

# Sandwich Board Sign Annual Permit Application



113 4<sup>th</sup> Street E Williston, ND 58801  
Phone: (701) 577-8104

## Property Owner Information

Property Owner: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Contact Email: \_\_\_\_\_

## Business and Sign Information

Name of Business: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Zoning: \_\_\_\_\_ Parcel ID: \_\_\_\_\_  
Dimension of Sign (Max. 6 sq. ft): \_\_\_\_\_  
Location of Sign: \_\_\_\_\_  
Start Day: \_\_\_\_\_ End Day: \_\_\_\_\_

## When submitting this permit application, the applicant must submit:

- A site plan to show the location of:
  - Proposed sidewalk sign, property lines, and adjacent streets and sidewalks

## Acknowledgement

- I have confirmed the requirements with the Planning & Zoning Department and agree to comply with all provisions under Ordinance No. 1028 including all sections as is or as amended.
- I certify that all information and attachments to this application are true and correct to the best of my knowledge.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## For Office Use Only

Permit No.: \_\_\_\_\_ Date Received: \_\_\_\_\_ Zoning: \_\_\_\_\_

Permit Expiration Date: \_\_\_\_\_

Approved     Denied

Comments: \_\_\_\_\_

Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_