856	JORDAN BLOTSKE	1304.00	12/21/18
-38855	PORTER LEWIS	1329.10	12/21/18
-38854	GINA MOTT	2675.07	12/21/18
-38853	KELSY NEHRING	1765.55	12/21/18
-38852	SCOTT VASSEN	2439.63	12/21/18
-38851	BRIAN YOUNG	1916.90	12/21/18
-38850	KENT A. JARCIK	3215.71	12/21/18
-38849	RACHEL K. LAQUA	2287.54	12/21/18
-38848	JEREMY MILLER	1424.94	12/21/18
-38847	JOSILYN F BEAN	2324.68	12/21/18
-38846	DAVID LEE BELL	3015.28	12/21/18

-38845	KENNETH W. BERGSTROM	2706.18	12/21/18
-38844	STEVEN BROE	991.73	12/21/18
-38843	BARBARA ELLICO	1367.58	12/21/18
-38842	KRISTIN PASEKA	1731.68	12/21/18
-38841	ALYSSA WIEDRICH	1161.38	12/21/18
-38840	NEIL W. BAKKEN	2147.69	12/21/18
-38839	SKYLER HENRIE	2696.75	12/21/18
-38838	KENT SKABO	1778.08	12/21/18
-38837	DIANE C. HAGEN	662.65	12/21/18
-38836	ETHAN BECK	178.79	12/21/18
-38835	TRACI BYRNE	158.93	12/21/18
-38834	KELLY CRUSCH	170.41	12/21/18
-38833	GARY DESJARDINS	958.31	12/21/18
-38832	ARIEL FLECK	692.19	12/21/18
-38831	KAYLA J. HELL	915.29	12/21/18
-38830	MONTANA ICENOGLE	291.05	12/21/18
-38829	MORGAN KEYSER	1090.62	12/21/18
-38828	REBECCA KIEFER	129.29	12/21/18
-38827	WANDA OLAF	1006.66	12/21/18
-38826	ANDREA L. PLACHER	1480.49	12/21/18
-38825	ANN REINKE	68.27	12/21/18
-38824	NATASHA TORRES	692.62	12/21/18
-38823	LISA WEBB	1139.45	12/21/18
-38822	SAWYER ZENT	972.56	12/21/18
-38821	ANN M. KVANDE	1864.21	12/21/18
-38820	BARBARA J. PETERSON	1594.18	12/21/18
-38819	BRENDA SCHMIDT	1574.86	12/21/18
-38818	SHAWN WENKO	2830.27	12/21/18
-38817	VIVIAN KALMIK	481.93	12/21/18
-38816	AMY A. KRUEGER	2179.47	12/21/18
-38815	ASHLEY OYLOE	1263.86	12/21/18
-38814	SABRINA A RAMEY	1766.47	12/21/18
-38813	JENNIFER STRIETZEL	1326.98	12/21/18
-38812	THOMAS FRET LAND	1767.51	12/21/18
-38811	JULIE HATTER	2465.57	12/21/18
-38810	TRISTA HENRIE	1914.10	12/21/18
-38809	MICHAEL HOWETH	1429.96	12/21/18
-38808	MONICA LAMOREUX	1277.23	12/21/18
-38807	JAMES POIRRIER	1447.34	12/21/18
-38806	Derek Booth	129.29	12/21/18
-38805	Mathew P. Ekblad	644.39	12/21/18
-38804	Matthew Flaten	32.32	12/21/18
-38803	Joshua Foust	387.56	12/21/18
-38802	Thomas Hartley	193.93	12/21/18
-38801	Brandon Hoffman	381.68	12/21/18
-38800	Blaine C. Jeanotte	32.32	12/21/18
-38799	Kenny Kukuk	161.61	12/21/18
-38798	James Laqua	134.33	12/21/18
-38797	Ryan Lee	415.57	12/21/18

