

RESOLUTION NO. 10-19

**RESOLUTION AMENDING RESOLUTION NO. 04-14 ESTABLISHING THE
WILLISTON COMMITTEE ON EMPLOYMENT AND ADVANCEMENT OF
PERSONS WITH DISABILITIES. (CEAD)**

WHEREAS, the City of Williston desires to establish a committee to promote employment opportunities to persons in the community with disabilities:

NOW, THEREFORE, it is resolved as follows:

ARTICLE I
NAME OF COMMITTEE

Williston Committee on Employment and Advancement of Persons with Disabilities (CEAD).

ARTICLE II
OBJECT/PURPOSE

The Williston Committee on Employment and Advancement of Persons with Disabilities (CEAD) is a local organization with the purpose of promoting employment opportunities to persons with disabilities, public awareness, physical accessibility and inclusion in all aspects of community life which are necessary for individuals with disabilities to attain and/or sustain independence and a sense of productivity that comes with employment and community participation and acceptance.

1. To achieve total accessibility throughout the entire community.
2. To promote affordable, accessible transportation for persons with disabilities.
3. To conduct public relation activities to promote the utilization of persons with disabilities in the workforce.
4. To act as liaison between the North Dakota Governor's Committee on the Employment of Persons with Disabilities and local human service agencies serving citizens with disabilities.
5. To cooperate with all groups interested in the accessibility, transportation and employment of persons with disabilities.
6. To make it known that the Committee does not provide rehabilitation or job placement services. By law, these responsibilities are assigned to specific agencies of the federal and state governments.
7. To educate the public on the challenges, needs and abilities of persons with disabilities.

8. To accept that “persons with disabilities” means any individual who:
 - a. Has a physical, mental or emotional impairment which substantially limits one or more major life activities.
 - b. Has a record of such an impairment, or
 - c. Is regarded as having impairment.

ARTICLE III EXECUTIVE BOARD MEMBERSHIP

1. The City Commission, from recommendations by the President of the City Commission, shall appoint members to the executive board.
2. Potential executive board members may be recommended to the President of the City Commission by other executive board members. and/ or the Membership/Nominating Committee’s Chairperson.
3. If an executive board member misses three (3) consecutive regular meetings without notification to one of the officers, any officer may recommend to the President of the City Commission that such member be replaced and the City Commission may replace such member.
4. The executive board shall consist of eleven (11) members. The Executive Board membership shall include citizens of the Williston area of which not less than six (6) shall be persons with a disability, or have an individual with a disability in their immediate family. Four (4) members of the committee may be representatives of local human service agency and /or other interested persons. Appointment shall be for three (3) years after initial terms are set by lot so four (4) members shall serve an initial three (3) year term, three (3) members will serve an initial two (2) year term and three (3) members will serve an initial one (1) year term so that terms remain staggered.
5. The President of the City Commission shall be a member of the executive board as along as the President holds office.

ARTICLE IV GENERAL MEMBERSHIP

1. The General membership shall be open-ended. There shall be no fee for the membership. Members shall be requires to submit an Application to the Committee. Applicants shall be representatives of, but not limited to the business community, persons with disabilities, family members or friends of persons with disabilities, health agencies, governmental agencies, medical services, and/or other individuals living in the Williston region. The purpose of the application will be to maintain a list of individuals interested in serving on the executive board and maintain general membership information.

2. Members are encouraged to be active members with full participation and willing to serve on appointed committees, when needed. They also can be inactive, where their names will remain on the mailing list.
3. Members shall be encouraged to attend all regular meetings of the executive board but will have no voting rights. The secretary of the committee shall provide members a copy of the resolution.

ARTICLE V ELECTIONS

1. Officers shall be Chairperson, Vice-Chairperson, Secretary and Treasurer.
2. Officers shall be elected at the May meeting of each calendar year.
3. The Chairperson shall be elected to serve a term of one (1) year, but shall not serve more than three (3) consecutive terms.
4. The Vice-Chairperson shall be elected to serve a term of one (1) year, but shall not serve more than three (3) consecutive terms.
5. The Treasurer/Secretary shall be elected to serve a term of one (1) year, but shall not serve more than three (3) consecutive terms.

ARTICLE VI DUTIES OF OFFICERS

1. The Chairperson shall preside according to Robert's Rule of Order, Revised.
2. The Vice-Chairperson's duties shall be as prescribed by Robert's Rule of Order, Revised.
3. The Secretary/Treasurer duties shall be as prescribed by Robert's Rule of Order, Revised.
4. The Chairperson shall appoint executive board members to serve as chairpersons on the following Three (3) Standing Committees: Membership/ Nominating, Employment, and Accessibility and Awareness. Appointed chairpersons may choose a co-chairperson from either the Executive Board or General Membership.

ARTICLE VII MEETINGS

1. The executive board shall set a meeting schedule at the first meeting and at the annual organizational meeting thereafter. The time, date and location for each meeting shall be set at the previous meeting. Special meetings will be called by the Chairperson or at the written request of three (3) executive board members.

2. A quorum shall consist of a majority of the executive board members. Without this quorum, no official business shall be conducted
3. An organizational meeting shall be held at the May meeting of the calendar year, at which time officers will be elected and the chairperson will appoint committee chairpersons.

ARTICLE VIII COMMITTEES

Ad hoc committees shall be created by the Chairperson for specific functions and will cease to operate when the need is met.

Standing Committee duties shall include:

- a. After board organization, duties of the Membership/ Nominating Committee shall be to provide the President of the City Commission the names of persons who are interested in serving on the executive board.
- b. Duties of the Employment Committee shall be to work with and encourage employers on the benefits of employing individuals with disabilities.
- c. Duties of the Accessibility and Awareness Committee are to keep the citizens of Williston aware of, The Americans with Disabilities Act of 1990 (ADA), and to assist in monitoring and/or improving the Transportation services for persons with disabilities.
Duties shall also include: Publicity, Educating, and; keeping the citizens of Williston aware of the activities of law enforcement regarding accessible parking; Promoting awareness of the various laws that pertain to the rights of those with disabilities; Recognizing those involved; and Encouraging participation in these activities.

ARTICLE IX RULES OF ORDER

Robert's Rules of Order, Revised, shall be the accepted parliamentary authority except as modified and supplemented in any subsequent resolution of the City Commission.


ARTICLE X COMMUNICATION

1. The Secretary/Treasurer shall prepare and distribute minutes of each meeting as soon as feasible after the meetings. Notice of the next regular meeting and its location shall be made through this report.
2. Each meeting shall be open to all interested persons who wish to attend.

The foregoing resolution was proposed and read by Commissioner Lawson who moved its adoption. The motion was seconded by Commissioner Bogar and upon being put to vote, the following Commissioners voted "AYE": Bogar, Bekkedahl, Klug, Lawson, Koeser and the following Commissioners voted "NAY": None. Absent and not voting: None.

WHEREUPON, the motion was declared and the resolution adopted this 27th day of April, 2010




E. WARD KOESER, President
Board of City Commissioners

ATTEST:


JOHN KAUTZMAN, City Auditor