# APPLICATION FOR A LOCAL PERMIT OR CHARITY LOCAL PERMIT

OFFICE OF ATTORNEY GENERAL

SFN 9338 (10/2015)

Application for: ☐ Local Permit *☐ Charity Local Permit (one event per year)

| | | | |
|---|---|---|---|
| Name of Non-profit Organization | Date(s) of Activity to | | For a raffle, provide drawing date(s): |
| Person Responsible for the Gaming Operation and Disbursement of Net Income | Title | | Business Phone Number |
| Business Address | City | State | Zip Code |
| Mailing Address (if different) | City | State | Zip Code |
| Name of Site Where Game(s) will be Conducted | Site Address | | |
| City | State / Zip Code | | County |

Check the Game(s) to be Conducted: * Poker, Twenty-one, and Paddlewheels may be Conducted only by a Charity Local Permit.

☐ Bingo ☐ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker * ☐ Twenty-one * ☐ Paddlewheels *

**DESCRIPTION AND RETAIL VALUE OF PRIZES TO BE AWARDED**

| Game Type | Description of Prize | Retail Value of Prize |
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| Game Type | Description of Prize | Retail Value of Prize |
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(Limit $12,000 per year)

Total: $

**Intended uses of gaming proceeds:** _____

Does the organization presently have a state gaming license? ☐ No ☐ Yes - If "Yes," the organization is not eligible for a local permit or charity local permit and should call the Office of Attorney General at 1-800-326-9240.

Has the organization received a charity local permit from this or another city or county for the fiscal year July 1 through June 30? ☐ No ☐ Yes - If "Yes," the organization does not qualify for a local permit or charity local permit.

Has the organization received a local permit from this or another city or county for the fiscal year July 1 through June 30? ☐ No ☐ Yes - If "Yes," indicate the total value of all prizes previously awarded: $ _____. *This amount is part of the total prize limit of $12,000 per year.*

| Signature of Organization's Top Executive Official | Date | Title | Business Phone Number |
|---|---|---|---|
| | | | |

**PRIZE RESTRICTIONS:**

A single cash prize cannot exceed $6,000.

The retail value of a merchandise prize cannot exceed $6,000.

The total of all cash prizes and retail value of all merchandise prizes for all games cannot exceed $12,000 per year.

If the value of the planned cash and merchandise prizes exceeds $12,000, the organization must reduce the prizes to this limit or apply for a state license with the Office of Attorney General.

**LOCAL PERMIT AND CHARITY LOCAL PERMIT:**

The major differences between a local permit and charity local permit are:

| | **Local Permit** | **Charity Local Permit** |
|---|---|---|
| Number of events per year | Limited by prizes | One |
| Must file an information report | No | Yes |
| May pay employees compensation | Yes | No |
| Must use chips as wagers | No | Yes |
| Use of net income | Unrestricted | Restricted |
| Games allowed | Bingo<br>Raffles<br>Sports pools | Bingo<br>Raffles<br>Sports pools<br>Poker<br>Twenty-one<br>Paddlewheels |

Compared to a "Local Permit," an organization with a "Charity Local permit" may conduct 3 more game types, but is restricted to 1 event per year, must file an information report with the city or county and Office of Attorney General, and disburse net income to eligible uses. These uses are described by North Dakota Century Code § 53-06.1-11.1(2) and North Dakota Administrative Code § 99-01.3-14-02. Refer to the backside of the "Report on a Charity Local Permit" form for a general list of eligible uses.

For a Charity Local Permit, one method to ensure that the total of all cash prizes and retail value of all merchandise prizes do not exceed $12,000 is to charge each player a standard amount at the start of the event for a certain number or value of chips. If a player loses all of the player's chips, the player may re-buy chips. The player would play games and, at the end of the event, the organization would auction merchandise prizes to the players. The player who bid the highest number or value of chips for a prize would win that prize. For those players who have chips but did not successfully bid on a prize, the organization may redeem the chips for a predetermined cash value per chip. For this method, the value of the players' chips redeemed for cash is not a prize.

**INFORMATION REQUIRED TO BE PREPRINTED ON A STANDARD RAFFLE TICKET:**

1. Name of organization;
2. Ticket number;
3. Price of the ticket, including any discounted price;
4. Prize, description of an optional prize selectable by a winning player, or option to convert a merchandise prize to a cash prize that is limited to the lesser of the value of the merchandise prize or six thousand dollars. However, if there is insufficient space on a ticket to list each minor prize that has a retail price not exceeding twenty dollars, an organization may state the total number of minor prizes and their total retail price;
5. For a licensed organization, print "office of attorney general" and license number. For an organization that has a permit, print the authorizing city or county and permit number;
6. A statement that a person is or is not required to be present at a drawing to win;
7. Date and time of the drawing or drawings and, if the winning player is to be announced later, date and time of that announcement. For a calendar raffle, if the drawings are on a same day of the week or month, print the day and time of the drawing;
8. Location and street address of the drawing;
9. If a merchandise prize requires a title transfer involving the department of transportation, a statement that a winning player is or is not liable for sales or use tax;
10. If a purchase of a ticket or winning prize is restricted to a person of minimum age, a statement that a person must be at least "___" years of age to buy a ticket, or win a prize;
11. A statement that a purchase of the ticket is not a charitable donation;
12. If a secondary prize is an unguaranteed cash or merchandise prize, a statement that the prize is not guaranteed to be won and odds of winning the prize based on numbers of chances; and
13. If a prize is live beef or dairy cattle, horse, bison, sheep or pig, a statement that the winning player may convert the prize to a cash prize that is limited to the lesser of the market value of the animal or six thousand dollars.