-38796	Lyle Lordemann	258.58	12/21/18
-38795	Eli Lund	226.26	12/21/18
-38794	Kelly Moody	32.32	12/21/18
-38793	Josh S. Mosbrucker	64.64	12/21/18
-38792	Paul Riely	318.61	12/21/18
-38791	Milton Sluder	211.06	12/21/18
-38790	Brenden L. Stevens	563.33	12/21/18
-38789	Darwin J. Stevens	193.93	12/21/18
-38788	CJ Vinger	387.87	12/21/18
-38787	Michael W. Walters	505.61	12/21/18
-38786	PRESTON OLSON	1370.01	12/21/18
-38785	KEVIN POWERS	2289.31	12/21/18
-38784	BRET WILLIAMS	2640.92	12/21/18
-38783	ANDREA DUNTZ	2043.07	12/21/18
-38782	PEGGY MASTERS	1722.21	12/21/18
-38781	CHERYL PIERZINA	2277.89	12/21/18
-38780	DAVID TUAN	3653.92	12/21/18
-38779	OCAL 3743 IAFF LOCAL 3743	675.00	12/21/18
-38778	TATE A. CYMBALUK	0.00	12/21/18
-38777	MINDY BERNSTEIN	329.29	12/21/18
-38776	NATIONWIDE RETIREMENT	16833.91	12/21/18
-38775	ND CHILD SUPPORT ENFORCEMENT	2220.10	12/21/18
-38774	CITY OF WILLISTON	2231.98	12/21/18
-38773	U.S. TREASURY	227191.40	12/21/18
98417	TATE A. CYMBALUK	0.00	12/21/18
98418	RICHARD RADEMACHER	2226.59	12/21/18
98419	GARY L. GLOVATSKY	2558.32	12/21/18
98420	TREVOR ODEGARD	1357.42	12/21/18
98421	RICHARD S. ODEGARD	1924.03	12/21/18
98422	JOSHUA DAGENAIS	1408.84	12/21/18
98423	WILLIAM M. MCQUISTON	1236.97	12/21/18
98424	not processed in this period	0.00	/ /
98425	not processed in this period	0.00	/ /
98426	WILLIAM M. MCQUISTON	15410.06	12/21/18
98614	BRAD AUTTELET	5029.57	12/21/18
98615	ROBERT J. BENTH	3275.88	12/21/18
98616	JASON CATRAMBONE	8987.03	12/21/18
98617	CHRISTOPHER GILLIES	296.56	12/21/18
98618	MATTHEW GOODE	97.99	12/21/18
98619	COREY JOHNSON	771.42	12/21/18
98620	KATHY KIMLEY	809.25	12/21/18
98621	DYLAN LAMONTIA	470.62	12/21/18
98622	RYAN ALAN MILLER	2484.76	12/21/18
98623	CRAIG MOEN	210.14	12/21/18
98624	SARA STAFFORD	313.96	12/21/18
98625	PA SCDU	505.00	12/21/18
98626	CONNECTICUT - CCSPC	274.00	12/21/18
98627	TREASURER OF VIRGINIA	368.14	12/21/18
98628	DCI CREDIT SERVICES INC	198.20	12/21/18

98629	DISCOVERY BENEFITS	4295.84	12/21/18
98630	MESSERLI KRAMER P. A.	378.83	12/21/18
98631	MICHIGAN STATE DISBURSEMENT	104.75	12/21/18
98632	RI CHILD FAMILY SUPPORT PAYMENT	293.70	12/21/18
98633	MINNESOTA CHILD SUPPORT	322.00	12/21/18
98634	MONTANA CSED SDU	85.82	12/21/18
98635	NDPEA	45.93	12/21/18
98636	ND STATE TAX COMMISSIONER	370.80	12/21/18
98637	RODENBURG LAW FIRM	100.00	12/21/18
98638	CHILD SUPPORT SERVICES	76.00	12/21/18
98639	WASHINGTON STATE SUPPORT	393.00	12/21/18
98640	YULISSA JIMENEZ	1266.79	12/21/18
98641	Christ Scheen	1320.00	12/21/18
98642	AMERICAN STATE BANK	1057488.99	12/21/18
98643	WILLISTON PARK DISTRICT	1128088.25	12/21/18
98644	North Dakota Attorney General	3445.00	12/27/18
98645	AMERICAN STATE BANK	1365262.53	12/27/18
98646	PILOT TRAVEL CENTERS - TAX COMP	300.00	12/27/18
98647	CLERK OF DISTRICT COURT	500.00	12/27/18
98648	CLERK OF DISTRICT COURT	750.00	12/27/18
98649	KRISTOPHER ALLEN	147.00	12/27/18
98650	TYLER NELSON	400.00	12/27/18
98651	WALMART RESTITUTION RECOVERY	49.00	12/27/18
98652	PREMIER SPECIALTY VEHICLES, INC.	332399.00	12/27/18
98653	CHI St. Alexius	65.00	12/27/18
98654	NAPA AUTO PARTS	1883.56	12/27/18
98655	AMB	5162.10	12/27/18
98656	MIDCONTINENT COMMUNICATIONS	232.74	12/28/18
98657	BLACK MOUNTAIN SOFTWARE	26149.00	12/28/18
98658	MOUNTRAIL-WILLIAMS REC	5772.23	12/28/18
98659	MONTANA DAKOTA UTILITIES	52546.87	12/28/18
98660	CLERK OF DISTRICT COURT	1750.00	12/28/18
98661	MARCO TECHNOLOGIES LLC	8305.36	12/28/18
98662	BANK OF NORTH DAKOTA	166146.62	12/28/18
98663	CITY AUDITOR'S FUND	210.44	12/28/18
98664	US POSTAL SERVICE	1372.84	12/28/18
98665	Christ Scheen	1400.00	12/28/18
98666	MEDICAL ACCTS RECEIVABLE SYSTEMS	2915.81	12/28/18
98667	AMBER PETERSON	400.00	12/31/18
98668	FEDEX	74.42	12/31/18
98669	HAMADY SOW	400.00	12/31/18
98670	C & D WATER SERVICES	7.50	12/31/18
98671	RORY KEGLEY	500.00	12/31/18
98672	WALMART RESTITUTION RECOVERY	58.00	12/31/18
98673	WILLIAMS COUNTY AUDITOR	16898.76	01/03/19
98674	WILLIAMS SCOTSMAN, INC.	2189.55	01/03/19
98675	MIDCONTINENT COMMUNICATIONS	533.43	01/03/19
98676	MOUNTRAIL-WILLIAMS REC	616.75	01/03/19
98677	C & D WATER SERVICES	7.50	01/03/19

98678	WILLISTON REGIONAL ECONOMIC DEVEL	171.24	01/03/19
98679	BANK OF NORTH DAKOTA	20414.89	01/03/19
98680	WILLISTON STATE COLLEGE FOUNDATIO	25000.00	01/03/19
98681	WDH Enterprises	4198.93	01/03/19
98682	not processed in this period	0.00	/ /
98683	not processed in this period	0.00	/ /
98684	not processed in this period	0.00	/ /
98685	not processed in this period	0.00	/ /
98686	not processed in this period	0.00	/ /
98687	not processed in this period	0.00	/ /
98688	11TH STREET PROPERTY, LLC	6000.00	01/03/19
98689	ABL MOBILE LOCK & SAFE	205.00	01/03/19
98690	ACE HARDWARE & FLOORING	411.35	01/03/19
98691	ACME TOOLS	11.44	01/03/19
98692	ADVANCED ENGINEERING (AE2S) &	79167.99	01/03/19
98693	ALL SEASONS SPORT ABOUT, INC	120.00	01/03/19
98694	ALLGUARD SECURITY LLC	80.00	01/03/19
98695	ALLIANCE CONSULTING LC	113555.00	01/03/19
98696	AMBER KOEHN	400.00	01/03/19
98697	AMERICAN WATER WORKS ASSOCIATION	198.00	01/03/19
98698	AMERIPRIDE FR & SAFETY GEAR	153.45	01/03/19
98699	AMERIPRIDE LINEN AND APPAREL SERV	1007.54	01/03/19
98700	ARIANNA MEYER	55.52	01/03/19
98701	ASHLEY OYLOE	87.89	01/03/19
98702	AXON ENTERPRISE, INC.	7107.30	01/03/19
98703	BADLANDS STEEL, INC	36.47	01/03/19
98704	BAKER & TAYLOR CO.	85.30	01/03/19
98705	BASIN PRINTERS, INC.	484.00	01/03/19
98706	BOSS OFFICE PRODUCTS	276.02	01/03/19
98707	BOUND TO STAY BOUND BOOKS, INC.	262.35	01/03/19
98708	BOX-N-SHIP	32.43	01/03/19
98709	BRADY'S TOWING AND RECOVERY	125.00	01/03/19
98710	BSH TOWING	400.00	01/03/19
98711	BURNS & MCDONNELL ENGINEERING CO,	604375.69	01/03/19
98712	C & D WATER SERVICES	15.00	01/03/19
98713	CANAD INNS DESTINATION CENTER	167.40	01/03/19
98714	CENTURYLINK	650.00	01/03/19
98715	CHAMBER OF COMMERCE	725.00	01/03/19
98716	CHANDA BELDEN	3.34	01/03/19
98717	CHANNING BETE COMPANY	1187.46	01/03/19
98718	Cherry Creek Media	630.00	01/03/19
98719	CHI St. Alexius	14.00	01/03/19
98720	CITY OF WILLISTON	3074.26	01/03/19
98721	CITY OF WILLISTON	28455.50	01/03/19
98722	CITY OF WILLISTON	56988.20	01/03/19
98723	CRAIG'S SMALL ENGINE REPAIR	48.86	01/03/19
98724	CREDIT BUREAU OF BISMARCK	50.08	01/03/19
98725	CUGINI ITALIAN BISTRO	2500.00	01/03/19
98726	Dakota Business Solutions, Inc.	298.90	01/03/19

98727	DAKOTA DIESEL	408.32	01/03/19
98728	DUPONT BUILDING, INC	52877.76	01/03/19
98729	ELECTRO WATCHMAN, INC.	383.40	01/03/19
98730	EMERGENCY MEDICAL PRODUCTS	1261.98	01/03/19
98731	EMERGENCY SERVICES MARKETING CORP	810.00	01/03/19
98732	EMRY'S LOCKSMITHING	12.75	01/03/19
98733	EXPERT AUTO GLASS	35.00	01/03/19
98734	FAITH GROUP, LLC	9821.76	01/03/19
98735	FCI CONSTRUCTORS, INC - ND	1040218.65	01/03/19
98736	FLEXIBLE PIPE TOOL CO.	57.60	01/03/19
98737	FORT UNION SUPPLY & TRADE	237.61	01/03/19
98738	GALLS, LLC	923.86	01/03/19
98739	GIBBS TOWING LLC	180.00	01/03/19
98740	GOOSENECK IMPLEMENT	264.25	01/03/19
98741	GOVERNMENT FINANCE OFFICERS ASSOC	190.00	01/03/19
98742	GRAYMONT WESTERN CANADA	17708.85	01/03/19
98743	GREAT LAKES CHAPTER	35.00	01/03/19
98744	H & H TRUCKING	3108.77	01/03/19
98745	HACH	731.02	01/03/19
98746	HAWKINS, INC.	9138.60	01/03/19
98747	HORIZON RESOURCES	20016.55	01/03/19
98748	HOSE AND RUBBER SUPPLY	97.08	01/03/19
98749	Hotsy Cleaning Systems	295.05	01/03/19
98750	IDEXX LABORATORIES	939.45	01/03/19
98751	IDSS GLOBAL LLC	250.00	01/03/19
98752	INK SPOT PRINTING	2800.00	01/03/19
98753	INNOVATIVE OFFICE SOLUTIONS LLC	1012.44	01/03/19
98754	iPROMOTEu	704.48	01/03/19
98755	IWERX CONNECT	674.00	01/03/19
98756	JOE DOSS	125.00	01/03/19
98757	JOE'S DIGGING SERVICE INC	5550.00	01/03/19
98758	JONATHAN HOLTER	296.30	01/03/19
98759	JUSTIN CHAMPION	1920.72	01/03/19
98760	Lee Suess, LLC	3200.00	01/03/19
98761	M-B COMPANIES, INC.	332.64	01/03/19
98762	MARCO, INC.	671.04	01/03/19
98763	MCCODY CONCRETE PRODUCTS, INC	145.44	01/03/19
98764	MEDQUEST INC	377.78	01/03/19
98765	MENARDS	183.25	01/03/19
98766	MERCY MEDICAL CENTER	454.00	01/03/19
98767	MICHAEL LICCIARDI	225.00	01/03/19
98768	MIDCONTINENT COMMUNICATIONS	75.00	01/03/19
98769	MIKE'S WINDOW CLEANING SERVICE	80.00	01/03/19
98770	MISSOURI RIDGE TOWNSHIP	1262.40	01/03/19
98771	MISSOURI VALLEY PETROLEUM INC	956.00	01/03/19
98772	MON-DAK HTG & PLG, INC.	1010.63	01/03/19
98773	MonDak Animal Rescue	100.00	01/03/19
98774	MONTANA DAKOTA UTILITIES	9938.77	01/03/19
98775	MOUNTRAIL-WILLIAMS REC	1079.87	01/03/19

98776	MUNICIPAL GOVERNMENT ACADEMY	30.00	01/03/19
98777	MVTL/MINNESOTA VALLEY	88.00	01/03/19
98778	MYGOV, LLC	1920.00	01/03/19
98779	NAPA AUTO PARTS	840.64	01/03/19
98780	ND HOSPITALITY ASSN	350.00	01/03/19
98781	ND ONE CALL	2.40	01/03/19
98782	NMN, INC.	231.90	01/03/19
98783	NORTH DAKOTA LEAGUE OF CITIES	8305.00	01/03/19
98784	North Dakota Water Coalition	1000.00	01/03/19
98785	NORTH DAKOTA WATER USERS ASSOCIAT	1200.00	01/03/19
98786	NORTHWEST RURAL WATER DISTRICT	281.65	01/03/19
98787	NORTHWEST SUPPLY & R&R TROPHIES I	60.40	01/03/19
98788	NYDEL TOMPKINS	47.09	01/03/19
98789	O'DAY EQUIPMENT, INC.	2604.82	01/03/19
98790	OAG AVIATION WORLDWIDE LLC	5985.00	01/03/19
98791	OFFICE DEPOT	94.98	01/03/19
98792	OLYMPIC SALES, INC.	8563.76	01/03/19
98793	OVERLAND AERIAL PHOTOGRAPHY	325.00	01/03/19
98794	PHERRIN TOWNSHIP	743.30	01/03/19
98795	PRAXAIR DISTRIBUTION INC.	53.88	01/03/19
98796	PREBLE MEDICAL SERVICES, INC	415.00	01/03/19
98797	PREMIER SPECIALTY VEHICLES, INC.	3825.05	01/03/19
98798	PRO IT, LLC	1157.00	01/03/19
98799	PRO SAFE SERVICES, INC	75.00	01/03/19
98800	QUALITY INN	84.60	01/03/19
98801	QUILL CORPORATION	547.65	01/03/19
98802	REBECCA GAZAFY	51.44	01/03/19
98803	REBECCA N RIETZ	8.26	01/03/19
98804	ROBERT VANWINKLE	225.00	01/03/19
98805	ROUGH RIDER INDUSTRIES	8789.00	01/03/19
98806	Roughneck Coffee	250.80	01/03/19
98807	SANI-STAR	200.00	01/03/19
98808	SARAH EIS	31.91	01/03/19
98809	SCALLON AUTO BODY	8469.57	01/03/19
98810	SHIRTWORX	2252.00	01/03/19
98811	SOURIS RIVER TELECOMMUNICATIONS	2.09	01/03/19
98812	SPEARFISH EXCAVATING, INC.	136790.24	01/03/19
98813	STONY CREEK TOWNSHIP	1184.90	01/03/19
98814	THEODORE ROOSEVELT EXPRESSWAY	25000.00	01/03/19
98815	TIME MANAGEMENT SYSTEMS	162.00	01/03/19
98816	TJO Bees	72.00	01/03/19
98817	TOURISM ALLIANCE PARTNERSHIP	1000.00	01/03/19
98818	TRACTOR & EQUIPMENT CO.	2049.28	01/03/19
98819	TRANSUNION RISK & ALTERNATIVE	82.70	01/03/19
98820	TRI-COUNTY GLASS	920.00	01/03/19
98821	TRIANGLE ELECTRIC	1367.44	01/03/19
98822	UPPER MISSOURI WATER ASSOCIATION	1450.00	01/03/19
98823	VERIZON WIRELESS	173.76	01/03/19
98824	VISA	21852.56	01/03/19

98825	W-5 EXCAVATION INC	26500.00	01/03/19
98826	WATCHGUARD VIDEO	4895.00	01/03/19
98827	WESTERN VET CLINIC	95.60	01/03/19
98828	WILLIAMS COUNTY AUDITOR	8449.38	01/03/19
98829	WILLIAMS COUNTY TREASURER/RECORDE	102.00	01/03/19
98830	WILLIAMS SCOTSMAN, INC.	1608.09	01/03/19
98831	WILLISTON AUTO	37.71	01/03/19
98832	WILLISTON ECONOMIC FOUNDATION	342.42	01/03/19
98833	WILLISTON FIRE & SAFETY	1378.61	01/03/19
98834	WILLISTON HERALD	1711.47	01/03/19
98835	WILLISTON REGIONAL ECONOMIC DEVEL	1997.72	01/03/19
98836	WILLISTON TIRE CENTER	2308.24	01/03/19
98837	WILLISTON TOWNSHIP	2693.50	01/03/19
98838	WILLISTON VOLUNTEER	1000.00	01/03/19
98839	WINTER EQUIPMENT COMPANY	2654.74	01/03/19

Total Claims: \$6,645,148.67

Total Payroll: \$859,869.45

Grand Total: \$7,505,018.12

of Checks: 569

- 2) Business Licenses
 - a. City Taxi – New Vehicle Application (ADA req. met)
- C. Development Services
 - 1) Contractor Licenses
- D. Engineering
- E. Authorization to Bid
 - 1) New Vehicles (Police)
 - (4) 2019 4-Wheel Drive Pickup Trucks
 - (3) 2019 All-Wheel Drive Sedans
 - 2) Rear Load Refuse Truck (Sanitation)
 - 3) Public Works Facility Phase II Furniture (Public Works)

**Motion by Piesik, Seconded by Cymbaluk to make a motion to approve the Consent Agenda items as presented
UNANIMOUS BY VOICE VOTE**

10B. Christmas Tree Presentation

Dave Bell Director of Public Works presented the following;

Four years ago, the Mayor approached Public Works indicating he wanted a community Christmas tree. We considered how we would accomplish this, considering we do not have all the resources. We went out to the community for volunteers (have been the same for the last three years) Bob Erickson from Basin Trucking volunteered the truck and crane to cut and transport the tree, James & Deloss Hammond from Alliance Consulting indicated they wanted to be as involved as possible and sent drones for pictures and have supplied the food and drinks for the lighting ceremony. We could not have accomplished this without all the this support.

Williston Police Department helps also. Tonight, we would like to present some plaques in appreciation and thank everyone;

Britt, Glenn, Jamie & Chris from Basin Trucking and James & Deloss with Alliance Consulting are here with us tonight.

Mayor Klug stated this event continues to grow each year and he plans to come up with something new for next year also.

3. Public Hearings

A. Ordinance 1094 Updating Section 25.W. of the City Zoning Ordinance Regarding Telecommunication Devices (First Reading)

Jeremy Miller from Planning & Zoning presented the following;

This is a staff-initiated ordinance in response to a declaratory ruling and third report and order released by the Federal Communications Commission on September 27, 2018. In this ruling it states, for small cells, that the review time for collocation application is to be set at 60-days and the review time frame for new site or tower applications is to be set at 90-days. Currently our review time for collocation applications is set at 90-days and our review time for new site and/or tower applications are set at 150-days. This ordinance will bring our current review time frames in line with this current ruling put out by the FCC. This ordinance was presented at the December 17, 2018 Planning and Zoning Commission meeting where there were no comments from Commissioners or the public. The Planning and Zoning recommendation is to approve Ordinance 1094.

Mayor Klug opened the public hearing on Ordinance 1094 and indicated if anyone would like to speak to approach the podium and state their name for the record, he asked a second time if anyone would like to speak on this ordinance, he asked a third time, hearing none, he closed the public hearing.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the first reading of Ordinance 1094 as presented

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

B. Ordinance 1095 Updating the Subdivision Ordinance Regarding Administrative Review Requirements (First Reading)

Rachel Laqua from Planning and Zoning presented the following;

This ordinance updates Ordinance 1082, which is the Subdivision Ordinance, we just passed Ordinance 1082 as an update to the original ordinance from 1983, after a couple months of use, it became clear it needed another update to allow to split a singular residential lot into two, by administrative review, which does not go to Planning or City Commission and is just reviewed by the Development Review Committee. There were no comments from the December 3, 2018

Development Review Committee meeting nor any from the December 17, 2018 Planning & Zoning Commission meeting and we recommend approval of this ordinance.

Mayor Klug opened the public hearing on Ordinance 1095 and indicated if anyone would like to speak to approach the podium and state their name for the record, he asked a second time if anyone would like to speak on this ordinance, he asked a third time, hearing none, he closed the public hearing.

Commissioner Cymbaluk asked if there will be a lot size requirement. Rachel indicated yes, this is one of the main things we look at when we get a subdivision request, we look at what is buildable and what is not, this still must be met, it just allows for by-passing Planning Commission.

Motion by Cymbaluk, Seconded by Piesik to make a motion to approve the first reading of Ordinance 1095 as presented

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

4. Bid Openings
5. Ordinances
 - A. Ordinance 1097 – Knox Box Policy (Second Reading)

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the second reading of Ordinance 1097 as presented

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

6. Petitions, Communications and Remonstrance's
 - A. Yebosco dba Affordable Taxi License Termination/Revocation

Taylor Olson City Attorney presented the following;

Summarized her packet she submitted to the Commission regarding the license termination/revocation.

The ordinance states (Chapter 21-22(d)) states any lapse in insurance shall automatically revoke and terminate any licenses for the vehicle covered;

On December 31, 2018, also again on January 1, 2019 a vehicle licensed by Affordable Taxi was involved in traffic stops with the Williston Police Department, both stops the driver was cited for a suspended license and no liability insurance and was unable to provide proof of valid insurance. At that time, it was referred from Chief Peterson to the Auditor's office for further review, they were asked again to provide proof of insurance and they were unable to do so. We contacted the insurance company, who had provided the insurance for the initial application, who indicated this insurance policy was cancelled effective August 23, 2018, under subsection

(d) of Chapter 21-22 we automatically terminated the cab license for Affordable Taxi, after my review and approval. The owner of Affordable Taxi, did provide proof of insurance with an effective date of 12/26/2018, which was prior to the two arrest incidents. After speaking with the insurance company, she indicated there was a typo and the insurance was not actually added until January 2, 2019. I have included an affidavit from an employee from the Auditor's Office along with the statement from the insurance agent clarifying the actual date of insurance. This is an appeal hearing, per his request.

Mayor Klug asked if a cab company is not properly insured and get into an accident with a passenger what are the repercussions for the City, if any. Taylor indicated that since it is a requirement of our ordinance, there is a high probability this could happen.

Taylor also indicated the owner was on scene of the first incident and was aware the cab driver was driving on a suspended license and was asked to provide proof of insurance and was unable to do so at that time and still allowed this driver to get back into this cab and drive, resulting in a second arrest 24-hours later.

Yeboah Gyamera, owner of Yebosco dba Affordable addressed the Commission and indicated he had left the country about 4 months ago and upon my return the car was insured up to August, when I came back the driver told me the car was broken down. I looked at the car and since it was not working, we were coming to the end of the year. We were coming to the shop when the accident occurred. I went to the insurance place on the 26th of this month and they told me I had to wait due to the holidays, but I had paid my money to them already. I did not know things happened this way, this was not my intention, this is not my fault and I assure you this will not happen again.

Commissioner Cymbaluk asked when Affordable has court and is asking if we suspend until court is over. Taylor indicated this is two separate issues and his license has already been revoked and this is an appeal to see if you would like to overturn this decision.

Commissioner Piesik asked why Mr. Gyamera hired a driver with a suspended license, he answered indicating when he was hired, his license was in good standing and I was not aware of this.

Mayor Klug asked Mr. Gyamera, why after the first incident was this same driver allowed to get back in the cab. Mr. Gyamera indicated he was told by the driver the Police released him, the system was not working, they did not see anything and there was no problem. He was then going to take the car and get it washed, this is when he was arrested again, I did not know.

The Mayor asked, when of your drivers gets picked up for driving on a suspended license, he is cited, he comes back and tells you the system is broken, and you believe him, instead of our Police Officers. Mr. Gyamera stated no because I was there when they picked him up, then after about 2-3 hours he called for a ride, at this time the driver indicated everything was fine with his license. The first time when they arrested him the system was not good, so when they went to the Police Station they found out everything was fine and there was no problem. I believed if there was a problem the Police would have kept him, since he was released so soon, I believed there was no problem.

Commissioner Brostuen asked for clarification on "the system", meaning the police system and Mr. Gyamera stated yes, the police system.

Mayor Klug asked why he did not do his due diligence and pick up the phone and call the Police Department and ask questions. Mr. Gyamera answered he did not think of this and believed the driver.

Commissioner Cymbaluk asked how many drivers he currently has, he answered one and Commissioner Cymbaluk asked if that driver was legal and Mr. Gyamera indicated yes, he is legal. Commissioner Cymbaluk indicated he feels a mistake was made and that Mr. Gyamera is trying to rectify it and asked how long he had been in business, Mr. Gyamera indicated since 2012. Commissioner Cymbaluk asked if there had been any prior criminal activity and Taylor stated she did not check for any priors. Taylor also clarified there was no problem with the Police system and he was released because he was given a PR Bond, which is standard with every driving under suspension charge that we have in Municipal Court. Taylor also stated that at this point, his license has already been revoked and he would have to re-apply and go through the process from the beginning.

Mayor Klug pointed out on page 2 of the memo, the insurance discrepancy with BBH Insurance and that Mr. Gyamera did not have insurance until January 2, 2019, the day after the incident and that Mr. Gyamera had just said he had paid for this insurance before the incident and we have a statement from your insurance company indicating you did this after the fact. There was more discussion regarding this issue.

Commissioner Piesik pointed out a note on the insurance policy that the insurance was cancelled on August 23, 2018 and when he came in on 12/26/2018 to insure the 2011 Escalade Mandi Miller of BBH Insurance asked regarding the 2004 Escalade, if it needed to be covered and Mr. Gyamera indicated no it did not.

Motion by Cymbaluk, Seconded by Piesik to make a motion to revoke his license for a period of 60-days, at that time he can re-apply with the proper insurance identifications and the necessary requirements as provided by our Ordinance

AYE: Piesik, Cymbaluk, Brostuen and Bekkedahl

NAY: Klug

ABSENT AND NOT VOTING: None

CARRIES: 4-1

7. Report of Commissioners
 - A. President of the Board
 - B. Vice-President; Finance Commissioner
 - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - D. Fire, Police and Ambulance Commissioner
 - E. Water Works, Sewer, Airport, Building and Planning Commissioner
8. Report of Departments
 - A. Administration
 - B. Auditor and Finance
 - C. Attorney
 - 1) Ordinance 1098 – Vehicle for Hire Penalty Provision (First Reading)

Taylor Olson City Attorney presented the following;

When reviewing Chapter 21, it appears that when the mandatory minimum fines for the Class B misdemeanors changed in 2013 from \$1,000 to \$1,500. Chapter 21 was not updated. Therefore, this request is to bring this section in compliance with the NDCC. Further, I have chosen to just refer to Section 1-11 in the code of ordinance which lists the mandatory maximum and minimum punishments of misdemeanors. I have done this so that in the future, if the provision changes again, it only need to be changed in one place instead of every chapter.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the first reading of Ordinance 1098 as presented

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- D. Public Works
- E. Engineering
- F. Fire Department
- G. Police Department
- H. Development Services
 - 1) SPU for Medical Marijuana Dispensary Location

Rachel Laqua from Planning and Zoning presented the following;

Staff presented this item at the December 17, 2018 Planning & Zoning Commission meeting. Ordinance 1075, which regulated Medical Marijuana, requires this SPU to be heard by both the Planning & Zoning and City Commission. Harvest of Williston is the medical marijuana provider who won the state application for the Williston Distribution Region. They turned in all the required items, including the redacted version of their state application, along with a notarized statement holding the city harmless against any claims and litigations for issuing a SPU. The application meets all the requirements for a compassion center distributor based on Ordinance 1075. The property itself is a commercially zoned strip mall on 26th Street, it was noted, this area is considered an exception area, meeting state required distances from schools. All neighboring properties within 300 feet were notified, all notifications to neighbors were sent out by the required date. We did evaluate the application by the standard SPU criteria required by Ordinance 1075. Rachel discussed a few of these items in greater detail.

There were several concerned citizens that attended the Planning & Zoning Commission Meeting, Vice Chairperson Hanson did allow comments as part of the SPU review, those neighbors did present a letter of protest and the main points of concern were;

1. Date the review notification was sent to neighbors
2. Location of the facility
3. Concern that there would be a negative impact on the neighborhood to the south of the proposed dispensary; specifically, concern that the fence to the south of the property the facility is on has several holes and that the alley would be used for criminal activity.

All notifications were sent by the required date and late receipt could be due to the USPS holiday season. Neighbors noted that they felt they should have been notified during the ordinance process that there was potential for a facility in this area, however, we did go through the ordinance process that we always go through and it was in the paper several times. The Harvest of Williston representative at the meeting, Pat Murphy, noted that he would speak with his company regarding fixing the fence and potentially adding lighting and security in the back of the building. It should also be noted that there is a walkway which runs along the east side of the commercial property that residents use as access to the commercial area and they did not necessarily want to see this closed but were concerned about others accessing the alley. The medical marijuana facility is to be located in the new part of the strip mall, just east of Smiling Moose Deli. There is no access to the back of the property; staff entrances come out the east side of the new part of the building and the west side of the new part of the building, by the Tractor Supply entrance. The front door of the facility is over 500 feet from the rear property line. After the meeting, staff spoke to the Health Department Division of Medical Marijuana Director Jason Wahl. He noted that there is a way to change the location of the facility in the case of a building burning down BUT that the location was part of the coring criteria and may affect the approval of the facility. Based on the information above, staff and the City Attorney recommend reviews be looked at in a manner similar to how well pads are reviewed, so the location is set by the state, but we address the mitigating factors of screening, buffering and impact on the surrounding properties. At the Planning meeting Harvest representatives gave an overview of how the facility would work, including discussing of security measures and all individuals entering the facility must have a card issued by the state verifying their ability to purchase medical marijuana products. At the Planning Commission meeting we also explained the complaint procedure and the ordinance lays out the ability for the city to revoke, cancel or suspend the ordinance for a number of causes or reasons and Rachel discussed a few in more detail. At the Planning Commission meeting a motion was made to deny the request based on an overall objection to medical marijuana being located within the City of Williston. That was defeated by a 5-1 vote, after that motion, several Commissioners spoke in favor of the request, noting that public input on the state and local level was particularly moving at the state focus group. The second motion was made to approve the request and passed 5-1 to recommend approval of the SPU for the Compassion Center Distribution Facility, located at 120 26th Street E, Suite 500.

Commissioner Cymbaluk asked how many complaints can be received and within what time frame. Rachel indicated it is 3 or more individuals from separate households/business within a 45-day period, however, this does not mean it will automatically come before the Commission, as Code Enforcement and the Police review it to establish validity.

Patrick Murphy of Harvest Health and Recreation addressed the Commissioners and gave a power point presentation detailing more about their business and the facility here in Williston.

Commissioner Brostuen asked if the security measures they plan to use here in Williston, are being used at other locations and are they working. Patrick answered yes, they are, and they have never had any police action, we take safety very seriously.

Commissioner Piesik asked if the patients/clients use the marijuana on site or in their cars. Patrick indicated no they do not, as they are not allowed to use on site, I cannot speak to what they do once they leave, but we have never had any incidents like this.

Commissioner Cymbaluk asked if it was secure or could anyone walk in, Patrick indicated the door is locked and you need a state issued photo ID card to enter.

Commissioner Piesik asked how many patients/clients you expect in the Williston area. Patrick indicate he does not know but expects it to be larger than we are speculating.

Several people approached the podium and addressed the Commission in support of the Compassion Care Centers.

There were also a couple concerned citizens who approached the podium to address the Commission to dispute the location and some felt it was not transparent enough and brought up an issue of back taxes owed by the landlord.

Mayor Klug addressed the transparency concern by indicating this has been going on for over a year and there have been many articles in the newspaper about what was being done and advertised two or three times, regarding the hearings that we have had, not only here, but also the Planning and Zoning Commission. These are the steps we took to bring this issue to the public and dealing with the Commission is transparent.

Mark Schneider Director of Development Services stated the back taxes have nothing to do with the Compassion Center.

Commissioner Piesik asked Rachel if any of the business had any complaints about the center going into their strip mall and Rachel indicated only property owners had been notified, however, they had not heard anything from the tenants.

Rachel also wanted to indicate that if this gets denied, it puts Williston at risk of not having a Compassion Care Center.

There was some discussion regarding the gate. After the motion was made, Commissioner Cymbaluk withdrew his motion and Commissioner Brostuen withdrew his second.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the SPU as presented by Rachel with the conditions she presented along with the owner of the property re-building the fence on the south side of this property, minimum of 6-foot solid fence and be approved by the City, require adequate lighting be on the rear side of this property, adequate lighting along the sidewalk to the west side of this property and that a gate is to be determined upon the neighbors putting a petition together and getting it to Rachel within a 30-day period, the owner of subject property will have his 2017 & 2018 taxes paid in full on or before March 30, 2019

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- I. Economic Development
- J. Airport
- K. Convention and Visitor's Bureau
- 9. Appointments and Consultations with Officers
- 10. Unfinished Business
 - A. Library Board Appointment

David Tuan City Administrator requested to remove this until further notice.

**Motion by Cymbaluk, Seconded by Piesik to make a motion to remove
UNANIMOUS BY VOICE VOTE**

- ~~B. Christmas Tree Presentation (January 8, 2019)~~
- C. Ordinance 1093 – Alcoholic Beverages (January 22, 2019)
- 11. New Business
- 12. Executive Session
- 13. Adjourned meeting at 7:20pm

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to adjourn
UNANIMOUS BY VOICE VOTE**

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor